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# मध्यप्रदेश राजपत्र

# प्राधिकार से प्रकाशित

क्रमांक 35]

भोपाल, शुक्रवार, दिनांक 26 अगस्त 2016-भाद्र 4, शक 1938

# भाग ४

# विषय-सूची

- (क) (1) मध्यप्रदेश विधेयक,
- (ख) (1) अध्यादेश,
- (ग) (1) प्रारूप नियम,

- (2) प्रवर समिति के प्रतिवेदन,
- (2) मध्यप्रदेश अधिनियम,
- (2) अन्तिम नियम.
- (3) संसद में पुर:स्थापित विधेयक.
- (3) संसद के अधिनियम.

# भाग ४ (क) - कुछ नहीं

भाग ४ (ख)

# अध्यादेश

उच्च शिक्षा विभाग मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 24 अगस्त 2016

क्र. आर-349-सीसी-2016-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28 के अनुक्रम में जी. एच. रायसोनी निजी विश्वविद्यालय, छिन्दवाड़ा के प्रथम अध्यादेश क्र. 01 से 22 तक राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के प्रथम अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्र. 01 से 22 तक.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार, वीरन सिंह भलावी, अवर सचिव.

# G. H. RAISONI UNIVERSITY MADHYA PRADESH

#### Ordinance No. 1 of 2016

#### FACULTIES / SCHOOLS AND DEPARTMENTS OF THE UNIVERSITY

1. The University shall have the following Faculties /Schools and will offer the programs in various departments as mentioned below;

Sr. No. (1)	Faculty / School (2)	Department (3)		Programs (4)
1. School	ol of Engineering	Department of Civil	1. E	3.Tech in Civil Engineering
and T	Cechnology	Engineering	2. I	Diploma in Civil Engineering
				M.Tech in Construction Technology Management.
	×		4. N	M.Tech in Structural Engineering
			5. N	M.Tech in Transportation Engineering
		Department of Mechanical	1. E	3.Tech in Mechanical Engg.
	•	Engineering	2. I	Diploma in Mechanical Engg.
			3. N	M.Tech in CAD/CAM in
		Department of Mining	1. E	3.Tech in Mining Engg.
			2. I	Diploma in Mining Engg.
		Department of Electrical	1. E	3.Tech in Electrical Engineering
		Engineering		Diploma in Electrical Engineering
		Department of Mechatronics	1. E	3.Tech in Mechatronics Engineering
		•	2. I	Diploma in Mechatronics Engineering
		Department of Automobile		3.Tech in Automobile Engg.
		Engineering	2. I	Diploma in Automobile Engg.
Faculty of	Engineering	Department of Electronics	1. E	B.Tech in Electronics and
and Techno		& Communication Engineerin	g (	Communication Engineering
			-	Diploma in Electronicsand
				Communication Engineering.
			3. N	M.Tech in VLSI
		Department of Computer	1. I	B.Tech in Computer Science and
		Science & Engineering	F	Engineering.
			2. I	Diploma in Computer Science &
			F	Engineering.
			3. N	M.Tech in Computer Science &
			F	Engineering.
		Department of Information	1. I	B.Tech in Information
		Communication Technology	(	Communication Technology
				Diploma in Information Communication
				Technology.
School of	Natural Sciences	Department of Agriculture		B.Sc in Agriculture
		Sciences		Diploma in Agriculture Science
School of	Commerce &	Department of Commerce		Bachelor of Commerce
		Management	2. I	Bachelor of Business Administration
		Department of Management		M.B.A. General
				M.B.A. in Logistic & Supply Chain
			ľ	Management.
			3 1	M.B.A. in Banking

2. The University shall also have the ph.d. Courses in Engineering Departments and Management.

#### Ordinance No. 2 of 2016

#### Admission, Enrolment and Migration

#### 1. DEFINITIONS

In this Ordinance, unless there is anything repugnant in the subject or context;

- 1.1 "Equivalent" examination means an examination which has been conducted by;
  - \* Any recognized Board of Higher Secondary Education, or
  - \* Any Indian University/Board other than this University incorporated by any law in force for the time being and recognized by this University as equivalent to its corresponding examination.
  - \* Any other foreign qualifications considered equivalent by the appropriate authority.
- 1.2 "Qualifying examination" means an examination, the passing of which makes a student eligible for admission to a particular year in a program of study leading to Bachelors, Post-Graduate Degree, Diploma or Certificate of G. H. Raisoni University (M.P.)
- 1.3 "NRI student" means a student who is an Indian passport holder or dual citizen and has passed his/her last qualifying examination abroad.
- 1.4 "International student" means a student who does not hold a valid Indian passport.

#### 2. ADMISSION PROCEDURE:

- 2.1 Admission to various courses/programs of study at the University shall be made strictly on the basis of merit and as per the policies laid down by the University, State Government and/or the regulatory bodies in this regard from time to time.
- 2.2 Merit for admission in the University may be determined either on the basis of marks or grade in the qualifying examination and/or achievements in co-curricular and extra-curricular activities and/or on the basis of marks of grade obtained in the entrance test conducted by the University or at the State or National Level or as per the norms, if any of the Regulatory Bodies from time to time.
- 2.3 The application for admission may be accompanied by the required forms/ certificates or other documents as defined by the University for various courses/programs of study from time to time.
- 2.4 Admissions and seats for various special categories of students shall be as per the policies laid down by the State Government or the University from time to time.
- 2.5 Late admission, if any, shall be as per the policies laid down by the University and School/ Department/ College from time to time.
- 2.6 Entry level qualification for admission to various courses/programs of study at the University shall be as per the rules, regulations, procedures and norms prescribed by the University, regulatory bodies and/or State Government from time to time.
- 2.7 Lateral entry, as applicable, for various courses/programs of study at University shall be as per the rules, regulations and procedures prescribed by the University and/or regulatory bodies from time to time.
- 2.8 Admission process as framed by the University from time to time shall be applicable for admission to all courses/programs.

