

भोपाल, दिनांक 16 अगस्त 2018

क्रमांक आर-120/सीसी/2017/अडतीस-मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम-2007 की धारा 29 (1) के अनुक्रम में रामकृष्ण धर्मार्थ फाउण्डेशन निजी विश्वविद्यालय, भोपाल के पश्चातवर्ती अध्यादेश क्र 72 से 77 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त पश्चातवर्ती अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे।

**पश्चातवर्ती अध्यादेश क्र 72 से 77**

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
**वीरन सिंह भलावी, अवर सचिव.**

Established Under M.P. Act 17 of 2007

**ORDINANCE NO. 72**

**LL. M. (One Year ) Two Semester**

The ordinance shall applicable for the award of Master of Law (LLM)

**1. Course & Faculty**

- a. This ordinance shall be applicable to the Master of Laws (abbreviated LL.M), a Post Graduate one year degree in law. This course shall be run on Semester system
- b. This course shall be run by the Faculty of Law, after due approval of BCI and shall follow the norms laid down by BCI therefore

**2. Duration**

The duration of the degree of Master of Law LL. M. shall comprise a course of study spread over a period of one academic year (two semesters) and candidate will have to be full time students

**3. Intake & fees**

- a. The intake shall be decided by the Board of Management of the University. Multiple classes can be setup
- b. The fees of the courses shall be decided by the Board of Management of the University from time to time after the approval of M.P. Private University Regulatory Commission

**4. Academic year**

There will be two academic cycles every year, one from July to June and second from January to December

**5. Eligibility**

Candidates seeking admission to the one year LL.M course must passed the Bachelors Degree Law (LL.B) or any other equivalent qualification, as approved by BCI

Candidates appearing for the Final Semester of LL.B. examination and awaiting for their result can apply. They will have to provide proof of passing the examination within 30 days of admission

**6. Admission Procedure**

Admission under this courses will be made as follows

- a. The University will issue admission notification in newspapers, on the University's website, notice board of the University and in other publicity media before the start of every cycle
- b. List of candidates provisionally selected for admission/shortlisted based on merit/Entrance Examination Marks will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application
- c. The candidates whose result of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet/College certificates, as a proof for required eligibility criteria before the due date falling which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, falling which the provisional admission shall be canceled
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled
- e. The application form may be rejected due to any of the following reasons:-
  - The candidate does not fulfill the eligibility conditions
  - The prescribed fees is not enclosed
  - The application form is not signed by the candidate and his/her parent guardian, wherever required
  - Supporting documents for admission are not enclosed
- f. Enrollment /Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees
- g. Admission rules as framed by the University shall be applicable for all admission from time to time

#### 7. Course Structure

The post graduate course in semester system shall consist of

- a. Such courses (papers) as prescribed by the University
- b. Such job assignments, internship, moot court, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time

The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic Council of the University. The Academic Council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice Chancellor

Each Semester course shall be conducted in not less than 18 weeks with not less than 30 class-hours per week including tutorials, moot court, seminars provided there shall be at least 24 lectures hours per week

**8. Medium of Instruction and Examination**

The medium of Instruction and examination shall be either Hindi or English

**9. Examination Scheme**

No Candidate shall be allowed to take the term-end Semester Examination unless one has:

- (i) Attended at least 75% of lectures/practical delivered
- (ii) Paid all the fess due
- (iii) Obtained "No Dues" Certificate from the concerned Department/Head/college
- (iv) Submitted the internship certificate/ Project Report, as notified by the Director/ Head/ Principal
- (v) Received in-plant training as prescribed by the Director/ Head / Principal  
clause(i) above shall not be applicable to Ex- student candidates

Each students shall have to appear in the Examination of Theory/ Practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University

- (i) 30 per cent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each)
- (ii) Main examination will carry 70 percent marks
- (iii) For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and internal assessment in each of the prescribed paper and aggregate of 50% in the subject (-sum of theory and practical marks)
- (iv) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50&

**10. Promotion to next Semester failed candidate****(1) From First to Second Semester:**

A Candidate shall who has appeared in the First semester (Theory and practical) examination shall be promoted to second semester of the year, irrespectively of failing in any number of theory paper and practical examination of that semester

**(2) Ex-studentship:**

Subject to the general rule of promotion from first semester to second semester a candidate shall become ex-student if he/she could not get success in any of the paper of either semester irrespectively of failing in any number of theory and practical/project examination

