मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

भाग ४

विषय-सूची

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

Bhopal, the 30th July 2015

No.—R-130-CC-2015-XXXVIII.—WHEREAS, pursuing the procedure specified in Section 29 of Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 (No. 17 of 2007), the Jaypee University of Engineering and Technology Raghogarh Dist. Guna (M.P.) has made the Repealed Ordinance No. 2 and Subsequent Ordinance No. 7 to 14;

Now, THEREFORE, in pursuance of Section 35 of the said Act the State Government, hereby publish the said Repealed and Subsequent Ordinances in the Official Gazette. The Repealed and Subsequent Ordinances of the University shall come in to force from the date of notification.

Repealed Ordinances No. 2 of the first ordinance of the University Published in Gazette Notification of Govt. of Madhya Pradesh and Subsequent Ordinances No. 7 to 14;

By order and in the name of the Governor of Madhya Pradesh,
R. K. VIJAY, Dy. Secy.

ORDINANCE NO. – 07

(Ordinance for Courses/Programmes)

Subsequent Ordinance No.-07 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007.

DETAILS OF THE COURSE OF STUDY/ACADEMIC PROGRAMMES

1.   The University conducts following UG/PG/Doctoral & Diploma Programmes:-

(a)   Undergraduate Programmes:-

S. No.	Faculty	Name of Under-graduate Programme	Name of Departments	Types of branches of the Programmes	Duration of the Course	Mode of the Study
1.	Engineering	B.Tech.	Department of Electronics & Communication Engineering	ECE	04 Yrs	Full Time
			Department of Computer Science & Engineering	CSE	do	do
			Department of Chemical Engineering	CHE	do	do
			Department of Civil Engineering	CE	do	do
			Department of Mechanical Engineering	MEC	do	do
2.	Sciences	B.Sc. (Hons.)	Department of Mathematics	Mathematics	03 Yrs	Full Time
			Department of Physics	Physics	do	do
			Department of Chemistry	Chemistry	do	do

(b) Postgraduate Programmes:-

S. No.	Faculty	Name of Post-graduate Programme	Name of Departments	Types of branches of the Programmes	Duration of the Programmes	Mode of the Study
1.	Engineering	M.Tech.	Department of Electronics & Communication Engineering	ECE	02 Yrs for Entry Level/03 Yrs for Industry Sponsored Admissions	Full Time (For Regular & Industry Sponsored Candidates)
			Department of Computer Science & Engineering	CSE	do	do
			Department of Chemical Engineering	CHE	do	do
			Department of Civil Engineering	CM/SE/GE/ENV	do	do
			Department of Mechanical Engineering	MT/IEM	do	do
2.	Sciences/ Applied Sciences/ Mathematics	M.Sc.	Department of Physics	Physics	02 Yrs	Full Time
			Department of Chemistry	Chemistry	do	do
			Department of Mathematics	Mathematics	do	do
		M.Tech.	Department of Physics	Solid State Technology	01 Yr (After 02 Yrs M.Sc. Prog.)	do
			Department of Chemistry	Industrial Chemistry	do	do
			Department of Mathematics	Applied & Computational Mathematics	do	do

(c)   **Doctoral Programmes:-**

S. No.	Faculty	Name of Doctoral Programme	Name of Departments	Types of branches of the Programmes	Duration of the Programmes	Mode of the Study
1.	Engineering	Ph.D.	Department of Electronics & Communication Engineering	ECE	02 to 06 Yrs	Full & Part Time (Both)
			Department of Computer Science & Engineering	CSE	do	do
			Department of Chemical Engineering	CHE	do	do
			Department of Civil Engineering	CE	do	do
			Department of Mechanical Engineering	MEC	do	do
2.	Sciences	Ph.D.	Department of Physics	Physics	do	do
			Department of Chemistry	Chemistry	do	do
			Department of Mathematics	Mathematics	do	do
3.	Management	Ph.D.	Department Humanities & Social Sciences (HSS)	Mgt./Social Science	do	do

(d)　**Diploma Programmes:-**

S. No.	Faculty	Name of Diploma Programme	Name of Departments	Types of branches of the Programmes	Duration of the Programmes	Mode of the Study
1.	Engineering	Diploma	Department of Civil Engineering	(a) Diploma in Civil Engineering(CE) (b) Diploma in Civil Engineering(CE) with specialization in Cement Technology	03 Yrs	Full Time
			Department of Mechanical Engineering	(a) Diploma in Mechanical Engineering(MEC) (b) Diploma in Mechanical Engineering with specialization in Thermal Power Plant Engineering (TPPE)	do	do

2.　In accordance with the Ordinance No.-07 following new ordinances have been made separately for the programmes/courses as under:-

(a)　Ordinance No.-08 for B.Tech. Courses
(b)　Ordinance No.-09 for M.Tech. (Engineering) Courses
(c)　Ordinance No.-10 for Ph.D. Courses
(d)　Ordinance No.-11 for M.Sc.(Sciences/Applied Sciences/Mathematics) Courses.
(e)　Ordinance No.-12 for M.Tech.(Sciences/Applied Sciences/Mathematics) Courses.
(f)　Ordinance No.-13 for Diploma Courses
(g)　Ordinance No.-14 for B.Sc.(Hons.) Courses

3.　This supersedes **Ordinance No.-2** of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO.-08

[Ordinance for Bachelor of Technology (B.Tech.) in Engineering 04 Yrs Degree Course]
[Applicable for "Entry Level" as well as "Lateral Entry" Admissions]
(Under Credit Based Grading System)

Subsequent Ordinance No.-08 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007. This Ordinance will be applicable for "Entry Level" as well as for "Lateral Entry" admissions.

1.   The first degree in Engineering of four year (eight semester) course, hereinafter, shall be designated as BACHELOR OF TECHNOLOGY (B.Tech.) in respective branches.

    (a)   The degree of Bachelor of Technology (hereinafter called B.Tech.) shall include the branches as under:-

        (i)   Electronics & Communication Engineering (ECE)
        (ii)   Computer Science & Engineering (CSE)
        (iii)   Chemical Engineering (CHE)
        (iv)   Civil Engineering (CE)
        (v)   Mechanical Engineering (MEC)

    (b)   The studies and examination of these B.Tech. courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by grading system.

2.   **Admission**

    (a)   Minimum qualification for admission to the first year B.Tech. shall be the qualifying higher secondary school certificate examination (10+2) scheme with Physics, Chemistry Mathematics, Computer Science and English etc. conducted by CBSE, New Delhi, Board of M.P., or an equivalent examination from a recognized Board.

    (b)   Non-resident Indian (NRI) candidates shall also be eligible for admission in B.Tech. in accordance with directives of the Government of India/Govt. of Madhya Pradesh, provided they satisfy the criterion of clause (a) as above.

    (c)   The admissions to B.Tech. course shall be governed by the rules of the UGC/AICTE or any other competent authority of the Govt. of India or the Govt. of Madhya Pradesh.

    (d)   Candidate should have appeared in First/Preliminary Examination and/or Advanced/Main Examination of All India Engineering Entrance Examination conducted by CBSE or any other governing body of Govt. of India and must have secured a suitable Score/Ranking for admission in the University. At the time of admission, production of original admit and result/score/ranking card of the respective engineering examination is compulsory.

(e)   A candidate who has qualified the polytechnic diploma course/B.E./B.Tech. – Ist Year in related branch of engineering or B.Sc. – 03 Yrs degree course with Physics, Chemistry Mathematics, Electronics and Computer Science from any recognized university, technical board or equivalent shall also be eligible for admission to B.Tech. – IInd Year through Lateral Entry process.

(f)   Minimum qualification for direct admission to second year Bachelor of Technology course termed as Lateral Entry shall be as per the prevalent norms of the Govt. of India/Government of Madhya Pradesh.

(g)   Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

(h)   Admissions shall be done in the University based on merit.

(i)   Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(j)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3.   **Promotion to Higher Semester and Year**

A candidate who has been admitted in the B.Tech. engineering course will be promoted to the higher class in accordance with the following rules:-

(a)   A candidate who has taken admission in B.Tech. course and has appeared in the examination of the odd Semester of a particular year, will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b)   A candidate must have CGPA of at least 4.5 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.

(c)   To pass a particular course of the B.Tech. degree, the minimum required grade is D for both theory and practical examination separately.

(d)   In the B.Tech. course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e)   For successful completion of the degree, a minimum of 195 course credits, or as defined for the respective admission year by the university, shall be required.

(f)   For the award of a degree, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 4.5.

4.   Award of Credits and Grades

(a)   Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b)   A student shall be continuously evaluated for his/her academic performance in a subject through Lectures, Tutorial work, practicals, home assignments, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by the respective Board of Studies and approved by the Academic Council and the Governing Body of the university.

(c)   The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council and the Governing Body of the University.

(d)   Practical training and project work shall be treated as practical subjects.

(e)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests and regularity.

5.   Conduct & Duration of the Course

(a)   There shall be at least eighteen weeks of teaching in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be six years.

6.   Attendance

Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 10% and further 5% can be condoned by the Vice-Chancellor of the University.

7.   Medium of Instruction and Examination

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of Bachelor of Technology courses shall be as per the schemes, approved by the Board of Studies.

8.   This supersedes Ordinance No.-2(a) of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 09

[Ordinance for Master of Technology (M.Tech.) in Engineering Postgraduate Degree Course]
(Under Credit Based Grading System)

Subsequent Ordinance No.-09 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007. This Ordinance will be applicable for "Entry Level" as well as for "Industry Sponsored" admissions.

1. The higher degree in Engineering of two year (four semester)/three year (six semester) shall be designated as MASTER OF TECHNOLOGY (M.Tech.) in Engineering in respective branches.

   (a) The postgraduate degree of Master of Technology (hereinafter called M.Tech.) shall include the branches as under:-

       (i) Electronics & Communication Engineering (ECE)
       (ii) Computer Science & Engineering (CSE)
       (iii) Chemical Engineering (CHE)
       (iv) Civil Engineering
           (a) Construction Management (CM)
           (b) Structural Engineering (SE)
           (c) Geotechnical Engineering (GE)
           (d) Environmental Engineering (ENV)
       (v) Mechanical Engineering
           (a) Manufacturing Technology (MT)
           (b) Industrial Engineering & Management (IEM)

   (b) The studies and examination of these M.Tech. courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by the grading system.

2. **Admission**

   (a) Minimum qualification for admission to the first year M.Tech. shall be B.E./B.Tech. in an appropriate branch with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.

   (b) Applicant of B.E./B.Tech. with CHE/CE branch with 60% or its equivalent CGPA, shall also be eligible for admission in M.Tech. (Environmental Engineering).

   (c) Applicants possessing a valid GATE Score shall be given admission based on GATE Score merit for a full time course.

   (d) Applicants who do not possess a GATE Score, will have to appear in the University Entrance Examination, if such an examination is conducted by the University.

(e)   **Three years M.Tech.** degree course will be applicable only to Industry sponsored candidates who have two years experience in the relevant field.

(f)   Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

(g)   Admissions shall be done in the university based on merit.

(h)   The admissions to M.Tech. course shall be governed by the rules of UGC/AICTE or the Govt. of Madhya Pradesh or any other competent authority.

(i)   Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(j)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3. Promotion to Higher Semester and Year

A candidate who has been admitted in the M.Tech. engineering course will be promoted to the higher class in accordance with the following rules:-

(a)   A candidate who has taken admission in the M.Tech. course and has appeared in the examination of the odd Semester of a particular year, will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b)   A candidate must have CGPA of at least **5.0 at the end of the year (after even semester in each year)** to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. **In case of failure, the student will be required to repeat the year.**

(c)   To pass a particular course of the M.Tech. degree, the minimum required grade is D for both theory and practical examination separately.

(d)   In the M.Tech. course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e)   For successful completion of the degree, a minimum of 72 course credits, or as defined for the respective admission year by the university, shall be required.

(f)   For the award of a degree, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 5.0.

4.   **Award of Credits and Grades**

(a)   Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b)   A student shall be continuously evaluated for his/her academic performance in a subject through Lectures, Tutorial work, practicals, home assignments, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by the respective Board of Studies and approved by the Academic Council and the Governing Body of the university.

(c)   The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council and the Governing Body of the University.

(d)   Practical training and project work shall be treated as practical subjects.

(e)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests, thesis, project work and regularity.

5.   **Conduct & Duration of the Course**

(a)   There shall be at least eighteen weeks of teaching in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be three year for regular candidates and four year for Industry Sponsored candidates.

6.   **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 10% and further 5% can be condoned by the Vice-Chancellor of the University.

7.   **Medium of Instruction and Examination**

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of Master of Technology courses shall be as per the schemes, approved by the Board of Studies.

8.   This supersedes **Ordinance No.-2(b)** of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 10

**[Ordinance for Doctor of Philosophy (Ph.D.) Degree in Engineering/Science/
Management/Humanities & Social Science (HSS)]**
(Under Credit Based Grading System)

Subsequent Ordinance No.-10 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007. This Ordinance will be applicable for Full Time & Part Time basis Ph.D. Programme.

1. The higher degree in research field in the different specializations such as Engineering, Science, Management, Humanities & Social Science and Mathematics is referred as Ph.D. As per the guidelines, the duration of the doctorate degree in Engineering stream is 02 Yrs (minimum) and 06 Yrs (maximum) and for the Science and Management /Humanities & Social Science stream are 03 Yrs (minimum) and 07 Yrs (maximum) through full time as well as part time basis. The degree shall be designated as DOCTOR OF PHILOSOPHY (Ph.D.) in the respective branches/research area.

    (a) The doctorate degree of Doctor of Philosophy (hereinafter called Ph.D.) shall include the branches as under:-

        (i) Electronics & Communication Engineering (ECE)
        (ii) Computer Science & Engineering (CSE)
        (iii) Chemical Engineering (CHE)
        (iv) Civil Engineering (CE)
        (v) Mechanical Engineering (MEC)
        (vi) Environmental Engineering (ENV)
        (vii) Sciences i.e. Physics, Chemistry
        (viii) Mathematics
        (ix) Management/Humanities & Social Science (HSS)

    (b) The studies and examination of these Ph.D. courses shall be on the basis of marks-cum-credit system but final evaluation shall be by the grading system.

2. **Admission**

    (a) Minimum qualification for admission to the first year Ph.D. in Engineering Stream shall be M.E./M.Tech. in appropriate branch with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.

    (b) Minimum qualification for admission to the first year Ph.D. in Science/Mathematics/humanities/Management Stream shall be Master's Degree/M.Phil. in appropriate specialization with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.

(c)   The Ph.D. Entrance Test will be conducted by the university; all applicants who qualify in the entrance will have to face the personal interview. Candidates are required to discuss their research interests and proposed research work at the time of the Interview.

(d)   Applicants who have qualified NET/GATE/SLET/UGC/CSIR (JRF) shall be given preference over those candidates who do not possess NET/GATE/SLET/UGC/CSIR (JRF) on a full-time basis.

(e)   All full-time & part-time candidates who have been sponsored for Ph.D. studies must have at least two years experience in the relevant field.

(f)   Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

(g)   Admissions shall be done in the university based on merit.

(h)   The admission to the Ph.D. course shall be governed by the rules of higher education/technical education department of Govt. of India and Govt. of Madhya Pradesh or any other competent authority.

(i)   Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(j)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3.   **Ph.D. Thesis Supervisor (s), their Eligibility Criteria and Allocation**

(a)   For every PhD student, a PhD Supervisor (s) (hereinafter referred as Supervisor-I) will be decided considering available specializations of the faculty members and research interests of the student. If required additional supervisor (s) (herein referred as Supervisor-II) may be appointed with the approval of the Vice-Chancellor.

There will be a Doctoral Program Monitoring Committee (DPMC) for every PhD Research Scholar. The DPMC will consist of the Dean – Academic/Research (Chairman), respective Supervisor(s), the Head of the Department and three Senior Faculty members (including one from an allied discipline) to be nominated by the Vice-Chancellor.