#### 3. NRI & INTERNATIONAL STUDENTS:

- 3.1 The policy for the admissions of NRI and International students shall be as defined by the University for its various courses/programs from time to time.
- 3.2 International students shall follow and comply with the enrollment process and fee structure as defined by the University from time to time.

#### 4. TRANSFER OF STUDENT:

A student may be permitted to migrate from one discipline of study to another discipline in this University or transfer credits as per the policies of the University laid down in this regard and subject to fulfillment of any other requirements & procedure laid down by the University from time to time.

#### 5. DISCIPLINE:

- 5.1 Every student in the University shall at all times be of good behavior, show diligence in study, maintain decorum and dignity, take interest in co-curricular activities and observe all rules of discipline of the University.
- 5.2 When a student has been found guilty of breach of discipline within or outside the precincts of the University or is persistently absent, the Director of School/Dean/HoD with the approval of Vice-Chancellor, may take suitable action as per the provisions of related Ordinance or as per the directions of the Vice-Chancellor.

#### 6. ENROLMENT OF STUDENTS:

- A person, who has been admitted to the University as per the prescribed eligibility of a particular course/program shall be enrolled as a student of the University by the Registrar.
- 6.2 Application for enrolment as a student of the University shall be made to the Registrar in the prescribed format and shall be accompanied by prescribed documents, enrolment fees and late fees if applicable.
- 6.3 The enrolment fee and late fee, paid by a student shall be non-refundable under any circumstances.
- 6.4 No person, who is under sentence of expulsion or rustication from another University shall be admitted to any program of study during the period for which the sentence of expulsion/rustication is in operation.
- 6.5 A student who is enrolled at the University may apply for a change/correction in his/her name or surname to the Registrar of the University with the prescribed fee (non-refundable) and shall have to follow the prescribed procedure and prevailing rules and regulations as per the law and those laid down by the University in this regard from time to time.

#### 7. MIGRATION:

Migration of students from the University to another may be granted on any genuine grounds such as completion of studies, death of parents/near relative or on medical grounds, however, the migration to professional colleges will be governed by prevailing rules and regulations of the University and/or regulatory bodies.

#### Ordinance No. 3 of 2016

#### SCHOOL OF ENGINEERING & TECHNOLOGY - BACHELOR OF TECHNOLOGY

Whereas, it is expedient to provide an Ordinance in respect of the Degree of Bachelor of Technology (Four Year Degree Course .... Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

- 1. The B. Tech Degree will be awarded in the following streams, with duration of Four Years (Eight Semesters)
- Automobile Engineering 2. Civil Engineering 3. Computer Science and Engineering
   Electrical Engineering 5. Electronics and Communication Engineering 6. Information
   Communication Technology 7. Mechanical Engineering 8. Mechatronics 9. Mining Engineering
- 2. Subject to conditions prescribed by the Government from time to time, for admission to First year P.Tech. course, the candidate shall be considered eligible if he/she has:

  Passed 12th Standard Examination of the new pattern means the 12th Standard Examination of the CBSE/ICSE/Any State Boards of India with subjects:
  - (1) English (Higher or Lower)
  - (2) Mathematics and Statistics
  - (3) Chemistry
  - (4) Physics
  - (5) Any other optional subject from out of the list prescribed by the said Secondary and Higher Secondary Education Board.

OR

- (1) English (Higher or Lower)
- (2) Mathematics and Statistics
- (3) Chemistry
- (4) Physics
- (5) Vocational subject (Defined by the said Board as a Technical Subject)
- 3. Subject to the conditions prescribed by the Govt. from time to time for direct admission to the Second B.Tech., the candidate shall be considered eligible: Passed three years Diploma in engineering with respective branch with more than 50% aggregate marks, awarded by the Board of Technical Examination of Any State of India.
- 4. The reservation of seats to the course of B Tech shall be as per the M P State Govt. Rules and regulations.
- 5. There shall be Eight Semester Pattern Examinations leading to the Degree of Bachelor of Technology.
- 6. The period of Academic Session shall be such as may be notified by the University.
- 7. The minimum duration for the course shall be four years and the maximum duration for completion of the course shall be seven years.
- 8. The fees for each B.Tech. Examination (Theory & Practical) shall be as prescribed by the University from time to time.
- 9. (i) The scope of the subjects shall be as indicated in the syllabi.
  - (ii) The medium of instruction and Examination shall be English.
- 10. An examinee who does not pass; or who fails to present him/herself for the examination shall be eligible for readmission to the same examination/Semester, on payment of fresh fees and such other fees as may be prescribed.

- 11. After the examination, the Board of Examinations shall publish a result of the examinees. The results of all examinations shall be classified as per Ordinance of results of an examination.
- 12. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- 13. Notwithstanding anything to the contrary in this Ordinance no one shall be admitted to an examination under this Ordinance, if he/she has already passed the same examinations or an equivalent examinations of any statutory University.
- 14. (i) The examinees who have passed in all the subjects prescribed for all the examinations of the particular branch shall be eligible for award of the Degree of Bachelor of technology in the branch concerned.
  - (ii) The degree in the prescribed form, shall be signed by the Vice-Chancellor.
- 15. B Tech degree four years (eight The semesters) course shall be governed as per All India Council for Technical Education (AICTE) rules and regulations.

