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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 21]

भोपाल, शुक्रवार, दिनांक 25 मई 2018—ज्येष्ठ 4, शक 1940

भाग ४

विषय-सूची

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|----------------------------|-------------------------------|----------------------------------|
| (क) (1) मध्यप्रदेश विधेयक, | (2) प्रवर समिति के प्रतिवेदन, | (3) संसद में पुरःस्थापित विधेयक. |
| (ख) (1) अध्यादेश, | (2) मध्यप्रदेश अधिनियम, | (3) संसद के अधिनियम. |
| (ग) (1) प्रारूप नियम, | (2) अन्तिम नियम. | |

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 21 मई 2018

क्र. आर-84-सीसी-2018-अडतीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28 के अनुक्रम में रैनेसा निजी विश्वविद्यालय, इन्दौर के प्रथम अध्यादेश क्र. 01-20 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्र. 01-20.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

जयश्री मिश्रा, अपर सचिव.

Renaissance University, Indore was established vide Madhya Pradesh bill No. 16 of 2017 and the notification in this effect was published in Madhya Pradesh Gazette (Extraordinary) vide Notification No. 377 dated 24 July, 2017 and later, its English Translation was published in the Gazette (Extraordinary) vide notification No. 416, dated 2 August, 2017

In exercise of the powers conferred by the subsection (2) of section 28 of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007); Vice Chancellor on behalf of the Governing Body of the Renaissance University, Gram Reoti, Indore, Madhya Pradesh, hereby makes the following First Ordinances for the efficient functioning of Renaissance University and matter connected with or incidental thereto. The said First Ordinances approved by the Regulatory Commission as per sub-section (2) of Section 28 of the Act (No 17 of 2007) shall come into force from the date of their publication in the Official Gazette of Madhya Pradesh Government as provided in sub-section (2) of the Act (No. 17 of 2007). These Ordinances may be called as First Ordinances of Renaissance University, Gram Reoti, Indore, Madhya Pradesh.

These Ordinances are made in conformity with the provision of Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007), and rules made there under. In case of any inconsistency, disparity or repugnancy occurs, the provision of Act and rules made under there shall prevail and apply.

ORDINANCE - 01 : Short title, scope and commencement

1. The "Ordinances" means the Ordinances of Renaissance University, Gram Reoti, Sanwer Road Indore, Madhya Pradesh hereinafter referred to as "The University".
2. These Ordinances shall come into force with effect from the date of the notification in the State Gazette by State Government of Madhya Pradesh.
3. The Ordinances are in conjunction with the provisions of the Madhya Pradesh Niji Vishwavidyalay (Sthapana Avam Sanchalan) Adhiniyam 2007 (No. 17 of 2007). If there be any difference in the provisions of the Act or the Rules and the Ordinances, the provisions of the Act or the rules shall prevail.
4. Nothing in these Ordinances shall be deemed to debar the University from amending the Ordinances subsequently according to the provision of Section 29 of the Act, and the amended Ordinances, if any shall be applicable with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.

ORDINANCE NO.2 - Faculties and Courses Offered

Renaissance University will have following faculties offering courses as mention below:-

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be constituted according to the need as and wherever required.

S.No.	Faculties	Institute/Department/ School	Name of Degree/Diploma
1	Faculty of Engineering & Technology	School of Engineering & Technology	B. Tech./M. Tech./ M.Phil/Ph. D./ Dual Degree/ Integrated Program / Diploma/Ph.D. Core all Engineering subject areas will be covered however as per the recommendation of Academic Council integration of 2 or more subject areas of Engineering or new allied areas of Engineering subject will be included.
2	Faculty of Management	School of Management	B.B.A / BBA Hons /M.B.A. / M.Phil/Ph. D./PGDM /PGP Diploma/Certificate Program/ Dual Degree / Integrated Program/ Following Major subjects & management areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Finance Management, Finance Management, Marketing Management, Production Management, Information Technology Management, Retail Management, Event Management Media & Mass Communication Management Health Care Management, Insurance & Investment Management, Hotel Management Cyber Law & Security Management, Foreign trade, Hospital Administration Digital Media Management, Aviation, Tour and Travel Management, Fashion Business Management, Construction Management Personal Management, E-Commerce Management, Brand Management Franchisee Management, Entrepreneurship Management, CSR Management Design and Communication Management, Catering Management, Corporate Finance Management, Personal Grooming Management, Beauty and Salon Management
3	Faculty of Science	School of Science and Computer Studies	B.Sc. (Hons) / B.Sc / BCA / MCA/ BCA+MCA (Intigrated) Master of Science/ M.Phil/Ph. D./ Diploma/Certificate Program/Following Major subjects areas will be covered more subject areas or new areas will be included: Chemistry and Applied Chemistry, Chemical Science,

			Physics and Applied Physics, Mathematics and Applied Mathematics, Micro Biology, Bio-Technology, Computers & Data Analytics, Bio Chemistry, Bioinformatics, Biotechnology, Botany, Earth Science, Electronic Media, Environmental Science, Geology Forensic Science, Neuroscience, , Forensic Science Cyber Law, Cyber Security, Food Technology, Industrial Microbiology, Statistics, Zoology, police science,
4	Faculty of Commerce	School of Commerce	B.Com.(Hons)/ B.Com. /B.Com (Computers)/M.Com./M.Phil / Ph.D. Diploma Courses Certificate courses Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be /included: Computers , Management , Economics , Foreign Trade , HR Commerce, Banking & Finance, Taxation,
5	Faculty of Arts, Humanities and Social Sciences	School of Arts Humanities and Social Sciences	B.A.(Hons)/ B.A. /M.A.(Hons)/MA / M.Phil /Ph.D. Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Psychology, Public Admin, Social work, Geography, Hindi, Sanskrit, English, Political Science, Economics, Applied Economics,
6	Faculty of Journalism & Mass Communication	School of Journalism & Mass Communication	M.A Hons / M.Phil/Ph. D./Diploma and Certificate Program/ B.J /M.J. Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Journalism & Mass Communication, Journalism Communication
7	Faculty of Design	School of Fashion Technology and Design	B.Des./M.Des./MFM / M.Phil/Ph. D./ Bsc Animation and Multimedia/ Diploma/Certificates Courses Following Major subjects areas will be covered however as per the recommendation . of Academic Council integration of two or more subject areas or new areas will be included: Fashion Accessory Design, Fashion Design , Interior Design, Product Design, Textile Design Creative Design , Animation and Multimedia ,
8	Faculty of Agriculture	School of Agriculture Sciences	B.Sc. Agri /M.ScAgri ./B.Sc Seed Technology , MSc Seed Technology Diploma/Certificate / M.Phil/Ph. D., Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or

			new areas will be included: Agriculture, Soil Science, Entomology , Crop Science, Post Harvest Technology, Irrigation, Technology, Horticulture Agronomy , Floriculture Nursery Technology , Seed Technology
9	Faculty of Education	School of Education	D.Ed./B.Ed./M.Ed./ B.P.Ed./ M.P.Ed/B.P.E/ M.P.E/ M.Phil/Ph. D. Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Education, Sports Management, Physical Education, Yoga & Meditation
10	Faculty of Law & Legal Studies	School of Law	LLB , BA LLB , B.Com LLB , BBA LLB LLM/ Integrated LLM/ M.Phil/Ph. D.
11	Faculty of Library Science	School of Library Science	B. Lib. I. Sc. /M. Lib. Sc./ M.Phil/Ph. D.
12	Faculty of Hotel and Hospitality Management	School of Hotel & Hospitality Management	Bachelor of Hotel Management/B.Sc.in Hospitality and Hotel Administration/PG Degree/ M.Phil/Ph. D./ Diploma and Certificate Program Following Major subjects areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Hotel Management, Hospitality & Hotel Administration, Food Technology, Tourism, Catering
13	Faculty of Performing Arts	School of Performing Arts	Bachelor of Fine Arts(B.P.A.)/ Master of Performing Arts (M.P.A.)/ Bachelor of Visual Arts (B.V.A.) Animation & VFX & film making/Master of Visual Arts (M.V.A.) Animation & VFX & Film making/ B Dances / M/Dance/ B Music / M Music / Diploma / Certificate Courses/ M.Phil/Ph. D.
14	Faculty of Paramedial Science	School of Paramedical Sciences	BPT - Bachelor of Occupational Therapy, BPT - Bachelor of Physio / Physical Therapy, Prosthetic and Orthotic Engineering, BSc (Audiology and Speech Therapy), BSc (Ophthalmic Technology), Bachelor (Mental Rehabilitation) - BMR, BSc (Human Biology), BSc (Radiography), BSc (Radio Therapy), BSc (Nuclear Medicine), BSc (Respiratory Therapy Technology), BSc (Medical Technology X-Ray), BSc (Medical Secretarial Service), BSc (Operation Theatres), BSc (Medical Laboratory Technology), BSc (Allied Health Services), BSc (Bio - Medical Technique), Bachelor of Speach, Language, & Hearing (BSLH), Bachelor of Naturopathy & Yogic Science . / M.Phil/Ph. D
15	Faculty of Nursing	School of Nursing	Bsc (Nursing) , Msc (Nursing) Diploma/ Certificate/ M.Phil/Ph. D.

“Specialization as per decision of academic council and appropriate relevant statutory body

Some of the Departments may not offer all the courses, further, new Departments/institutes and relevant courses developed and may be established after the approval of the Academic Council, and other relevant bodies of the University and approval of the Statutory bodies/Governing bodies and Regulatory Commission where ever and whatever applicable. The Scheme/Syllabus/Curriculum of the course/program, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University.

List of Vocational Certificate & Diploma Course Proposed for Renaissance University, Indore

(Diploma will be of 12 to 36 months and certificate will be of 03 to 12 months depending upon requirement of / prescribed terms of the certificate)

SR	Name of Course	Eligibility Criteria
1	Diploma/Certificate in Auto CAD	Graduate(Any Stream)
2	Diploma/Certificate in Diesel Engine Repairing (DDER)	10th pass
3	Diploma/Certificate in Electrical Technology (ET)	12th pass(Any Stream)
4	Diploma/Certificate in Electronic Equipment Maintenance	12th pass(Any Stream)
5	Diploma/Certificate in Hi-Tech Welding	10th pass
6	Diploma/Certificate in Industrial Safety	10th pass
7	Diploma/Certificate in Industrial Safety & ISO 14000 Series	10th pass
8	Diploma/Certificate in Inverter & UPS Repairing	10th pass
9	Diploma/Certificate in Mobile & Telephone Instrument	10th pass
10	Diploma/Certificate in Mobile and Telephone Instruments and Repairing (DMTIR)	10th pass
11	Diploma/Certificate in Motor & Transformer Winding	10th pass
12	Diploma/Certificate in Radio and TV Technician (CRTT)	12th pass(Any Stream)
13	Diploma/Certificate in Refrigeration and Air-conditioning	12th pass(Any Stream)
14	Diploma/Certificate in Stenography	10th pass
15	Diploma/Certificate in Stereo & CD Player	12th pass(Any Stream)
16	Diploma/Certificate in 'C' Programming	10th pass

— A. V. DANDIY

17	Diploma/Certificate in Computer Application	10 th pass
18	Diploma/Certificate in 'C++' Programming	10th pass
19	Diploma/Certificate in Client Server Technology (CCST)	10 th pass
20	Diploma/Certificate in Computer Networking	10 th pass
21	Diploma/Certificate in Computer Hardware & Networking	12 th pass(Any Stream)
22	Diploma/Certificate in Computer Programming	10th pass
23	Diploma/Certificate in Computerized Fashion Designing (CCFD)	10th pass
24	Diploma/Certificate in Computerized Financial Accounting	10th pass
25	Diploma/Certificate in Desk Top Publishing	10th pass
26	Diploma/Certificate to DTP with Computerized	10th pass
27	Diploma/Certificate in Java Programming (CJP)	12th pass(Any Stream)
28	Diploma/Certificate in Laptop Repairing (CLR)	12th pass(Any Stream)
29	Diploma/Certificate in Library Automation	12th pass(Any Stream)
30	Diploma/Certificate in Ms Office (CMO)	10th pass
31	Diploma/Certificate in Multipurpose Computer Technician	10th pass
32	Diploma/Certificate in Multipurpose Electronic Technician	10th pass
33	Diploma/Certificate in Object Oriented Programming Language	10th pass
34	Diploma/Certificate in Office Automation	10th pass
35	Diploma/Certificate in Software Testing	10th pass(Any Stream)
36	Diploma/Certificate in Web Designing and Advertisement	12th pass(Any Stream)
37	Diploma/Certificate in Word Processing (Hindi/English)	10th pass
38	Diploma/Certificate in Web Designing	10th pass
39	Diploma/Certificate in Hospitality Management	10th pass
40	Diploma/Certificate in Human Resource Management	12th pass(Any Stream)
41	Diploma/Certificate in Personal Secretary ship	10th pass
42	Diploma/certificate in Retail Management	12th pass(Any Stream)
43	Diploma/ certificate in Security Guards	12th pass(Any Stream)
44	Diploma in Statistical quality Control	12th pass(Any Stream)
45	Post Graduate Diploma in Analytical Chemistry	B.Sc. with Chemistry
46	Diploma/Certificate in Biotechnology	12th pass with Biology/Mathematics
47	Diploma/Certificate in Computation Mathematics	12 th pass with Mathematics
48	Diploma/Certificate in Foreign Language	12th pass(Any Stream)
49	Diploma/Certificate in Banking	12th pass with Commerce /Mathematics
50	Diploma/Certificate in Banking & Finance	12th pass with Commerce / Mathematics

