

Established Under M.P. Act No.17 of 2007

ORDINANCE No. 57

**BACHELOR OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY(BHMCT)**

1.0 Aims, Objectives and Framework of the curriculum of BHMCT programme are as follows --

1. The basic objective of the BHMCT programme is to provide to the hospitality industry a steady stream of competent young men and women with the necessary knowledge, skills, values and attitudes to occupy key operational positions.

2. The course structure of the given BHMCT programme is designed keeping in view the basic objective stated above. Consequently certain essential features of such model programme structures would be

a. To impart to the students latest and relevant knowledge from the field of hotel management theory and practice.

b. To provide opportunities to the students. Within and outside the institutions, for developing necessary operating skills relating to the Hotel Industry.

c. To develop the right kind of values and attitudes to function effectively in the hospitality trade.

3. The following considerations have been taken into account:

a. The knowledge inputs and opportunities for skill development have been offered in an evenly distributed and logically sequenced manner.

b. The design is simple and logical.

c. There is a major focus of attention on specialization in the final year.

4. The relative importance of skills development and attitudinal orientation in management education suggests that an Institution offering BHMCT Programme should have some freedom on course development in choosing methods of instruction, and internal assessment within a broad framework of objectives and curriculum structure.

5. It is suggested that a minimum weightage of 30 percent be given to internal continuous and sessional assessment, consisting of tasks like class room exercises, texts, seminars, presentations, quizzers, group tasks, unit tests etc. The external semester end University examination should have a maximum weightage of 90 percent.

6. It is suggested that a full time four-year programme in hotel management may have 8 semesters.

2.0 NAME OF STATUTORY / REGULATORY BODY:- AICTE / UGC/ Directorate of technical education MP/ MP UNIVERSITY REGULATORY COMMISSION.

3.0 DURATION OF THE COURSES: FOUR YEARS

3.1 Duration of the courses leading to the degree of Bachelor of hotel management and catering technology (BHMCT) shall be of four academic years, spread-over eight semesters i.e., two semesters in each academic year: July to December & January to June, respectively.

3.2 Maximum duration to complete the course shall be 8 year.

4.0 ELIGIBILITY FOR ADMISSION:-

10+2 or equivalent qualification, pass with at least 45%of marks; relaxation for SC/ST/OBC Candidate as per Policy of Govt of MP

5.0 ADMISSION PROCESSES :-

5.1 Admission to BHMCT Course shall be based on the merit of the Entrai ; in qualifying exams.

5.2 Counseling: List of candidates shall be displayed on the official website of the University, along with time, date and place of counseling. The candidates, short listed for counseling are informed through counseling letters.

5.3 If any eventuality, if entrance test is not conducted for some reasons, the admissions shall be on the basis of the performance of the candidates in their qualifying examination (i.e. marks obtained in 10+2 or equivalent) examination.

The reservation rules are followed as per Norms of the Government .

6.0 CANCELLATION OF ADMISSION

In case of Producing false documents and non payment of the fees, the admission will be cancelled.

7.0 FEES:-The fees of the course shall be decided by board of management of University. The university from time to time subject to the approval of the regulatory authority / regulatory commission .

8.0 REGULATIONS RELATING TO ASSESSMENT OF ACADEMIC GROWTH OF STUDENT

The assessment academic growth of student shall be done on the basis of two sessionals (conducted during the semester) and one semester/University examination (conducted at the end of semester). The medium of instruction and examination shall be English throughout the course of study.

8.1 SESSIONAL

Two sessionals shall be conducted for each theory and practical.

8.1.1 Theory: Two sessional examinations shall be held during the semester for each theory paper

8.1.2 Practical: Marks shall be awarded on the basis of the assigned practical performed by the students for the respective subjects conducted in the laboratory, result of the practical, assignment, day-to-day completion of the records and viva-voce.

8.2 SEMESTER / UNIVERSITY EXAMINATION

8.2.1 There shall be one semester examination (theory & practical) at the end of each semester.

8.2.2 There will be no supplementary examination.

8.2.3 The semester theory examination in each subject shall consist of one paper of three hours duration.

8.2.4 The question paper shall cover as broad area/units of the content of the course. The essay questions should be properly structured and the marks specifically allotted.

8.2.5 The semester practical examination in each subject shall consist of one paper of four hours duration and shall contain 3 exercises as below-

- i. Practical Assignment and Demonstration
- ii. Journal
- iii. Viva voce

8.3 APPOINTMENT OF EXAMINERS/QUESTION PAPER SETTERS

The appointment of examiner for semester practical examination shall be based on following rules:

8.3.1 Practical Examiner: Professor, Associate Professor and Assistant Professor (with teaching experience of not less than 3 years) working in Hotel Management institute not affiliated with LNCT University can be appointed as Practical examiner.