#### Ordinance No. 4 of 2016

#### SCHOOL OF ENGINEERING & TECHNOLOGY -MASTER OF TECHNOLOGY (Full Time)

Whereas it is expedient to provide an Ordinance in respect to the Degree of (Master of Technology) (Full Time), for the purposes hereinafter appearing, the Vice – Chancellor is hereby pleased to make the following Ordinance.

- 1. The Degree of Master of Technology (Full Time) is a four semesters course.
- 2. The School of Engineering & Technology has M. Tech Courses in following disciplines:
  - M. Tech in Construction technology Management
  - M. Tech. in Transportation Engineering
  - M. Tech. in Structural Engineering
  - M. Tech. in CAD/CAM
  - M. Tech. in Computer Science & Engineering
  - M. Tech. in VLSI.
- 3. The additional courses for M. Tech. will be started by University in subsequent years.
- 4. An application for admission to the Degree of Master of Technology (Full Time) courses shall have passed the Degree Examination in Bachelor of Engineering/Bachelor of Technology in the branches mentioned under column No. 2 of the following table against respective course:

#### **TABLE**

M.Tech.

1.

- 01. M.Tech. (Transportation Engg.)
- 02. M.Tech. (Construction Tech. & Management)
- 03. M.Tech. (Structural Engg.)
- 04. M.Tech. (Environmental Engg.)
- 05. M.Tech. (Geotechnical Engg.)
- 06. M.Tech. (Hydraulics / Water Resources Engg.)
- 07. M.Tech. (Machine Design)
- 08. M.Tech. (CAD/CAM)
- 09. M.Tech. (Heat & Power)
- 10. M.Tech. (Production Engg.)
- 11. M.Tech. (Industrial Engg.)

B.E./B.Tech. of this University or any other statutory University

2.

Civil Engg./Construction Tech./Civil & Environmental Engg./Civil & water Management/ structural Engg.

- Same as above -

Mechanical Engg./Production Engg./ Automobile Engg./Industrial Engg./ Mechatronics

- Same as above -

(1)12. M.Tech. (Integrated Power systems) Electronics Engg. 13. M.Tech. (Electrical Machines) 14. M.Tech. (Power Systems & Power Electronics)

(2) Electrical Engg./Electronics & Power Engg./ Electrical Power & Systems/ Electrical &

- Same as above -

- Same as above - + Electronics/ Electronics & Telecommunications/ Electronics Design

Technology

Electronics/Electronics Communication Engg./ Electronic Design Technology

- Same as above -

- Same as above -

Computer Science & Engg./ computer Technology/ Computer Engg./ Information Technology/Information Communication Technology.

-Same as above- + /Electronics & Communi cation Engg. / Electronics Design technology

18. M.Tech. (Computer Sci. & Engg.)

16. M. Tech. (Embedded Systems)

17. M.Tech. (Communication Engg.)

15. M.Tech. (VLSI)

- 19. M.Tech. (Wireless Communication)
- University shall hold main Examinations of Semester-I and Semester III of above mentioned 5. (i) Full Time Degree Courses in Winter every year.
  - University shall hold main Examinations of Semester-II, and Semester IV in Summer every (ii) year.
  - The period of Academic session shall be such as may be notified in Academic Calender of the concerned academic session.
  - Examinations shall be held at such places and on such dates as may be notified by Board of Examinations.
- 6. The minimum duration of the M. Tech. course shall be two years and the maximum duration shall be five years.
- Examination fees for the examination shall be as prescribed by the University from time to time. 7.
- Examinees who are successful in Semester-II, Semester-III, and Semester-IV will be 8. awarded class and grades as per the norms of University.
- 9. (i) The scope of the subject shall be as indicated in the syllabus.
  - (ii) The medium of instructions and examination shall be English.
- After the examination, the Board of Examinations shall publish a result of the examinees. The 10. result off all examinations shall be classified as above and branchwise merit list shall be notified.
- The re-examination for the unsuccessful candidates shall be conducted within one month after the 11. results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- Notwithstanding anything to the contrary, no one shall be admitted to an examination, if he/she 12. has already passed the said examination or an equivalent examination of any Statutory University.
- Examinees who have passed in the subjects prescribed for all the examinations of the 13. (i) particular branch shall be eligible for award of the Degree of Master of Technology in that branch including specialization.
  - The Degree Certificate in the prescribed form shall be signed by the Vice-Chancellor. (ii)
- 15. M.Tech degree two years (four semesters) course shall be governed as per All India Council for Technical Education (AICTE) rules and regulations

#### Ordinance No. 5 of 2016

#### SCHOOL OF COMMERCE & MANAGEMENT - BACHELOR OF COMMERCE

Whereas, it is expedient to provide an Ordinance in respect to the Degree of Bachelor of commerce (B.Com) (Three Year Degree Course, Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

- 1. Admission to the B. Com. Courses shall be done as per the reservation policy of the M. P. State Govt. Rules and regulations.
- 2. The Degree of Bachelor of Commerce course is of three years.
- 3. There shall be Six Semester Pattern Examinations leading to the Degree of Bachelor of Commerce
- 4. The minimum duration for the B.Com. course shall be three years and the maximum duration shall be six years.
- 5. The period of Academic Session shall be such as may be notified by the University.
- 6. The Examinations specified in the preceding paragraphs, shall be held at such places and on such dates as may be declared by the Board of examinations.
- 7. Subject to compliance with the provisions of this Ordinance and of other Ordinances in force from time to time, an applicant for admission to:-

The B.Com. Part-I Examination shall have:-

(i) passed the 12<sup>th</sup> Standard Examination of the Any Indian State Board of Secondary and Higher Secondary Education with English at higher or Lower level and Modern Indian Language at Higher or Lower level with any combination of optional subjects.