**11. Allocation of Division**

Division shall be awarded only after the second and final semester examination, based on integrated performance of the candidate for all the two semester. The Division shall be awarded on the basis of marks obtained in internal assessment of University examination (Theory and Practical both) taken together

60% of above - First Division

50% or above but less than 60% - Second Division

Kulpati grace of one mark will be given for Pass/ATKT in first semester and for improvement in division in final semester

**Note:- (1) No Third Division shall be awarded**

**(3) Candidate who obtained 75% or more marks in aggregate shall be declared to have passed the LL.M. Degree course in First division with distinction.**

**12. Merit List**

Merit list of first 5 candidate in the order of merit shall be declared at the end of the last i.e. second semester from amongst the candidates who have passed all previous semester in one attempt

**13. Maximum Duration of completion of course**

A Candidate has to complete the entire course of LL.M. within a Maximum period of two years from the session of first admission

**14. Examination Centre**

The Entrance Examination and the semester term examination center(s) will be notified by the University

**15. General**

- (1) In matters of admission, attendance, examination and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinance of the same in the University so far as they are not inconsistent with the provisions of this ordinance
- (2) In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice Chancellor shall be competent to change the system/pattern of the Examination
- (3) Reservation of seats of SC/ST/OBC as per the norms of state Govt./ Central Govt. or regulatory body from time to time

16. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.

17. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Head of the Faculty/Department. The decision of the Vice-Chancellor shall be final.

**ORDINANCE NO. 73****Master of Science –Agriculture (M.Sc. Ag.)**

The ordinance shall applicable for the award of Master of Science in Agriculture (M.Sc. Ag)

**1. Duration :-**

The duration of Master of Science in Agriculture course will be of Two years. The maximum period to complete the course should not exceed more than Four years from the date of admission of students

Academic session will start from July every year. A candidate desiring to seek admission in this course shall undergo a regular course of study in a department of Agriculture of RKDF University.

The academic year of M. Sc. (Ag.) Programme shall be in terms of two semesters in a year. The odd semesters (i.e. First and Third) shall run in the first half of an academic year and even semesters (i.e. Second and Fourth) shall run in the second half of the same academic year. The broad schedule of two semesters shall be

Odd semesters (I & III)	: July to December
Even semesters (II & IV)	: January to June

**2. Eligibility and courses proposed**

- A candidate seeking admission to M. Sc. (Ag.) programme is required to produce a certificate that he / she has passed the four-year B.Sc. Ag. / B. Sc. (Hons) Agriculture degree examination or equivalent examination recognized by the ICAR and/or the UGC. The other eligibility Criteria students passed other than B.Sc. Ag./ B.Sc. (Hons) Agriculture, shall be as per recommendation of Fifth Dean Committee Constituted by ICAR for different subject of Master in Agriculture Course
- There shall be subjects of studies for the Master of Science in Agriculture i.e. (A) M. Sc. (Ag.) in Agronomy, (B) M. Sc. (Ag.) in Soil Science and Agril. Chemistry, (C) M. Sc. (Ag.) in Agril. Extension, (D) M. Sc. (Ag.) in Plant Protection and (D) M. Sc. (Ag.) in Horticulture. However as per recommendation of Academic Council & after the approval of competent

authority of University can add more subject in M.Sc. Ag. Course with the approval of Regulatory Commission .

- The candidate admitted for admission to the M.Sc. (Ag.) Programme in various disciplines shall abide by the regulations regarding the course curricula and the academic standards as prescribed by the University from time to time.
3. The Minimum percentage of Qualifying Examination shall be as under :-  
Minimum OGPA 6.60/10 or 3.25/5.00 or 2.60/4.00 for Gen./OBC/UPS category and 5.60/10 or 2.75/5.00 or 2.20/4.00 for SC/ST/PH In case where Grade Points are not awarded, only marks are awarded, the candidate must have secured at least 60% marks for General/OBC/UPS category and 50% marks for SC/ST/PH category.
  4. Age Limit  
As per recommendation of ICAR, there shall be no Age Limit for students desiring to be admitted in M.Sc. Ag.
  5. Medium of Instruction  
The medium of instruction and examination shall be in English.
  6. ATTENDANCE  
As per Ordinance 11 clause 6
  7. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India
  8. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
  9. Thesis:
    - a. The thesis for the Master's Degree shall indicate student's potentialities for conducting research.
    - b. The topic of Thesis will be within the Major field of specialization
    - c. The subject of the Thesis should be approved by the student's Advisory Committee and the HOD at the time of formation of the student's PPW and then ORW.
    - d. The Thesis shall be based on the results of the student's own work. A certificate to this effect from the Major Advisor shall accompany the Thesis.