(b)   The Supervisor shall himself / herself be a PhD degree holder.

(c)   The DPMC may permit a supervisor (hereinafter referred as Supervisor-II) from within or outside the university who fulfills the same condition of having a PhD, as the main Supervisor.

(d)   At any given point of time, no Supervisor will have more than 8 PhD students.

4.   **Course Work**

(a)   Every student admitted to the PhD Program will have to register for a minimum of

   (i)   9 credits of course work to be recommended by the Supervisor(s), if the candidate possesses M.Tech degree.

   (ii)   18 credits of course work to be recommended by the Supervisor(s), if the candidate possesses Master's Degree in Sciences /Management/Humanities & Social Science (HSS).

(b)   The course work should be successfully completed within the first three semesters after registration.

(c)   The Research Scholar must obtain a minimum of 'B' Grade in every registered course/subject.

(d)   Obligatory courses/subjects are

   (i)   Research Methodologies including Quantitative Methods and Computer Applications - 3 Credits.

   (ii)   Review of published Research Work in the relevant field - 3 Credits (Literature Survey and Seminar).

   (iii)   (a)   One Advanced Level Course/Subject for Scholars having M.E./M.Tech degree - 3 Credits

                              OR

           (b)   Four Advanced Level Courses/Subjects for Scholars having Masters Degree in Sciences / Humanities / Management - 12 Credits

   (iv)   All Courses / Subjects should be relevant to the proposed PhD work. They will be specified by the DPMC on the recommendations of the Supervisor(s).

5.   **Evaluation and Assessment Methods**

(a)   Residential Requirement

   (i)   The registered PhD students are required to work full time throughout the tenure of their PhD Program.

(ii)   However, in special cases of Sponsored students (from recognized Organizations) and Part Time students, the residential requirement may be relaxed to a minimum of one semester. It is desirable that the scholar spends one full year here for conveniently completing the course work and having greater interaction with the Supervisor(s).

(iii)   After successful completion of the minimum residential requirement and satisfactory completion of the course work, the part time candidates, or if sponsored by an Academic/Research Organization/Reputed Industry, may be permitted to return to the parent Organization and continue his/her PhD work there provided

(a)   He/she is able to get a qualified Supervisor-II in his/her Organization and

(b)   The Organization has necessary facilities to carry out PhD Research Work.

(iv)   Such candidates will have to be in constant touch with the main university Supervisor-I. It is desirable that they spend at least two weeks every semester in university and interact with the Supervisor-I.

(v)   They have to report for every Semester Seminars and for all Performance Evaluation Requirements in order to renew their Registration.

(vi)   The requirement of the Supervisor-II for such candidates to have PhD Degree may be relaxed, provided, he/she has long R & D experience.

(b)   Process for submission of thesis is as under:-

(i)   Completed the course work requirement successfully,

(ii)   Completed the Research Work,

(iii)   Published at least two papers in referred journals, and

(iv)   Prepared the draft PhD thesis, and

a)   Submit a draft Synopsis of the PhD work, and

b)   Deliver a Synopsis Seminar, which will be open to all Faculty Members and Research Scholars.

(v)   On the recommendations of the DPMC, the candidate will be required to submit the final PhD Synopsis in the specified format with all suggested modifications included, within one week of the PhD Synopsis Seminar.

(vi)   The candidate will be required to submit his/her PhD Thesis in the specified format and fulfilling other requirements within two months of the submission of the final PhD Synopsis.

(vii)   Two panels each consisting of five Experts having long experience and good standing in the relevant field of the PhD work, will be proposed by the Supervisor to the Vice-Chancellor. The First Panel will have Experts from within India and the Second Panel will have Experts from outside India.

(viii)   The Vice-Chancellor will finalize the Examiners, one from each Panel, to whom the Thesis will be sent for Evaluation after obtaining their consent.

(ix)   The approved Examiners will be approached, along with a copy of the Synopsis, to seek their consent.

(x)   The Supervisor(s) is also required to submit an Evaluation Report on Thesis.

(xi)   The External Examiners are supposed to give their Evaluation Reports with their Recommendations in a prescribed format within ten weeks of the receipt of the Thesis.

(xii)   The External Indian Examiner will also be the Examiner for the Viva-Voce Examination (Open Defense). If the external Indian examiner is unable to conduct Viva-Voce, the Vice-Chancellor can select another expert from India to conduct the Viva-Voce.

(xiii)   The Recommendations and the Evaluation Reports from all the Examiners including the Supervisor(s) will be placed before the Vice-Chancellor for further action.

(xiv)   If the Vice-Chancellor finds the Recommendations and the Evaluation Reports from both the External Examiners Satisfactory, the date of the final Viva-Voce Examination will be decided in consultation with the External Viva-Voce Examiner.

(xv)   In case, the Report(s) and Recommendations of one of the two External Examiners are not Favourable, the Thesis would be sent to another Examiner, from the respective Panel, to be decided by the Vice-Chancellor, for Evaluation.

(xvi)   However, if the Report(s) and the Recommendations from two External Examiners are not Favourable, then the Thesis will be rejected and the PhD degree will not be awarded.

         The candidate may, however, be allowed to Re-register to continue the PhD work on the same topic and under the same Supervisor(s) for a minimum period of one year. A fresh Thesis has to be submitted by the candidate within two years. The normal process of the Evaluation will be followed afresh.

(xvii) Once the Thesis is accepted, the candidate will be required to defend his/her PhD work and the Thesis in an open Viva-Voce Examination. He/she has to answer satisfactorily the queries of the Examiners at the time of the Viva-Voce Examination where the External Indian Thesis Examiner shall be present along with the DPMC members.

(xviii) On the successful completion of the final PhD Viva-Voce-Examination and evaluation process the report shall be submitted to the V.C. for approving the award of PhD degree to the candidate. Further, the candidate will be required to submit the final version of the Thesis in the required format, incorporating all the suggestions of the Viva-Voce Board, both in Hard as well as Soft forms.

(xix)   After the approval of the Vice-Chancellor, the award of the PhD degree would be announced and a Provisional Certificate would be issued to the candidate.

(xx)   The final Degree will be awarded in the Convocation.

6.   **Depository with UGC**

Following the successful completion of the Evaluation Process and the announcement of the Award of the PhD Degree, a soft copy of the PhD Thesis will be sent to the UGC within a period of thirty days.

7.   **Award of Credits & Grades**

(a) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Supervisor concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b) A student shall be continuously evaluated for his/her academic performance in a subject through Lecture, Tutorial work, practical, home assignment, mid-semester tests, field work, seminars, quizzes, end-semester examination and regularity, as proposed by respective Board of Studies and approved by Standing Committee of Academic Council and Governing Body of the university. .

(c) The distribution of weightage/marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council and Governing Body of the University.

(d) Each candidate, registered for a course, shall be awarded grade by the faculty/course coordinator (s) concerned with the specific theory course. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester tests and regularity.

8.   **Medium of Instruction and Examination**

(a) The medium of instruction and examination shall be English throughout the course of study.

(b) The subjects to be studied in the Ph.D. programme shall be as per the schemes, approved by the Board of Studies.

9.   This supersedes **Ordinance No.-2(c)** of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 11

[Ordinance for Master of Science (M.Sc.) in Sciences/Applied Sciences/Mathematics]
(Under Credit Based Grading System)

Subsequent Ordinance No.-11 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007.

1.   The next postgraduate degree in Science/Mathematics of two year (four semester) course through regular, shall be designated as MASTER OF SCIENCE (M.Sc.) in Sciences/Applied Sciences/Mathematics in respective branches.

   (a)   The postgraduate degree of Master of Science (hereinafter called M.Sc. in Sciences/Applied Sciences/Mathematics) shall include the specialization as under:-

   (i)   Physics
   (ii)   Chemistry
   (iii)   Mathematics

   (b)   The studies and examination of these M.Sc. courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by the grading system.

2.   **Admission**

   (a)   Minimum qualification for admission to the first year M.Sc. shall be B.Sc. with Physics, Chemistry & Mathematics with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.

   (b)   Candidates with B.E./B.Tech. 04 Yrs degree in engineering & technology with minimum 60% marks aggregate will also be eligible for admission in the M.Sc. in Mathematics programme only.

   (c)   Applicants who desire admission in the M.Sc. programme, shall have to appear in the Entrance Examination, if conducted by the University.

   (d)   Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

   (e)   Admissions shall be done in the university based on merit.

   (f)   Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(g)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3.   **Promotion to Higher Semester and Year**

A candidate who has been admitted in the M.Sc. course will be promoted to the higher class in accordance with the following rules:-

(a)   A candidate who has taken admission in M.Sc. course and has appeared in the examination of the odd Semester of a particular year, will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b)   Candidate must have CGPA of at least **5.0** at the end of the year (**after even semester in each year**) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. **In case of failure, the student will be required to repeat the year.**

(c)   To pass a particular course of the M.Sc. degree, the minimum required grade is D for both theory and practical examination separately.

(d)   In the M.Sc. course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e)   For successful completion of the degree, a minimum of 72 course credits, or as defined for the respective admission year by the university, shall be required.

(f)   For the award of a degree, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 5.0.

4.   **Award of Credits and Grades**

(a)   Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b)   A student shall be continuously evaluated for his/her academic performance in a subject through Lectures, Tutorial work, practicals, home assignments, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by the respective Board of Studies and approved by the Academic Council and the Governing Body of the university.

(c)   The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council and the Governing Body of the University.

(d)   Practical training and project work shall be treated as practical subjects.

(e)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests, thesis, project work and regularity.

5.   **Conduct & Duration of the Course**

(a)   There shall be at least eighteen weeks of teaching in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be three year.

6.   **Attendance**

(a)   Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 10% and further 5% can be condoned by the Vice-Chancellor of the University.

7.   **Medium of Instruction and Examination**

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of Master of Science in Sciences/Applied Sciences/Mathematics courses shall be as per the schemes, approved by the Board of Studies.

8.   This supersedes Ordinance No.-2(d) of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 12

[Ordinance for Master of Technology (M.Tech.) in Sciences/Applied Sciences/Mathematics]
(Under Credit Based Grading System)

Subsequent Ordinance No.-12 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007.

1. The next postgraduate degree in sciences of one year/two semester (after M.Sc. programme) or three year/six semester through admitting in two year/four semester M.Sc. programme (after B.Sc. programme) course through regular mode, shall be designated as MASTER OF TECHNOLOGY (M.Tech. in Sciences/Applied Sciences/Mathematics) in respective branch.

    (a) The postgraduate degree of Master of Technology (hereinafter called M.Tech. in Sciences/Applied Sciences/Mathematics) shall include the specialization as under:-

    (i)   Solid State Technology
    (ii)   Industrial Chemistry
    (iii) Applied & Computational Mathematics

    (b) The studies and examination of these M.Tech. courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by the grading system.

2. **Admission**

    (a) Minimum qualification for admission to the M.Tech. (Sciences/Applied Sciences/Mathematics) programme shall be M.Sc. with Physics, Chemistry & Mathematics with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.

    (b) All Admission will be decided based on the performance of candidates of M.Sc.(Sciences/Applied Sciences/Mathematics) programme and performance of candidates in M.Sc. programme shall be counted semester/year wise separately as well as aggregate at the end of the second year of M.Sc. programme in the respective specialization.

    (c) On the satisfactory performance, admission may be given to the M.Tech. (Sciences/Applied Sciences/Mathematics) 01 Yr programme.

    (d) Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

    (e) Admissions shall be done in the university purely based on merit.

(f)   Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(g)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3.   Promotion to Higher Semester and Year

A candidate who has been admitted in the M.Tech. Sciences/Applied Sciences/Mathematics course will be promoted to the higher class in accordance with the following rules:-

(a)   A candidate who has taken admission in M.Tech.(Sciences/Applied Sciences/Mathematics) course and has appeared in the examination of the odd Semester of a particular year, will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b)   Candidate must have CGPA of at least 5.0 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.

(c)   To pass a particular course of the M.Tech.(Sciences/Applied Sciences/Mathematics) degree, the minimum required grade is D for both theory and practical examination separately.

(d)   In the M.Tech.(Sciences/Applied Sciences/Mathematics) course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e)   For successful completion of the degree, a minimum of 108 course credits (72 Credits of 02 Yrs M.Sc. Course + 36 Credits of 01 Yrs M.Tech. Course), or as defined for the respective admission year by the university, shall be required.

(f)   For the award of a degree, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 5.0.

4.   **Award of Credits and Grades**

(a)   Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b)   A student shall be continuously evaluated for his/her academic performance in a subject through Lectures, Tutorial work, practicals, home assignments, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by the respective Board of Studies and approved by the Academic Council and the Governing Body of the university.

(c)   The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council and the Governing Body of the University.

(d)   Practical training and project work shall be treated as practical subjects.

(e)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests, thesis, project work and regularity.

5.   **Conduct & Duration of the Course**

(a)   There shall be at least eighteen weeks of teaching in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be two year after completion of M.Sc. in the respective specialization and four year after completion of B.Sc.

6.   **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 10% and further 5% can be condoned by the Vice-Chancellor of the University.

7.   **Medium of Instruction and Examination**

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of Master of Technology in the Sciences/Applied Sciences/Mathematics courses shall be as per the schemes, approved by the Board of Studies.

8.   This supersedes **Ordinance No.-2(e)** of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 13

[Ordinance for Diploma Programmes in Engineering]
(Under Credit Based Grading System)

Subsequent Ordinance No.-13 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007.

1. The Diploma in Engineering of three-year (six semesters) course, hereinafter called 03 yrs diploma course, shall be designated as DIPLOMA in ENGINEERING in the different branches/specialization for the respective departments as under:-

    (a) **Department of Civil Engineering (CE)**

        (i) Diploma in Civil Engineering
        (ii) Diploma in Civil Engineering with specialization in **Cement Technology**

    (b) **Department of Mechanical Engineering (MEC)**

        (i) Diploma in Mechanical Engineering
        (ii) Diploma in Mechanical Engineering with specialization in **Thermal Power Plant Engineering(TPPE)**

    (c) The studies and examination of these Diploma courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by the grading system.

2. **Admission**

    (a) Minimum qualification for admission to the first year Diploma shall be the qualifying High school certificate/10th examination with minimum 60% marks with Maths & Science from Board of M.P., CBSE, New Delhi or an equivalent examination from any recognized Board/State Boards.

    (b) All applicants desirous to take admission in 03 Yrs diploma courses will have to appear in the university entrance examination, if such an examination is conducted by the university.

    (c) Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

    (d) Admissions shall be done based on merit.

    (e) Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

(f)   Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3.   Promotion to Higher Semester and Year

A candidate who has been admitted in the Diploma in engineering courses will be promoted to the higher class in accordance with the following rules:-

(a)   A candidate who has taken admission in the Diploma course and has appeared in the examination of the odd Semester of a particular year will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b)   A candidate must have CGPA of at least **4.5** at the end of the year (after **even semester in each year**) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. **In case of failure, the student will be required to repeat the year.**

(c)   To pass a particular course of the Diploma course, the minimum required grade is D for both theory and practical examination separately.

(d)   In the Diploma course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e)   For successful completion of the Diploma course, a minimum of 144 course credits, or as defined for the respective admission year by the university, shall be required.

(f)   For the award of a Diploma, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 4.5.

4.   Award of Credits and Grades

(a)   Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Board of Management, Academic Council and the Governing Body. Only approved courses can be offered during any semester.

(b)   A student shall be continuously evaluated for his/her academic performance in a subject through Lectures, Tutorial work, practicals, home assignments, mid-semester tests, field work, seminars, quizzes, end-semester examinations and regularity, as proposed by the respective Board of Studies and approved by the Academic Council and the Governing Body of the university.

(c)   The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council and the Governing Body of the University.

(d)   Practical training and project work shall be treated as practical subjects.

(e)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests and regularity.