OR

XII Standard Examination of Any Indian State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only,

#### OR

- (ii) been successful at the Intermediate (10+2 Pattern) Examination of the University,.
- 8. The fee for each of the examinations shall be as prescribed by University from time to time.
- 9 The scope the subject shall be indicated in syllabi.
- 10. (a) Grades at the B.Com. Final Examination shall be declared on the basis of the aggregate marks at the B.Com. Part-I Examination, the B.Com. Part-II Examination and the B.Com. Final Examinations taken together.
  - (b) Examinee who has been successful in completing all six semesters of respective degree course opeted as B.Com. examinations under this ordinance will be awarded grades as per University norms.
- 11. As soon as possible after the examination, the Board of examinations shall publish a result of examinees.
- 12. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.

- 13. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to an examination under this ordinance, if he has already passed the same examination or an equivalent examination of any other University.
- 14. Examinees successful at B.Com. Part-I Examination; the B.Com. Part-II Examination, shall be entitled to receive a certificate signed by the Registrar and those passing the B.Com. Final Examinations, shall, on payment of the prescribed fees, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- 15. The B.Com. degree course rules and regulations shall be as per University Grants Commission (UGC) guidelines.

### Ordinance No. 6 of 2016

# SCHOOL OF COMMERCE & MANAGEMENT - BACHELOR OF BUSINESS ADMINISTRATION

Whereas, it is expedient to provide an Ordinance in respect to the Degree of Bachelor of commerce (BBA) (Three Year Degree Course, Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

- 1. Admission to the BBA Courses shall be done as per the reservation policy of the M. P. State Govt. Rules and regulations.
- 2. The Degree of Bachelor of Commerce is a three years course.
- 3. There shall be Six Semester Pattern Examinations leading to the Degree of Bachelor of Business Aministration.
- 4. The period of Academic Session shall be such as may be notified by the University.
- 5. The Examinations specified in the preceding paragraphs, shall be held at such places and on such dates as may be declared by the Board of examinations.
- 6. Subject to compliance with the provisions of this Ordinance and of other Ordinances in force from time to time, an applicant for admission to:—

#### the BBA Part-I Examination shall have:-

Passed the 12<sup>th</sup> Standard Examination of the Any Indian State Board of Secondary and Higher Secondary Education with English at higher or Lower level and Modern Indian Language at Higher or Lower level with any combination of optional subjects.

#### OR

- XII Standard Examination of Any Indian State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only,
- 7. The fee for each of the examinations shall be as prescribed by University from time to time.
- 8. The scope the subject shall be indicated in syllabi.
- 9. (a) Grades at the BBA Final Examination shall be declared on the basis of the aggregate marks at the BBA Part-I Examination, the BBA Part-II Examination and the BBA Final Examinations taken together.
- 11. Examinee who has been successful in completing all six semesters of respective degree course opeted as B.Com. examinations under this ordinance will be awarded grades as per University

- 10. After the examination, the Board of examinations shall publish a result of examinees.
- 11. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- 12. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to an examination under this ordinance, if he has already passed the same examination or an equivalent examination of any other University.
- 13. Examinees successful at BBA Part-I Examination; the BBA Part-II Examination, shall be entitled to receive a certificate signed by the Registrar and those passing the BBA Final Examinations, shall, on payment of the prescribed fees, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- 14. The minimum duration for the BBA degree course shall be three years and the maximum duration shall be six years.
- 15. The BBA degree course rules and regulations shall be as per University Grants Commission (UGC) guidelines.

# Ordinance No. 7 of 2016

# SCHOOL OF COMMERCE & MANAGEMENT - MASTER OF BUSINESS ADMINISTRATION

Whereas it is expedient to provide an ordinance in respect of the examinations leading to the Degree of Master of Business Administration for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following ordinance.

- 1. (A)(I) The Examinations leading to the Post-Graduate Degree Course in Business Administration (M.B.A.) shall be held every year at such places and on such dates as may be declared by the Vice-Chancellor.
  - (II) Subject to his compliance with the provision of this Ordinance and of any other Ordinances in force from time to time an applicant for admission to the Part-I Examination of the M.B.A. Course shall have-
    - (i) Passed a Bachelor's Degree of the University or of any other Statutory University.
    - (ii) Persued a regular course of study for not less than one Academic Year in a College or Department recognized for the purpose by the University.
- 2. The reservations in admission to M.B.A. courses shall be as per rules and regulations of M P State Govt.
- 3. An applicant for the Examination persuing a regular course of study leading to the Degree of Master of Business Administration shall not seek admission to any other course in this University or any other University or shall not appear at any Examination of this University or any other University in the same academic session. Contravention of this shall result in cancellation of his/her admission to the course of Master in Business Administration.
- 4. (I) Three copies of dissertation (Printed or typewritten) shall be submitted to the University through the Supervisor of the candidate and the Head of School/Institute at least a fortnight prior to the date of commencement of the written examination.
  - (II) (a) A candidate shall submit with his dissertation, a certificate from the Supervisor to the effect:-

- (i) that the candidate has satisfactorily conducted research for not less than one academic year;
- (ii) that the dissertation is of sufficiently high standard to warrant its presentation for examination.
- (iii) Candidate shall submit his declaration that the dissertation is the result of his own research work and the same has not been previously submitted to any examination of this University, or any other University. The dissertation shall be liable to be rejected and/or cancelled if found otherwise.
- 5. The scope of the subjects shall be as indicated in the syllabus.
- 6. An examinee who is unsuccessful at the examination shall be eligible for admission to the examination on payment of a fresh fee prescribed for the examination together with an Ex-student fee as prescribed by University and on compliance with the conditions of the Ordinance in force from time to time.
- 7. An Examinee who has been successful in completing all four semester M.B.A. Examinations under this ordinance will be awarded Grades as per University norms.
- 8. After the examination Board of Examinations shall publish a result of examinees. The result of all examinations shall be classified as per the ordinance or results of an examination.
- 9. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- 10. Notwithstanding anything to the contrary in this ordinance, no person shall be admitted to this examination if he has already passed the same examination or an examination of any other Statutory University which has been recognized as equivalent to that examination.
- 11. Examinees successful at the M.B.A. Part-II Examination, shall on payment of the prescribed fee, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- 12. The milmum duration for M.B.A. degree course shall be two years and the maximum duration shall be four years.
- 13. The M.B.A. degree course shall be governed as per rules and regulations of University Grants Commission (UGC).