51	Diploma/Certificate in Export Procedure & Documentation	12th pass with Commerce
52	Diploma/Certificate in Financial Accounting (DFA)	12th pass(Any Stream)
53	Diploma/Certificate in Import-Export Management	12th pass(Any Stream)
54	Diploma/Certificate in Taxation	12th pass(Any Stream)
55	Diploma/Certificate in Accounting & Auditing	12th pass with commerce / Mathematics
56	PG Diploma in Human Rights	Graduate(Any Stream)
57	Diploma/Certificate in Communicative & Competitive Skills	12th pass(Any Stream)
58	Diploma/Certificate in Communicative English	12th pass(Any Stream)
59	Diploma/Certificate in Spoken English	12th pass(Any Stream)
60	Diploma/Certificate in Television Video Production	12th pass(Any Stream)
61	Diploma/Certificate in Radio Jockey	12th pass(Any Stream)
62	Diploma/Certificate in Video Jockey	12th pass(Any Stream)
63	Diploma/Certificate in Audio Visual Production	12th pass(Any Stream)
64	Diploma/Certificate in Broadcast Journalism	12th pass(Any Stream)
65	Diploma/Certificate in Photography / Journalism	12th pass(Any Stream)
66	Diploma/ Certificate in Web & Graphic Design	12th pass(Any Stream)
67	Diploma/ Certificate in Interior Design	12th pass(Any Stream)
68	Diploma/Certificate in Fashion Design	12th pass(Any Stream)
69	Diploma/Certificate in Mobile Application	12th pass(Any Stream)
70	Diploma/Certificate in Communication Design	12th pass(Any Stream)
71	Diploma/Certificate in Game Design	12th pass(Any Stream)
72	Diploma/Certificate in Footwear Design	12th pass(Any Stream)
73	Diploma/Certificate in Jewellery Design	12th pass(Any Stream)
74	Diploma/Certificate in Life Style Product Design	12th pass(Any Stream)
75	Diploma/Certificate in Furniture Design	12th pass(Any Stream)
76	Diploma/Certificate in Horticulture	10th pass
77	Diploma/Certificate in Nursery Development and Nursery Management & Environmental Protection	10th pass
78	Diploma/Certificate in early childhood education	10th pass
79	Diploma/Certificate in Nursery teaching	10th pass
80	Diploma/Certificate in primary teaching	12th pass(Any Stream)
81	Diploma/Certificate in Business and Commercial Law	LLB or equivalent
82	Diploma/Certificate in Environment, Energy, and Natural Resources Law	LLB or equivalent
83	Diploma/Certificate in Media, Law and Technology	LLB or equivalent
84	Diploma/Certificate in International Trade and Finance	LLB or equivalent
85	Diploma/Certificate in Tax Law	LLB or equivalent
86	Diploma/Certificate in Tribal Lawyer	LLB or equivalent
87	Diploma/Certificate in Cyber Law	LLB or equivalent
88	Diploma/Certificate in Corporate Law	LLB or equivalent

89	PG Diploma in Fitness Management	B. P. Ed. Of equivalent
90	PG Diploma in Sports Management	B. P. Ed. or equivalent
91	PG Diploma in Sports Journalism	B. P. Ed. or equivalent
92	Diploma/Certificate in Yoga Education	10th pass
93	Diploma/Certificate in Event Management	12th Pass (Any Stream)
94	Diploma/Certificate in Housekeeping	12th Pass (Any Stream)
95	Diploma/Certificate in Hotel management & Catering Technology	12th Pass (Any Stream)
96	Diploma/Certificate in Hotel management & Catering Technology	12th Pass (Any Stream)
97	Diploma/Certificate in Dowsing	12th Pass (Any Stream)
98	Diploma/Certificate in Urban development & Enhancement	12th Pass (Any Stream)
99	Diploma/Certificate in Skill Development	12th Pass (Any Stream)
100	Diploma/Certificate in Vocational Learning	12th Pass (Any Stream)
101	Diploma/Certificate in Modern Agriculture and farming technique	12th Pass (Any Stream)
102	Diploma/Certificate in Fashion Technology	12th Pass (Any Stream)
103	Diploma/Certificate in Food Production	12th Pass (Any Stream)
104	Diploma/Certificate in Health Inspector	12th Pass (Any Stream)
105	Diploma/Certificate in Skill Development	After Graduation (Any Stream)
106	Diploma/Certificate in Soft Skills	12th Pass (Any Stream)
107	Diploma/Certificate in Sanitary Inspector	12th Pass (Any Stream)
108	PGDM (Marketing , Finance) 21 Month	After Graduation (Any Stream)
109	PGDM Hospitality Management (21 Month)	After Graduation (Any Stream)
110	PGP (Marketing , Finance) 21 Month	After Graduation (Any Stream)
111	PGDM Services Management (21Month)	After Graduation (Any Stream)
112	PGDM Event Management (21Month)	After Graduation (Any Stream)
113	Diploma in Acting	12th Pass (Any Stream)
114	Diploma in Modeling	12th Pass (Any Stream)
115	Post Graduate Diploma in Computer Application	After Graduation (Any Stream)
116	Diploma In Community Health - DCH	10+2 PCB
117	Diploma In Hospital Aids	10+2 PCB
118	Certified Radiological Assistant - CRA	10+2 PCB
119	Radiation Therapy Technician	BSc PCM
120	PG Diploma in Cardiac Pulmonary Perfusion	BSc PZC
121	PG Diploma in Cardio Vascular Technique	BSc PZC
122	PG Diploma in Medical Laboratory Tech	BSc PZC
123	PG Diploma in Neuro Tech	BSc PZC
124	PG Diploma in Radiography & Imaging Tech	BSc BZC

125	Diploma in Anaesthesia Tech	BSc BZC
126	Diploma in Transfusion Medical Tech	BSc BZC
127	Diploma in Vascular Surgery Tech	BSc BZC
128	Diploma in Dialysis Tech	BSc PCB/Z/M
129	Diploma in ECG Tech	BSc PCB/Z/M
130	Medical Records Tech	BA/BSC/BCom
131	Medical Transcript Writing	BA/BSC/BCom
132	Advance Diploma In Technical & Analytical Chemistry	BSc Chem
133	Certificate Course In Laboratory Technique	HSLC/Matric
134	Certificate Course In Sanitary Inspector Training	HSLC/Matric
135	Certificate Course In Radiography	HSLC/Matric
136	Certificate Course In X-Ray Technician	HSLC/Matric
137	Certificate Course In Dark Room Assistant	HSLC/Matric
138	Certificate Course In Optician & Refractionist	10+2 PCB
139	Certificate Course In Ortho-Optists	10+2 PCB
140	Diploma In Ophthalmic Assistant	10+2 PCB
141	Certificate Course In Health Works (Female)	10+2 PCB
142	Diploma In Clinical Neuro Technology - DGN	BSc PCM
143	PG Diploma In Bio-Medical Instrumentation	BSc PCM
144	GNM	10+2 PCB
145	ANM	10+2 PCB
146	Diploma in Physiotherapy	10+2 PCB
147	Diploma in Occupational Therapy	10+2 PCB
148	DOTT (Diploma in Operation Theatre Technology)	10+2 PCB
149	DMLT (Diploma in Medical Lab Technology)	10+2 PCB
150	Diploma in X-Ray Technology	10+2 PCB
151	Diploma in Radiography.	10+2 PCB
152	Diploma in Medical Imaging Technology.	10+2 PCB
153	Diploma in Fasion Design (2 year)	12th Pass (Any Stream)
154	Certificate in Fasion Design (1 year)	12th Pass (Any Stream)
155	Advance Diploma in Fasion Design (3 year)	12th Pass (Any Stream)
156	PG Diploma in Fasion Design (2 year)	After Graduation (Any Stream)

ORDINANCE NO. 3- Admission of Students

Admissions in various courses offered by the University shall be open to all the candidates who fulfill the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council,. However, the Ph.D./M.PHIL admissions shall exclusively be governed as per the Ordinance 20 and 21 respectively . For the sake of continuity, the details of the eligibility criterion and the formation of admission committee at the Departmental level are given below:

A. Eligibility

Eligibility criteria for admissions shall be based upon the merit of the qualifying examinations or equivalent examination/ admission test(s) conducted at State / National level by the University or by State / National Bodies as decided by the University from time to time.

"Qualifying Examination" means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to Bachelor's or Post Graduate Degree or Diploma or other program offered by the University."Equivalent Examination" means an examination, which has been conducted by : a)Any recognized Board of Secondary Education, or b)Any Indian university incorporated by any law in force for the time being, and recognized by this University as equivalent to its corresponding examination or c)Any foreign University / Board examination that have been recognized by Association of Indian Universities as equivalent to 10+2 stage qualification or Bachelor Degree Program as per the case may be. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide / approve as the case may be. The criterion will be advertised / published in the prospectus / information brochure / on the website of the University for that session, before the commencement of the admission procedure.

B. The Admission Committee

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under graduate and post graduate courses, Diploma and Certificate Programs offered by the departments.

Each committee shall comprise of:

- i. The Head of the Department;
- ii. Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- iii. One member from outside the Department nominated by the Vice-Chancellor.

B1 Powers and Duties of the Admission Committee

- i. Powers and duties of the Committee shall be to select the candidates for admission to the various Programs in accordance with the approved procedure.
- ii. The detailed guidelines to be followed by the admission with regard to the dates of receiving the applications, holding the admission tests, criteria for admission, order of merit shall follow the respective ordinances and will be advertised separately.
- iii. After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his admission will be treated as cancelled and fee deposited by him will not be refunded.
- iv. The list of admissions made, together with the waiting list, shall be put up on the notice boards / website in the stipulated period.
- v. Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.

C. No. of Seats :The intake offers for each program of study are approved by the

Vice Chancellor on the recommendations of the Dean of the Faculty/ Schools concerned (Intake is the available seats to be offered for a program). Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University. Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed

D. Transfer from other Institutions / Universities in Different Courses

The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments. These transfers shall only be allowed up to the pre-final year classes. It means if the duration of course is of 4 years then student may request for a transfer up to third year only.

E. Duration of Course:

The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice - Chancellor may allow the student to rejoin and continue his studies. There shall not be any time limit. The equivalent credits earned by the student shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any

F. Criteria for Provisional Admission : The candidates whose results of qualifying exams are awaited can also apply, and they will be admitted provisionally. Such candidates, however, must produce the previous year's mark sheet, school/college certificate as a proof of fulfilling required eligibility criteria before the due date, failing which; the provisional admission cannot be granted. The candidates so admitted shall have to present mark sheet of the qualifying

examination within two months of the due date of admission, failing which the provisional admission shall be cancelled. An candidate admitted provisionally as mentioned above fails has not obtained the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.

G. The application form may be rejected due to any of the following reasons:

- i. The candidate does not fulfill the eligibility conditions.
- ii. The candidate has been debarred on disciplinary grounds from any colleges/ University/ Institution.
- iii. The prescribed fees are not paid.
- iv. The application form is not signed by the candidate and his/her parent/guardian, wherever required.
- v. Required documents for admission are not enclosed.

H. Enrollment will be assigned to the student by the University after verification submission of all required documents/fees Provided that the reservation of seats and relaxation in percentage of minimum marks wherever prescribed in respect of students belonging to scheduled Castes, Scheduled Tribes and OBC shall be as decided by Central/State Government from time to time.

ORDINANCE NO.4 - Registration of Students, Academic System, Academic Calendar and Teaching Pedagogy

Registration of Students, Academic System, Academic Calendar and Teaching Pedagogy

1. For registration / enrollment in the University course/program of study, a candidate who meets eligibility criteria of admission must apply. He shall

submit the student registration form along with the attested copy of the mark sheet of the qualifying examination/Equivalent Examination and University fees directly to University or through help centre or by post or can be applied online. Any student from India or abroad seeking admission in the University can interact online with University. The registration form will be forwarded by the head of the Institute to the Registrar of the University.

2. On receipt of the registration form at the University the candidates will be allotted a temporary registration number.
3. The registration application form will be sent to verification by the University and after due verification, the candidates will be given a permanent registration number.
4. The Validity of the registration of students for different programs will be duration of program plus three years.
5. No person who has been convicted by a court of justice and is undergoing punishment or is under expulsion or rustication from another University shall be admitted to any program of study during the period for which the sentence is in operation.
6. A student who is registered with the University may apply for a change/correction or alteration in one's own name or surname to the Registrar of the University with a fee as prescribed by University.
 - a) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for change or correction of the name of the student.
 - b) The application for change or correction in the name shall be made through the Head of the Institution where the student is studying and will be

supported by an affidavit and proof.

- c) The fee deposited by the candidate is non-refundable.

Academic Calendar

1. Teaching Days-Each Institution, enrolling students for the Degree / Diploma / Masters course

- a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilized for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any.
- b) However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.
- c) Departments shall arrange all the academic activities during the semester
- d) Including registration for the course, semester studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester examinations.
- e) The Dean of each Faculty shall announce the schedule for all the academic activities after getting approval from Vice-Chancellor well before the commencement of the academic semester and/ take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.

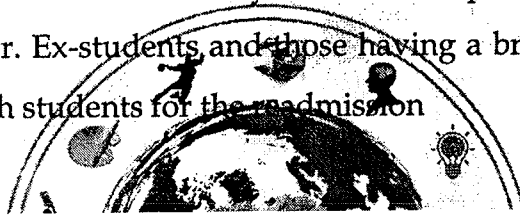
Pedagogy

1. Teaching methods of the entire programs shall include one or more methods of teaching- Class Room Teaching, Assignments, Viva Voce, Lab Work, Seminar, Project Work, Summer Training, Field Work/ Presentation, Group Discussion etc.

2. For better support to the students in conjunction with the traditional approaches, modern approaches based on information and communication technologies for teaching/learning will be adopted. These may include online teaching-learning, material availability, Web casting, Pod casing, Online chatting with teachers, Online Discussion forums etc.