5.   Conduct & Duration of the Course

(a)   There shall be at least eighteen weeks of teaching in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be four years.

6.   Attendance

Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 10% and further 5% can be condoned by the Vice-Chancellor of the University.

7.   Medium of Instruction and Examination

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of Diploma courses shall be as per the schemes, approved by the Board of Studies.

8.   This supersedes **Ordinance No.-2(f)** of the First Ordinance of the University, published in Gazette Notification of Govt. of Madhya Pradesh at Sr. no. 7 on 17th February 2012.

ORDINANCE NO. - 14

[Ordinance for Bachelor of Science (Honours)/ B.Sc.(Honours) in Physics/Chemistry/Mathematics]
(Under Credit Based Grading System)

Hereinafter referred as Ordinance No.-14 has been made in accordance with Section no. 29 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam, 2007.

1. The first degree in Science of three year (six semesters) course, hereinafter called as Bachelor of Science (Hons.)/B.Sc. (Hons.) in respective specialization.

    (a) The degree of Bachelor of Science (Hons.) (hereinafter called B.Sc.(Hons.)) shall include:-

        (i)   Physics (Phy)
        (ii)   Chemistry (Chem)
        (iii) Mathematics (Maths)

    (b) The studies and examination of these B.Sc.(Hons.) courses shall be on the basis of semester wise marks-cum-credit system but final evaluation shall be by grading system.

2. **Admission**

    (a) Minimum qualification for admission to the first year B.Sc.(Hons.) shall be the qualifying higher secondary school certificate examination (10+2) scheme with Physics, Chemistry and Mathematics conducted by CBSE, New Delhi, Board of M.P. or an equivalent examination from a recognized Board with minimum 60% marks aggregate .

    (b) Non-resident Indian (NRI) candidates shall also be eligible for admission in B.Sc.(Hons.) in accordance with directives of the Government of India/Govt. of Madhya Pradesh, provided they satisfy the criterion of clause (a) as above.

    (c) The admissions to B.Sc.(Hons.) course shall be governed by the rules of the UGC or any other competent authority of the Govt. of India or the Govt. of Madhya Pradesh.

    (d) Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.

    (e) Admissions shall be done based on merit of 10+2 examination results.

    (f) Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.

    (g) Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.

3. **Promotion to Higher Semester and Year**

A candidate who has been admitted in the B.Sc.(Hons.) course will be promoted to the higher class in accordance with the following rules:-

(a) A candidate who has taken admission in B.Sc.(Hons.) course and has appeared in the examination of the odd Semester of a particular year, will automatically be promoted to the even Semester of the year irrespective of failing in any number of subjects of the previous semester.

(b) A candidate must have CGPA of at least **4.5** at the end of the year (**after even semester in each year**) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. **In case of failure, the student will be required to repeat the year.**

(c) To pass a particular course of the B.Sc.(Hons.) degree, the minimum required grade is D for both theory and practical examinations separately.

(d) In the B.Sc.(Hons.) course, theory and practical courses shall be counted separately and the weightage of evaluation for both the courses shall be separate.

(e) For successful completion of the degree, a minimum of 134 course credits, or as defined for the respective admission year by the university, shall be required.

(f) For the award of a degree, the minimum requirement of Cumulative Grade Point Average (CGPA) will be 4.5.

4. **Award of Credits and Grades**

(a) Each course, along with its weightage in terms of credits, shall be recommended by the Boards of Studies concerned and shall be approved by the Academic Council, Board of Management, and the Governing Body. Only approved courses can be offered during any semester.

(b) A student shall be continuously evaluated for his/her academic performance in a subject through written examinations (Mid-semester/End-semester) and sessional assessment as approved by the respective Board of Studies and Academic Council of the University.

(c) The distribution of weightage/marks for each component shall be decided by the respective Board of Studies and approved by the Academic Council of the University.

(d)   Each student, registered for a course, shall be awarded a grade by the faculty/course coordinator (s) concerned with the specific subject/paper. The grades awarded to a student shall depend upon his/her continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid-semester tests and regularity.

5.   **Conduct &Duration of the Course**

(a)   There shall be at least eighteen weeks in every semester.

(b)   One lecture/tutorial hour per week per semester is assigned one credit.

(c)   One laboratory hour per week per semester is assigned half a credit.

(d)   Some courses are without credit and are referred to as non-credit (NC) courses.

(e)   The maximum duration of the course shall be four years.

6.   **Attendance**

Candidates appearing as regular students for any semester examination are required to attend 80% of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance upto 5% can be condoned by the Vice-Chancellor of the University for the genuine reasons.

7.   **Medium of Instruction and Examination**

(a)   The medium of instruction and examination shall be English throughout the course of study.

(b)   The subjects to be studied in different semesters of B.Sc.(Hons.) course shall be as per the schemes, approved by the Board of Studies.

JAYPEE UNIVERSITY OF ENGINEERING & TECHNOLOGY, GUNA

AMENDMENT SUMMARY TABLE FROM EXISTING ORDINANCES NO. 2 TO 2(F) TO SUBSEQUENT ORDINANCES NO. 7 TO 14

S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
1		N.A.	N.A.		1(a)(2)	1. Department of Mathematics/Course-Mathematics- 03 Yrs Full Time 2. Department of Physics/Course-Physics-03 Yrs Full Time 3. Department of Chemistry/CourseChemistry-03 Yrs Full Time	New
2		1(b)(1)	Department of Civil Engineering/Courses-CM/SE - 02 Yrs for Entry Level and 03 Years for Industry Sponsored		1(b)(1)	Department of Civil Engineering/Courses-CM/SE/ GE/ENV-02 Yrs for Entry Level and 03 Years for Industry Sponsored	Changed
3		1(b)(1)	Department of Chemical Engineering/Course-ENV -02 Yrs for Entry Level and 03 Years for Industry Sponsored		N.A.	II.A	Deleted
4	Ordinance No.-2	1(d)	Diploma Programme:- (i) Engineering Diploma Department of Chemical /Engineering Diploma in Building Material & Cement Technology (BMCT)-03 Yrs Full Time (ii) Department of Mechanical Engineering/Diploma in Thermal Power Plant Engineering (TPPE)-03 Yrs Full Time	Ordinance No.-7	1(d)	Diploma Programmes:- (i) Dipartment of Civil Engineering : (a) Diploma in Civil Engineering (CE) (b) Diploma in Civil Engineering (CE) with specilization in Cement Technology - 03 Yrs Full Time (ii) Department of Mechanical Engineering : (a) Diploma in Mechanical Engineering (MEC) (b) Diploma in Mechanical Engineering with specilization in Thermal Power Plant Engineering (TPPE) - 03 Yrs Full Time	Changed
5		2	In accordance with the ordinance no. 2, following ordinances have been made separately:- (a) Ordinance No. 2(a) for B.Tech. Course (b) Ordinance No. 2(b) for M.Tech. Course (c) Ordinance No. 2(c) for Ph.D. Course (d) Ordinance No. 2(d) for M.Sc.(Sciences/Mathematics) Course. (e) Ordinance No. 2(e) for M.Tech.(Sciences/Mathematics) Course. (f) Ordinance No. 2(f) for Diploma Course.		2	In accordance with the Ordinance No.-07 following new ordinances have been made separately for the programmes/courses as under:- (a) Ordinance No.-08 for B.Tech. Courses (b) Ordinance No.-09 for M.Tech. (Engineering) Courses (c) Ordinance No.-10 for Ph.D. Courses (d) Ordinance No.-11 for M.Sc.(Sciences/Applied Sciences/Mathematics) Courses. (e) Ordinance No.-12 for M.Tech.(Sciences/Applied Sciences/Mathematics) Courses. (f) Ordinance No.-13 for Diploma Courses (g) Ordinance No.-14 for B.Sc.(Hons.) Courses	Changed

S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
6		2(d)	Candidate should have appeared in All India Engineering Entrance Examination (AIEEE) and must have secured a suitable ranking for admission in the University. Production of original AIEEE admit and result card at the time of admission is compulsory.		2(d)	Candidate should have appeared in First/Preliminary Examination and/or Advanced/Main Examination of All India Engineering Entrance Examination conducted by CBSE or any other governing body of Govt. of India and must have secured a suitable Score/Ranking for admission in the University. At the time of admission, production of original admit and result/score/ranking card of the respective engineering examination is compulsory.	Changed
7		N.A.	N.A.		2(g)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
8	Ordinance No.-2(a)	N.A.	N.A.	Ordinance No.-8	2(i)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New
9		N.A.	N.A.		2(j)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.	New
10		3(b)	A candidate who has appeared in the even semester of a particular academic year will automatically be promoted to the odd semester of the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the university.		3(b)	A candidate must have CGPA of at least 4.5 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.	Changed
11	Ordinance No.-2(b)	1	The higher degree in Engineering of two year (four semester) course through regular and three year (six semester) through part time shall be designated as MASTER OF TECHNOLOGY (M.Tech.) in Engineering in respective branches.	Ordinance No.-9	1	The higher degree in Engineering of two year (four semester)/three year (six semester) shall be designated as MASTER OF TECHNOLOGY (M.Tech.) in Engineering in respective branches.	Changed
12		1(a)(iv)	Civil Engineering (a) Construction Management (CM) (b) Structural Engineering (SE)		1(a)(iv)	Civil Engineering (a) Construction Management (CM) (b) Structural Engineering (SE) (c) Geotechnical Engineering (GE) (d) Environmental Engineering (ENV)	Changed
13		1(a)(vi)	Environmental Engineering (ENV)		N.A.	N.A.	Deleted

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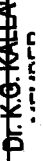| S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
14		2(c)	Applicants possessing a valid GATE Score shall be given preference over those candidates who do not possess a GATE Score for a full time course.		2(c)	Applicants possessing a valid GATE Score shall be given admission based on GATE Score merit for a full time course.	Changed
15		2(e)	All full time and part time candidates who are sponsored for PG studies must have at least two years experience in the relevant field.		2(e)	Three years M.Tech. degree course will be applicable only to Industry sponsored candidates who have two years experience in the relevant field.	Changed
16		N.A.	N.A.		2(f)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
17		N.A.	N.A.		2(i)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admission.	New
18	Ordinance No.-2(b)	N.A.	N.A.	Ordinance No.-9	2(j)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.	New
19		3(b)	A candidate who has appeared in the even semester of a particular academic year will automatically be promoted to the odd semester of the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the university.		3(b)	A candidate must have CGPA of at least 5.0 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.	Changed
20		5(e)	The maximum duration of the course shall be two and three year in respect of regular & part time scholars. In the special cases, fixed duration may be condoned by the approval of Vice Chancellor.		5(e)	The maximum duration of the course shall be three year for regular candidates and four year for Industry Sponsored candidates.	Changed
21		8	General Notwithstanding anything contained in these Ordinances and Regulations, all the M.Tech. Scholars will be governed by the rules and procedures framed by the University regarding this matter, and on matters of general discipline, and implemented from time to time.		N.A.	N.A.	Deleted

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S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
22		1(b)	The studies and examination of these Ph.D. courses shall be on the basis of the marks-cum-credit system but semester wise and final evaluation shall be by the grading system.		1(b)	The studies and examination of these Ph.D. courses shall be on the basis of marks-cum-credit system but final evaluation shall be by the grading system.	Changed
23		N.A.	N.A.		2(f)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
24	Ordinance No.-2(c)	N.A.	N.A.	Ordinance No.-10	2(f)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New
25		N.A.	N.A.		2(j)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.	New
26		8(b)	The subjects to be studied in different semester of Ph.D. shall be as per the schemes, approved by the Board of Studies.		8(b)	The subjects to be studied in the Ph.D. programme shall be as per the schemes, approved by the Board of Studies.	Changed
27		9	General Notwithstanding anything contained in these Ordinances and Regulations, all the PhD Scholars will be governed by the rules and procedures framed by the University regarding thesis matter, and on matters of general discipline, and implemented from time to time.		N.A.	N.A	Deleted
28	Ordinance No.-2(d)	N.A.	N.A.		2(d)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
29		N.A.	N.A.	Ordinance No.-11	2(f)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New
30		N.A.	N.A.		2(g)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.	New

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MEMBER
M.P. NIJI VISHWAVIDYALAY

S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
31	Ordinance No.- 2(d)	3(b)	A candidate who has appeared in the even semester of a particular academic year will automatically be promoted to the odd semester of the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the university.	Ordinance No.-11	3(b)	Candidate must have CGPA of at least 5.0 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.	Changed
32		5(e)	The maximum duration of the course shall be two years. In some special cases, fixed duration may be condoned by the approval of the Vice Chancellor of the University.		5(e)	The maximum duration of the course shall be three year.	Changed
33		1	The next postgraduate degree in sciences of one year/two semester (after M.Sc. programme through a parent university or three year after the B.Sc. programme) course through regular mode, shall be designated as MASTER OF TECHNOLOGY (M.Tech. in Science/Mathematics) in respective branch.		1	The next postgraduate degree in sciences of one year/two semester (after M.Sc. programme) or three year/six semester through admitting in two year/four semester M.Sc. programme (after B.Sc. programme) course through regular mode, shall be designated as MASTER OF TECHNOLOGY (M.Tech. in Sciences/Applied Sciences/Mathematics) in respective branch.	Changed
34		2(a)	No direct admission will be taken in the M.Tech. (Science/Mathematics) programme. All Admission will be decided based on performance of students at the end of the first year of M.Sc. in the respective specialization.		2(a)	Minimum qualification for admission to the M.Tech. (Sciences/Applied Sciences/Mathematics) programme shall be M.Sc. with Physics, Chemistry & Mathematics with at least 60% marks aggregate or its equivalent CGPA from any recognized university/institutions/technical university/Deemed university or any other qualification as recommended by UGC/AICTE for a particular course.	Changed
35	Ordinance No. 2(e)	2(b)	Minimum qualification for admission shall be decided on the performance of the candidates who are studying in the M.Sc. (Science/Mathematics) Programme in the parent university only itself.	Ordinance No.-12	2(b)	All Admission will be decided based on the performance of candidates of M.Sc.(Sciences/Applied Sciences/Mathematics) programme and performance of candidates in M.Sc. programme shall be counted semester/year wise separately as well as aggregate at the end of the second year of M.Sc. programme in the respective specialization.	Changed
36		2(c)	Performance of the candidates of M.Sc.(Science/Mathematics) programme shall be counted in each semester separately.		N.A.	Deleted	Deleted
37		N.A.	N.A.		2(d)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
38		N.A.	N.A.		2(f)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New

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S. No.	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
39		N.A.	N.A.		2(g)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be final for the perspective year of admissions.	New
40	Ordinance No.- 2(e)	3(b)	A candidate who has appeared in the even semester of a particular academic year will automatically be promoted to the odd semester of the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the university.	Ordinance No.-12	3(b)	Candidate must have CGPA of at least 5.0 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.	Changed
41		5(e)	The maximum duration of the course shall be one year after completion of M.Sc. in the respective specialization. In some special cases, fixed duration may be condoned by the approval of the Vice Chancellor of the University.		5(e)	The maximum duration of the course shall be two year after completion of M.Sc. in the respective specialization and four year after completion of B.Sc.	Changed
42		1	The Diploma in Engineering of three-year (six semester) course, hereinafter called 03 yrs diploma course, shall be designated as DIPLOMA in Engineering in respective branches. (a) The Diploma in Engineering (hereinafter called Diploma) shall include the branches as under:- (i) Diploma in Building Material & Cement Technology (BMCT) (ii) Diploma in Thermal Power Plant Engineering (TPPE) (iii) Diploma in any other branch of engineering as approved by the Governing Body/Academic Council.		1	The Diploma in Engineering of three-year (six semesters) course, hereinafter called 03 yrs diploma course, shall be designated as DIPLOMA in ENGINEERING in the different branches/specialization for the respective departments as under:- (a) Department of Civil Engineering (CE) (i) Diploma in Civil Engineering (ii) Diploma in Civil Engineering with specialization in Cement Technology (b) Department of Mechanical Engineering (MEC) (i) Diploma in Mechanical Engineering (ii) Diploma in Mechanical Engineering with specialization in Thermal Power Plant Engineering (TPPE)	Changed
43	Ordinance No.-2(f)	N.A.	N.A.	Ordinance No.-13	2(c)	Reservation Policy will be followed as per GOI and Govt. of MP norms in regard to SC/ST/OBC students admissions in the University.	New
44		N.A.	N.A.		2(e)	Instructions, guidelines and recommendations issued by UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New
45		N.A.	N.A.		2(f)	Recommendations made by Governing Body/Academic Council/Board of Management of the University, in accordance with directives of UGC, AICTE, MHRD, Department of Higher Education, MPPURC Bhopal or any other governing/regulatory bodies of the Govt. of India or Govt. of MP from time to time regarding admission process, shall be followed for the perspective year of admissions.	New