### Ordinance No. 8 of 2016

# SCHOOL OF NATURAL SCIENCES - BACHELOR OF SCIENCE IN AGRICULTURE

Whereas it is expedient to provide an Ordinance in respect of Examinations leading to the Degree of Bachelor of science in Agriculture (Four Year Degree Course, Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

- 1. (i) The Degree of Bachelor of Agriculture Science is a four years (eight semesters) course.
  - (ii) The minimum duration to complete the course shall be four years and the maximum duration to complete shall be seven years.
- 2. The Examinations specified in the preceding paragraph shall be held twice a year at such places and on such dates as may be appointed by the Vice-Chancellor.

- 3. Every applicant for admission to B.Sc. (Agriculture) examination shall
  - (A) In case of the (B.Sc. Agriculture Part-I) Examination: have passed not less than one academic year previously the 12<sup>th</sup> Standard Examination of Any State Board of Secondary and Higher Secondary Education, India, with English and other Modern Indian Language together with any three Science subjects comprised in the Faculty of Science or an examination recognized as equivalent thereto in such subjects and with such standards of attainments as may be prescribed:—

Provided that students passing the 12<sup>th</sup> Standard Examination of the Any Indian Board of Secondary and Higher Secondary Education and offering Vocational Stream with one language only with any one of the following Groups of subjects shall be eligible for admission to the (B.Sc. Agriculture Part-I) Course with the corresponding group of subjects as shown hereinunder:—

		Groups of subjects of 12th Standard	I	Cor	responding Next H	igher Examination
		Student Offering Vocational Stream	n		Groups of Subjec	ts at B.Sc. Part-I
I.	1.	English or any Modern	1.	Physics,	Chemistry	Mathematics,
		Language	2.	Chemistry,	Physics,	Mathematics
	2.	Vocational Course of 200	3.	Chemistry	Mathematics,	Statistics,
		Marks	4.	Chemistry	Mathematics,	Geology.
	3.	Physics, Chemistry,	5.	Physics,	Mathematics,	Statistics,
		Mathematics.	6.	Chemistry,	Geology,	Geography.
			7.	Chemistry,	Physics,	Geography.
		•	8.	Chemistry,	Physics,	Geology.
			9.	Chemistry,	Mathematics,	Geography
			10.	Physics,	Mathematics,	Statistics,
		•	11.	Physics,	Mathematics,	Geographys,
			12.	Physics,	Mathematics,	Electronics,
			13.	Physics,	Mathematics,	Com. Science,
			14.	Statistics,	Mathematics,	Com. Science,
II. 1	. En	glish OR any Modern	1.	Chemistry,	Botany,	Zoology,
	Laı	nguage	2.	Chemistry,	Zoology,	Geology,
2. Vocational Course of		3.	Chemistry,	Botany,	Geology,	
	200	Marks.	4.	Chemistry,	Botany,	Geography,
3	3. Ph	ysics, Chemistry,	5.	Chemistry,	Geology,	Geography,
	Bio	ology.	6.	Chemistry,	Zoology,	Geography,
			7.	Chemistry,	Fisheries,	Botany,
			8.	Chemistry,	Fisheries,	Zoology.

- 4. The reservations in the admission to the course shall be as per the M. P. State Govt. Rules and regulations.
- 5. The fee for the examination shall be as prescribed by University from time to time.
- 6. The medium of instruction and examination shall be English.
- 7. An examinee who has been successful in completing all 8 semesters of B.Sc.(Agriculture) Examinations under this ordinance will be awarded grades as per SGPA/CGPA ordinance.
- 8. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.

- 9. After the examinations the Board of Examinations shall publish a list of successful examinees at the Final Examinations.
- 10. No person shall be admitted to B.Sc. Agriculture Part-I, B.Sc. Agriculture Part-II, B.Sc. agriculture Part III and B.Sc. Agriculture Final Examinations, if he has already passed the corresponding or an equivalent examination of any other Statutory University.
- 11. Successful examinees at the (B.Sc. Agriculture Part-I Part-II and part III Examinations shall be entitled to receive a Certificate signed by the Registrar, and successful examinees at the B.Sc. Agriculture Final Examination, shall on payment of the prescribed fees, receive a Degree in the prescribed form signed by the Vice-Chancellor.
- 12. The B.Sc. Agriculture degree course shall be governed by the rules of Indian Council for Agricultural Research (ICAR).

#### Ordinance No. 9 of 2016

# SCHOOL OF ENGINEERING & TECHNOLOGY - DIPLOMA IN ENGINEERING

Whereas, it is expedient to provide an Ordinance in respect of Examinations leading to the Diploma in Engineering (Three Year Diploma Course in Engineering, Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

1. The Examination Leading to the Diploma Course in Engineering shall be held twice a year at such places and on such dates as may be declared by the Vice-Chancellor.