Starting of Classes

Students promoted to second year or higher (regular or provisional) shall fill admission forms within seven days of commencement of session as declared by University. Ex students who qualify for the next class and students with break in study shall fill admission form as a fresh candidate for readmission. Regular teaching of all Courses will begin from the opening day of the Academic Session. Students will be required to fill up the continuation admission form within three days from the date of the declaration of the registration or within seven days of the reopening of the University, whichever is later. Ex-students and those having a break in studies will have to apply like fresh students for the readmission



Ordinance 5 : Hostel Facility / Residence of Student

The University may in future provide for Hostel facility for students. The Condition for providing residence facility is as under:-

1. GENERAL

- a. These rules may be called the rules for Hostels of the RENAISSANCE University, Indore (M.P.).

- b. These rules shall be applicable to all the Hostels of the University

2. ADMISSION

- a. Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office/office on payment of fees as prescribed. The application form filled should reach hostel office before the prescribed date.
- b. Incomplete or wrongly filled application forms shall not be considered.
- c. Each applicant for admission shall furnish a character certificate from the Head of the institution last attended along with application.
- d. After an applicant has been admitted, he/she may be allotted a seat in a room by the Hostel Warden.
- e. Each resident of hostel shall be admitted to the hostel in the beginning of the new session after producing certificate of clearance of previous years dues along with pre requisite fee for admission in hostel.
- f. Ex Students, dropout students and students who are no more regular students of University shall not be admitted in the hostel without special permission of Vice Chancellor
- g. The parents of the students shall submit a pass-port size colored photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester/admission to the hostel to enable the hostel warden to identify the person when he/she comes to meet the ward in the hostel, or makes a request for taking the ward home.
- h. No student shall be allowed to reside in any hostel after completion of his/her degree for which he/she was admitted. In the event of taking admission in other course in the university his/her admission in the hostel shall be

considered a fresh.

- i. Initially a bonafide student may be considered for admission for one session only and in case of unsatisfactory conduct, re-admission in the university shall not be considered.
- j. Hostel rooms shall have to be vacated during summer vacation for maintenance. In exceptional cases student may be permitted to stay on payment of special charges to be decided by the competent authority.
- k. Students shall not be allowed to keep any furniture other than those provided by the hostel in their rooms without prior permission of the warden.
- l. Music systems/radio/T.V. may allow in the rooms under special provision with permission of hostel warden.
- m. Students shall cooperate in keeping the Hostels and its surroundings clean by not disposing of garbage and waste materials here and there but using dustbins at designated places.
- n. Hostellers shall be responsible for the security of their own property. They must not leave their room box unlocked in their absence. Luxury items are strongly discouraged and the management is not responsible for security/safety problems arising out of this.
- o. In case of any emergency during the night, the hostellers shall contact the hostel warden for help.

3. FEES, RENTS & OTHER CHARGES

- a. Hostellers shall pay a monthly rent as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. Late fees shall be charged after the date fixed to deposit the fees notified by the University. All fee are applicable from the start of the session for full academic year if students seeks admission in midsession.
- b. Every student admitted or readmitted to the hostel shall pay caution money refundable at the time of completion of the course/degree.
- c. In case, the study course is not completed within the stipulated period and

the hosteller is required to extend his/her stay in the hostel for completing the course he/she may be allowed to continue his/her stay in the hostel on the recommendation of the course coordinator and concerned warden with payment of hostel fees in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination.

4. CANTEEN

- a. The facility of mess /canteen may be provided by the University on payment basis; Cooking is strictly prohibited in the hostel.
- b. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

5. HOSTEL ROOM AND ALLOTMENT

The following priority is fixed for providing accommodation in the University Hostel.

- a. Undergraduate boys/ girls and whose parents are residing in rural areas and students belonging to economically weaker sections of the society shall be given preference over others.
- b. Physically Handicapped Students.
- c. SCs / STs /OBCs Students.
- d. Students pursuing professional courses that require longer hour of practical or fieldwork shall have priority over others.
- e. Local students (staying within 15 kilometers from the campus), research scholars and married students shall not be allowed due to space limitation in the hostel.
- f. All students residing in the hostel shall be required to submit an undertaking as per Proforma approved by Dean Student welfare.

6. ATTENDANCE

- a. Attendance shall be taken in hostel every evening at any scheduled time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong

entry in the attendance register. The roll call hours will be as follows-

- b. Attendance time for girls during summer -19: 00 h and for winter 18: 00 h.
- c. Attendance time for boys - 21: 00 h.

7. HOSTEL MANAGEMENT COMMITTEES

There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice- Chancellor for another year.

a. Hostel Management Committee

The Committee shall comprise:

- | | |
|--|-----------|
| i. Dean Student Welfare | -Chairman |
| ii. Chief Wardens and all Wardens | -Member |
| iii. One Student's representative from each Hostel | - Member |
| iv. One Dean nominated by the Vice-Chancellor | - Member |

b. Hostel Disciplinary Committee

There shall be a Hostellers Disciplinary Committee to deal with students indiscipline and misconduct defined in the Hostel ordinance:

- | | |
|---|------------|
| i. Dean Student Welfare- | - Chairman |
| ii. One Dean nominated by the Vice-Chancellor | - Member |
| iii. Warden of concerned hostel | - Member |

c. Hostel Committees

There shall be a Hostel Committee in every hostel nominated / elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the folio wing-

- | | |
|---|------------|
| i. Hostel Warden | - Chairman |
| ii. One hostel student representative approx, for 20-25 | - Members |

8. MISCONDUCT & INDISCIPLINE

- a. Gambling of any kind use of liquor/drugs and smoking etc. is strictly prohibited in the hostel and campus.
- b. Guests of the opposite sex shall not be entertained in the hostel. The Hostellers however may be permitted to meet their relatives at pre-determined place during designated time.
- c. Pornographic literature and exotic posters/displays etc. are not permitted in the hostels and University Campus.
- d. No hosteller shall be allowed to change the room allotted in the hostel without prior permission of the warden. The warden may order at any time change of rooms or mutual exchange of rooms without assigning any reasons.
- e. Use of electric heater & iron etc. are not allowed in the hostel. Heavy fine may be imposed for violation of this rule.
- f. No hosteller will sub let his/ her seat to any other student and will not permit any guest to stay in the room. If found guilty of violating rules may be levied and rusticated from the Hostel.
- g. In exigencies all hostellers shall vacate their room at given order/time by the Vice- Chancellor/Registrar for any reason whatsoever and hand over the charges of their rooms to the warden failing which warden shall be authorized to "break open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
- h. Hostellers shall not give shelter to any outsider, anyone found guilty on this account shall be severely punished including removal from the hostel of accommodation the University.
- i. No meeting shall be held in the hostel premises without the prior permission of the warden.
- j. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden /D.S.W.
- k. Hostellers shall not cause damage or interfere in any manner with the Notice

Board of the hostel. A breach of this rule shall be severely dealt with.

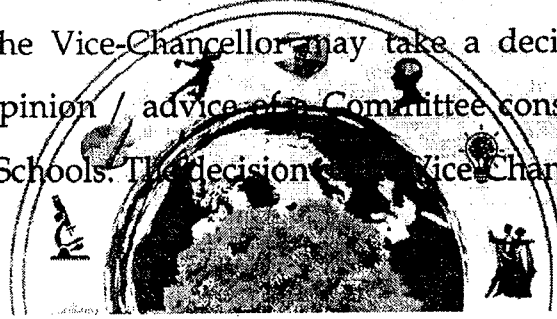
- a. Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

9. DISCIPLINARY ACTION

- a. Every hosteller shall maintain a high standard of discipline, have respect for the tradition of the University and conduct in a dignified manner within and outside the hostel. They should do nothing, which may cause noise, disturbance or distraction in studies or may be deemed irregular in any way.
- b. The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts/acts in the nature of good Samaritan.
- c. Resort to any form of strike by the hostellers without following the legally provided remedial channels/procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel/university.
- d. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
- e. Depending upon the gravity of the misconduct committed by the hosteller matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order in writing for taking appropriate action.
- f. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW/Warden may call the

security to get the Hostel vacated by the Hostellers. Sanction taken however shall be brought to the notice of the Registrar/Vice-Chancellor in writing.

- g. Any hosteller found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined up to Rs. 1000/- and/or instant removal or expulsion or rustication from the hostel/university.
- h. Anti ragging committee will be formed as per the UGC guidelines
- i. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management Committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice- Chancellor.
- j. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.



ORDINANCE NO.6 - Conduct of Examination

1. Preamble

This Ordinance describes regulations laying down conditions for appearing in an examination for a course/program of the University.

- a) Regular candidate mean a person who follows a regular course of study in the

university institution / school or University teaching department (UTD) and seeks admission to an examination of the university.

- b) Ex-student candidate means a person who was admitted to an examination as regular candidate of this university and was not declared successful [there at] or was not able to appear in the examination though admission card was issued to him by the university and seeks admission again to the same examination;
- c) Failed candidates means a student who could not get minimum marks to clear a subject or exam;
- d) Enrolment means the period for which a candidate's registration is valid;
- e) Attested means signed and attested by the Registrar.
- f) Forwarding officer means a person authorized by the registrar of the university.

2. Admission of various categories of students to university examination

- a) No candidate shall be permitted to appear in the University examination unless He/she is duly registered/ enrolled with the University & had paid all dues.
- b) The Registrar of the University or the Head of the Institution can detain a student from appearing in an examination if he/she has not paid full dues of the University or does not return the Institution property and all the articles or if the conduct of the students has been unsatisfactory.
- c) An Ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned Head of Department who will forward it to the designated center after verification.
- i. An Ex-student shall offer the subjects or optional papers which he/she

had previously offered as a regular student unless on account of a change in the scheme of examination the subject/paper offered by him/her earlier cases to be a part of the scheme of the examination or syllabus for the examination and he/she is permitted by the University to offer a different subject or paper

- ii. An Ex-student will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University. Examination centre will be declared for courses conducted by the University in consultation with Vice Chancellor and all examinee shall appear at the examination centre to write their exams.
- d) A regular candidate will submit his/her application form with prescribed examination fee to the Head of Institution/Head of the University Teaching Department or the School of Studies who will forward the forms, so as to reach the Registrar on or before the last date prescribed for the purpose by the University authorities. For each application the Head of the Institution / Head of the University Teaching Department or the School of Studies shall certify that the candidate
 - i. Possesses the minimum qualification for appearing at the examination to which he seeks admission.
 - ii. He/she is of good conduct.
- e) The Head of the University Teaching Department or the School of Studies or the Head of the Institution concerned shall send list of eligible candidates for examination, as per examination schedule declared by the University. ;
- f) No candidates shall be allowed to take the annual/term-end/semester examination unless he/she has:
 - i. Attended at least 75% of lecture/Practical delivered. However, the Vice Chancellor and concerned Director/HOD of the teaching department or school of teaching can condone the attendance up to 15% on reasonable ground.
 - ii. Paid all the due fees and -

- A. Obtained "No Dues Certificates from the concerned Department/College.
- B. Fulfills academic requirements to appear in the examination applied for.
- C. Received in-plant trainings prescribed by the Principal/Head/Director.
- g) Admission of regular candidate to an examination of the University no student shall be admitted to an examination of the University as regular candidate unless he/she:-
- Has been enrolled as a student in the University Teaching Department or constituent School of Studies/Colleges in accordance with the provisions of the Ordinance.
 - Possesses the minimum academic qualification for admission to the examination to which he seeks admission and has prosecuted a regular course of study for that examination.
 - A Regular candidate migrating from another University or Board of Secondary Education should submit her original migration certificate along with his/her enrolment application form on the scheduled date for enrolment of students and then admission to course of study together with the migration and immigration fees as prescribed by the University from time to time.
 - The controller Examination may issue a duplicate admission card on payment of fees as prescribed by the University to an examinee on his application for Loss of original admit card on recommendation of the Director/ Head of teaching department/ School of studies if he is satisfied with the reasons given by the applicant.
 - Where a candidate offers an additional subject paper for an Examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject/paper.
- h) In computing the attendance for fulfillment of the condition regarding Execution of a regular course of study,

- i. Attendance at if any, held during the academic session and shall be counted.
- ii. Attendance at any lecture delivered or in practical held within fourteen days preceding the first day of written examination which shall be treated as preparation leave, shall not be counted, until unless extra classes/ seminars or assignments are declared by the Head of the Institution for the period.
- iii. Attendance at NCC/NSS Camp & Sports event during the session shall be taken as full attendance at lectures/Practical on the day of such camp and the day of journey to such camp.
- iv. Participation as a member of a College team in any Inter- University or Inter-Collegiate Competition shall be taken as full attendance from the day of start of journey to day of return.
- v. For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding Fifteen (15) percent i.e. up to Ten (10) percent and a further five (5) percent of the total number of lectures delivered and practical's held in each subject shall be reported by the Director/HOD of constituent Institution and by the Vice Chancellor respectively on production of satisfactory evidence by the student.
 - i) Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the University.
 - i. Submit an application for an admission to the examination in the prescribed form duly filled, through the Head of the Institution/Head of the University Reaching Department or School of Studies indicating the subject/s in which he desires to present himself for the examination.
 - ii. Pay along with the application the fee prescribed for the examination concerned.
 - j) Admission of an Ex-Student candidate to an examination of the University -
No ex-student candidate shall be admitted to an examination of the University unless he submits with his application for appearing in the

examination:- The statement of marks (in original) obtained by him in the said qualified examination issued by the University together with an attested copy thereof, or In case he was duly admitted to the said examination as a regular candidate but could not appear thereat, a Certificate from the HOD/Dean of the constituent College, last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

k) An ex-student candidate for an examination shall:

Submit through the forwarding officer i.e. the HOD/Principal of the college wherein he has pursued a regular course of study, and application for admission to the examination in the prescribed form along with examination fee on or before the last date notified by the university by specifying Whether he is a entitled candidate for the examination and the subject paper or subjects and or papers in which he desires to appear for the examination.