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MEMBER
M.P. NIJI VISHWAVIDYALAY

	Existing Ordinance	Clause/Sub-clause of Existing Ordinance	Clause of Existing Ordinance	Subsequent Ordinance	Clause/Sub-clause of Subsequent Ordinance	Clause of Subsequent Ordinance	Remarks
46	Ordinance No.-2(f)	3(b)	A candidate who has appeared in the even semester of a particular academic year will automatically be promoted to the odd semester of the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the university.	Ordinance No.-13	3(b)	A candidate must have CGPA of at least 4.5 at the end of the year (after even semester in each year) to be declared promoted to the next academic year irrespective of failing in any number of subjects in the previous semesters on conditions of registering the backlog courses first which would run concurrently in the newly registered semester. In such cases, course credit limit should not be beyond as prescribed by the University. In case of failure, the student will be required to repeat the year.	Changed
47		5(e)	The maximum duration of the course shall be three years. In some special cases, the fixed duration may be extended with the approval of the Vice-Chancellor.		5(e)	The maximum duration of the course shall be four years.	Changed
48	N.A.	N.A.	N.A.	Ordinance No.-14		Overall New Ordinance for B.Sc.(Hons.) Course	New

No.—R-66-CC-2015-XXXVIII.—Whereas, pursuing the procedure specified in Section 29 of Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 (No. 17 of 2007), the Peoples University Bhopal (M.P.) has made the Subsequent Ordinance No. 32 to 40;

Now, Therefore, in pursuance of Section 35 of the said Act the State Government, hereby publish the said Subsequent Ordinances in the official Gazette. The Subsequent Ordinances of the University shall come into force from the date of notification.

By order and in the name of the Governor of Madhya Pradesh,
R. K. VIJAY, Dy. Secy.

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)

Ordinance No. 32
POST BASIC DIPLOMA IN ORTHOPEDIC & REHABILITATION NURSING
(1 YEAR DIPLOMA COURSE)

The Programme shall be governed by the norms laid down by the Indian Nursing Council.

1.0   AIMS & OBJECTIVES

    1.1   AIMS

        Prepare nurses with specialized knowledge, skills and attitude in providing advanced quality care to the patient with Orthopaedic disorders, their families and communities.

    1.2   OBJECTIVE

        1.2.1   Describe the concepts and principles of Orthopaedic nursing.

        1.2.2   Demonstrate skill in providing essential diagnostic orthopedic and rehabilitation procedures.

        1.2.3   Apply nursing process in caring of patients with orthopedic disorders.

        1.2.4   Participate effectively as a member of the health care team.

        1.2.5   Communicate effectively with patients undergoing surgery and their family members.

        1.2.6   Participate in rehabilitation programmes.

        1.2.7   Demonstrate skills in use of orthopedic and rehabilitation appliances.

        1.2.8   Make a plan for organization of Orthopaedic & Rehabilitation units.

        1.2.9   Conduct research in Orthopaedic & Rehabilitation Nursing.

        1.2.10 Teach and supervise nurses and allied health workers.

        1.2.11 Communicate effectively with patients, their families and community.

2.0   **The Diploma in Nursing One year course here in after will be designated as **Post Basic Diploma in Orthopedic and Rehabilitation Nursing.

3.0   ACADEMIC QUALIFICATION & ELIGIBILITY FOR ADMISSION

        3.1   Candidate should be a Registered Nurse & Midwife (R.N. & R.M.) or equivalent.

        3.2   Possess a minimum of one year experience as a staff nurse.

        3.3   Candidates from other countries must obtain an equivalence certificate as per guideline of INC.

        3.4   Male Nurses who have not done midwifery in GNM programme must submit a certificate of completion of a course of 6-9 months duration approved by INC in lieu of midwifery.

4.0   Seat Intake: As per approval of regulatory body.

5.0   Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

6.0   CRITERIA FOR SELECTION

        6.1.   The candidate who fulfills the aforesaid academic qualification for admission.

        6.2.   Admission shall be based on merit.

        6.3.   Candidate should be medically fit.

        6.4.   There shall be no upper age limit for admission for trained registered nurses.

7.0   COURSE DURATION

        7.1.   The duration of Post Basic Diploma in Orthopedic & Rehabilitation Nursing course shall be one academic year including internship.

        7.2.   The maximum period to complete the course successfully should not exceed 2 years from the date of admission.

8.0   COURSE COMMENCEMENT

        The commencement of the course shall start during the period of July/Aug of every year.

9.0   EXAMINATION

9.1.   The medium of instruction and examination shall be English through out the course of the study.

9.2.   **Scheme of Examination**

Subject	Int. ass. Marks	Ext. Ass. Marks	Total Marks	Duration (In hours)
A. Theory				
Paper I -Clinical Nursing- I	50	150	200	3
Paper II - Clinical Nursing- II	50	150	200	3
Paper III - Supervision & Management, Clinical Teaching, Elementary Research & Statistics	50	150	200	3
B. Practical				
Clinical Nursing (Teaching & Supervision to be integrated)	100	100	200	-
Grand Total	**250**	**550**	**800**	**-**

9.3.   **Internal Examination**

9.3.1   The assessment of academic growth of the students shall be done continuously and on day to day basis.

9.3.2   The internal assessment marks shall be on the basis of two term examination and one pre-university examination, class tests, theory and practical assignments and clinical performance.

9.3.3   The internal assessment marks for theory subjects shall be as per scheme of examination.

9.3.4   A candidate should obtain minimum 50% marks separately in internal assessment.

10.0   University Examination

10.1.   There shall be an annual university examination at the end of academic session in the month of May/June.

10.2.   There shall be supplementary examination in the month of Sep/Oct.

10.3.   The candidate who fails in supplementary examination, can reappear in next annual university examination.

10.4.   The practical examination shall be held in respective clinical area.

11.0   CRITERIA FOR PASSING

11.1.Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and university examination taken together) and practical (i.e. internal assessment and university examination taken together) papers separately.

11.2.If a candidate fails in either theory or practical subject(s), he/she has to reappear in failed paper only.

11.3.If a candidate fails in any number of subjects in main examination, he/she will be considered as supplementary candidate in subsequent examination.

11.4.Grace marks up to a aggregate of 5 marks may be awarded to students who have failed in two subjects but passed in all other subjects. However the total marks obtained should not be altered.

12.0 DIVISION, MERIT & CERTIFICATION

12.1 The division shall be awarded on the following basis-

Distinction - 75% and above (First attempt only)
First Division- 60% and above and below 75 %
Second Division- 50% and above and below 60%
Pass- Shall be awarded to the candidate passing with Supplementary or passing in more than one attempt.

12.2 The merit shall be awarded on the basis of the grand total marks.

13.0 ATTENDANCE

13.1 A candidate must have minimum of 80% attendance in each subject for appearing in university examination.

13.2 The candidate should have 100% of attendance for integrated practice experience and internship in term of hours and activities before awarding the certificate.

14.0 APPOINTMENT OF EXAMINERS

The appointment of examiner for the theory and practical examination shall be based on following rules.

14.1 Question paper setter / moderator / evaluator/ practical examiner shall be M.Sc Nursing in Medical Surgical Nursing with minimum 1 years teaching experience or Post Basic Diploma in Orthopaedic & Rehabilitation Nursing with 2 years of teaching experience working in any nursing institute. The panel of the entire above mentioned category shall be submitted by Dean-Faculty.

14.2 One internal and one external examiner should jointly conduct practical examination for each student.

15.0 REVALUATION / RE-TOTALING

15.1 Revaluation and re-totaling of marks is permitted for theory papers only. The University, on receipt of application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

15.2 The result after revaluation/re-totaling shall be declared as per prevailing revaluation/re-totaling rules and Regulation of the People's University.

16.0 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

16.1 Candidate is not found qualified as per INC/State Government norms and guidelines or the eligibility criteria prescribed by the University.

OR

16.2 Candidate is not able to complete the course within the stipulated time as prescribed in para 5.2

OR

16.3 Candidate is found involved in serious breach of discipline in the institution or in the University campus.

17.0 SCHEME OF STUDIES

17.1 Annual schedule of studies

i.	Teaching: Theory & Clinical Practice	42 weeks
ii.	Internship	4 weeks
iii.	Examination (Including preparatory leave)	2 weeks
iv.	Vacation	2 weeks
v.	Public Holidays	2 weeks
		52 weeks

17.2 The subject of study in academic year shall be as per the scheme given in subsequent sections.

DISTRIBUTION OF HOURS:

Subject	Theory	Practical
1. Clinical Nursing-I (inclusive of foundation courses)	155 Hrs	Integrated Clinical Practice (1280 hrs)
2. Clinical Nursing-II	155 Hrs	
3. Supervision & Management, Clinical Teaching, Elementary Research & Statistics		
i Supervision and Management	30 Hrs	
ii Clinical Teaching	30 Hrs	
iii Elementary Research & Statistics	30 Hrs	
4. Internship		160 Hrs
TOTAL	**400 Hrs.**	**1440 Hrs.**

•	Hours distribution for theory and practice	42 weeks x 40hrs./week =1680 hrs
•	Block classes	4 weeks x 40 hours/week =160 hrs
	Integrated theory & clinical practice	38 weeks x 40 hours/week = 1520 hrs
•	(Theory 400 hrs)* Theory 6 hours/week	38 weeks x 6 hours/week = 240 hrs
	Clinical experience 34 hours/weeks	38 weeks x 34 hrs/week =1280 hrs
•	Internship	4 weeks x 40 hrs =160 hrs.

17.3   Clinical Experience

Clinical experience must be provided as the stipulated clinical hours.

The student should be posted in - Orthopaedic & Rehabilitation unit for 38 weeks including two weeks evening and two weeks night.

- Orthopedic ward   -   12 weeks
- Neuro Surgical Ward   -   4 weeks
- OT   -   6 weeks
- Physiotherapy Unit   -   4 weeks
- Rehabilitation Unit   -   4 weeks
- Emergency and Trauma Unit   -   4 weeks
- Ortho OPD'S   -   4 weeks

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)
Ordinance No. 33
POST BASIC DIPLOMA IN NEONATAL NURSING
(1 YEAR DIPLOMA COURSE)

The Programme shall be governed by the norms laid down by the Indian Nursing Council.

1.0 AIMS & OBJECTIVES

1.1 AIMS

Prepare nurses with specialized knowledge, skills and attitude in providing advanced quality care to neonates, their families and communities.

1.2 OBJECTIVE

1.2.1 Describe the concepts and principles of neonatal nursing.

1.2.2 Communicate effectively and foster actively a family-child relationship.

1.2.3 Demonstrate skill in providing essential newborn care.

1.2.4 Perform neonatal advance life support skills.

1.2.5 Apply nursing process in caring of neonates receiving intensive care.

1.2.6 Participate effectively as a member of the health care team.

1.2.7 Organize and demonstrate skills in management of neonatal services.

1.2.8 Make a plan for organization of neonatal unit.

1.2.9 Conduct research in neonatal nursing.

1.2.10 Teach and supervise nurses and allied health workers.

2.0 The Diploma in Nursing One year course here in after will be designated as **POST BASIC DIPLOMA IN NEONATAL NURSING.**

3.0 ACADEMIC QUALIFICATION & ELIGIBILITY FOR ADMISSION

3.1 Candidate should be a Registered Nurse & Midwife (R.N & R.M) or equivalent.

3.2 Possess a minimum of one year experience as a staff nurse.

3.3 Candidate from other countries must obtain an equivalence certificate as per guideline of INC.

3.4 Male Nurses who have not done midwifery in GNM programme must submit a certificate of completion of a course of 6-9 months duration approved by INC in lieu of midwifery.

4.0 Seat Intake: As per approval of regulatory body.

5.0 Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

6.0 CRITERIA FOR SELECTION

6.1. The candidate who fulfills the aforesaid academic qualification for admission.

6.2. Admission shall be based on merit.

6.3. Candidate should be medically fit.

6.4. There shall be no upper age limit for admission for trained registered nurses.

7.0 COURSE DURATION

7.1 The duration of Post Basic Diploma in Neonatal Nursing course shall be one academic year including internship.

7.2 The maximum period to complete the course successfully should not exceed 2 years from the date of admission.

8.0 COURSE COMMENCEMENT

8.1 The commencement of the course shall start during the period of July/Aug of every year.

9.0 EXAMINATION

9.1 The medium of instruction and examination shall be English throughout the course of the study.

9.2   Scheme of Examination

Subject	Int. ass. Marks	Ext. Ass. Marks	Total Marks	Duration (In hours)
A. Theory				
Paper I - Clinical Nursing- I	50	150	200	3
Paper II - Clinical Nursing- II	50	150	200	3
Paper III - Supervision & Management, Clinical Teaching, Elementary Research & Statistics	50	150	200	3
B. Practical				
Clinical Nursing (Teaching & Supervision to be integrated)	100	100	200	-
Grand Total	**250**	**550**	**800**	-

9.3   Internal Examination

9.3.1   The assessment of academic growth of the students shall be done continuously and on day to day basis.

9.3.2   The internal assessment marks shall be on the basis of two term examination and one pre-university examination, class tests, theory and practical assignments and clinical performance.

9.3.3   The internal assessment marks for theory subjects shall be as per scheme of examination.

9.3.4   A candidate should obtain minimum 50% marks separately in internal assessment.

9.4   University Examination

9.4.1   There shall be an annual university examination at the end of academic session in the month of May/June.

9.4.2   There shall be supplementary examination in the month of Sep/Oct.

9.4.3   The candidate who fails in supplementary examination, can reappear in next annual examination.

9.4.4   The practical examination shall be held in respective clinical area.

10.0   CRITERIA FOR PASSING

10.1   Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and university examination taken together) and practical (i.e. internal assessment and university examination taken together) papers separately.

10.2   If a candidate fails in either theory or practical paper, he/she has to reappear in failed paper only.

10.3   If a candidate fails in any number of subjects in main examination, he/she will be considered as supplementary candidate in subsequent examination.

10.4   Grace marks up to a aggregate of 5 marks may be awarded to students who have failed in two subjects but passed in all other subjects. However the total marks obtained should not be altered.

11.0   DIVISION, MERIT & CERTIFICATION

11.1   The division shall be awarded on the following basis-

Distinction -   75% and above (First attempt only)

First Division-   60% and above and below 75 %

Second Division-   50% and above and below 60%

Pass-   Shall be awarded to the candidate passing with Supplementary or passing in more than one attempt.

11.2   The merit shall be awarded on the basis of the grand total marks.

12.0 ATTENDANCE

  12.1 A candidate must have minimum of 80% attendance in each subject for appearing in university examination.

  12.2 The candidate should have 100% of attendance for integrated practice experience and internship in term of hours and activities before awarding the certificate.

13.0 APPOINTMENT OF EXAMINERS

  The appointment of examiner for the theory and practical examination shall be based on following rules.

  13.1 Question paper setter / moderator / evaluator/ practical examiner shall be M.Sc Nursing in Child Health/Paediatric Nursing with minimum 1 year teaching experience or Post Basic Diploma in Neonatal Nursing with 2 years of teaching experience working in any nursing institute. The panel of the entire above mentioned category shall be submitted by Dean-Faculty.