- e. The Thesis shall preferably follow the following: chapters on Introduction, Review of literature, Materials and Methods, Results, Discussion, Conclusion and Summary, Future scope of research and References.
- f. Thesis Seminar: A student shall deliver a seminar on the research problem before the submission of Thesis and all the faculty members may be invited to participate in the discussion and make constructive suggestions on the Thesis.
- g. Thesis submission: After fulfilling the prescribed courses, residential requirements and minimum semester requirements (4 Semesters) and successfully completing the research work to the level of full satisfaction, a student shall submit the Thesis.
- h. The Chairman of the student's Advisory Committee shall ensure that all members of the Advisory Committee are duly consulted before submission of the manuscript of the Thesis.
- i. Each student shall submit three copies of the Thesis within the date notified by concerned HOD, one copy to deposit to the Institute Library, another to the Departmental Library, third to the Major Advisor.
- j. The Thesis shall accompany a certificate to the effect that the work has not been submitted in part or full for any other degree or diploma.
- k. The candidate shall submit the Thesis to the concerned HOD along with "no dues certificate" and other formalities.
- l. Thesis Viva-Voce: An External Examiner shall examine the Thesis. An arrangement for viva voce shall be made by the concerned Department by an Examination Committee consisted of External Examiner, HOD and the members of the Advisory Committee of the candidate. The student shall be awarded "Satisfactory" (i.e. pass) or "non-satisfactory" (i.e. fail) in Thesis Viva-Voce.
- m. The grade obtained (i.e. Satisfactory / Non-satisfactory) shall be shown in the final transcript but shall not be included for the purpose of calculation of OGPA.
- n. In case, the External Examiner suggests modification / re-submission, the student may be permitted to defend his/her thesis in final viva-voce, and as such of modifications as are finally agreed upon may be carried out after the viva-voce.
- o. Re-examination: If a student fails (i.e. non-satisfactory) in Thesis he/she may be permitted to continue the work and/or rewrite the Thesis as per

comments of the Examination Committee and resubmit it to the HOD with the recommendation of the Chairman of the Advisory Committee for permission to appear a second time. Re-examination shall not take place earlier than three months after the final semester examination but within eight (8) Semesters and as far as possible the Committee as previously constituted, will conduct it. No further reexamination is Permissible and a student failing to secure 'satisfactory' grade a second time shall not qualify for the degree.

10. Right on Thesis

- a. The Thesis submitted by a student shall become the property of the Institute.
- b. Whenever, an extract from the Thesis is published, there should be an acknowledgement in the form of footnote stating that the results are from the Thesis submitted for the degree from the Institute of Agriculture,
- c. All patents, designs and inventions derived from the Thesis research work shall belong to the Institute which may, at its discretion, allow or direct any benefit thereon to be retained by or given to the author of the Thesis.
- d. Copies of the Thesis submitted to the Institute Library or in the Departmental Library shall not be issued on loan for a period of two years from the date of submission. In case where student does not take care to publish the Thesis work even after three years of completion of the degree, there stands no objection of the student to publish papers/ articles by the Chairman, Advisory Committee of the concerned student.

11. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Head of the Faculty/Department. The decision of the Vice-Chancellor shall be final.

**ORDINANCE NO. 74****Bachelor of Library & Information Science (B.Lib. I.Sc.)**

The ordinance shall be applicable for the award of bachelor of library & information science (B.Lib. I.Sc.) degree course.

**1. Duration :-**

The duration of Bachelor of Library & Information Science course will be one year. The maximum period to complete should not exceed more than two years from the date of admission

Academic session will start from July every year. A candidate desiring to seek admission in this course shall undergo a regular course of study in a department of Library & Information Science of RKDF University.

**2. Eligibility:-**

A candidate seeking admission to the Bachelor of Library & Information Science course requires:

- i. A person who has obtained a bachelor degree of any recognize university or a degree as equivalent therefor for the purpose, securing in, at least 45% marks or a grade/standard equal to it shall be eligible for admission to the course leading to the examination for the degree of Bachelor of Library & Information Science.
- ii. The admission to Bachelor of Library & Information Science shall ordinarily be limited to 40 candidates.
- iii. The admission shall be on the basis of merit point only.