3. Examination Fee:

The examination fees for various courses under semester systems. Annual examination pattern will be decided by the University from time to time. The Academic Council of the University can change any of the fees or conditions for the examination as and when the situation so warrants. The decision of Academic Council will be final in all regards.

4. Conduction of Examination

- a) All arrangements for the conduct of examination to be held by the University shall be made by the Examination Controller in accordance with such directions as may be issued by the Academic Council of the University.
- b) The Examination Controller shall prepare and duly publish a Time Table/ program for the conduct of examination specifying the date of each Examination and the last dates by which applications and fees for the examinations shall be submitted by the intending examinees.
 - i. The Examination Controller in consultation with Vice Chancellor and Heads of the Institution shall appoint Superintendent and Assistant

- Superintendents, if any, for the examination center and along with instructions/guidelines for successful conduction of examination as per ordinance.
- ii. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer sheets sent to him and shall render to the University office a complete account of used and unused question papers and answer sheets.
 - iii. The Superintendent shall supervise the work of invigilator working under him and shall conduct the examination strictly according to the instructions issued to him by the University.
 - iv. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Examination Controller about the conduct of Examination, mentioning therein the performance of the invigilators and the general behavior of the examiners. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination, being held at the center as may be considered necessary. Along with any other matter which he thinks it to be brought to the notice of the University. He shall also be responsible for maintenance and submission of reports to the central record and accounts officer of the University, of the account of advance money received and expenditure incurred in connection with the conduct of the examination,
 - v. The Centre Superintendent shall have the power to expel an examinee, from examination on subsequent days, on any of the following grounds:
 - i. That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - ii. That the examinee shows seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.,
 - iii. If necessary, the Superintendent of examination may get police

- assistance where a candidate is expelled from examination the Examination Controller should be informed immediately.
- iv. Unless, otherwise directed, only teachers of Institutions, University Teaching Departments shall be appointed as invigilators by the Superintendent, provided that a teacher of the subject of the written examination at any session may not be an invigilator at such session of the examination.
- c) It shall be duty of the invigilator and the Superintendent/ Asst. Superintendent of the examination to ensure by all means that the examinee appeared at the examination is the person allowed by the concerned authority to write examination and not a imposter.
- d) The University may change the examination centre of the examinees irrespective of Institution to which they belong anytime if it deems proper without assigning any reason therefor.
- e) In case of accidents/ physically handicapped/ serious illness which makes an examinee unable to write his/her examination, he may be allowed to take help of an assistant to write answer sheet or presentation. Such assistant shall be with lower academic qualification of the exam he is about to write. Such examinee shall apply to Controller of Examination along with necessary documents in support of his/her demand and documents relating to assistant proposed. Controller of Examination may permit examinee after verification of application and approval of Vice Chancellor.
- f) The University may from time to time appoint Supervisor or Flying squad to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out breach of rules or procedure, the Vice-Chancellor may take appropriate action as may be necessary including postponement cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Academic Council at its next meeting.
- g) The Vice-Chancellor may cancel the examination if he is satisfied that there

- has been a leakage of question papers or any other irregularity which warrants such a step.
- h) The Vice-Chancellor may issue such General Instructions for the guidance of the Examinee, Centre Superintendent, Tabulators, Collators, as he consider necessary for the proper discharge of their duties.
- i) Subject to the provision of this Ordinance, the Vice Chancellor may from time to time make, alter, or modify procedures about the conduct of Examination.
- j) The Results Committee for each faculty shall consist of the following members:-
- i. Dean of respective faculty
 - ii. Head of Department/School of Studies
 - iii. Chairman of respective Board of Studies
 - iv. Member nominated by Vice Chancellor
 - v. One Faculty of concerned department/ Examination Controller
- Member Two members shall form a quorum.

The term of the Results Committee shall be one academic year. The function of the Results Committee shall be as follows:

- k) Results of examinations shall be declared after scrutiny of the committee i.e. Result committee after satisfaction that valuation of the answer sheets, is done properly and results are prepared as per scheme of examination.
- a. In case of complaints are received regarding results or committee itself found discrepancies the committee shall scrutinize complaints and suggest remedies.
 - b. If answer sheets of any one or all candidates are lost in transit or damaged due to some natural calamities average mark will be provided on the basis of their marks in other subjects.
- l) To decide case of mistakes made by the paper-setters, Moderators, Examiners, Invigilators, Superintendents of the Examination Centers, Tabulators, Collators, Co-coordinators and any other person concerned with the examinations whose cases are referred to the Committee.

- m) To exercise such other powers as the Academic Council may delegate to it from time to time.
- n) The Vice-Chancellor shall appoint Tabulators and Collators as necessary and he may issue general instructions for the guidance of tabulators in preparing the results of the examinations.
- o) If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Examination Controller.
- p) Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Examination Controller who shall place the matter before the Board of Management.
- q) Except as otherwise decided by the academic council, the examination answer books shall be destroyed or otherwise disposed of after three months from the date of declaration of the result or declaration of revaluation results whichever is later.
- r) The Registrar will publish the results of the University examinations as passed by the Results Committee of the Board of the office of the University. The results, when published, shall simultaneously be communicated to the Head of Institutions of different faculties. If any tabulation error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice-Chancellor shall have the power to rectify the same as soon as possible.
- s) No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of commencement of examination.
- t) Examinee desirous of leaving the examination hall temporarily shall be permitted to do so for not more than twice for a maximum period of five minutes each.
- u) A candidate found talking during the examination hours shall be warned not

to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book will be supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the examination controller by the Superintendent.

- v) The superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:
- w) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with the date and time.
- The statement of the examinee and the invigilator shall be recorded.
 - The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt answer within the remaining time prescribed for the examination.
 - All the materials collected from the examinee along with a statement of the examinee and the answer book duly initialed shall be sent to the examiner by the Registrar/Controller Examination by name, in a separate confidential seal registered packet marked "UFM or Un Fair Means" along with the observations of the Superintendent.
- x) The material so collected from the examinee together with both the answer books, viz. the answer books, collected while using unfair means and the other supplied after wards will be sent to examiner by the Registrar/Controller examination for assessing both the answer books separately and to report if the examinee has actually used unfair means in view of the material collected.
- y) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year.

- z) Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by Controller of Examinations to Two Examiners (other than the one who initially valued it) The average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks. If the revaluation marks deviate 20% more from the initial valuation, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases the marks awarded by the fourth examiner shall be final.
- aa) The cases of unfair means at the examination as reported by the centre Superintendent along with the report of the examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year. The Committee shall consist of:
- One member of Board of Management, one of the Deans of Faculties, and one teacher, who is appointed in Academic Council nominated by the Vice Chancellor.
 - One student who in the academic session immediately preceding was a member of any Board of Study nominated by the Vice-Chancellor.
 - The committee shall after examining the cases, decided the action to be taken in each and report to the Academic Council all cases of the use of unfair means together with the decision of the committee of each case.
- bb) The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators shall be decided by the Vice Chancellor from time to time Reduction shall be made in remunerations for errors notice & rate of deduction will be decided by Vice Chancellor .
- cc) All the records of examinations and results will be maintained by the University for three years from the date of results of the concerned examination.

5. Award of Credits and Grades

Each course, along with its weight age in terms of units and equivalent credits, shall

be recommended by the concerned Board of Studies and shall be approved by the standing committee of Academic Council. Only approved course can be offered during any semester.

A student shall be continuously evaluated for his/her performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, quizzes, end semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic council.

6. Payments/Remuneration for Examination Work

- a) The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per decision of Academic Council of University.
- b) The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University.
- c) In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time.
- d) Notwithstanding anything stated hereinbefore, for any unforeseen issues arising, and not covered by the conditions or in the event of differences of interpretation, the Vice-Chancellor may take decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

7. General Conditions

- a) No candidate shall appear in more than one degree examination or for the Master's degree in one and the same academic year.
- b) A candidate who has passed a part of the Bachelor's degree examination or a part of a Master's degree examination of another University may, on the recommendation of concerned chairman, Board of Studies and Dean of the Faculty may be admitted with the permission of Vice Chancellor to the next higher examination of the University for the degree provided the course offered by the candidate at such other University is equivalent to the course of

the University for the corresponding examination.

- c) No person who has been expelled or rusticated from any college or University has been debarred in appearing at a University examination, shall not be admitted to any examination during the period for which the sentence is in operation. Candidate may be allowed if he/she fulfills requirements to appear in exam as special case.
- d) Notwithstanding anything contained in the Ordinance relating to admission of candidates to an examination The University, the Vice Chancellor may, in special cases consider application for examination on part of the candidate and that it would be a great hardship to the candidate if his application' is rejected), allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the University even though the same is received after the expiry of the period of seven days mentioned in the forgoing paragraph.
- e) The University shall issue an admission card in favor of a candidate, if:-
- Where the practical examination is held earlier than the examination in theory paper, a candidate shall not be deemed to have been admitted to the Examination until he is issued an admission card for appearing in the theory examination.
 - The admission card issued in favor of candidate to appear at an examination may be withdrawn if it is found that:-
 - The candidate was not eligible to appear in the examination.
 - Any of the particulars given or documents submitted by the candidate in or along with the application for enrolment admission to a college, Teaching Department or School of Studies or an examination is to be found false or incorrect.
 - In case if the applicant loses or destroys admission card by mistake, the Registrar may on the recommendation of HOD/Principal/Superintendent Exams, grant permission to issue a Duplicate admission card on payment of fees prescribed by the University. Such card shall show in a prominent

place the ward "Duplicate Card",

- f) A candidate shall not be allowed to enter in the examination hall unless he produces the Admission Card before the Superintendent of the Examination Centre or the invigilator and satisfies his/her identity.
- g) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of the Centre and shall obey his instructions.
- h) In the event of a candidate disobeying the instructions of the Superintendent or showing indiscipline conduct or insolent behavior towards the Superintendent or any invigilator, the concerned candidate may be excluded from appearing that day examination, and if he/she persists in misbehavior he may be excluded from the rest of the examination by the Superintendent of the Centre.
- i) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the centre or in its precincts endangering the personal safety or acts in a manner prohibiting the authorities in the discharge of their duties, the Superintendent may call police and take police help.
- j) If a candidate, brings any dangerous weapons within the premises of the examination centre he may be expelled from the centre and /or handed over to the police by the superintendent.
- k) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or note or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the examination hall any material connected with the examination or failure of an examinee to hand over his answer-book to superintendent /invigilator or taking away his own answer book or walks out of the examination hall, the Vice Chancellor or the committee appointed for the purpose by the Vice Chancellor may cancel the examination of the candidate.
- l) The Academic Council may cancel the examination of a candidate and /or

- Debar him from appearing in an examination of the University for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and/or was instrumental in or has abetted the tampering with the University records including the answer books, marks-sheet, result charts, degree, diplomas etc.
- m) The Board of Management may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate has obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/ documents.
- n) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
- o) A candidate whose result has been declared may apply to the Registrar for re-totaling and rechecking of any of his answer books in the prescribed form within 30 days of declaration of the result. Provided that no candidate shall be allowed to have the answer books of more than two papers revalued. Provided also that, no revaluation shall be allowed in case of scripts of practical, field work, sessional work, tests and thesis submitted in lieu of paper at the examination.
- p) Such application must be accompanied by fees as prescribed by the University.
- q) The result of the re totaling / revaluation -shall be communicated to the candidate.
- r) A candidate who has passed any final degree examination may, after the declaration of his result , the date of the next convocation apply to the Registrar/for a Provisional Certificate of passing the examination of the University. Such application shall be accompanied by a fee as prescribed by the University.
- s) A person who is under sentence of expulsion or rustication from a University

Teaching Department/School of Studies or college or from the University or is debarred from appearing at examination of the University for any period of time shall not be granted a Migration Certificate during the period for which the sentence is in operation.

- t) Duplicate copies of the following certificates shall be granted on payment of the fee prescribed by the University, viz :-Marks list, Migration Certificate, Degree Certificate
- u) Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time-being in force along with copy of FIR with police for loss of certificate that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.
- v) The names of first ten successful candidates in each final examination leading to degree who obtain first division shall be declared in order of merit, as per provisions of concerned ordinance.
- w) The Vice Chancellor may award one grace mark in case the candidate is failing by one mark or missing a division by one mark where the deficiency is so condoned, one mark shall nowhere be added in grand total.
- x) a. Wherever in the course of the study dissertation is to be submitted for part fulfillment of the degree student shall submit dissertation in 3 Copies in bound form duly forwarded by Supervisor and Head of the concerned department.
- y) A panel of examiner shall be submitted separately for each subject by concern dean of Faculty consisting of 6 examiners from outside the University of minimum Associate professor rank or equivalent.
- z) The candidate shall present his research work in front of Head of Department, external examiner and internal examiner.

ORDINANCE NO- 7 - Rules, Regulations & Disciplinary Action against Students

1. Preamble

Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the institutions of which he/she is a student and of the University.

a) When a student has been guilty of breach of discipline within or outside the premises of University or an Institution, or persistent idleness or has been guilty of misconduct, the Head of the Institution at which such student is studying should inform the Vice- Chancellor/ Registrar. The Vice Chancellor, depending upon the nature of gravity of the offence student may -

- i. Suspend such a student from attending classes for not more than a week at a time and/or
- ii. Expel such a student from his institution and/or
- iii. Disqualify such a student from appearing in the next ensuing examination; or
- iv. Rusticate such a student.