  13.2 One internal and one external examiner should jointly conduct practical examination for each student.

14.0 REVALUATION / RE-TOTALING

  14.1 Revaluation and re-totaling of marks is permitted for theory papers only. The University, on receipt of application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

  14.2 The result after revaluation/re-totaling shall be declared as per prevailing revaluation/re-totaling rules and Regulation of the People's University.

15.0 CANCELLATION OF ADMISSION

  The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

  15.1 Candidate is not found qualified as per INC/State Government norms and guidelines or the eligibility criteria prescribed by the University.

<div align="center">OR</div>

  15.2 Candidate is not able to complete the course within the stipulated time as prescribed in para 5.2

<div align="center">OR</div>

  15.3 Candidate is found involved in serious breach of discipline in the institution or in the University campus.

16.0 SCHEME OF STUDIES

  16.1 Annual schedule of studies .

• Teaching: Theory & Clinical Practice	42 weeks
• Internship	4 weeks
• Examination (Including preparatory leave)	2 weeks
• Vacation	2 weeks
• Public Holidays	2 weeks
	52 weeks

  16.2 The subject of study in academic year shall be as per the scheme given in subsequent sections.

DISTRIBUTION OF HOURS

Subject	Theory	Practical
1. Clinical Nursing-I (Inclusive of foundation courses)	155 Hrs	Integrated Clinical Practice (1280 hrs)
2. Clinical Nursing-II	155 Hrs	
3. Supervision & Management, Clinical Teaching, Elementary Research & Statistics		
i Supervision and Management	30 Hrs	
ii Clinical Teaching	30 Hrs	
iii Elementary Research & Statistics	30 Hrs	
4. Internship		160 Hrs
TOTAL	**400 Hrs.**	**1440 Hrs.**

•	Hours distribution for theory and practice	42 weeks x 40hrs./week = 1680 hrs
•	Block classes	4 weeks x 40 hours/week = 160 hrs
	Integrated theory & clinical practice	38 weeks x 40 hours/week = 1520 hrs
•	(Theory 400 hrs)* Theory 6 hours/week	38 weeks x 6 hours/week = 240 hrs
	Clinical experience 34 hours/weeks	38 weeks x 34 hrs/week = 1280 hrs
•	Internship	4 weeks x 40 hrs = 160 hrs.

16.3   Clinical Experience

Clinical experience must be provided as the stipulated clinical hours.

The student should be posted in – Neonatal Services unit for 38 weeks including two weeks evening and two weeks night.

- Labour room   -   4 weeks
- Postnatal ward   -   4 weeks
- Newborn Unit- NICU   -   24 weeks
- Pediatric Surgery NICU   -   2 weeks
- Community/follow-up/clinic   -   4 weeks

PEOPLE'S UNIVERSITY, BHOPAL

(Established under M.P. Act No. 17 of 2007)

Ordinance No. 34

POST BASIC DIPLOMA IN OPERATION ROOM NURSING
(1 YEAR DIPLOMA COURSE)

The Programme shall be governed by the norms laid down by the Indian Nursing Council.

1.0　AIMS & OBJECTIVES

1.1　AIMS

Prepare nurses with advanced knowledge, clinical skills and attitude necessary to function effectively as a member of operation room surgical team (Operation room nursing includes immediate pre, intra, and immediate post operative nursing).

1.2　OBJECTIVE

1.2.1　Describe the concepts and principles of operation room nursing.

1.2.2　Communicate effectively with patients undergoing surgery and their family members.

1.2.3　Perform advance life support skills.

1.2.4　Apply nursing process in caring of patients undergoing surgery.

1.2.5　Participate effectively as a member of the health care team.

1.2.6　Organize and demonstrate skills in management of operation room.

1.2.7　Make a plan for organization of operation room.

1.2.8　Assist during surgical procedures and coordinate with the member of operation room team.

1.2.9　Conduct research in operation room nursing.

1.2.10　Teach and supervise nurses and allied health workers.

2.0　The Diploma in Nursing One year course here in after will be designated as **Post Basic Diploma in Operation Room Nursing.**

3.0　ACADEMIC QUALIFICATION & ELIGIBILITY FOR ADMISSION

3.1　Candidate should be a Registered Nurse & Midwife (R.N & R.M) or equivalent.

3.2　Posses a minimum of one year experience as a staff nurse.

3.3　Candidate from other countries must obtain an equivalence certificate as per guideline of INC.

3.4　Male Nurses who have not done midwifery in GNM programme must submit a certificate of completion of a course of 6-9 months duration approved by INC in lieu of midwifery.

4.0　Seat Intake: As per approval of regulatory body.

5.0　Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

6.0　CRITERIA FOR SELECTION

6.1　The candidate who fulfills the aforesaid academic qualification for admission.

6.2　Admission shall be based on merit.

6.3　Candidate should be medically fit.

6.4　There shall be no upper age limit for admission for trained registered nurses.

7.0　COURSE DURATION

7.1　**The duration of Post Basic Diploma in Operation Room Nursing course shall be one academic year including internship.**

7.2　**The maximum period to complete the course successfully should not exceed 2 years from the date of admission.**

8.0　COURSE COMMENCEMENT

8.1　The commencement of the course shall start during the period of July/Aug. of every year.

9.0   EXAMINATION

9.1   The medium of instruction and examination shall be English throughout the course of the study.

9.2   **Scheme of Examination**

Subject	Int. ass. Marks	Ext. Ass. Marks	Total Marks	Duration (In hours)
A. Theory				
Paper I -Clinical Nursing- I	50	150	200	3
Paper II - Clinical Nursing- II	50	150	200	3
Paper III - Supervision & Management, Clinical Teaching, Elementary Research & Statistics	50	150	200	3
B. Practical				
Clinical Nursing (Teaching & Supervision to be integrated)	100	100	200	-
Grand Total	**250**	**550**	**800**	-

9.3   **Internal Examination**

     9.3.1   The assessment of academic growth of the students shall be done continuously and on day to day basis.

     9.3.2   The internal assessment marks shall be on the basis of two term examination and one pre-university examination, class tests, theory and practical assignments and clinical performance.

     9.3.3   The internal assessment marks for theory subjects shall be as per scheme of examination.

     9.3.4   A candidate should obtain minimum 50% marks separately in internal assessment.

     9.3.5   Incase a candidate fails in any subjects there shall be provision of improvement in internal assessment marks and those marks shall be consider in subsequent examinations.

9.4   **University Examination**

     9.4.1   There shall be an annual university examination at the end of academic session in the month of May/June.

     9.4.2   There shall be supplementary examination in the month of Sep/Oct.

     9.4.3   The candidate who fails in supplementary examination can reappear in next annual examination.

     9.4.4   The practical examination shall be held in respective clinical area.

10.0   CRITERIA FOR PASSING

10.1   Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and university examination taken together) and practical (i.e. internal assessment and university examination taken together) papers separately.

10.2   If a candidate fails in either theory or practical paper, he/she has to reappear in failed paper only.

10.3   If a candidate fails in any number of subjects in main examination, he/she will be considered as supplementary candidate in subsequent examination.

10.4   Grace marks up to an aggregate of 5 marks may be awarded to students who have failed in two subjects but passed in all other subjects. However the total marks obtained should not be altered.

11.0 DIVISION, MERIT & CERTIFICATION

11.1 The division shall be awarded on the following basis-

Distinction -	75% and above (First attempt only)
First Division-	60% and above and below 75 %
Second Division-	50% and above and below 60%
Pass-	Shall be awarded to the candidate passing with Supplementary or passing in more than one attempt.

11.2 The merit shall be awarded on the basis of the grand total marks.

11.3 The title of certification shall be "Post Basic Diploma in Operation Room Nursing".

12.0 ATTENDANCE

12.1 A candidate must have minimum of 80% attendance in each subject for appearing in university examination.

12.2 The candidate should have 100% of attendance for integrated practice experience and internship in term of hours and activities before awarding the certificate.

13.0 APPOINTMENT OF EXAMINERS

The appointment of examiner for the theory and practical examination shall be based on following rules.

13.1 Question paper setter / moderator / evaluator/ practical examiner shall be M.Sc Nursing in Medical Surgical Nursing with minimum 1 year teaching experience or Post Basic Diploma in Operation Room Nursing with 2 years of teaching experience working in any nursing institute. The panel of the entire above mentioned category shall be submitted by Dean-Faculty.

13.2 One internal and one external examiner should jointly conduct practical examination for each student.

14.0 REVALUATION / RE-TOTALING

14.1 Revaluation and re-totaling of marks is permitted for theory papers only. The University, on receipt of application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

14.2 The result after revaluation/re-totaling shall be declared as per prevailing revaluation/re-totaling rules and Regulation of the People's University.

15.0 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

15.1 Candidate is not found qualified as per INC/State Government norms and guidelines or the eligibility criteria prescribed by the University.

OR

15.2 Candidate is not able to complete the course within the stipulated time as prescribed in para 5.2 .

OR

15.3 Candidate is found involved in serious breach of discipline in the institution or in the University campus.

16.0 SCHEME OF STUDIES

16.1 Annual schedule of studies

• Teaching: Theory & Clinical Practice	42 weeks
• Internship	4 weeks
• Examination (Including preparatory leave)	2 weeks
• Vacation	2 weeks
• Public Holidays	2 weeks
	52 weeks

16.2 The subject of study in academic year shall be as per the scheme given in subsequent sections.

DISTRIBUTION OF HOURS

Subject	Theory	Practical
1. Clinical Nursing-I (inclusive of foundation courses)	155 Hrs	Integrated Clinical Practice (1280 hrs)
2. Clinical Nursing-II	155 Hrs	
3. Supervision & Management, Clinical Teaching, Elementary Research & Statistics i　Supervision and Management ii　Clinical Teaching iii　Elementary Research & Statistics	 30 Hrs 30 Hrs 30 Hrs	
4. Internship		160 Hrs
TOTAL	**400 Hrs.**	**1440 Hrs.**

•	Hours distribution for theory and practice	42 weeks x 40hrs./week =1680 hrs
•	Block classes	4 weeks x 40 hours/week =160 hrs
•	Integrated theory & clinical practice	38 weeks x 40 hours/week = 1520 hrs
	(Theory 400 hrs)* Theory 6 hours/week	38 weeks x 6 hours/week = 240 hrs
	Clinical experience 34 hours/weeks	38 weeks x 34 hrs/week =1280 hrs
•	Internship	4 weeks x 40 hrs =160 hrs.

16.3 Clinical Experience

Clinical experience must be provided as the stipulated clinical hours.

The student should be posted in – Operation rooms for 38 weeks including two weeks evening and two weeks night.

- Gastrointestinal ·   -   4 weeks
- Nephro and urosugery   -   4 weeks
- Neurosurgery   -   4 weeks
- Cardiovascular & Thoracic   -   4 weeks
- Orthosurgery   -   4 weeks
- ENT   -   2 weeks
- Ophthelmic   -   2 weeks
- Gyne. And Obstetrical   -   4 weeks
- Paediatric Surgery   -   4 weeks
- Burn and Plastic   -   4 weeks
- Dental   --   4 weeks

PEOPLE'S UNIVERSITY, BHOPAL

(Established under M.P. Act No. 17 of 2007)

Ordinance No. 35
POST BASIC B.Sc. NURSING
(2 YEAR DEGREE COURSE)

The Programme shall be governed by the norms laid down by the Indian Nursing Council.

1.0   AIMS & OBJECTIVES

1.1   AIMS

The aim of the undergraduate programme at the Post Basic level is to upgrade the diploma (GNM) nurses to:-

1.1.1   Assume responsibilities as professional, competent nurses and midwives at basic level in providing promotive, preventive, curative, and rehabilitative services.

1.1.2   Make independent decisions in nursing situations, protect the rights of and facilitate individuals and groups in pursuit of health, function in the hospital, community nursing services, and conduct research studies in the areas of nursing practiee. They are also expected to assume the role of teacher, supervisor, and manager in a clinical / public health settings.

1.2   OBJECTIVES

On completion of Post Basic B. Sc. Nursing degree programme the graduates will be able to -

1.2.1   Assess health status, identify nursing needs, plan, implement and evaluate nursing care for patients / clients that contribute to health of individuals, families and communities.

1.2.2   Demonstrate competency in techniques of nursing based on concepts and principles from selected areas of nursing, physical, biological and behavioral sciences.

1.2.3   Participate as members of health team in the promotive, preventive, curative and restorative health care delivery system of the country.

1.2.4   Demonstrate skills in communication and interpersonal relationship.

1.2.5   Demonstrate leadership qualities and decision-making abilities in various situations.

1.2.6   Demonstrate skills in teaching to individuals and groups in community health settings.

1.2.7   Demonstrate managerial skills in community health setting.

1.2.8   Practice ethical values in their personal and professional life.

1.2.9   Participate in research activities and utilize research findings in improving nursing practice.

1.2.10   Recognize the need for continued learning for their personal and professional development.

2.0   The degree in nursing two year course here in after will be designated as **Post Basic Bachelor of Science in Nursing in short "Post Basic B.Sc. (Nursing)"**.

3.0   COURSE STRUCTURE

3.1   The duration of Post Basic B.Sc. (Nursing) course shall be extended over a period of two years consisting named below:

i.   Post Basic B.Sc. (Nursing) First Year

ii.   Post Basic B.Sc. (Nursing) Second Year

4.0   Seat Intake : As per approval of regulatory body.

5.0   Reservation : As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

6.0 ACADEMIC QUALIFICATION & ELIGIBILITY FOR ADMISSION

6.1 Passed the Higher Secondary or Senior Secondary or Intermediate or 10+2 or an equivalent examination recognized by the university for this purpose. Those who have done 10+1 in or before 1986, will be eligible for admission.

6.2 Obtained a certificate in General Nursing and Midwifery and registered as registered Nurse and Registered Midwife (R.N. R.M.) with the State Nurses Registration Council. A male nurse, trained before the implementation of the new integrated course besides being registered as a nurse with State Nurse Registration Council, shall produce evidence of training approved by Indian Nursing Council for a similar duration in lieu of midwifery in any one of the following areas of Operation Theatre (O.T.) Techniques. Ophthalmic Nursing/ Leprosy Nursing/ Tuberculosis (T.B.) Nursing /Psychiatric Nursing/Neurological and Neuro-Surgical Nursing / Community Health Nursing / Cancer Nursing/ Orthopedic Nursing.

6.3 Nurses from other countries must obtain an equivalence certificate from INC before admission.

6.4 Candidates should be medically fit.

7.0 CRITERIA FOR SELECTION

7.1 The candidate who fulfills the aforesaid academic qualification for admission.

7.2 Admission shall be based on merit of qualifying examination.

7.3 Candidate should be medically fit.

7.4 There shall be no upper age limit for admission for trained Registered nurses.

8.0 COURSE DURATION

8.1 **The complete duration of Post Basic B.Sc.(Nursing) course shall be of two years.**

8.2 **The duration of each course of Post Basic B.Sc. (Nursing) I, II years shall not be less than 10 months.**

8.3 **The maximum period to complete the course successfully should not exceed 4 years from the date of admission.**

9.0 COURSE COMMENCEMENT

9.1 The commencement of first year Post Basic B. Sc. (Nursing) shall start during the period of July/August of every year.