Subject to compliance with the provision of this Ordinance and of any other ordinances in force from time to time, an applicant for admission to the first year diploma in engineering shall have passed at least:

(i) 10<sup>th</sup> standard Examination of the new pattern, means the 10<sup>th</sup> standard examination of CBSE/ICSE/Any State Board of India with subjects English, Other Languages, Science, Mathematics, Social Sciences etc.

For admission to direct second year diploma in engineering, the applicant must have passed:

- (ii) 12th standard examination with English, Physics, Chemistry, Mathematics and any one vocational subject. OR
- (iii) 12th standard examination with English and Minimum Competancy Vocational Courses (MCVC). OR
- (iv) Who has completed Industrial Training Institute (ITI) course after 10th standard in any trade.

However, candidates seeking admission to direct second year diploma courses shall have to appear for some of the first year subjects examinations which would be specified by the Board of examinations as per their admission status on any of the above three criteria.

- 2. The Diploma in Engineering will be awarded in the following streams, with duration of Three Years (Six Semesters)
  - Automobile Engineering 2. Civil Engineering 3. Computer Science and Engineering
     Electrical Engineering 5. Electronics and Communication Engineering 6. Information
     Communication Technology 7. Mechanical Engineering 8. Mechatronics 9. Mining Engineering
- 3. The fee for the examination shall be as prescribed by the University from time to time.
- 4. The reservations in the admission to diploma in engineering courses shall be as per the M. P. State Govt. Rules and regulations.

- 5. The minimum duration for the course shall be three years and the maximum duration shall be six years.
- 6. The scope of the subjects shall be as indicated in the Syllabus.
- 7. An examinee who is unsuccessful at the examination shall be eligible for admission to the examination on payment of a fresh fee prescribed for the examination together with an Ex-student fee prescribed and on compliance with the conditions of the Ordinance in force from time to time.
- 8. An examinee who has failed at the sessional examination only shall be required to register himself afresh for doing the sessional work again in the respective Department of Polytechnic in the subject or subjects in which he so failed, on payment of a fresh annual sessional fee prescribed by University. Such registration shall be done on or before the prescribed date at the end of which his sessional marks are to be submitted. The Head of Department shall, on being satisfied about the completion of the sessional work of such a candidate send the fresh sessional marks to the University and these fresh sessional marks shall be taken into consideration for computing his result at the examination.
- 9. An examinee who has been successful in completing all six semesters of diploma in engineering examinations under this ordinance will be awarded grades as per University norms.
- 10. After the examination, the Board of Examinations shall publish a result of examinees within one month.
- 11. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- 12. A successful examinee completing all the six semesters of diploma shall receive a Diploma, in the prescribed form, signed by the Vice-Chancellor.
- 13. The diploma in Engineering course shall be governed as per rules and regulations of All India Council for Technical Education (AICTE).

#### Ordinance No. 10 of 2016

### DIPLOMA IN AGRICULTURE

Whereas, it is expedient to provide an Ordinance in respect of Examinations leading to the Diploma in Agriculture (Three Year Diploma Course in Agriculture, Semester pattern), for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance.

- 1. The Examination Leading to the Diploma Course in Agriculture shall be held twice a year at such places and on such dates as may be declared by the Vice-Chancellor.
  - Subject to compliance with the provision of this Ordinance and of any other ordinances in force from time to time, an applicant for admission to the first year Diploma in Agriculture shall have passed at least:
  - (iv) 10<sup>th</sup> standard Examination of the new pattern, means the 10<sup>th</sup> standard examination of CBSE/ICSE/Any State Board of India with subjects English, Other Languages, Science, Mathematics, Social Sciences etc.
- 2. The reservations in the admission to diploma in agriculture course shall be as per the M. P. State Govt. Rules and regulations.
- 3. The minimum duration for the course shall be three years and the maximum duration shall be six years.

- 4. The fee for examination shall be as prescribed by the University from time to time.
- 5. An examinee who is unsuccessful at the examination shall be eligible for admission to the examination on payment of a fresh fee prescribed for the examination together with an Ex-student fee prescribed and on compliance with the conditions of the Ordinance in force from time to time.
- 6. An examinee who has been successful in completing all six semesters of diploma in Agriculture examinations under this ordinance will be awarded grades as per SGPA/CGPA Ordinance.
- 7. The Board of Examinations shall publish a result of examinees within one month after the examination.
- 8. The re-examination for the unsuccessful candidates shall be conducted within one month after the results. The unsuccessful candidates shall register for re-examination within 10 days of declaration of the result. The result of re-examination shall be declared in fifteen days after conduct of the re-examination.
- 9. A successful examinee completing all the six semesters of diploma shall receive a Diploma, in the prescribed form, signed by the Vice-Chancellor.
- 10. The diploma in Agriculture course shall be governed by Indian Council for Agriculture Research (ICAR).

#### Ordinance No. 11 of 2016

#### DOCTOR OF PHILOSOPHY (PH.D.)

(As per UGC guidelines)

Whereas, it is expedient to provide an ordinance in respect of Eligibility criteria and procedure for registration of candidates, allotment of supervisors / guides and research topics, Submission of thesis and its evaluation for the award of degree of Doctor of Philosophy, for the purpose hereinafter appearing the Vice-Chancellor is hereby pleased to make the following Ordinance:—

Subject to the compliance with the requirements of this Statute, an applicant fulfilling the following criteria shall be eligible for registration for the award of Ph.D. Degree of the university:

(a) Has passed Post Graduate Degree (Master's Degree) Examination of the University or an equivalent degree of any other university recognized thereto; in concerned subject, with at least 50% marks or equivalent Grade Point Average (GPA);

OR

Is having a Post Graduate Degree and is holding a post in the rank of Assistant Director or its equivalent post or above and working in National Laboratories / Institutes / Government and nominated /sponsored by the respective employer.