Before inflicting any punishment as aforesaid, the Head of the Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing. The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the Institution pending inquiry into his conduct in connection with an alleged offence.

...

The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for, appearing at an examination provided he is found innocent. The rustication of a student from an Institution shall entail the removal of his name from the register of enrolled student.

- b) All students pursuing a course of studies at the University Teaching Departments shall observe a code of conduct as may be laid down by the Academic Council and also abide by all rule and regulations of the University framed and notified from time to time.
- c) Any violation of the code of conduct or breach of any rule or regulation of the university by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.
- d) The following acts, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them shall render himself liable for disciplinary action against him:-
- i. Disobeying the teacher or misbehaving in the class;
 - ii. Quarrelling or fighting in any University building or in the campus among them;
 - iii. Quarrelling or fighting with a University employee or any employee of the University canteen, mess or any other public utility functioning in the campus.
 - iv. Satirizing or writing slogans or any material making of skeletons or figures on any wall or portions of any building within the campus which is not authorized by the university administration.
 - v. Behaving in the University campus or outside in a manner which is indecent or which is meant to annoy or hurt the teachers, officers or employees of the University.
 - vi. Any other act which the discipline committee may determine and Vice-Chancellor may accept as an act of gross indiscipline.
 - vii. However, all cases of indiscipline within hostel premises shall be dealt by the warden concerned. To deal with such incidents the warden shall have all the powers prescribed for the proctor in this ordinance.
- e) There shall be Proctorial Board consisting of a Proctor and such number of joint proctors as the Vice Chancellor may decide from time to time.
- f) The Proctor and joint Proctor shall be appointed by Vice-Chancellor from

amongst the teachers of the University ordinarily for period of two years at a time.

g) Power and duties of Proctor

- i. The Proctor shall take action*an Tall Shatters which are referred to him for disciplinary action by any responsible! person or constituted authority of the University, he may also take notion, of matters which come to his knowledge and which in his opinion call for disciplinary action.
- ii. The Proctor may delegate any of his powers to joint Proctor. In the absence of the Proctor the senior most Joint Proctor shall act as Proctor and shall have all such Powers to Proctor.
- iii. In the opinion of Proctor, the act of indiscipline requiring action if it is not of a serious nature, he may hold a summary inquiry and shall have power to impose the penalties.
- iv. If in the opinion of Proctor, the breach of discipline is of a serious nature he may refer the case for investigation of the Board, Proctor and Joint proctor or any two Joint proctors shall constitute the quorum for sittings of such investigation.

h) There shall be a Discipline Committee consisting of the following

- i. Chief Proctor-Chevener
- ii. Two Professor/ Asst Professor of University
- iii. Proctors
- iv. Warden of the Hostel
- v. One student nominated by Vice-Chancellor.

i) The Discipline Committee shall ordinarily convene meeting once in each academic year and it shall review general situation regarding discipline in the university and make suggestions in this regard. Any specific cases of indiscipline may also be referred to the Discipline committee for giving its opinion regarding the action to be taken.

j) All punishment awarded to the students shall be recorded in a register to be

maintained by the Proctor. The Register shall be permanent record of the university and shall contain such details as may be prescribed and approved by Board of Management.

- k) Certificate regarding Character and Conduct of student of the University Teaching Departments may be issued to him by the Proctor. However, in the case of a student who has been awarded punishment three or more times by the proctor himself or on the recommendation of the Proctor, the fact the he was so penalized shall be mentioned in the certificates of character and conduct to be issued by the Proctor. The Certificates of Character and Conduct issued by the Proctor shall be the only valid Certificates of the University in that regard.
- l) If the Proctor finds that in any incident disturbance or breach of peace, certain persons who are not in the rolls of the University are involved or are likely to be involved he may send recommendation to the Vice-Chancellor that the University campus be declared off bounds for such persons. If the recommendation is accepted by the vice-chancellor a notification shall be sent to the District Magistrate and the other administrative authorities as the Vice-Chancellor may deem fit; if the notification issued under this paragraph then force entry into the campus of such debanded person shall be an act of criminal trespass and shall be dealt with accordingly,
- m) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the vice- Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice- Chancellor shall be final.

ORDINANCE NO- 8 - Curriculum Related Rules & Regulations

Regulation for Award of Stipends, Scholarships, Fellowships, Awards, Prizes & Medals

1. Preamble

RENAISSANCE University, Indore will adopt Yearly / Semester Choice based credit System (CBCS). The Curriculum for each Program will be prepared by the Board of studies of concerned faculty as per the Choice based credit System (CBCS) and will be as per the norms of regulating body of that particular program and will be intimated to M.P. Private University Regulating Authority.

2. Measurement of Credits

Number of credit per subject (Theory, Practical, Tutorial, Project etc) Credits are calculated based on the formula $CR = [L + T + (P/2)]$ Where

- CR=No. of credits of a subject
- L= No. of Lecture hours per week
- P=No. of Practical hours per week
- T=No. of Tutorial hours per week

Minimum No. of Credit required for completing the program will as per the Choice based Credit System (CBCS)

3. Syllabus Requirement

- Mandatory Learning Courses: These are courses that must be completed by the student at appropriate time.
 - Project Work: Project work may consist of Major and Mini Project work offered by parent department.
 - Practical Training: The student may complete the training before the beginning of the next Semester.
- Course Structure
 - Foundation Course (FC)
 - Departmental Core Courses (DC)
 - Elective Courses (ELE)

iv. Program specific electives (PSE) and open electives

v. Projects (Mini and Major) 8-12 Credits

vi. Mandatory Learning Courses

c) Contact Hours and Credits

The norms for course credits are as follows:

i. Lectures/Tutorials - One hour per week is assigned one credit

ii. Practical - 02 hour session per week is assigned one Credit

For example, a Theory course with a L-T-P schedule of 2-1-0 will be assigned 3 credits.

A laboratory practical course with a L-T-P schedule of 0-0-2 will be assigned 1 credits

This university shall give awards with a view to augmenting academic interest and activities among the students. The fellowship, scholarship, medals and stipends will be awarded every year on the basis of results of annual examinations, subject to the provisions here in.

a) The university shall invite the applications through an advertisement in the institute or through notice boards, newspapers for the awards to be made, in the month and time to be fixed by the Vice Chancellor

b) All award of Research, Scholarships, Fellowship and other scholarships shall be made on the recommendation of the Academic Council by the Vice Chancellor .

c) The duration and value of the Scholarship instituted by the University will have the following conditions:-

i. The fellow/ scholar will do whole time research work under an approved guide on a subjects approved by the research and recognition committee

ii. The fellow/ scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary etc. from any other source during the tenure of the award nor shall he engage himself in any profession or trade during the period. He may, however, undertake

- Teaching assignments of not more than ten hours a week in the institution, where he is working without accepting any remuneration.
- iii. The leave conditions for the fellow/scholar will be decided by the Academic Council of the University.
- iv. The scholar shall not join any other course or appear in any examination after commencing work under the scholarships.
- A. Provided that on the recommendation of the guide the Vice-Chancellor may permit the scholar to join any other course and appear in an examination thereof.
- B. Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
- C. Unless permitted by the guide to work for a specified period at some other place, the scholar shall be required to attend the institution, where he is to work on all working days.
- v. If any information furnished by the scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Academic Council after giving him an opportunity of being heard.
- A. If at any time it appear to the University that the progress or conduct of the scholar has not been satisfactory, the scholarship/fellowships may be suspended or withdrawn.
- B. The scholar/ Fellow shall be required to pay the fees prescribed by the University.
- vi. If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
- vii. A scholarship holder shall not combine any other course of study with the course for which the award is made.
- viii. The payment of Scholarship shall be made only, on receipt of scholar's receipted bills duly countersigned by the Head of the Institutions where he studies. No scholarship shall be drawn for a month unless the

scholarship holder has attended the institute regularly in that month and certified by HOD.

- ix. The withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the University.
- x. A scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure at least 60% marks in the previous examination of the concerned Master's Degree of Arts, Science, Life Science and Commerce and 65% marks in Management and Engineering.
- xi. If scholarship holder was unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the month of March and April shall be paid only if the Head of the Institution certifies that the scholar diligently studies for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the final examination, if the scholar passes the previous examination with the requisite marks in the subsequent year on the first attempt.
- xii. A scholarship holder shall at all times be of good behavior and observe all rules of discipline.
- xiii. A scholarship shall be liable to termination if-
 - A. The scholarship-holder discontinues studies during the middle of a session; or The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Academic Council guilty of breach of this ordinance; and if the Academic Council so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him.
 - B. The order of termination by the Academic Council shall be final.
- xiv. University Gold & Silver medals shall be awarded only on the basis of the results at annual examinations leading to degree or extracurricular activity participant for representing University.

- xv. University shall institute medals and prizes through endowment and donations received from individuals and trusts as may be approved by the Vice Chancellor from time to time.
- xvi. Any dispute arising out of the provisions of this Ordinance or any of the matters requiring an interpretation on decision shall be referred to The Vice Chancellor
- xvii. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this ordinance or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of committee consisting of any or all the Directors of the Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE NO- 9 - Conditions for Grant of Award of Fellowships, Scholarships, Stipend, Medals And Prizes

1. The award of fellowships, free-ships, research and other scholarships, stipends, awards and medals etc. shall be made by the Governing Body on the recommendation of the Sponsoring Body.
2. The policies, conditions and procedure for fellowships, free-ships, research and other scholarships, stipends, awards, medals etc. shall be as prescribed in this regard by the university from time to time.
3. The award of fellowships, research and other scholarships shall be made subject to the following conditions.
 - a. The fellow/scholar will do full time research work under and approved guide on a subject approved by the 'research and recognition committee'.

- b. The fellow/scholar shall not accept or hold any appointment paid or otherwise or receive any remuneration, salary, stipend, etc. from any other source during the tenure of the award nor shall he/she engage himself/herself in any profession or trade during that period. He/she may, however, undertake teaching assignment of not more than nine hours a week in the institution, where he/she will work at the stipend as decided in the rules.
- c. the fellow/scholar shall not join any other program of study or appear for any examination after commencing work under the fellowship/scholarship program.
- d. Unless permitted by the guide to work for a specified period at some other place, the fellow/scholar shall be required to attend the school where he/she shall work, on all working days.
- e. If any information submitted by the fellow/scholar in his/her application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him/her an opportunity of being heard.
- f. If any time it should appear to the Academic Council that the progress or conduct of the fellow/scholar has not been satisfactory as recommend by guide, the fellowship/scholarship may be suspended or withdrawn.
- g. The fellow/scholar may avail leave, in a special case, as allowed by the Vice- Chancellor for a period not exceeding three months during the tenure of the award of fellowship/scholarship on the recommendation of the guide.
- h. The fellow/scholar shall be required to pay the fees prescribed by the University.
- i. Any other policies related to scholarships, fellowships, free-ships, stipends, awards, medal, etc. shall be as prescribed by the University from time to time.

ORDINANCE NO- 10- Co-Operation and Collaboration with Other Universities/ Institutions & Industry

RENAISSANCE University shall collaborate with top global industries to provide practical oriented University education, focused on developing skill based competencies to the youth by being responsive to the market needs. Industrial participation will be encouraged through establishment of innovation labs, in-service training centers, Center of Excellence and active industrial participation in all aspects of curricula design, placements internships etc.

The university will provide hands on practical training coupled with strong knowledge base. 'Production Oriented Labs' will be set up in collaboration with industry partners. Application oriented hands on training will be imparted to the students thorough integrated on the job training, industrial training, lab work, exercises, simulations and practical in industry workshop. the university will make available to the students industry training, stock stores, industrial machinery etc. interaction with industry will assure it in a better training. The university will focus on applied research and undertake collaborative research project advocacy with any organization in India or overseas for promoting innovative models of training and skill development

To provide an enabling environment for progressive advancement of technical and vocational training in the state, RENAISSANCE University shall enter into MoUs with universities across the globe for curricula development, knowledge transfer, faculty exchange, faculty training, student exchange, design and development of labs and workshops, infrastructure development and capacity building.

The collaboration with international universities will enable sharing of best practices across the globe in curricula development and skills thereby creating a world class university.

For international collaborations, university will follow norms prescribed by regulatory bodies as applicable from time to time.

ORDINANCE NO. 11 - Four Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following four year Degree program, admission in four year degree course will be as per norms of regulatory authority / UGC wherever applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Engineering & Technology	B. Tech.	4 Year Degree Programme	12th Pass (Mathematics, Physics and Chemistry)	UGC and State. Government
2	Faculty of Design	B.Des.	4 Year Degree Programme	12th Pass (Any Stream)	UGC and State. Government
3	Faculty of Agriculture	B.Sc. Agri	4 Year Degree Programme	12th Pass (Science stream)	UGC and State. Government and ICAR
4	Faculty of Paramedial Science	BSc (Allied Health Services)	4 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
5	Faculty of Nursing	Bsc (Nursing)	4 Year Degree Programme	10+2 PCB	Indian Nursing Council of India and UGC

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Four Year Degree Program.