10.0 EXAMINATION

10.1 The medium of instruction and examination shall be English through out the course of the study.

10.2 **SCHEME OF EXAMINATION**

Post Basic B. Sc (Nursing) I Year

SL. NO	SUBJECT	DURA-TION	INT. ASS	EXT. ASS.	TOTAL MARKS
1.	Nursing Foundation	2	15	35	50
2.	Nutrition & Dietetics	2	15	35	50
3.	Biochemistry & Biophysics	3	25	75	100
4.	Psychology	3	25	75	100
5.	Microbiology	3	25	75	100
6.	Maternal Nursing	3	25	75	100
7.	Child Health Nursing	3	25	75	100
8.	Medical & Surgical Nursing	3	25	75	100
9.	English (qualifying)*	3	25	75	100
PRACTICALS					
1.	Medical & Surgical Nursing	-	50	50	100
2.	Maternal Nursing	-	50	50	100
3.	Child Health Nursing	-	50	50	100

Post Basic B. Sc (N) II Year

SL. NO	SUBJECTS	DURA-TION	INT. ASS.	EXT. ASS.	TOTAL MARKS
10.	Sociology	3	25	75	100
11.	Community Health Nursing	3	25	75	100
12.	Mental Health Nursing	3	25	75	100
13.	Introduction to Nursing Education	3	25	75	100
14	Introduction to Nursing Administration	3	25	75	100
15.	Introduction to Nursing Research & Statistics**	2	50	-	50
PRACTICAL					
4.	Community Health Nursing	-	50	50	100
5.	Mental Health Nursing	-	50	50	100
6.	Research Project**	-	50	-	50

* Qualifying examination at college level not university level.

** College examination not University examination.

10.3   University Examination

10.3.1   There shall be one annual University examination at the end of each academic year in the month of May/June.

10.3.2   The external examination for practical subject shall be out of 50 marks.

10.3.3   The external assessment marks for theory subject shall be out of 75 marks except Nursing Foundation (Paper 1), Nutrition & Dietetics (Paper 2) shall be out of 35 Marks.

10.3.4   Theory and practical exams for Introduction to Nursing Research and Statistics (Paper 15) will be conducted as college exam and marks to be send to University for inclusion in the mark sheet.

10.3.5   50% of minimum marks in each theory and practical paper separately is required for passing.

10.3.6   A candidate has to secure minimum of 33 % in English (qualifying examination).The obtained marks shall not be added in grand total.

10.3.7   Maximum number of candidate for practical examination should not exceed 20 per day.

10.3.8   All practical examinations must be held in the respective clinical areas.

10.3.9   The duration of theory examination shall be three hours except Nursing Foundation (Paper 1) and Nutrition & Dietetics (Paper 2) it should be two hrs.

10.4   Supplementary Examination

10.4.1   There will be only one mid-session Supplementary Examination held by the University ordinarily held in the month of September / October. However those who fails in supplementary exam they will appear in main exam.

10.4.2   Only supplementary subjects will have to be repeated in midsession supplementary or supplementary examination with the main annual examination.

10.5   Internal Examination

10.5.1   The assessment of academic growth of the students shall be done on continuously and day to day basis.

10.5.2   The internal assessment marks shall be on the basis of two term examination and one pre-university examination, class tests, theory and practical assignments and clinical performance.

10.5.3   The internal assessment marks for the theory subjects shall be out of 25 Marks except Nursing Foundation (Paper 1) and Nutrition and Dietetics (Paper 2) shall be out of 15 marks.

10.5.4   The internal assessment marks for the practical shall be out of 50 marks.

10.5.5   The duration of theory examination (conducted at college level) shall be two hours for Introduction to Nursing Research & Statistics (Paper 15).

10.5.6   The practical exam for Research Project shall be conducted at college level and marks shall be send to the University for inclusion in the mark sheet. There will not be University practical exam for aforesaid paper.

10.5.7   A candidate has to secure minimum of 50% marks in internal examination for qualifying/appearing in the external examination.

10.5.8   In case a candidate fail/supplementary in any subject/s there shall be provision of improvement in internal assessment marks and those marks shall be consider in subsequent examinations.

11.0   CRITERIA FOR PASSING

11.1   A Candidate has to pass in theory and practical exam separately in each of the paper.

11.2   Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and university examination taken together) and practical (i.e. internal assessment and university examination taken together) papers separately.

11.3   A candidate has to secure minimum of 33 % in qualifying subject (English) for passing.

11.4   If a candidate fails in either theory or practical paper he/she has to re-appear for both the papers (Theory and Practical).

11.5   A Candidate failing in any number of subjects will be promoted to the next year but the duration of completion shall not exceed then 4 year.

11.6   Grace marks up to an aggregate of 5 marks may be awarded to students who have fail in two subjects but passed in all other subjects. However the total marks obtained should not be altered.

12.0   DIVISION & MERIT

- Distinction   -   75% and above in any subject (First attempt only)
- First Division   -   60% and above in the aggregate of marks of all main subjects
- Second Division   -   50% and above but less than 60% in the aggregate of Marks of all main subjects.
- Pass   -   Shall be awarded to the candidate passing with Supplementary or more than one attempt.

13.0   ATTENDANCE

13.1   A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory in each subject for appearing for examination.

13.2   A candidate shoul have 100% attendance in each of the practical area before award of degree.

14.0   APPOINTMENT OF EXAMINERS

The appointment of examiner for the theory and practical examination shall be based on following rules.

14.1   Question paper setter / moderator / evaluator shall be Professor, Associate Professor, Assistant Professor or Lecturer working in any nursing institute conducting nursing courses with minimum of 3 year of teaching experience can be appointed. The panel of the entire above mentioned category shall be submitted by Dean-Faculty.

14.2   **Practical examiner**

11.2.1   One internal and one external examiner should jointly conduct practical examination for each student.

11.2.2   An examiner should be a lecture or above in a college of nursing with M. Sc (N) in concerned subject and minimum of 3 year of teaching experience.

15.0   CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

15.1 Candidate is not found qualified as per INC/State Government norms and guidelines or the eligibility criteria prescribed by the University.

<center>OR</center>

15.2 Candidate is not able to complete the course within the stipulated time as prescribed in para 5.2

<center>OR</center>

15.3 Candidate is found involved in serious breach of discipline in the institution or in the University campus.

16.0 SCHEME OF STUDIES

16.1 Annual schedule of studies shall be as follows-

- Weeks available per year = 52 weeks
- Vacation = 8 weeks
- Gazetted holidays = 3 weeks
- Examination (Including preparatory) = 4 weeks
- Available weeks = 37 weeks
- Hours per week = 40 Hours
- Practical = 30 hours per Wk(5x6 = 30)
- Theory = 10 hours per wk (2x5 = 10)
- Hours available per academic year = 1480(37 wk x 40 hours)

14.2 The subject to study in different academic year of Post Basic B.Sc. (Nursing) shall be as per the scheme given in subsequent sections.

Post Basic B.Sc.(N) I Year

S.NO.	SUBJECT	HOURS THEORY	HOURS PRACTICAL
1.	Nursing Foundation	45	-
2.	Nutrition & Dietetics	30	15
3.	Biochemistry & Biophysics	60	-
4.	Psychology	60	15
5.	Maternal Nursing	60	240
6.	Child Health Nursing	60	240
7.	Microbiology	60	30
8.	Medical & Surgical Nursing	90	270
9.	English(Qualifying)	60	-
	Total	**525**	**810**
Total Hours = 1335			

Post Basic B.Sc.(N) II Year

S.NO	SUBJECT	HOURS THEORY	HOURS PRACTICAL
10.	Sociology	60	-
11.	Community Health Nursing	60	240
12.	Mental Health Nursing	60	240
13.	Introduction to Nursing Education	60	75
14.	Introduction to Nursing Administration	60	180
15.	Introduction to Nursing Research & Statistics	45	120
	Total	**345**	**855**
Total Hours= 1200			

PEOPLE'S UNIVERSITY, BHOPAL

(Established under M.P. Act No. 17 of 2007)

Ordinance No. 36
DIPLOMA IN ENGINEERING

The Programme shall be governed by the norms laid down by the AICTE / State Government.

1.0 AIM AND OBJECTIVES:

1.1 This course aims to provide student the knowledge of basic engineering, ability to apply basic problem solving techniques and skills in respective engineering field.

1.2 To produce skilled and competent technicians to meet the demand of rapidly growing industry.

2.0 APPLICABILITY:

2.1 This ordinance shall apply to all the programmes and courses leading to the award of Diploma in Engineering in specified branch of Engineering.

3.0 DEFINITIONS:

3.1 **Academic Programme(s)** shall mean programme(s) of courses and/or any other components leading to a Diploma in Engineering.

3.2 **Academic Year:** Normally a period of 12 months devoted for the completion of requirements specified in the scheme of teaching and related examinations.

3.3 **Course** means an academic programme and/or component, carrying a distinctive code and specific credits assigned to it.

3.4 **University** shall mean People's University, Bhopal, Madhya Pradesh.

3.5 **Semester System:** A programme wherein each academic year is apportioned into two parts known as semesters.

3.6 **Student** shall mean a person admitted and enrolled for a programme in the constituent Institute/School of the University.

3.7 **Ex-student(s)** shall mean student(s) who are not eligible for promotion/admission to higher semester due to short-fall in academic standards/attendance.

3.8 **External Examiner** shall mean an examiner who is not in the employment of the University.

4.0 ELIGIBILITY CRITERION:

4.1 The minimum qualification for admission to the first semester Diploma in Engineering Programme should be passing 10th under (10 + 2) scheme with Science and Mathematics from any recognized Board.

4.2 The minimum qualification for admission to third semester Diploma in Engineering Course (through Lateral Entry) should be passing 10th along with 2 year ITI in respective trade (listed below)

S. No.	Course / Branch in Diploma in Engineering	Trade in ITI	
		Course / Branch	**Duration**
1.	Civil Engineering	Draughtsman (Civil) / Surveyor/ Construction & Wood Working	2 Year
2.	Computer Science & Engineering	Mechanic Computer Hardware / Information Technology	2 Year
3.	Electrical Engineering	Electrician / Electroplater / Electrical Sector / Wireman	2 Year
4.	Electronics Engineering	Electrician / Mechanic (Radio & TV) / Electronic Mechanic / Electronics	2 Year
5.	Mechanical Engineering	Fitter / Turner / Machinist (Composite) / Tool & Die Maker (Press Tools, Jigs & Fixtures) / Machinist (Grinder) / Draughtsman	2 Year

		(Mechanical) / Mechanic (Motor Vehicle) / Mechanic (Refrigeration and Air-Conditioner) / Automobile / Production & Manufacturing / Refrigeration & AC/ Fabrication (Fitting & Welding) / Agricultural Machineries / Process Plant Maintenance	

5.0 ADMISSION:

5.1 Admissions shall be based on the following criteria:-

5.1.1 The admission to diploma shall be based on the merit in the entrance test conducted by any designated agency at national level / State level or Peoples University.

5.1.2 The remaining vacant seats shall be filled on the basis of merit prepared on qualifying examination.

5.2 Candidate who has already appeared in the qualifying examination may be considered for admission. Such candidate shall be admitted provisionally and shall be required to submit, certificate and mark-sheet as proof of passing qualifying examination, within three months of commencement of the course. Otherwise his/her admission will be cancelled. Such candidate shall not be eligible for refund of fees.

5.3 Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

5.4 Seat intake: As per approval of regulatory body.

6.0 DURATION:

6.1 Diploma shall be a fulltime Programme of duration of three Academic years. Each Academic year shall comprise of two semesters each.

6.2 Maximum duration of passing the Programme shall be **six years** from the date of commencement of programme.

7.0 MEDIUM OF INSTRUCTIONS:

7.1 English / Hindi shall be the medium of instructions and examinations.

8.0 ATTENDANCE:

8.1 To be eligible to appear in University examination regular students are required to attend a minimum of 75% theory classes and 75% practical classes, separately in a semester.

9.0 EXAMINATIONS:

9.1 Following University Examinations shall be held at the end of each semester:-

9.1.1 **Diploma First Year:**
I Semester.
II Semester.

9.1.2 **Diploma Second Year:**
III Semester.
IV Semester.

9.1.3 **Diploma Third Year:**
V Semester.
VI Semester.

9.2 Details of subjects, credits and course curricula shall be as prescribed by the scheme of Examination, approved by Academic Council.

9.3 University examination shall be held normally in Nov-Dec and May-June, each year.

10.0 PROMOTION:

10.1 A student admitted to Diploma course shall be promoted and/or allowed to keep term (ATKT) as per criteria laid down at paras 10.2 to 10.5 and tabulated at para 10.7.

10.2 Student, registered for examination for I Semester, shall be allowed to keep term for II Semester examination if he/she appears and fails or does not appear even in all subjects of I Semester.

10.3 Student, registered for examination for II semester, shall be allowed to keep term(s) for III Semester examinations even if he/she fails in a total of not more than five subjects of I & II Semesters taken together.

10.4 Student, registered for examination for III semester, shall be allowed to keep term(s) for IV Semester examination, even if he/she fails in a total of not more than five subjects of I & II Semesters, taken together, as well as fails/remains absent in all subjects in III Semester examination.

10.5 Student, registered for examination for IV semester, shall be allowed to keep term(s) for V Semester examination if he/she passes in I & II Semesters but fails in a total of not more than five subjects of III and IV Semesters, taken together.

10.6 Student, registered for examination for V Semester, shall be allowed to keep term(s) for VI Semester examination, if he/she passes in examinations of I & II Semesters, but fails in a total of not more than five subjects of III & IV Semesters, taken together, as well as fails/remains absent in all subjects of V Semester.

10.7 **TABLE**

Promotion to Semester	Candidate should have passed in all subjects of following examination(s).	Candidate should have completed the term and filled examination form of Following.	Candidate should not have failed in an aggregate of more than 5 Heads of Passing of following examinations(s).
II Semester	-	I Semester	-
III Semester	-	I & II Semester	I & II Semester
IV Semester	-	I, II & III Semester	I & II Semester
V Semester	I & II Semester	I, II, III & IV Semester	III & IV Semester
VI Semester	I & II Semester	I, II, III, IV & V Semester	III & IV Semester

11.0 HEAD OF PASSING, PASSING CRITERIA AND IMPROVEMENT OF GRADE:

In order to pass a particular subject marks of internal assessment and Semester examination should be taken together as mentioned below:-

11.1 Heads of Passing and Passing Criteria shall be as follows:-

S No	Head of Passing	Passing Criteria	Remark
1	Theory Examination	Marks ≥ 40%	Sub Clause 13.1.1
2	Practical Examination	Marks ≥ 40%	Sub Clause 13.1.2
3	Subject	Marks ≥ 40%	Sub Clause 15.4
4	Programme	CGPA ≥ 5	Sub Clause 15.4

11.2 If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA of 5.0, shall be permitted to improve requisite grade point by reappearing in maximum of four theory /practical subjects, in the ensuing examination (theory and practical of a subject shall be treated as separate subjects.

11.3 Other than the provision of rule 11.2 above, a candidate shall not be permitted to reappear in that examination, for improvement of division/marks or for any other purpose.

12.0 INTERNAL ASSESSMENT / MID SEMESTER EXAMINATIONS:

12.1 Internal Assessment shall be based on class quizzes/assignments/ attendance for Theory subjects and lab work / quizzes/ assignments/attendance for Practical subjects.

12.2 Two mid semester examinations shall be conducted in each Semester.

12.3 Best marks out of the two mid semester examinations shall be considered.

13.0 SCHEME OF UNIVERSITY EXMINATION:

13.1 University examination shall consist of Theory and Practical examinations.

13.1.1 THEORY EXAMINATION:

Quizzes, assignments and attendance.	15%
Mid-semester test.	15%
University examination.	70%
Total	**100 %**

13.1.2 PRACTICAL EXAMINATION:

Lab work, quizzes, assignments &attendance	30%
University examination	70%
Total	**100 %**

14.0 APPOINTMENT AND QUALIFICATIONS OF EXTERNAL EXAMINERS:

14.1 External examiners, possessing M. Tech. in concerned subject with minimum one year of post-PG teaching experience or B Tech with five years of teaching experience, shall be appointed for University Examination for Practical, by concerned Dean Faculty from a panel recommended by Board of Studies.