8.3.2 Question Paper Setter/Moderator/Head Evaluator: Professor, Associate Professor and Assistant Professor (with teaching experience of not less than 5 years) working in any Hotel Management institute conducting BHMCT course can be appointed as Question Paper Setter/Moderator/Head Evaluator for semester theory examinations.

8.4

CRITERIA FOR PASSING

In each subject/head (theory and practical);

- 8.4.1 Minimum 50% in sessional and semester examination taken together.
- 8.4.2 Each theory paper and practical will be treated as separate subject/head for passing.
- 8.4.3 A candidate who has been admitted in DFBO 1st semester will be promoted to the higher class in accordance with the following sub-rule:
- a. A candidate shall not be promoted to the second semester if he/she carries a backlog of more than five papers/subjects.
- 8.4.4 If a candidate has passed a semester examination in full he/she shall not be permitted to reappear in that examination for improvement of division/marks/merit.
- 8.4.5 No candidate will be awarded diploma in Food & Beverage Operations unless he/she has passed both the two semester examinations. If any previous semester's, paper/ practical remain as backlog to be cleared by him/her, the result will be withheld till he passes the backlog.

8.5 PROFESSIONAL TRAINING

- 8.5.1 A candidate shall have to undergo Professional Training in a Hotel/ Hospitality organization after the examination of the 1st semester for a period of at least four weeks. The report of the Professional Training shall be submitted by the candidate in triplicate, duly certified by the host organization.
- 8.5.2 The viva-voce examination based on the professional/industrial training shall be carried out by Board of Examiners consisting of;
- a. Chairman – The Head/Principal of the institute.
- b. The external examiner.
- c. The internal examiner.

The marks shall be awarded by the Board of Examiners.

8.6 CONDONATION OF DEFICIENCY IN MARKS

With a view to moderate hard line cases in the examination the following rules shall be observed:

- 8.6.1 Deficiency up to 5 marks is condoned to the best advantage of the candidate for passing the examination, provided the candidate fails in maximum of two theories, or one theory and one practical or two practicals.
- 8.6.2 One grace mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, by the Vice-Chancellor in the DFBO examination.

8.6.3 After condonation of marks, the result of concerned subject/semester shall declare as "pass by condonation" or "pass by grace".

8.7 REVALUATION / RE-TOTALING

Revaluation and re-totalling of marks is permitted for theory papers only. The University, on application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks, for the subject(s) applied. The marks obtained after revaluation or re-totalling will be the final marks awarded.

8.8 STANDARD OF PASSING / DIVISION

8.8.1 The course shall be awarded divisions in accordance with the total aggregate marks secured by them in all the semester examinations taken together.

First Division with Distinction :	70% and above
First Division :	60% and above but less 70%
Second Division :	50% and above but less 60%
Pass Division :	40% and above but less 50%

Candidates who have not passed the examination in the first attempt along with the batch in which they were admitted are not eligible for getting rank certificates, medals.

8.8.2 – Merit list Provision-- The merit shall be declared by the University after the semester examination of the 8th semester of BHMCT on the basis of the integrated performance of all the four years. The merit list shall include the first ten candidates securing at least first division and passing all semester examinations in first attempt.

9.0 ATTENDANCE

Student should not have attended less than 75% of the total classes held in each theory/lab/seminar/dissertation etc. This requirement shall be fulfilled separately for each subject of study. A deficiency up to 10% may be condoned by the Vice Chancellor of the University.

A further condonation of 5% in attendance may be allowed severe/compassionate circumstances by the Vice-Chancellor. However it may not be treated as a matter of right by the students. (In case a student fails to fulfill the necessary requirement of the attendance in any subject(s) in any semester, he/ she shall not be promoted to next semester and will have to repeat that academic semester in the next academic session along with regular students

RAJ
UNIVERSITY

10.0 SCHEME OF EXAMINATION: SEMESTER WISE (To be decided by Board of Studies and academic council of LNCT university .

11.0 INTAKE :- The intake for each of these programs shall be decided by the board of management of the University from time to time subject to the approval of the regulatory body/MP regulatory Commission

- 12.0 RESERVATION; Reservation shall be applicable as per norms of the Government.**

13.0 MEDIUM OF INSTRUCTION:

Medium of Instruction in BHMCT course shall be 'English'. The condition of English Medium has been laid-down in view of the industry requirement vis-a-vis better entrepreneurial employment opportunities for the incumbent students.

- 14.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. The decision of the Vice-Chancellor shall be final.**

Established Under M.P. Act No.17 of 2007