3. Duration

Schedule Period of Program completion: 4 Years
Maximum Period of Program completion: 7 Years

4. Eligibility

Eligibility for Admission

- Minimum qualification for admission to the first year of Four Year Degree Program shall be the pass in qualifying Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.
- Candidates who have qualified the Diploma course in related course of

program from M.P. Board of Technical Education, Bhopal or equivalent shall also be eligible for admission to first semester of this Program, Although, Minimum qualification for direct admission to second year of this program termed as Lateral Entry shall be as per the prevalent norms of the Government of Madhya Pradesh or Central Government or any other competent authority.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- b) Registrar shall notify the quantity of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Studies from time to time

8. Academic System -

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Four year Degree Course if he fulfills the academic regulations, pursued a course of study for not less than four academic years and not more than seven academic years. A student shall be declared eligible for the award of the Four year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a. Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b. The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University on the basis of Authority norms and the Management Council of the University.
- c. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d. The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India

ORDINANCE NO. 12 - Three Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Three Year Degree program, admission in Three Year degree course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Management	B.B.A.	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
2	Faculty of Management	BBA Hons	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
3	Faculty of Science	B.Sc. (Hons)	3 Year Degree Programme	12tn Pass	UGC and State. Government
4	Faculty of Science	B.Sc	3 Year Degree Programme	12tn Pass (Mathematics, Physics and Chemistry)	UGC and State. Government
5	Faculty of Science	BCA	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
6	Faculty of Commerce	B.Com. (Hons)	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
7	Faculty of Commerce	B.Com.	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
8	Faculty of Commerce	B.Com (Computers)	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
9	Faculty of Arts, Humanities and Social Sciences	B.A.(Hons)	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
10	Faculty of Arts, Humanities and Social Sciences	B.A.	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
11	Faculty of Journalism & Mass Communication	B.A.	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
12	Faculty of Design	B.Sc Animation and Multimedia	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
13	Faculty of Agriculture	B.Sc Seed Technology	3 Year Degree Programme	12tn Pass (Science stream)	UGC and State. Government
14	Faculty of Education	D.Ed.	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government
15	Faculty of Education	B.P.E	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State. Government

16	Faculty of Law & Legal Studies	LLB	3 Year Degree Programme	After Graduation (Any Stream)	as per BCI Norms & UGC norms
17	Faculty of Hotel and Hospitality Management	Bachelor of Hotel Management	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
18	Faculty of Hotel and Hospitality Management	B.Sc.in Hospitality and Hotel Administration	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
19	Faculty of Performing Arts	Bachelor of Performing Arts(B.P.A.)	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
20	Faculty of Performing Arts	Bachelor of Visual Arts (B.V.A.) Animation & VFX & film making	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
21	Faculty of Performing Arts	B Dance	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
22	Faculty of Performing Arts	B Music	3 Year Degree Programme	12tn Pass (Any Stream)	UGC and State Government
23	Faculty of Paramedial Science	Prosthetic and Orthotic Engineering	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
24	Faculty of Paramedial Science	BSc (Audiology and Speech Therapy)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
25	Faculty of Paramedial Science	BSc (Ophthalmic Technology)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
26	Faculty of Paramedial Science	Bachelor (Mental Rehabilitation) - BMR	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
27	Faculty of Paramedial Science	BSc (Human Biology)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
28	Faculty of Paramedial Science	BSc (Radiography)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
29	Faculty of Paramedial Science	BSc (Radio Therapy)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC

30	Faculty of Paramedial Science	BSc (Nuclear Medicine)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
31	Faculty of Paramedial Science	BSc (Respiratory Therapy Technology)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
32	Faculty of Paramedial Science	BSc (Medical Technology X-Ray)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
33	Faculty of Paramedial Science	BSc (Medical Secretarial Service)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
34	Faculty of Paramedial Science	BSc (Operation Theatres)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
35	Faculty of Paramedial Science	BSc (Medical Laboratory Technology)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
36	Faculty of Paramedial Science	BSc (Bio - Medical Technique)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
37	Faculty of Paramedial Science	Bachelor of Speech, Language, Hearing (BSLH)	3 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC

2. **Name of Faculty and Board of Studies**

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Three Year Degree Program.

3. **Duration**

Schedule Period of Program completion: 3 Years

Maximum Period of Program completion: 6 Years

4. **Eligibility**

Eligibility for Admission

- a) Minimum qualification for admission to the first year of Three Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a

recognized Board/University except in case of LLB where as per BCI Norm graduation is must to enroll in the LLB course

5. Admission Process

- a) Admission to-the-program shall be made by an admission committee approved by - the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

- a) It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- b) Fees, once paid, and students attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- c) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Three year Degree

Course if he fulfills the academic regulations, pursued a course of study for not less than three academic years and not more than six academic years. A student shall be declared eligible for the award of the Three year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant, viva voce, projects shall be as per the University schemes, approved by Board of Studies of the University .
- c) Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 13 - Two Years Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Two Year Degree program, admission in Two Year degree course will be as per norms and after the approval of NCTE /Regulatory Authority / UGC as applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Education	B.Ed.	2 Year Degree Programe	After Graduation (Any Stream)	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Two Years Graduate Program.

3. Duration

Schedule Period of Program completion 5 Years Maximum Period of Program completion 2 Years

4. Eligibility

Eligibility for Admission

- a) Minimum qualification for admission to the first year of Two Years Graduate Program shall be pass in the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted, by. any University' recognized by. UGC and State. Government . Authorities

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d) The fees shall be applicable as per approval of Board of Studies from time to time.

8. **Academic System**

Examination (As per Ordinance No 07)
Curriculum & Related Regulations (As per Ordinance No 07)

9. **Eligibility for the Award of the Degree**

Student will be declared eligible for the award of the Two year Degree Course if he fulfills the academic regulations, pursued a course of study for not less than two academic years and not more than five academic years. A student shall be declared eligible for the award of the Two year Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. **Attendance**

Attendance in theory and practical classes shall be compulsory as per statutes. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. **General Instructions**

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University Not withstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- c) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 14 - One Year Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following One Year Degree program, admission in One Year degree course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Journalism & Mass Communication	B.J.	1 Year Degree Programme	12th Pass (Any Stream)	UGC and State Government
2	Faculty of Education	B.P.Ed.	1 Year Degree Programme	After Graduation (Any Stream)	UGC and State Government
3	Faculty of Library Science	B. Lib. I. Sc.	1 Year Degree Programme	After Graduation (Any Stream)	UGC and State Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the One Year Degree program

3. Duration

Schedule Period of Program completion: 1 year

Maximum Period of Program completion: 4 Years

4. Eligibility

Minimum qualification for admission to the first year of One Year Graduate Program shall be pass in the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subject individually) conducted by any university recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.2)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of

Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- (a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- (b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- (c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Academic Council from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations (As per Ordinance No 08)

9. Eligibility for the Award of the Degree :

Student will be declared eligible for the award of the one year Degree Course if he fulfills the academic regulations, pursued a course of study of not less than one academic years and not more than four academic years. A student shall be declared eligible for the award of the one year Degree Course, if | |He/she fulfills the entire -requirement set by Regulatory Authorities. the minimum teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a. Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b. The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University
- c. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d. The Reservation for SC/ST/other category candidates shall be applicable as per the reservation of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 15 - Three Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Three Year Post Graduate Degree program, admission in Three Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Science	MCA	3 Year PG Degree Programme	After Graduation (BCA)	UGC and State Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Three Year Post Graduate Program.

3. Duration

Schedule Period of Program completion 3 Year

Maximum Period of Program completion 6 Years

4. Eligibility- -

Eligibility for Admission

- a) Minimum qualification for admission to the first year of Three Years Post Graduate Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any University recognized by UGC and State Government Authorities.
- b) Candidates who have qualified the Graduate Degree in related course of program or equivalent shall also be eligible for admission to first semester of this Program, Although, Minimum qualification for direct admission to second year of this program termed as Lateral Entry shall be as per the prevalent norms of the Government of Madhya Pradesh or Central Government or any other - competent authority. 5

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.

Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

- b) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for caution money. In some cases of genuine hardship, the Vice Chancellor may permit an extension in the last date of payment of fees, however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- c) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Three year Post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than three academic years and not more than six academic years. A student shall be declared eligible for the award of the Three year Post Graduate

Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance
- b) The subject to be studied in different semester include lab work, practical implant training, project etc. shall be as per the University schemes' approved by Board of Studies of the University
- c) Not with standing anything stated in this Ordinance for any unforeseen issues arising out of this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 16 - Two Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Two Year Post Graduate Degree program, admission in Two Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Engineering & Technology	M. Tech.	2 Year PG Degree Programme	After Graduation (B.E./B.Tech./M.Sc/MCA)	AICTE/UGC and State. Government
2	Faculty of Management	M.B.A.	2 Year PG Degree Programme	After Graduation (Any Stream)	UGC and State. Government
3	Faculty of Commerce	M.Com.	2 Year PG Degree Programme	After Graduation (B.Com)	UGC and State. Government
4	Faculty of Arts, Humanities and Social Sciences	M.A.	2 Year PG Degree Programme	After Graduation (B.A.)	UGC and State. Government
5	Faculty of Journalism & Mass Communication	M.A.	2 Year PG Degree Programme	After Graduation (B.A.)	UGC and State. Government
6	Faculty of Design	M.Des.	2 Year PG Degree Programme	After B Des	UGC and State. Government
7	Faculty of Design	MFMM (Master of Fashion Management)	2 Year PG Degree Programme	After Graduation (Any Stream)	UGC and State. Government
8	Faculty of Agriculture	M.Sc Agri	2 Year PG Degree Programme	After Graduation (B.Sc. Agri)	UGC and State. Government and ICAR
9	Faculty of Agriculture	M.Sc Seed Technology	2 Year PG Degree Programme	After Graduation (B.Sc Seed Technology)	UGC and State. Government and ICAR
10	Faculty of Education	M.Ed.	2 Year PG Degree Programme	After (B.Ed.)	NCTE/UGC and State. Government

11	Faculty of Education	M.P.E	2 Year PG Degree Programme	After (B.P.E)	NCTE/UGC and State. Government
12	Faculty of Performing Arts	Master of Performing Arts (M.P.A.)	2 Year PG Degree Programme	After (B.P.A.)	UGC and State. Government
13	Faculty of Performing Arts	Master of Visual Arts (M.V.A.) Animation & VFX & Film making	2 Year PG Degree Programme	After (BVA)	UGC and State. Government
14	Faculty of Performing Arts	M Dance	2 Year PG Degree Programme	After (B Dance)	UGC and State. Government
15	Faculty of Performing Arts	M Music	2 Year PG Degree Programme	After (M Dance)	UGC and State. Government
16	Faculty of Nursing	Msc (Nursing)	2 Year PG Degree Programme	After Graduation (B,Sc-Nursing)	Indian Nursing Council of India and UGC
17	Faculty of Arts, Humanities and Social Sciences	M.A.(Hons)	2 Year PG Degree Programme	After Graduation (B.A.)	UGC and State. Government
18	Faculty of Journalism & Mass Communication	M.A. Hons	2 Year PG Degree Programme	After Graduation (B.A.)	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the Two Year Degree Program.

3. Duration

Schedule Period of Program completion: 2 Years Maximum Period of Program completion: 5 Years

4. Eligibility

Eligibility for Admission

- Minimum qualification for admission to the first year of Two Years Post Graduate Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually)

conducted by any University recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- b. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c. Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d. The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Two year Post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than two academic years and not more than five academic years. A student shall be declared eligible for the award of the Two year Post Graduate Degree Course, if He/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- Academic Council of the University shall be the competent authority to decide on the matters which are not covered by this ordinance.
- The subject to be studied in the course shall include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University on the basis of Authority norms and the Management Council of the University.

Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.

- The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 17 - One Years Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following One Year Post Graduate Degree program, admission in One Year Post Graduate Degree Course will be as per norms of regulatory authority / UGC wherever applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Journalism & Mass Communication	M.J.	1 Year PG Degree Programme	After BJ	UGC and State. Government
2	Faculty of Education	M.P.Ed	1 Year PG Degree Programme	After (B.P.Ed.)	NCTE/UGC and State. Government
3	Faculty of Law & Legal Studies	LLM	1 Year PG Degree Programme	After (LLB)	BCI/UGC and State. Government
4	Faculty of Library Science	M. Lib. Sc.	1 Year PG Degree Programme	After (Lib. I. Sc.)	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the One Year Degree Program.

3. Duration

Schedule Period of Program completion: 1 Years

Maximum Period of Program completion: 4 Years

4. Eligibility

Eligibility for Admission

- a) Minimum qualification for admission to the first year of One Years Post Graduate Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any University recognized by UGC and State Government Authorities.

5. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee. (As per Ordinance no.3)

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.
- b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except caution money. In some cases of genuine hardship, the Vice Chancellor may permit an extension in the last date of payment of fees. However, the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d) The fees shall be applicable as per approval of Academic Council from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the One year post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than one academic years and not more than four academic years. A student shall be declared eligible for the award of the One year Post

Graduate Degree Course, if he/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project etc shall be as per the University schemes, approved by Board of Studies of the University.
- c) Not with standing anything stated in this ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final,
- d) The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 18 Five Year Integrated Post Graduate Degree Program

1. Name of Program

Faculty / School / Teaching Department Established University will offer following Five Year Integrated Post Graduate Degree program, admission in Five Year Integrated Post Graduate Degree Course will be as per norms of regulatory authority / UGC when applicable.

S.no	Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
1	Faculty of Management	BBA + M.B.A.	5 Year Integrated PG Degree Programme	After Graduation (Any Stream)	UGC and State. Government
2	Faculty of Law & Legal Studies	BA LLB	5 Year PG Degree Programme	12tn Pass (Any Stream)	BCI/UGC and State. Government
3	Faculty of Law & Legal Studies	B.Com LLB	5 Year PG Degree Programme	12tn Pass (Any Stream)	BCI/UGC and State. Government
4	Faculty of Law & Legal Studies	BBA/LLB	5 Year PG Degree Programme	12tn Pass (Any Stream)	BCI/UGC and State. Government
5	Faculty of Law & Legal Studies	Integrated LLM	5 Year PG Degree Programme	12tn Pass (Any Stream)	BCI/UGC and State. Government
6	Faculty of Paramedial Science	BPT - Bachelor of Occupational Therapy	5 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
7	Faculty of Paramedial Science	BPT - Bachelor of Physio / Physical Therapy	5 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
8	Faculty of Paramedial Science	Bachelor of Naturopathy & Yogic Science	5 Year Degree Programme	10+2 PCB	Paramedical Council of India and UGC
9	Faculty of Management	IPM	5 Year Degree PG Programme	12tn Pass (Any Stream)	UGC and State. Government
10	Faculty of Science	BCA+MCA	5 Year Integrated PG Degree Programme	10+2 PCM	UGC and State. Government
11	Faculty of Science	BCA+MCA	5 Year Integrated PG Degree Programme	10+2 PCM	UGC and State. Government

2. Name of Faculty and Board of Studies

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the 5 Year Integrated Degree Program.