**3. Age Limit :-**

No age criteria for admission in Bachelor of Library & Information Science.

**4. Medium of Instructions :-**

Medium of Instruction & Examination will be English/Hindi.

**5. Method of Instructions :-**

Modern teaching techniques such as lectures, seminars, tutorials, field trip etc. will be adopted for imparting instructions in advanced librarianship.

## 6. Examination :-

No candidate will be eligible for admission to the Bachelor of Library & Information Science examination unless he/she has attended 75% of the lectures delivered during the session.

The last date of receipt of admission-cum-examination forms and fees shall be fixed and notified by the University from time to time.

## i. Scheme of examination :-

There shall be the following papers for the Bachelor of Library & Information Science examination each paper will be of 3 hr.

The scheme of examination shall be as under :-

## Subject wise distribution of marks

S.No.	Subject Code	Subject Name	Duration	Theory Marks	Practical Marks	Sessional marks	Total Marks
1	BLS-101	Foundation of Library & Information Science	3 Hrs.	85		15	100
2	BLS-102	Management of Libraries & Information Centers	3 Hrs.	85	-	15	100
3	BLS-103	Knowledge, Organization and Processing (Theory)	3 Hrs.	85	-	15	100
4	BLS-104	Knowledge, Organization and processing (Classification and Cataloguing practical) DDC 19th ed. And AACR-2	3 Hrs.	85		5	100

5	BLS-105	Information Sources, Services and user studies	3 Hrs.	85	-	15	100
6	BLS-106	Information Storage and Retrieval	3 Hrs.	85	-	15	100
7	BLS-107	Information Technology - Basic	3 Hrs.	85	-	15	100
8	BLS-108	Information Technology, Computer Practical with Report and Viva-Voce Computer Connectivity, Operating systems	3 Hrs.	-	40 (Report) + 45 (Viva Voce)	15	100
Total				595		120	800

ii. Viva-voce :-

- a. The marks of internal assessment will be assigned by the teachers in the department. The head of the department will send the internal assessment marks to the university through the principal at the end of session.
- b. No candidate will be eligible for the admission to the Bachelor of Library & Information Science examination, unless he/she has attended 75% of the lectures, tutorials and discussions during the session.
- c. The division shall be awarded on the basis of total marks obtained in taken together at the result :-
  - ⇒ Examinees obtaining 40% or more but less than 48% marks shall be placed in Third Division.
  - ⇒ Examinees obtaining 48% or more but less than 60% marks shall be placed in Second division.
  - ⇒ Examinees obtaining 60% or more marks shall be placed in First division.
  - ⇒ Examinees obtaining 75% or more marks shall be placed in First division with distinction.
- d. If a candidate is failed in single/two paper supplementary examination shall be held within three months of declaration of result.
- e. Candidates who are declared failed in the supplementary examination may be allowed to appear for all the papers at the subsequent examination (next

year) without further attendance at the classes. In the case of these candidates the marks secured by them for sessional work/internal assessment during the year of their studies will continue to be same and added to the marks secured by the candidates at the subsequent examinations.

7. The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.
8. The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date when the theory examination was completed publish the result examination by announcing the roll nos. and names of successful candidates.
9. In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.
10. **ATTENDANCE**  
As per Ordinance 11 clause 6
11. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India
12. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
13. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Head of the Faculty/Department. The decision of the Vice-Chancellor shall be final.

**ORDINANCE NO. 75****Master of Library & Information Science (M.Lib. I.Sc.)**

The ordinance shall applicable for the award of master of library & information science (M.Lib. I.Sc.) degree course.

**1. Duration :-**

The duration of Master of Library & Information Science course will be one year. The Maximum period to complete the course successfully should not exceed two years from the date of admission

Academic session will start from July every year. A candidate desiring to seek admission in this course shall undergo a regular course of study in a department of Library & Information Science of RKDF University.

**2. Eligibility :-**

A candidate seeking admission to the Master of Library & Information Science course requires :

- i. A person who has obtained a Bachelor of Library & Information Science/Bachelor of Library degree from any recognized university or a degree recognize as equivalent therefor for the purpose, securing in, at least 50% marks or a grade/standard equal to, it shall be eligible for admission to the course leading to the examination for the degree of Master of Library & Information Science.
- ii. The admission to Master of Library & Information Science shall ordinarily be limited to 40 candidates.
- iii. The admission shall be on the basis of merit point only.

**3. Age Limit :-**

No age criteria for admission in Master of Library & Information Science.