**Explanation**: Person who has obtained a Master's Degree of any Statutory Indian University and working outside India and holding a post equivalent to Assistant Director or above shall also be included in this category;

#### AND

(b) Has a valid score in Ph.D. Entrance Test (PET), consisting of the test or tests conducted by the University, as per the rules framed by the University in this regard.

#### (1) INTER DISCIPLINARY RESEARCH

Application for research in inter-disciplinary areas from applicants belonging to a faculty or subject other than the faculty or subject in which research is proposed to be done shall be permissible on the basis of the proven ability and aptitude of the researcher for such kind of research. Such proposal shall be referred to the Board of interdisciplinary studies. On examination, the Board shall send the proposal to the concerned RRC, depending on the major component of the research for registration.

#### (2) VALIDITY OF RESULT OF PET

The candidate who has been declared to be successful in the Ph.D. Entrance Test of the university shall be eligible to submit his application for registration for Ph.D. within a period of 18 months from the date of result of his Ph.D. Entrance Test (PET).

#### (3) ALLOTMENT OF RESEARCH GUIDE/CO-GUIDE:

A candidate shall complete a course work of 6 months consisting of his subject area and research methodoly course and shall appear at the examination on this course work. The candidate shall pass the examination and then only he shall become eligible to become a registered Ph. D. Candidate. An eligible candidate shall approach the Place of Research, i.e. the department of the University, where he intends to do the research work. On the basis of number of seats available with the approved Ph.D. Guides, the available specialization with the Ph.D. Guides and the research interest of the candidate, the guide shall be allotted by the committee consisting of Head of Department, Dean/Director of that particular School/Institutions and the Vice-Chancellor.

The modality regarding conduct of meetings of the committee, preparation of list of guides, vacancies with individual guides, their specialization and any other matter shall be such as laid down by the University.

While granting admission to candidates for Ph.D. programme, due attention shall be paid to the State Reservation Policy.

In case certain facilities of research do not exist in the jurisdiction of the University, the candidate may be permitted by the Guide and Head of the Place of Research to carry out his research work at an Institution approved by any Statutory University or Central/State Government, outside the jurisdiction of the University for such period as may be approved by the Research and Recognition Committee (RRC). In such case, the coguide or coordinator from that place may be permitted by RRC.

#### (4) PROCEDURE FOR ADMISSION/ REGISTRATION

- (i) After allotment of guide, an eligible applicant seeking admission to the Ph.D. programme shall apply for registration to the University, on line, in the prescribed form. The hard copy of the on line application form along with the registration and other fees, as may be prescribed by the University from time to time, and the supporting documents shall be submitted to the University, endorsed by the allotted guide, through the Head, G H Raisoni University (M.P.) place of research, if any, as granted by RRC, on any working day of the University. The date of submission of the application form to the University shall be considered as the date of registration subject to the approval, with or without modifications, by Research and Recognition committee. However, where deficiencies in application for registration have been communicated by the University to the candidate, the candidate shall remove the deficiencies, by complying with the directions issued by the University in this regard, within the period of thirty days. Where the candidate fails to remove the deficiencies within thirty days but does so within one year from the date of said communication of the University, the date of registration shall be deemed to be the date on which the deficiencies have been completely removed. On failure of the candidate to remove the deficiencies within one year from the date of above said communication of the University the application for registration shall lapse and the candidate shall be required to apply for new registration as per the rules for registration existing on that day. The University shall not be liable to the candidate for the lapse of his application for registration under this clause.
- (ii) The applicant shall submit to the University the application for registration along with seven copies of synopsis, duly signed by the guide, of his proposed research work.
- (iii) Every application for registration shall be placed for consideration before the Research and Recognition Committee of the concerned subject, constituted as per Statute. The Research and Recognition Committee (RRC) shall take decision either to accept or reject the research topic on the basis of the submitted synopsis and also the personal interview /presentation by the candidate. The RRC may accept the research topic subject to suitable modifications. The decision of Research and Recognition Committee shall be final. After acceptance of the application by the RRC the

candidate shall be treated as a registered Ph.D. candidate. The concerned guide may be invited during the interview/ presentation by the candidate, if deemed fit by the RRC.

- (iv) The last date for submission of application for Ph.D. registration shall be 15<sup>th</sup> January and 15<sup>th</sup> July of every calendar year. All the applications received on or before these dates shall be placed before the Research & Recognition Committee and the meeting of the Research & Recognition Committee shall be called as far as possible, within 60 days from the last date of application for registration of Ph.D.
- (v) After approval of application by Research and Recognition Committee, the particulars of the candidate, title of research work, research guide and place of work shall be displayed on the website of the University, within a period of one month, as far as possible.
- (vi) If a candidate desires, he may be permitted to partially modify the title and or the plan of the approved research work by the concerned Research and Recognition Committee. The proposal for partial modification, however, should be recommended by the guide and Head of the Place of Research.
- (vii) Once a candidate has been registered for any Ph.D. programme of the University, he shall not be allowed to be registered simultaneously for any other research degree programme of this or any other University in India or abroad. The breach of this condition shall result in automatic cancellation of registration in this University.

#### (5) TENURE OF REGISTRATION

The registration of a candidate shall be valid and shall remain in force for a period of 5 years from the date of registration and shall stand cancelled automatically on expiry of the said period of 5 years.