3. Duration

Schedule Period of Program completion: 5 Years

Maximum Period of Program completion: 8 Years

4. Eligibility

Eligibility for Admission

- a) Minimum qualification for admission to the first year of 5 Years Post Graduate Program shall be the qualifying 10+2 exam in any stream s (also securing pass marks in these relevant subjects individually) conducted by any Board of Studies recognized by University or UGC or State Government Authorities.

5. Admission Process

The students undergo a rigorous selection process:

- An application form aimed at understanding the students' proficiency in academics, as well as in co-curricular activities is filled up by the aspirant.
- An entrance examination follows, to test the applicant's aptitude, logical reasoning and proficiency in English and Mathematics.
- Shortlisted candidates appear for personal interviews. The interview panel comprises well-qualified professors from prestigious institutions. The interview judges the students' level of confidence, communication skills, general awareness, persuasion skills and knowledge.

6. Number of Seats for the Program

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

7. Fee Structure

- a) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester.

- b) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- c) Fees, once paid, and if student has started attending the classes, is not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however, all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- d) The fees shall be applicable as per approval of Board of Studies from time to time.

8. Academic System

Examination (As per Ordinance No 06)

Curriculum & Related Regulations: (As per Ordinance No 08)

9. Eligibility for the Award of the Degree

Student will be declared eligible for the award of the Five year Integrated post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than one academic years and not more than five academic years. A student shall be declared eligible for the award of the Five year Post Graduate Degree Course, if he/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

In case Student opts to withdraw from the course after three years of successful completion of the course he shall be awarded graduation degree in the selected

stream subject to fulfillment of conditions of Examination (As per Ordinance No 06) and Curriculum & Related Regulations: (As per Ordinance No 08)

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statues. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- a) Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b) The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University
- c) Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d) The Reservation of SC/ST/Other categories candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE 19 : Doctor of Philosophy (Ph.D.) Programs

The Ordinance shall be called "ordinance" Governing Doctoral Degree. The ordinance will be governed on such rules & regulations as per approval from Board of Management of the University frames in accordance of regulations /norms laid by UGC from time to time.

1. Eligibility for Enrolment for Doctor of Philosophy (Ph.D)

Following persons are eligible to seek admission to the Ph.D. programme:

1. Candidates for admission to the PHD programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer) /Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

2. Candidates who have cleared the M.Phil. course work with at least 55%

marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree shall be eligible to proceed to do research work leading to the Ph. D. Degree in the same Institution in an integrated programme. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time.

3. A person whose M.Phil. dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme of the same Institution;
4. Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational

A candidate shall ordinarily be permitted to work for Ph.D Degree in the subject in which he/she has obtained his Master's bachelor Degree. Provided that research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties. Provided further that whether a subject is allied or not to the subject in which the candidate has done Master's or Bachelor degree in engineering / Technology/ Applied sciences, shall be decided by the Academic Council.

- a. A candidate must apply for registration for Ph.D degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating.

His/her qualification and experience

Proposed subject/ discipline along with the relevant faculty in which he/she proposes to work.

Proposed title of the Ph.D thesis.

Name of the supervisor (along with name of Co-Supervisors, if any) (Strictly from the University list of approved supervisors & Co-Supervisors) under whom he/she wishes to work and the place/ places at which he/she wishes to carry on investigations together with the consent of the Supervisor and Co-Supervisor.

Certificate of qualifying the UGC/CSIR/DST/ National or State level Fellowship/NET/GATE/GPAT/SLET, if any

Letter granting teachers' fellowship, if any.

Address, contact number, mobile number, email-id and other contact details.

2. Duration of Programme

i) Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.

ii) However under special circumstances Vice-Chancellor on recommendation of Board of Studies extend the maximum duration for completion of program

The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

3. Admission Procedure

(1) The admission shall be made by the University, through an entrance test, by the Admission Board following the norms prescribed by the UGC New Delhi as under

To prepare panel of names of paper setters in various subjects and submit them to the University.

To arrange for entrance test.

To arrange for interview.

To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and of the thesis.

To resolve problems, if any.

- 2 (a) Candidate who has qualified the UGC/CSIR/DST/National/State level Fellowship/GATE/GPAT/SLET/NET/M.Phil shall be exempted from the entrance test. However such candidates will have to be required to appear for the interview
- (b) Candidates who have been awarded teachers fellowship by statutory bodies for doing Ph.D degree shall also be admitted directly without the entrance test.
- (c) All other candidates will be selected through entrance test.

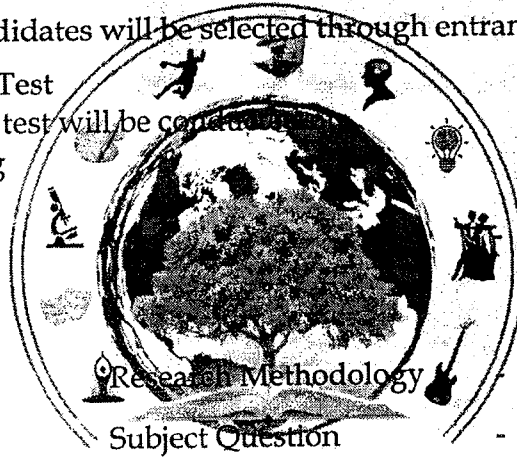
Structure of Test

Entrance test will be carried out following

Duration
Question
Paper

Part I

Part II



Two
hours

40 marks
60 marks

3. Interview and Allotment

1. Each student shall have to appear in an interview. The interview board shall consist of the following members.
- Vice Chancellor or his nominee as Chairman
 - Dean of School
 - One of the Chairman of relevant (Board of Studies) to be nominated by the Vice Chancellor.
 - One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Vice Chancellor.
 - One subject expert to be nominated by the Vice Chancellor.

One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of School is not available, the Vice Chancellor may then appoint a Senior Professor of any University teaching Department as member.

2. The interview shall be conducted in the University Teaching Department. For subject, in which there is no University Teaching Department, the interview shall be conducted at a place in the University premises, fixed by the University for this purpose.
3. The candidates shall be called for interview in the following order:
 - i. Candidates who have qualified UGC/CSIR/DST/National or State Level fellowship examination / GATE/GPAT/NET/SLET.
 - ii. Candidates who have been granted teacher fellowship by a statutory body.
 - iii. Candidate according to merit list of the entrance examination.
4. At the time of interview, the candidates are expected to discuss their research interest / area, choice of supervisors and co-supervisor(s) if any, and the proposed title of the thesis.

For the candidates belonging to category as mentioned in sub Para (3) (i & ii), 100% weightage shall be on the interview. For the candidates mentioned in sub Para 3 (iii), the weightage of the interview marks shall be 20 percent where as 60 percent weightage shall be given to the written entrance exam conducted as per Para 3 and remaining 20 percent weightage shall be given to aggregate of qualifying PG examination.

5. The interview/viva voce shall also consider the following aspects, viz, whether:
 - the candidate possesses the competence for the proposed research;
 - the research work can be suitably undertaken at the Institution/College;
 - the proposed area of research can contribute to new/additional knowledge.

6. The allotment board then shall finalize the list of the names of the candidates admitted to the Ph.D in the concerned subject.
- (a) The candidates in category (i) of sub-Para 3 above shall be admitted first, secondly the candidates in category (ii) shall be admitted in that order in these categories. If there are more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
- (b) As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any and shall also approve the proposed title of the thesis (however, the candidate may change title of his/her thesis, after prior approval by Research Degree Committed (RDC). The candidate may, however, be allowed to take another chance for allotment in next admission process if he does not want to change the preference in the first instant.
7. The admission process must be completed by the last date for admission decided by the University for the Doctoral Centre.
8. A merit list shall be prepared on the basis of entrance test and interview as mentioned in Para 3(4) and shall be declared as the result of the entrance examination by Registrar.

4. Fees

- (a) Registration fee for Ph.D programme is to be paid to the University at the prevalent rates as announced by the University from time to time. The total programme fee must be paid before submission of Ph.D thesis.

5. Research Centre

A candidate may pursue his research work for Ph.D degree in the University teaching Department in the subject concerned,

OR

At a Research Centre i.e. an organization of National or International repute (NIIT/IIT other academic institutions of national importance / Research organizations of Government / reputed corporate establishment with establishment R&D Laboratories etc), recognized as a research centre by the academic Council; Provided that a M.O.U. shall have to be signed between the university & the Institute / Organisation.

- a. After the M.O.U., the candidates may also be allowed by RDC to pursue research work at an industry of international repute, actively involved in research and development activities in the subject and having sufficient R&D infrastructure for conducting research, which must be Government of India approved R&D centre and shall be recognized for this purpose by the BOM of the University.
- b. A candidate permitted to work in such industry as stated in above Para, having MOU with the University shall be required to take at least one supervisor/co-supervisor from the industry, such supervisor/co-supervisor should be Scientist/Director of the R&D center not below the rank of the Associate Professor of the University.
- c. Candidate may also be permitted to work by RDC in research establishment of repute like CSIR labs/ DRDO labs or Labs of repute established by Central Government and after MOU signed by the University with such establishment.
- d. A candidate permitted to work in such Research Establishment, stated in above para, shall also be required to take at least one supervisor/co-supervisor from the Establishment. Such supervisor/co-supervisor should be Scientist/Director of the R&D centre not below the rank of the Associate Professor of the University.

6. Allocation of Research Supervisor:

- a. Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in refereed

journals and any regular Associate/Assistant Professor of the university/institution deemed to be a university/college with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the Institution may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- b. Only a full time regular teacher of the University can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.

- c. The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva-voce.

- d. In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

- e. A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8)

Ph.D. scholars. An Associate Professor as Research Supervisor can guide

up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.

- f. In case of relocation of an Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

7. Course Work :

Credit Requirements, number, duration, syllabus, minimum standards for completion, etc.

- i. the credit assigned to the Ph.D. course work shall be a minimum of 08 credits and maximum of 16 credits.
- ii. The course work shall be a prerequisite for Ph.D. preparation. A minimum of 06 credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree.
- iii. All courses prescribed for Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the Academic Council .
- iv. The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee,
- v. All candidates admitted to th Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.

- vi. Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- vii. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department .
- viii. A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis.

8. Research Advisory Committee and its functions:

8.1 There shall be a Research Advisory Committee for each Ph.D. scholar. The Research Supervisor shall be the Chairperson and the Co-Chairperson of this Committee. This Committee shall have the following responsibilities:

- 8.1.1 To review the research proposal and finalize the topic of research;
- 8.1.2 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- 8.1.3 To periodically review and assist in the progress of the research work of the research scholar.

8.2 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Faculty / School with a copy to the research scholar.

8.3 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Faculty / Department with specific reasons for cancellation of the registration of the research scholar.

9. Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.:

- 9.1 Upon satisfactory completion of course work, and obtaining the marks/grade prescribed in sub-clauses 7.8 above, as the case may be, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- 9.2 Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research Advisory Committee.
- 9.3 Ph.D. scholars must publish at least one (1) research paper in refereed journal and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.
- 9.5 The Academic Council of the Institution shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted in any form of any other degree/diploma of the same Institution where the work was carried out or in any other Institution.
- 9.6 The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are not in employment of the University, of whom one examiner may be from outside the country. The *viva-voce* examination, based among other things on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/researchers.
- 9.7 The public *viva-voce* of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the *viva-voce* examination. If one of the evaluation reports of the external examiner in case of Ph.D. thesis, is unsatisfactory and does not recommend *viva-voce*, the Institution shall send the dissertation/thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation/thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
- 9.8 Appropriate methods shall be developed so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the dissertation/thesis.

10. Change of Supervisor

Only under special circumstances, the candidate may be allowed to change the supervisor by the Vice-Chancellor on the recommendation of the committee, constituted by the Vice-Chancellor for this purpose. No change in the topic of research will be permitted due to change of supervisor.

11. Six monthly report

The University shall obtain every six month a record of attendance, receipts of fee paid and progress report of the work of Research Scholar from his supervisor which shall be scrutinized by the Dean of the School.

12. Summary of thesis and appointment of examiner

- a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published or accepted for publication (in the peer reviewed standard journal) to the Registrar, as approved the University from time to time, though his/her supervisor shall inform the Registrar about three months prior to the anticipated date of submission of thesis.
- b) The supervisor shall submit to the Registrar in a sealed cover a panel of atleast six names of examiners actively engaged in the concerned area of research not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the name should be from outside the State. Name can also be include from outside the country. Another panel of at least six examiners, actively engaged in the concerned area of research and not below the rank of Associate Professor of a University teaching Department or college Professor, from outside the jurisdiction of this University, shall be submitted by the Dean of School in which the candidate is pursuing Ph.D.
- c) In case the candidate related to the Supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department of the subject concerned, or a senior professor nominated by Vice Chancellor.

- d) The Vice Chancellor shall appoint two examiners out of two aforesaid panels, submitted by the supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publication.

Note:- The summary of thesis shall be sent by post/air mail/email.