**4. Medium of Instructions :-**

Medium of Instruction & Examination will be English/Hindi.

**5. Method of Instructions :-**

Modern teaching techniques such as lectures, seminars, tutorials, field trip etc. will be adopted for imparting instructions in advanced librarianship.

6. Examination :-

No candidate will be eligible for admission to the Master of Library & Information Science examination unless he/she has attended 75% of the lectures delivered during the session.

The last date of receipt of admission-cum-examination forms and fees shall be fixed and notified by the University from time to time.

i. Scheme of examination :-

There shall be the following papers for the Master of Library & Information Science examination each paper will be of 3 hr.

The scheme of examination shall be as under :-

Subject wise distribution of marks

S.No.	Subject Code	Subject Name	Duration	Total Marks
1	MLS-201	Universe of Subjects & Research Methodology	3 Hrs.	100
2	MLS-202	Advanced Library Organization and Management Academic Library System	3 Hrs.	100
3	MLS-203	Information Processing Retrieval System	3 Hrs.	100
4	MLS-204	Knowledge organization and processing (Practical)	3 Hrs.	100
5	MLS-205	Information, Communication and Society	3 Hrs.	100
6	MLS-206	Information Sources, Systems and Programmes	3 Hrs.	100
7	MLS-207	Information Technology : Applications	3 Hrs.	100
8	MLS-208	Information Institutions, Products and Services	3 Hrs.	100
		Viva Voce		40
		Computer Practical		40
		our Report/Field Work/Survey Report		20

ii. Viva-voce :-



- a. The marks of internal assessment will be assigned by the teachers in the department. The head of the department will send the internal assessment marks to the university through the principal at the end of session.
- b. No candidate will be eligible for the admission to the Master of Library & Information Science examination, unless he/she has attended 75% of the lectures, tutorials and discussions during the session.
- c. The division shall be awarded on the basis of total marks obtained in taken together at the result :-
  - a. Examinees obtaining 40% or more but less than 48% marks shall be placed in Third Division.
  - b. Examinees obtaining 48% or more but less than 60% marks shall be placed in Second division.
  - c. Examinees obtaining 60% or more marks shall be placed in First division.
  - d. Examinees obtaining 75% or more marks shall be placed in First division with distinction.
  - e. Candidates who are declared failed in the examination may be allowed to appear for all the papers at the subsequent examination without further attendance at the classes. In the case of these candidates the marks secured by them for sessional work/internal assessment during the year of their studies will continue to be same and added to the marks secured by the candidates at the subsequent examinations.
7. The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.
8. The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date when the theory examination was completed publish the result examination by announcing the roll nos. and names of successful candidates.
9. In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.
10. **ATTENDANCE**  
As per Ordinance 11 clause 6
11. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India
12. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission
13. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Head of the Faculty/Department. The decision of the Vice-Chancellor shall be final.

## Ordinance No. 76

**Diploma in Computer Application (DCA)**

This Ordinance shall be applicable to candidates admitted for Diploma in Computer Application (DCA) course

1. The duration of the Diploma in Computer Application shall be one academic year, comprising of one year and a project work. The examination shall be held after conduction of classes for 180 days on suitable dates as fixed by Registrar of the university.
2. Admission shall be taken two times in a year i.e. in summer and winter session
3. The candidates, who have passed the following examination of the University or an examination recognized by University shall be eligible for admission to the course:-

Candidate should have passed 10+2 Examination from many board recognized by M.P. Government or equivalent to 10+2 Examination with minimum 45% marks and 40% for SC/ST/OBC Candidates".

4. (a) A candidate shall be required to fulfill the following conditions for appearing in the examinations:-
  - (i) A good character certificate from the head of the Institute.
  - (ii) 75% attendance of the full course of lectures delivered in each theory and practical, seminars, case discussion trip to computer centers etc.
  - (iii) After No Dues Certificate received by accounts departments
- (b) A deficiency in the attendance for the prescribed course (Lectures/ practical/seminars/case discussions/visit to computer centers etc.) may be condoned as per provision of Ordinance of the University for the purpose.