15.0 GRADING SYSTEM:

15.1 Aggregate marks in each subject shall be converted to corresponding Grade and equivalent Grade Point (GP).

15.2 Semester Grade Point Average (SGPA) shall be calculated as per para 15.4.

15.3 Cumulative Grade Point Average (CGPA) shall be calculated as laid down vide sub clause 15.4, at the completion of Programme.

15.4 Equivalence of marks in a subject and corresponding Grade Point (GP) shall be as under:-

Grade	Marks range (based on absolute Marks System)	Grade Point	Description of Performance
A+	91-100	10	Outstanding
A	81-90	9	Excellent
B+	71-80	8	Very Good
B	61-70	7	Good
C+	51-60	6	Average
C	41-50 only	5	Marginal
D	40 Only	4	Pass
F	Below 40	0	Fail
W	Withheld due to various reasons	0	Withheld

15.4 Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i P_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the ith subject of a Semester for which SGPA is to be calculated , p_i is the corresponding Grade Point(GP) earned in the ith subject, where $i = 1,2,..... n$ are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Here NC_j is the number of total credits offered in the jth semester, SG_j is the SGPA earned in the jth semester, where $j = 1,2,...... m$ are the number of semesters in that course.

15.5 Grade sheet, issued at the end of each semester, shall indicate SGPA of concerned semester. Final Grade sheet, issued at the end of final semester of the course shall also indicate CGPA, Equivalent Percentage Marks and Division awarded.

16.0 REVALUATION AND RETOTALLING:

16.1 Revaluation and retotaling shall be permitted only for theory paper(s) in University examination, on receipt of application, within stipulated time, on remittance of prescribed fee. Revaluation is applicable only in two theory papers.

16.2 Results and Grade Sheet shall be revised and revised after retotaling / revaluation as per the laid down provisions.

17.0 AWARD OF DIVISION:

17.1 Division shall be awarded, to successful students, as follows, based on integrated performance of three years (i.e. 6 semesters), only after VI Semester examination:-

CGPA	Division
7.5 ≤ CGPA	First Division with Distinction
6.5 ≤ CGPA<7.5	First Division
5.0 ≤ CGPA < 6.5	Second Division

17.2 Conversion from CGPA to an equivalent % shall be according to following formula:-

% Score = CGPA x 10

18.0 CANCELLATION OF ADMISSION:

18.1 Admission of a student may be cancelled under following circumstances:-

18.1.1   At any stage, if student is not found qualified for the Course, as per AICTE norms/ guidelines or the eligibility criteria prescribed by the University.

18.1.2 Failing to complete the course within six years of commencement of the course.

18.1.3 Involvement in gross indiscipline in the Institute / University.

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)
Ordinance No. 37
BACHELOR OF COMMERCE (HONOURS)

1.0   AIM & OBJECTIVES OF B.COM. (HONOURS) PROGRAMME:

People's University is committed to contribute to nation building by producing future Manager-Leaders who will lead India's quest to be a world superpower.

With a Mission to develop students into integrated personalities and worthy citizens of India through imparting managerial skills, imbibing ethical values and building their self confidence, the B.Com. (Honours) Programme has the following Aim and Objectives:-

1.1   Aim:

To produce competent commerce graduates, who will be full of self confidence, have entrepreneurial and managerial skills, have high concern for the environment and adhere to universal ethical and moral values.

1.2   Objectives:

1.2.1 To impart commerce education for creating competent professionals.

1.2.2 To promote a yearning for creativity, entrepreneurship and research.

1.2.3 To establish synergistic relationships with the industry and society.

1.2.4 To help students become ethical and self confident human beings genuinely interested in serving the nation.

2.0   APPLICABILITY:

2.1 This ordinance shall apply to the programme and courses leading to the award of the degree of Bachelor of Commerce (Honours).

3.0   DEFINITIONS:

3.1   Academic Programme shall mean a programme of courses and/or any other components leading to a Master's degree in Business Administration.

3.2   Subject or Course shall mean an academic programme and/or component of the Teaching & Evaluation Scheme that has been assigned a distinctive code and that has a weightage of certain marks and specific credits assigned to it. It can be a theory course, practical, project or viva voce. It may have internal and/or external evaluation.

3.3   University shall mean People's University, Bhopal, Madhya Pradesh.

3.4   Semester System – A programme wherein each academic year is apportioned into two parts known as semesters.

3.5   Student shall mean a person admitted and enrolled for a programme in the Institute/ School of the University.

3.6   External Examiner shall mean an examiner who is not in the employment of the University.

4.0   ADMISSION:

4.1 Candidates possessing following qualifications shall be **eligible** for admission.

4.1.1 Candidate should have **passed** the 10 + 2 examination or any other equivalent examination conducted by State/Central Board of Secondary Education or any other State board/university with minimum 50% marks with commerce/science.

4.1.2 Merit prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

4.1.3 The last date for admission will be as notified by the University.

4.1.4   Seat intake: As per approval of regulatory body.

4.1.5   Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

5.0   DURATION:

5.1 The B.Com. (Honours) shall be a fulltime graduate degree programme of three academic years (i.e. six semesters) commencing in July-August every year.

5.2 Maximum period for completion of B.Com. (Honours) Programme shall be **six** years from the date of commencement of the Programme.

6.0 MEDIUM OF INSTRUCTION:

    6.1. English shall be medium of instruction and examination/dissertation.

7.0 ATTENDENCE:

    7.1. A student who has 75% or more attendance in each theory/ practical paper in a semester shall be eligible to appear in university examination.

8.0 EVALUATION:

    8.1 The performance of students shall be evaluated through internal assessment, assignment, project work, field survey, viva voce, semester university examinations etc. as required as per the Teaching & Evaluation Scheme.

    8.2 Students failing in one/more subjects in a semester examination shall be permitted to reappear in concerned subjects in subsequent semester examinations.

    8.3 Re-totaling/ Revaluation: Re-totaling of marks and revaluation of answer sheets is permitted for theory papers of university examination only. The University, on application within stipulated time and remittance of prescribed fees, shall permit a recounting of marks and/or revaluation for the subjects applied. Re-totaling and revaluation shall be done by a qualified examiner other than the first evaluator. While Re-totaling is permitted in all the papers, revaluation shall be allowed in any 2 theory papers only.

    8.4 University Examiner: An examiner/paper setter/ evaluator/ re-evaluator or practical/project-work/viva-voce examiner should be an Assistant Professor/ Associate Professor or Professor of the University or of any equivalent institution affiliated to any university with a minimum of 3 years teaching experience in the subject area. At least 50% of the examiners should be external examiners. The Practical/ Viva voce Examiner shall be appointed by the University from a panel submitted by the Dean-Faculty. The internal assessment shall be done by respective subject teachers. The Internal Examiner, where required, shall be appointed by the Head of the Institution.

9.0 PROMOTION:

    9.1. A student **will** be promoted to the higher semester only if he/she has been **registered** in the previous semester examination.

    9.2. A student will be "Allowed to Keep the Term" (**ATKT**) irrespective of the number of subjects that he/she fails in, but he/she must pass all semesters within 6 years as per Clause 5.2.

10.0 CRITERIA FOR PASSING:

    10.1 To pass a particular subject minimum D grade (35% Marks in Internal Assessment and University Exam taken together) is required.

    10.2 Minimum Semester Grade Point Average (SGPA) of 4.0 is essential for passing in a Semester.

    10.3 Minimum Cumulative Grade Point Average (CGPA) of 4.0 is essential for award of degree.

    10.4 Students desiring to improve their percentage of marks (CGPA) shall be allowed to do so by appearing in maximum of four theory papers, subject to Clause 5.2.

11.0 GRADING SYSTEM:

    11.1. A student shall be awarded Grade in each subject/paper based on his/her evaluation of performance in Internal Assessment and University examinations. Grades and their numerical equivalents shall be as under-

Grade	Grade Points	% Marks Range	Description of Performance
A+	10	91-100	Outstanding
A	9	81-90	Excellent
B+	8	71-80	Very Good
B	7	61-70	Good
C+	6	51-60	Average
C	5	41-50	Satisfactory
D	4	35-40	Pass
F	0	Below 35	Fail

No rounding off is allowed.

11.2. **Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:-**

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the ith subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the ith subject, where $i = 1, 2, \ldots n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Here NC_j is the number of total credits offered in the jth semester, SG_j is the SGPA earned in the jth semester, where $j = 1, 2, \ldots m$, are the number of semesters in that programme.

11.3. Marks sheet, issued at the end of each semester, shall indicate SGPA of that semester. Final Marks sheet, issued at the end of final semester of the programme shall also indicate CGPA and/or Equivalent Percentage Marks.

11.4. Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula:

% Score = CGPA x 10

12.0 The merit shall be declared by the University after the main examination of the final semester. The merit list shall consist of the **first five** students securing the highest GPA in the first attempt.

13.0 AWARD OF DEGREE:

13.1. A student who secures a minimum D grade in all the papers in the six semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **"Bachelor of Commerce (Honours)"**.

14.0 CANCELLATION OF ADMISSION:

Admission of a student may be cancelled under following circumstances.

14.1 At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

14.2 Failing to complete the programme within six years of commencement of the programme.

14.3 Involvement in gross indiscipline in the Institute / University.

14.4 She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)
Ordinance No. 38
BACHELOR OF BUSINESS ADMINISTRATION (BBA)

1.0   AIM & OBJECTIVES OF B.B.A. PROGRAMME:

People's University is committed to contribute to nation building by producing future Manager-Leaders who will lead India's quest to be a world superpower.

With a Mission to develop students into integrated personalities and worthy citizens of India through imparting managerial skills, imbibing ethical values and building their self confidence, the B.B.A. Programme has the following Aim and Objectives:-

1.1   Aim:

To produce competent business graduates who will be full of self confidence, have administrative skills and business acumen, have high concern for the environment and adhere to universal ethical and moral values.

1.2   Objectives:

1.2. 1   To impart business education for creating competent professionals.

1.2. 2   To promote a yearning for creativity, entrepreneurship and research.

1.2. 3   To establish synergistic relationships with the industry and society.

2.0   APPLICABILITY:

2.1   This ordinance shall apply to the programme and courses leading to the award of the degree of Bachelor of Business Administration.

3.0   DEFINITIONS:

3.1   Academic Programme shall mean a programme of courses and/or any other components leading to a Bachelor's degree in Business Administration.

3.2   Subject or Course shall mean an academic programme and/or component of the Teaching & Evaluation Scheme that has been assigned a distinctive code and that has a weightage of certain marks and specific credits assigned to it. It can be a theory course, practical, project or viva voce. It may have internal and/or external evaluation.

3.3   University shall mean People's University, Bhopal, Madhya Pradesh.

3.4   Semester System – A programme wherein each academic year is apportioned into two parts known as semesters.

3.5   Student shall mean a person admitted and enrolled for a programme in the Institute/ School of the University.

3.6   External Examiner shall mean an examiner who is not in the employment of the University.

4.0   ADMISSION:

4.1   Candidates possessing following qualifications shall be **eligible** for admission.

4.1.1   Candidate should have passed the 10 + 2 examination or any other equivalent examination conducted by State/Central Board of Secondary Education or any other State board/university with minimum 50% marks.

4.1.2   Merit prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

4.1.3   The last date for admission will be as notified by the University.

4.1.4   Seat Intake: As per approval of regulatory body.

4.1.5   Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

5.0   DURATION:

5.1   B.B.A. shall be a fulltime graduate degree programme of three academic years (i.e. six semesters) commencing in July-August every year.

5.2   Maximum period for completion of B.B.A. Programme shall be **six** years from the date of commencement of the Programme.

6.0   MEDIUM OF INSTRUCTION:

6.1.   English shall be medium of instruction and examination/dissertation.

7.0 ATTENDANCE:

7.1. A student who has 75% or more attendance in each theory/ practical paper in a semester shall be eligible to appear in university examination.

8.0 EVALUATION:

8.1 The performance of students shall be evaluated through internal assessment, assignment, project work, field survey, viva voce, semester university examinations etc. as required as per the Teaching & Evaluation Scheme.

8.2 Student failing in one/more subjects of a semester examination shall be permitted to reappear in concerned subjects in subsequent semester examinations.

8.3 **Re-totaling/ Revaluation:** Re-totaling of marks and revaluation of answer sheets is permitted for theory papers of university examination only. The University, on application within stipulated time and remittance of prescribed fees, shall permit a recounting of marks and/or revaluation for the subjects applied. Re-totaling and revaluation shall be done by a qualified examiner other than the first evaluator. While Re-totaling is permitted in all the papers, revaluation shall be allowed in any 2 theory papers only.

8.4 **University Examiner:** An examiner/paper setter/ evaluator/ re-evaluator or practical/project-work/viva-voce examiner should be an Assistant Professor/ Associate Professor or Professor of the University or of any equivalent institution affiliated to any university with a minimum of 3 years teaching experience in the subject area. At least 50% of the examiners should be external examiners. The Practical/ Viva voce Examiner shall be appointed by the University from a panel submitted by the Dean-Faculty. The internal assessment shall be done by respective subject teachers. The Internal Examiner, where required, shall be appointed by the Head of the Institution.

9.0 PROMOTION:

9.1 A student will be promoted to the higher semester only if he/she has been registered in the previous semester examination.

9.2 A student will be "Allowed to Keep the Term" **(ATKT)** irrespective of the number of subjects that he/she fails in, but he/she must pass all semesters within 6 years as per Clause 5.2.

10.0 CRITERIA FOR PASSING:

10.1 To pass a particular subject minimum D grade (35% Marks in Internal Assessment and University Exam taken together) is required.

10.2 Minimum Semester Grade Point Average (SGPA) of 4.0 is essential for passing in a Semester.

10.3 Minimum Cumulative Grade Point Average (CGPA) of 4.0 is essential for award of degree.

10.4 Students desiring to improve their percentage of marks (CGPA) shall be allowed to do so by appearing in maximum of four theory papers, subject to Clause 5.2.

11.0 GRADING SYSTEM:

11.1. A student shall be awarded Grade in each subject/paper based on his/her evaluation of performance in Internal Assessment and University examinations. Grades and their numerical equivalents shall be as under-

Grade	Grade Points	% Marks Range	Description of Performance
A+	10	91-100	Outstanding
A	9	81-90	Excellent
B+	8	71-80	Very Good
B	7	61-70	Good
C+	6	51-60	Average
C	5	41-50	Satisfactory
D	4	35-40	Pass
F	0	Below 35	Fail

No rounding off is allowed.

11.2. **Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:-**

$$SGPA = \frac{\sum_{i=1}^{n} c_i p_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the ith subject of a Semester for which SGPA is to be calculated , p_i is the corresponding grade point earned in the ith subject, where $i = 1,2,\ldots n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{n} SG_j NC_j}{\sum_{j=1}^{n} NC_j}$$

Here NC_j is the number of total credits offered in the jth semester, SG_j is the SGPA earned in the jth semester, where $j = 1,2,\ldots m$, are the number of semesters in that programme.

11.3. Marks sheet, issued at the end of each semester, shall indicate SGPA of that semester. Final Marks sheet, issued at the end of final semester of the programme shall also indicate CGPA and/or Equivalent Percentage Marks.

11.4. Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula:

  % Score = CGPA x 10

) The merit shall be declared by the University after the main examination of the final semester. The merit list shall consist of the **first five** students securing the highest CGPA in the first attempt.

) **AWARD OF DEGREE:**
A student who secures a minimum D grade in all the papers in the six semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **"Bachelor of Business Administration"**.

) **CANCELLATION OF ADMISSION:**
  Admission of a student may be cancelled under following circumstances.

14.1 At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

14.2 Failing to complete the programme within six years of commencement of the programme.

14.3 Involvement in gross indiscipline in the Institute / University.

14.4 She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)
Ordinance No. 39
MASTER OF BUSINESS ADMINISTRATION
(Integrated Programme B.B.A. + M.B.A.)

1.0　AIM & OBJECTIVES OF M.B.A. PROGRAMME:

People's University is committed to contribute to nation building by producing future Manager-Leaders who will lead India's quest to be a world superpower.