13. Submission of Thesis

1. After getting an approval as per para 11, the candidate can finalize his/her thesis.
2. The finalized thesis shall be typed set on a computer using standard software like MS word or Latex. It shall then be typewritten only on one side of pages. It may then be photocopied (only on one side of the pages) for producing multiple copies.
3. The candidate shall submit the thesis to the University as follows:
 - i. Three hard bound copies of the thesis, and
 - ii. Soft copy in the form of CD in three copies.
4. In the thesis after the cover page, the candidate shall submit a declaration/certificate mentioned in (a) (b) and (c) below:
 - (a) Thesis should be forwarded by Head of the Department
 - (b) The thesis must be accompanied by a declaration from the candidate that the thesis embodies his/her own work and that plagiarism if any is under permissible limit (less than 15% excluding references and own published work) and that the work has not been submitted for the award of any other degree / diploma in the same institution where the work is carried out or at any other institution , and he/she has worked under the supervisor at the approved place of work for the required period as per provisions of the Ordinance.
 - (c) The certificate from the Supervisor together with Co-supervisor, if any,

Note: (i) The Candidate shall also remit with the thesis, prescribed fee as the examination fee as prescribed by the University.

- (ii) The thesis to be accepted for the award of the Ph.D degree must comply with the following conditions:
- (a) It must be a piece of research work characterized withers by the discovery of the new facts or by a fresh approach towards the interpretation of fact in either case. It should evince the candidate's capacity for critical examination and sound judgment.
 - (b) It must be satisfactory in point of language and presentation of the subject matter.
- (iii) The examiners shall categorically recommend in the prescribed Proforma acceptance, revision or rejection of the thesis. He shall also give detailed comments on the points spelt out in clause 20 of the Ordinance and also detailed comments on each chapter in the examiner's report, which should be types on separate pages, in four copies. The examiner must also give a list of a latest ten questions he wishes to be asked at the viva-voce examination.
- (iv) (a) The examiner shall seal the title of the subject matter of the thesis from the supervisor through the Registrar. This provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
- b. The Vice Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be extended by the Vice Chancellor and appoint another examiner from the panel of examiners.
 - c. If one examiner approves the thesis and the other rejects it or recommends for revision, the thesis shall be sent to the third examiner, drawn from the panel of examiners as constituted at Para 15 (b) by the Vice Chancellor, without the reports of earlier examiners, the third examiner shall be asked to give his/her opinion shall be final.

- (d) In case both the original examiners accept the thesis for the award of the Ph.D degree or in the event of it being referred to the third examiner, and the third examiner accepts the thesis for the award of the Ph.D degree, the candidate shall be called upon to appear at the viva-voce examination before a board of examiners comprising of the Supervisor, Co-supervisor (if any) and one of two examiners (as per Para 14(b)), selected by the Vice-Chancellor, who have accepted the thesis for the award of the Ph.D degree. In case the candidate is related to the supervisor, then the Vice-Chancellor shall appoint Head of Studies/ Institution/Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
- (e) The Supervisor/ Head University Teaching Department / Chairman Board of Studies of the subject concerned, as the case may be, shall be communicated the name of the external examiner appointed by Vice Chancellor to conduct the viva-voce examination. The same shall then contact the external examiner and fix a date for viva-voce. The date fixed for the viva-voce shall be intimated to the candidate by the Registrar. Provided that in special circumstances Kulpati may appoint alternate viva-voce examiner from the panel of examiners, if both the external examiners are not in a position to conduct the viva-voce examination.
- (f) The viva-voce examination shall be conducted at the University Teaching Department or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice Board at least a week in advance.
- (g) The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested person present in open viva. After the presentation of the research work the Board shall ask question together with those

questions, which have been given along with examiners reports. Others in the audience can also ask question and the candidate shall replay only those question which are permitted by the external examiner.

- (h) In case the recommendations of the viva-voce examiners differ from that of the thesis examiner or there is difference of opinion between the viva-voce examiners, the candidate shall reappear at a second viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The external examiner for second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected.
- (v) If the examiners recommend that the candidate be asked to revise / improve his thesis, the Vice Chancellor shall permit the candidate to resubmit his thesis not later than six months and not later than eighteen months, the period being counted from the date of the issue of orders to the candidate.
- (vi) In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he/she carried out the work.
- (vii) The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommend for the version.

In case a candidate is asked to revise the thesis under clause 17 iv (c) and one of the examiners recommends again for revision of the revised thesis and the other accept the thesis shall rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva-voce examination as per provision of clause 17 iv d of the Ordinance.

In case a candidate is asked to further revise the thesis by the third examiner, as per provisions laid down under Para 17 iv (c), above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected.

Note - Whether a candidate has incorporated the minor revision/s suggested by the examiner/s shall be evaluated by Dean of the School. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

14. Appearing in other examination

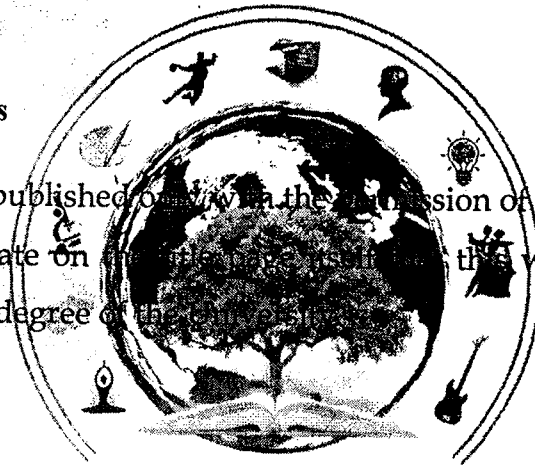
No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of languages, research methodology, statistics and computer courses).

15. Publication of Thesis

The thesis shall be published only with the permission of the University and such publication shall state on the title page that this was thesis approved for award of the Ph.D. degree of the University.

16. Award of Ph.D.

After the successful viva-voce, the Vice-Chancellor shall have powers to issue notifications for the award of Ph.D. degree to the candidate and the matter shall be reported to the Board of Management for their approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the Institution where the research work was carried out the third will be returned to the supervisor.



Following the successful completion of the evaluation process an announcement of the award of Ph.D. the University shall submit a soft copy of the Ph.D. thesis to UGC within a period of thirty days for hosting thesis in INFLIBNET accessible all University/ Institution.

17. Reports of Examiners

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The reports will not disclose the identity of the examiners.

18. Depository with INFLIBNET:

1. Following the successful completion of the evaluation process and before the announcement of the award of the /Ph.D. degree(s), the Institution concerned shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.
2. Prior to the actual award of the degree, the degree-awarding Institution shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the UGC Regulations, 2016.

19. Withdrawal of degree

On detection of any irregularity in any document of the University shall take suitable steps to withdraw the degree. Those candidates who have applied for registration but have not been registered before this Ordinance comes into force, shall be governed by the provision of this ordinance i.e. they will have to fulfill all the requirement, as laid down in this ordinance.

ORDINANCE 20 : MASTER OF PHILOSOPHY (M.Phil)

Programs

The Ordinance shall be applicable for the candidate admitted in MASTER OF PHILOSOPHY (M.Phil) degree.

1. ELIGIBILITY FOR ADMISSION:-

1. Candidates for admission to the M Phil programme shall have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer) /Differently-Abled and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

2. Procedure for admission: Universities shall admit M.Phil. students through an Entrance Test conducted at the level of University. No Entrance test shall be required for those students who qualify UGC-NET (including JRF)/UGC-CSIR NET (including JRF)/SLET/GATE/teacher fellowship holder

2.DURATION OF COURSE:

The course of studies for the degree of Master of Philosophy shall spread over one academic session which can be extended to two years by Vice Chancellor on reasonable reason (recommendation of is must Department).

3.SUBJECT :

The University will offer M.Phil. Program in following subjects

Broadcast, Advertising , Development Communication, Online Media, Marketing Communication, Public Relations, Animation & Graphics, Print & Media, Photography, Broadcast, New Media, Finance, Human Resource Management, Entrepreneurship, Strategic Studies, Good Governance, Family Business , Events, Hospitality & Tourism, Accounts, Commerce, Finance, Banking, Insurance, Economics ,Mathematics, Statistics , Social Work, Public Administration, Sociology, Psychology, Political Science, History, English & Foreign Languages, Visual & Performing Arts, Design, Fashion Technology, Home Sciences, Adult and Continuing Education, Extension, Teacher Training & Non - Formal Education, Computer Arts and Animation & Games, Life Sciences, Physical Sciences, Nuclear Sciences, Biotechnology, Nanotechnology, Environmental Studies, Energy Studies, Forestry, Cell Biology, Biochemistry, Genetics, Microbiology, Chemistry of Macromolecules , Molecular Biology, Plant Physiology, , Plant Developmental Biology, Computational Biology & Bioinformatics, Biostatistics, Urban Planning, Architecture, Human Rights, Intellectual Property & Business Law, Constitutional & Administrative Law, Criminal Law, Cyber Law & Information Security, Sports Science, Yoga, Physical Education, Public Health, Biochemistry, Biostatistics & Medical information, Community Medicine, Nursing Optometry , Health hygiene, Paramedical Sciences, Diet & Nutrition, Hospital Management, Health Care Management, Health Service Management, Dental Science, Pharmacology, Pharmacognosy, Pharmaceutics, Pharmaceutics Chemistry, Agronomics , Horticulture , Plant Breeding, Animal Husbandry, Plant Protection, Plant Pathology, Soil Sciences &

Agriculture Chemistry, Food Processing, Post Harvest Technology.

Provided that the Board of Management may on the recommendation of the Academic Council include one or more additional subjects for the M.Phil. course as per norms of UGC.

4.EXAMINATION:

- i. The examination shall be conducted generally by means of internal assessment three written theory papers, one of which shall be on methodology of research, a practical test, a thesis on research work and a viva voce examination.
- ii. The Teaching Department shall organize during the session, adequate numbers of seminars new developments in the subject or interpretation of different research work and its data. It shall also arrange at least three tests on each of the theory papers and award grades best two of which shall be taken into account for purpose of working out the average Internal Assessment.
- iii. The scope of studies in different subjects shall be as prescribed by the Academic Council on the recommendation of the Board of Studies and the Faculties concerned from time to time and published by a notification.
- iv. The written part of the examination shall be held as far as possible in March April every year the date of commencement thereof having been notified in advance and at such centers as may be approved by the University. Provided that the first year of introduction of the course if the teaching start in a later part of a session the examination may be held at such other time, after completion of the course, as approved by the Vice Chancellor from time to time.

The practical part of the examination which shall be conducted jointly by a teacher in the Department and two External Examiners appointee for the purpose, may be arranged either before or after the theory examination in accordance with the convenience of the Department

concerned.'

5. RESEARCH / PROJECT WORK

- a. Every student admitted to the course shall be required to carry out research or project work under the supervision of a teacher in the teaching Department, on a problem assigned to him/her by the Head of the Department with the approval of the Research Degree committee in the subject constituted under the Ordinance of the University.
- b. The candidate shall prepare a thesis on the research / project work done by him which must be characterized either by the discovery of facts or by a fresh approach towards the interpretation of facts, capable, in either case, to advance knowledge in the subject.
- c. The candidate shall submit three typed or printed copies of the thesis through the Department so as to reach the office of the Registrar preceding by at least three weeks the date of commencement of the written examination, together with
 - ii. A declaration signed by him/her that the thesis embodies the result of his / her own work.
 - iii. A certificate from the supervisor to the effect that the thesis research conducted being the result of the candidate's own work, is on a subject on which similar work has not been previously carried out.

Provided that the Vice Chancellor may, on the recommendation, of the Head of the Department, permit a student who could not prosecute the research / project in time the period can be extended.

6. (a) After the copies of thesis are received, Registrar shall send them to two external examiners for assessment for grade.

(b) The viva-voce test shall be conducted by (i) two external examiners (ii) the supervisor of the research work, who shall jointly award a grade on the performance of the candidate at the viva-voce test.

7 (a) (i) In order to be successful at the examination a candidate must obtain:-

- i. Grade not below B in theory papers.
- ii. Grade not below B in practical.
- iii. Grade not below B in thesis.
- iv. Grade not below B in viva voce test and
- v. In overall grade not below B.

vi. Grades, Grade points, grade point averages and overall grades wherever necessary, shall be computed in accordance with the provisions of the Ordinance of the University relating to Grading and Internal Assessment.

(b) A candidate who has appeared at the examination shall be supplied with a Grade Card indicating, inter alia the Grades and Grade points obtained by him/her in the internal assessment, theory papers, practical, thesis, viva voce and also the overall Grade and Grade point average, under the provisions of Ordinance of the University.

8 (a) A candidate, who on obtaining a grade below the provision laid down in clause 7 sub clause (a) has been declared to have failed or who after having been admitted to the Examination fails on account of illness or similar reason, to appear thereto, may reappear at it subsequently and in accordance with the provisions of Ordinance and regulation of the University provided he/she fulfills all such conditions laid down in this and other Ordinance as are applicable to him/her from time to time.

(b) (i) A candidate who has failed to obtain Grade B separately in the thesis and the viva-voce test, shall not be permitted to re-appear at the examination as an ex-student.

(c) In the case of ex-student candidate the grades and grade points obtained by his/her previously in (a) Internal Assessment and (ii) thesis shall be, if these were at least the minimum required for a pass, as laid down in clause 9 above, carried over for the purpose of his/her result at the subsequent examination.

(d) An ex-student candidate shall be required to present himself/herself again before
(i) a board of viva-voce examiners constituted as per the provisions of Examination.

9 The Registrar/COE shall publish the results of the examination announcing the successful candidates and the overall grades obtained by them as soon as possible after the examination is over but not later than the 60th day.

10 All candidates appearing in examination shall be required to abide by provisions and Ordinance of the University and such other ordinance directives, if any, as are applicable to them.

11 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may having regard to the prevailing norms of UGC take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Drans of the Schools. The decision of the Vice-Chancellor shall be final.