5. The medium of instructions and examination shall be English/Hindi.
6. ATTENDANCE
- As per Ordinance 11 clause 6
7. Every candidate shall be examined according to the scheme of examination of Ordinance No. 5 of the University
8. The practical examination (including oral) shall be conducted by the two examiners i.e. one external to be recommended by the examination committee and one internal to be nominated by the head of the Department. .
9. (A) the subject of the project work/dissertation shall be approved by the Head of the department of Computer Science and Applications.
- (b) The candidate shall be required to carry out their project viva voce. Under the supervision of faculty member appointed by the head of the department of computer Science & Application.
- (c) The candidate shall be required to submit three copies of the project report / dissertation with the following certificates from the supervisor: That the project work has been completed by the candidate himself/ herself. In exceptional cases, the last date for submission of project report maybe extended up to two months by the Vice- Chancellor or recommendations of the supervisor and head of the Department of Computer Science and Applications.
- (d) The project report /dissertation shall be evaluated by a board constituted by the Vice - Chancellor, which may consist of the following members:
- (i) External examiner at Professor Level,
- (ii) Head of the dept. of Computer Science & Applications; and
- (iii) The supervisor of the concerned project work.

- (iv) If the project report / dissertation is disapproved by the internal examiner / Board of examiners, the candidate shall be required to submit his/her project report / dissertation within a period of three month.
10. The standard of passing shall be follows:  
In order to pass a DCA examination a candidate must obtain at least.
- (1) 40% of the maximum marks in each written paper
  - (2) 60% of the maximum marks in sessional work
  - (3) 50% of maximum marks in practical examination
  - (4) 50% of maximum marks in aggregation at the end of a academic session.
11. The Division will be awarded in D.C.A. on the following basis.
- 75% of the aggregate and above: First division with distinction
- 60% of the aggregate and above: first division
- 50% of the aggregate and above: Second division
12. Maximum duration for completion of the course shall be 2 years
13. Curriculum & Related Regulation:-
- The Curriculum & Related Regulation of D.C.A. will be as per schemes approved by the Board of Studies and Academic Council of the University
14. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India
15. The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.
16. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Head of the Faculty/Department of Computer Science & Application. The decision of the Vice-Chancellor shall be final.

**ORDINANCE NO. 77****Diploma in Agriculture**

The ordinance shall be applicable for the award of Diploma in Agriculture

1. **Duration :-**

The duration of Diploma in Agriculture course will be one year. The maximum period to complete should not exceed more than two years from the date of admission

Academic session will start from July every year. A candidate desiring to seek admission in this course shall undergo a regular course of study in a department of Agriculture of RKDF University.

2. **Course of Diploma in Agriculture**

The different courses in which Diploma in Agriculture is proposed shall be as under

- Management for Input Dealers ( Pesticides & Fertilizers) in Agriculture Extension Services
- Organic Farming
- Horticulture
- Management and Development of Nursery
- Post-Harvest Technology
- Production Management of Medicinal Crops

3. **Eligibility:-**

Candidates must have pass 10<sup>th</sup> Standard from any Board, Recognized by M.P. Higher Secondary Board or its equivalent Examination recognized by Academic Council of University. The admission shall be in July and January Two time in the year. No. of seat shall be as decided by Board of Management of University from time to time

4. **Scheme of Examination**

Scheme of Examination consist of Theory, Records & Assignment & Practical marks. The details are as under

<b>Theory Exam</b>	
<b>Quizzes</b>	<b>20 Marks</b>
<b>Mid-Term Exam</b>	<b>30 Marks</b>
<b>Final Exam</b>	<b>50</b>

<b>Sub Total</b>	<b>100 Marks</b>
<b>Records &amp; Assignment</b>	
Field Record	10 Marks
Records for Sketches	10 Marks
Presentation of Assignment	5 Marks
Problem –Solution –Record	5 Marks
<b>Sub Total</b>	<b>30</b>
<b>Practical Exam</b>	
Spotting	10 Marks
Viva	10 Marks
<b>Sub Total</b>	<b>20 Marks</b>
<b>Grand Total</b>	<b>150 Marks</b>

5. **Age Limit :-**  
No age criteria for admission in Diploma in Agriculture.
6. **Medium of Instructions :-**  
Medium of Instruction & Examination will be English/Hindi both.
7. **The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.**
8. **The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date when the theory and practical examination was completed publish the result examination by announcing the roll nos. and names of successful candidates.**
9. **In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.**
10. **ATTENDANCE**  
As per Ordinance 11 clause 6
11. **The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh/Central government of India**
12. **The Fees of this Course shall be as decided by the Board of Management of the University and after the approval of M.P. Private University Regulatory Commission.**
13. **Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Head of the Faculty/Department. The decision of the Vice-Chancellor shall be final.**