With a Mission to develop students into integrated personalities and worthy citizens of India through imparting managerial skills, imbibing ethical values and building their self confidence, the MBA Programme has the following Aim and Objectives:-

1.1　Aim: To produce competent Leaders and Managers, in all fields and specializations of Management, who will be full of self confidence, have very high managerial skills, have high concern for the environment and adhere to universal ethical and moral values.

1.2　Objectives:

To achieve excellence in teaching, training, research and extension, the following shall be the objectives of the MBA Programme:

1.2. 1　To impart management education for creating world class professionals.

1.2. 2　To promote a yearning for creativity, entrepreneurship and research.

1.2. 3　To establish synergistic relationships with the industry and society.

1.2. 4　To help students become ethical and self confident human beings genuinely interested in serving the nation.

2.0　APPLICABILITY:

This ordinance shall apply to the integrated programme leading to Master's degree in Business Administration.

3.0　DEFINITIONS:

3.1　Academic Programme shall mean a programme of courses and/or any other components leading to a Master's degree in Business Administration.

3.2　Subject or Course shall mean an academic programme and/or component of the Teaching & Evaluation Scheme that has been assigned a distinctive code and that has a weightage of certain marks and specific credits assigned to it. It can be a theory course, practical, project or viva voce. It may have internal and/or external evaluation.

3.3　University shall mean People's University, Bhopal, Madhya Pradesh.

3.4　Semester System – A programme wherein each academic year is apportioned into two parts known as semesters.

3.5　Student shall mean a person admitted and enrolled for a programme in the Institute/School of the University.

3.6　External Examiner shall mean an examiner who is not in the employment of the University.

4.0　ADMISSION:

4.1　Candidates possessing following qualifications shall be **eligible** for admission.

4.1.1　Candidate should have passed the 10+2 examination or any other equivalent examination conducted by State / Central Board of Secondary Education or any other state Board / University with **not less than 35% marks.** However, in order to be eligible for completing MBA, a student would have to secure **atleast 50% in aggregate in first 6 semesters.**

4.12　Merit prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

4.13　Lateral Entry: A candidate, who holds a Bachelor Degree in Business Administration (minimum 3 years programme) or Post Graduate Degree in Management of the University or of any other university recognized as equivalent thereto by the University with 50% or more marks in aggregate, can take admission to the integrated MBA Programme in the Seventh Semester. For selection, a merit list of such candidates shall be prepared on the basis of their qualifying examination and/or personal interview.

4.14　　The last date for admission will be as notified by the University.

4.1.5　Seat Intake: As per approval of regulatory body.

4.1.6　Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

5.0　DURATION:

5.1　　The Integrated Master of Business Administration shall be a fulltime Post-graduate Degree programme of five academic years (i.e. ten semesters) commencing in July-September every year.

5.2　　Maximum period for completion of integrated MBA Programme shall be **eight** years from the date of commencement of the Programme.

6.0　MEDIUM OF INSTRUCTION:

6.1.　　English shall be the medium of instruction and examination/dissertation.

7.0　ATTENDENCE:

7.1.　　A student who has 75% or more attendance in each theory/ practical paper in a semester shall be eligible to appear in university examination.

8.0　EVALUATION:

8.1　　The performance of students shall be evaluated through internal assessment test, assignment, project work/field survey, viva voce, semester university examinations etc. as required as per the Teaching & Evaluation Scheme.

8.2　　Students failing in one/more subjects in a semester examination shall be permitted to reappear in concerned subjects in subsequent semester examinations.

8.3　Re-totaling/ Revaluation: Re-totaling of marks and revaluation of answer sheets is permitted for theory papers of university examination only. The University, on application within stipulated time and remittance of　prescribed fees, shall permit a recounting of marks and/or revaluation for the subjects applied. Re-totaling and revaluation shall be done by a qualified examiner other than the first evaluator. While Re-totaling is permitted in all the papers, revaluation shall be allowed in any 2 theory papers only.

8.4　University Examiner: An examiner/paper setter/ evaluator/ re-evaluator or practical/project-work/viva-voce examiner should be an Assistant Professor/ Associate Professor or Professor of the University or of any equivalent institution affiliated to any university with a minimum of 3 years teaching experience in the subject area. At least 50% of the examiners should be external examiners. The Practical/ Viva voce Examiner shall be appointed by the University from a panel submitted by the Dean-Faculty. The Internal assessment shall be done by respective subject teachers. The Internal Examiner, where required, shall be appointed by the Head of the Institution.

9.0　CERTIFICATE COURSES:

A student may be required to undergo **"Certificate Course(s)"** not included in the Teaching & Evaluation Scheme.

9.1.　　The University may require a student to have certificate in one or more courses so as to make up any deficiency at the entry level.

9.2.　　Such certificate course(s) shall be shown in the final mark-sheet under a distinct head of "Certificate Course(s)".

10.0　PROMOTION:

10.1.　A student will be promoted to the higher semester only if he/she has been **registered** in the previous semester examination.

10.2.　A student will be "Allowed to Keep the Term" **(ATKT)** irrespective of the number of subjects that he/she fails in, but he/she must pass in the first six semesters before being promoted to the seventh semester, and must pass in all the ten　semesters within 8 years as per Clause 5.2.

11.0 CRITERIA FOR PASSING:

11.1. To pass a particular subject minimum D grade (35% Marks in Internal Assessment and University Exam taken together) is required.

11.2. Minimum Semester Grade Point Average (SGPA) of 4.0 is essential for passing in a Semester.

11.3. Minimum Cumulative Grade Point Average (CGPA) of 4.0 is essential for award of degree.

11.4. Students desiring to improve their percentage of marks (CGPA) shall be allowed to do so by appearing in maximum of four theory papers of first six semesters and/or four theory papers of last semesters, subject to Clause 5.2.

12.0 GRADING SYSTEM:

12.1. A student shall be awarded Grade in each subject based on his/her evaluation of performance in Internal Assessment and University examinations. Aggregate marks in each subject shall be converted to corresponding Grade and equivalent Grade Point. Grades and their numerical equivalents shall be as under-

12.2. Table A

Grade	Grade Points	% Marks Range	Description of Performance
A+	10	91-100	Outstanding
A	9	81-90	Excellent
B+	8	71-80	Very Good
B	7	61-70	Good
C+	6	51-60	Average
C	5	41-50	Satisfactory
D	4	35-40	Pass
F	0	Below 35	Fail

No rounding off is allowed.

12.3. Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:-

$$SGPA = \frac{\sum_{i=1}^{n} c_i P_i}{\sum_{i=1}^{n} c_i}$$

Where c_i is the number of credits offered in the ith subject of a Semester for which SGPA is to be calculated , p_i is the corresponding grade point earned in the ith subject, where i = 1,2,...... n , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

Here NC_j is the number of total credits offered in the jth semester, SG_j is the SGPA earned in the jth semester, where j = 1,2,...... m, are the number of semesters in that programme.

12.4. Marks sheet, issued at the end of each semester, shall indicate SGPA of that semester. Final Marks sheet, issued at the end of final semester of the programme shall also indicate CGPA and/or Equivalent Percentage Marks.

12.5. Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula:
% Score = CGPA x 10

13.0 The merit shall be declared by the University after the main examination of the final semester of BBA and M.B.A. The merit list shall consist of the **first five** students securing the highest CGPA in the first attempt.

14.0 AWARD OF DEGREE:

14.1 A student who secures a minimum D grade in all the subjects of the first six semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **"Bachelor of Business Administration"**. This will be given to the students who do not wish to continue their study after the Sixth semester for any reason.

14.2 A student who secures a minimum D grade in all the subjects of all the ten semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **"Master of Business Administration"**.

15.0 CANCELLATION OF ADMISSION:

Admission of a student may be cancelled under following circumstances.

15.1 At any stage, if student is not found qualified, for the Programme, as per AICTE norms/ guidelines or the eligibility criteria prescribed by the University.

15.2 Failing to complete the programme within eight years of commencement of the programme.

15.3 Involvement in gross indiscipline in the Institute / University.

15.4 She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.

PEOPLE'S UNIVERSITY, BHOPAL
(Established under M.P. Act No. 17 of 2007)
Ordinance No. 40
MASTER OF HOSPITAL ADMINISTRATION

1.0 AIM & OBJECTIVES :

People's University is committed to contribute to nation building by producing future Manager-Leaders who will lead India's quest to be a world superpower.

With a Mission to develop students into integrated personalities and worthy citizens of India through imparting managerial skills, imbibing ethical values and building their self confidence, the MASTER OF HOSPITAL ADMINISTRATION Programme has the following Aim and Objectives:-

1.1 AIM:

To produce competent hospital administrators who will be full of self confidence, have high managerial skills, have high concern for the environment and adhere to universal ethical and moral values.

1.2 OBJECTIVES:

1.2. 1 To impart hospital management education for creating competent healthcare management professionals.

1.2. 2 To promote a yearning for creativity, entrepreneurship and research.

1.2. 3 To establish synergistic relationships with the industry and society.

1.2. 4 To help students become ethical and self confident human beings genuinely interested in serving the nation.

2.0 APPLICABILITY:

This ordinance shall apply to the programme and courses leading to the award of the degree of **MASTER OF HOSPITAL ADMINISTRATION.**

3.0 DEFINITIONS:

3.1 Academic Programme shall mean a programme of courses and/or any other components leading to a Master's degree in Hospital Administration.

3.2 Subject or Course shall mean an academic programme and/or component of the Teaching & Evaluation Scheme that has been assigned a distinctive code and that has a weightage of certain marks and specific credits assigned to it. It can be a theory course, practical, project or viva voce. It may have internal and/or external evaluation.

3.3 University shall mean People's University, Bhopal, Madhya Pradesh.

3.4 Semester System – A programme wherein each academic year is apportioned into two parts known as semesters.

3.5 Student shall mean a person admitted and enrolled for a programme in the Institute/ School of the University.

3.6 External Examiner shall mean an examiner who is not in the employment of the University.

4.0 ADMISSION:

4.1 Eligibility: Admission to MASTER OF HOSPITAL ADMINISTRATION Programme is open to a candidate who holds a Bachelor Degree (Minimum 3 years Programme) or Post Graduate Degree of the University or of any other University recognized as equivalent thereto by the University with minimum 50 % marks.

4.2 Merit shall be prepared on the basis of CGPA or marks obtained in the qualifying examination and/or personal interview conducted by the University.

4.3 The last date for admission will be as notified by the University.

4.4 Seat intake: As per approval of regulatory body.

4.5 Reservation: As per Statute No.18 clause no. 5 of People's University, Bhopal, approved & published in M. P. Gazette.

5.0 DURATION:

5.1 MASTER OF HOSPITAL ADMINISTRATION shall be a fulltime postgraduate degree programme of two academic years (i.e. four semesters) commencing in July-August every year.

5.2 The maximum period for completion of MASTER OF HOSPITAL ADMINISTRATION Programme shall be **five** years from the date of commencement of the Programme.

6.0 MEDIUM OF INSTRUCTION:

6.1. English shall be the medium of instruction and examination / dissertation.

7.0 ATTENDENCE:

7.1. A student who has 75% or more attendance in each theory/ practical paper in a semester shall be eligible to appear in university examination.

8.0 EVALUATION:

8.1 The performance of students shall be evaluated through internal assessment, assignment, project work, field survey, viva voce, semester university examinations etc. as required as per the Teaching & Evaluation Scheme.

8.2 Students failing in one/more subjects in a semester examination shall be permitted to reappear in concerned subjects in subsequent semester examinations.

8.3 **Re-totaling/ Revaluation:** Re-totaling of marks and revaluation of answer sheets is permitted for theory papers of university examination only. The University, on application within stipulated time and remittance of prescribed fees, shall permit a recounting of marks and/or revaluation for the subjects applied. Re-totaling and revaluation shall be done by a qualified examiner other than the first evaluator. While Re-totaling is permitted in all the papers, revaluation shall be allowed in any 2 theory papers only.

8.4 **University Examiner:** An examiner/paper setter/ evaluator/ re-evaluator or practical/project-work/viva-voce examiner should be an Assistant Professor/ Associate Professor or Professor of the University or of any equivalent institution affiliated to any university with a minimum of 3 years teaching experience in the subject area. At least 50% of the examiners should be external examiners. The Practical/ Viva voce Examiner shall be appointed by the University from a panel submitted by the Dean-Faculty. The internal assessment shall be done by respective subject teachers. The Internal Examiner, where required, shall be appointed by the Head of the Institution.

8.5 **Residency:** Candidates shall undergo Residency in Hospitals during **first and second semesters** submit a report thereon along with a certificate obtained from the concerned hospitals, at the end of each semester. The Residency in Hospitals carries 200 marks each in each of the first and second semesters, to be awarded internally, by a committee consisting of the course coordinator and two senior faculty members of the Institution.

8.6 **Visits to Hospitals:** Candidates shall have to go for Hospital visits local and/or outstation and submit a report thereon along with a certificate obtained from the concerned hospitals during the **Third semester. Visits to Hospitals** carries 100 marks to be awarded internally, by a committee consisting of the course coordinator and two senior faculty members of the Institution.

8.7 **Project Report and Viva Voce:** The purpose of the project work is primarily to demonstrate the knowledge and skills in studying and analyzing a selected problem in the work situation, in a systematic manner while suggesting solution to the management of the hospital. It is desirable that the sponsoring organization has to identify the area of project work at the beginning of the project. Each student is required to study the problem under the guidance of a faculty member of the Institution. The completed project report should be submitted to the University/College within 30 days before the commencement of IV semester examinations. The Project Report together with Viva Voce carries 200 marks.

9.0   PROMOTION:

9.1.   A student will be promoted to the higher semester only if he/she has been registered in previous semester examination.

9.2.   A student will be "Allowed to Keep the Term" (**ATKT**) irrespective of the number of subjects that he/she fails in, but he/she must pass all semesters within 5 years as per Clause 5.2.

10.0   CRITERIA FOR PASSING:

10.1   To pass a particular subject minimum D grade (35% Marks Internal Assessment and University Exam taken together) is required.

10.2   Minimum Cumulative Grade Point Average (CGPA) of 4.0 is essential for award of degree.

10.3   Students desiring to improve their percentage of marks (CGPA) shall be allowed to do so by appearing in maximum of four theory papers, subject to Clause 5.2.

11.0   GRADING SYSTEM:

11.1.   A student shall be awarded Grade in each subject/paper based on his/her evaluation of performance in Internal Assessment and University examinations. Grades and their numerical equivalents shall be as under-

11.2. Table A

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$$CGPA = \frac{\sum_{j=1}^{m} SG_j NC_j}{\sum_{j=1}^{m} NC_j}$$

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11.4. Marks sheet, issued at the end of each semester, shall indicate SGPA of that semester. Final Marks sheet, issued at the end of final semester of the programme shall also indicate CGPA and/or Equivalent Percentage Marks.

11.5. Conversion from grade to an equivalent percentage in a given academic program shall be according to following formula:

$$\% \text{ Score} = \text{CGPA} \times 10$$

12.0 The merit shall be declared by the University after the main examination of the final semester. The merit list shall consist of the **first five** students securing the highest CGPA in the first attempt.

13.0 AWARD OF DEGREE:

A student who secures a minimum D grade in all the papers in the four semesters with an aggregate CGPA of 4.0 shall be eligible for the award of the degree of **"MASTER OF HOSPITAL ADMINISTRATION"**.

14.0 CANCELLATION OF ADMISSION:

Admission of a student may be cancelled under following circumstances.

14.1. At any stage, if student is not found qualified, for the Programme, as per government norms/ guidelines or the eligibility criteria prescribed by the University.

14.2. Failing to complete the programme within five years of commencement of the programme.

14.3. Involvement in gross indiscipline in the Institute / University.

14.4. She/he is found to have produced false/ forged documents or found to have used unfair means to secure admission.

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