Provided that on the recommendation of the guide and also the head of the place of research an extension upto maximum period of 18 months may be permitted. The decision for extension, however, shall be taken by the relevant Research and Recognition Committee. In case Research & Recognition Committee is not in existence for any reason, the powers may be exercised by the Vice-Chancellor. The application for extension of the period of registration under this clause shall be submitted at least 3 months prior to the date of expiry of registration. The decision to extend the period as above shall be taken and communicated within the period of 60 days. On failure to take decision and communicate it by the university it shall be deemed that the extension has been granted. In no circumstances, however, second extension shall be permitted. Therefore, on expiry of the extended period of registration the candidate shall be required to apply for registration afresh following the new procedure.

### (6) CANCELLATION OF REGISTRATION AND ITS CONSEQUENCE

- A. Cancellation of registration:- The registration of a candidate for the Ph.D. programme may be cancelled in the following manner;
  - (a) Voluntary Cancellation:— The candidate can opt for voluntary cancellation of his Ph.D. registration. In such event the application duly signed by the candidate and duly endorsed by the Guide and Head of Place of Research shall be submitted to the Controller of Examinations. The candidate shall personally appear before the Controller of Examinations and shall submit a declaration of cancellation under his signature. The Controller of Examinations shall then endorse the declaration of the candidate contained in his application and forward it to the relevant RRC. The registration shall stand cancelled from the date of acceptance of the application by the RRC.
  - (b) Cancellation for misconduct:—If a candidate after registration, during the course of research work, is found to be guilty of commissions and omissions amounting to misconduct like indiscipline, dereliction of duties, unbecoming behaviour, insubordination etc., the registration shall be cancelled by the relevant RRC by way of punishment on the receipt of report from the Guide and the Head of Place of Research work.

Provided that the Head of Place of research work before submitting report to the University shall grant an opportunity to the candidate for submitting his explanation and shall conduct such enquiry as deemed necessary.

Provided also that the involvement of the candidate in a criminal offence involving moral turpitude shall be treated to be a misconduct and registration shall be cancelled with immediate effect on his/her conviction by the Competent Court. In such case there shall be no requirement of offering opportunity of being heard before cancellation of the registration.

# (c) Cancellation for failure to abide by the provision of this ordinate and/or Rules framed by the University:—

The registration provision of a candidate committing breach of provision of this ordinance and/or Rules framed by the University shall be cancelled by the Controller of Examinations on receipt of the report from the Guide and the Head of Place of Research and the approval from Research and Recognition Committee.

Provided that the Head of Place of Research shall before submitting report to the University shall provide opportunity to the candidate to submit his explanations.

B. Consequence of cancellation of registration.—Where the candidate whose registration has been cancelled as above has received scholarship /financial assistance from funding agencies like UGC, CSIR, DST, University etc., the amount so received shall be recovered from the candidate and shall be promptly returned by the candidate to the funding agency. Where the funding agency happens to be the G H Raisoni University (M.P.) interest at the Rate of 18% may be charged by the university to the candidate on failure to return the amount within a period of 3 months from the date of cancellation of the registration. The university may take appropriate steps for recovery of the said amount from the candidate.

#### (7) SUPERVISION

#### (A) GUIDE

Candidate shall be required to complete his/her doctoral research under the supervision of allotted recognized guide. In specific cases co-guide /second supervisor may also be permitted for justified reasons. The concerned Research & Recognition Committee may allow change of guide on production of a 'No Objection Certificate' from the earlier allotted guide and an acceptance letter from the new guide. In case of such a change, the candidate shall work for a minimum period of one calendar year under the new guide before he submits the thesis. The requirement of 'No Objection Certificate' shall not be necessary if the candidate justify (ies) the non-availability of his earlier allotted guide. The justification will have to be endorsed by the Head, place of research.

# (B) Maximum number of researchers at places of research

The maximum number of researchers in the University's post graduate teaching departments, which are also places of research, shall not exceed fifty.

#### (C) Maximum students per Supervisor

At any given time no Ph.D. supervisor shall have more than ten researchers working under him. Out of these ten researchers there shall not be more than four researchers in any other University. In other words at any given time a research supervisor can have four researchers from any other University in India and six from the G H Raisoni University. A vacancy with a supervisor shall occur as soon as a candidate registered under him submits Ph.D. thesis as per the provision of this Ordinance.

# (D) Redressal of disputes

In case of a dispute between a candidate and his guide or a co guide, the committee, consisting of the following members, shall examine the matter and report to the Vice-Chancellor;

- (i) Dean of the concerned faculty (Chairman),
- (ii) Nominee of the Vice-Chancellor,
- (iii) The Head, place of research (If the complaint is against the Head or the Dean, he/she shall not participate in the proceedings of the meeting. In that case, additional member/s may be nominated by the Vice-Chancellor)

The report shall include, among other things, specific recommendations of the committee. Based on the recommendations of the committee the Vice-Chancellor may issue appropriate directions. The decision of the Vice-Chancellor shall be final and binding on the parties.

#### (8) COURSE WORK

- (a) After having been applied to the Ph.D. programme, every candidate shall have to undertake a research methodology course work of duration of minimum one semester, consisting of sixty hours, to be treated as pre Ph.D. preparation.
- (b) Every candidate will have to appear to the three hours duration paper in the concerned subject of his Ph.D. topic. The RRC will examine the candidate for his subject knowledge. The candidate has to score at least 50 marks out of 100 to clear this subject. On passing the subject paper and completing the research methodology course work, the candidate shall be eligible to register for his research work for Ph. D.
- (c) Every registered candidate shall present progress seminar on his research work i the month of December and June, i.e. twice a year. RRC shall appoint an outside expert for evaluating this seminar.
- (d) The centres of the course work, the intake capacity of the centre, allotment of candidates to the centres, the syllabus of the course, teaching scheme and scheme and place of examination, and its certification shall be such as may be prescribed by the University through notification issued by the University.

# (9) PROGRESS REPORT

Every registered candidate shall submit to the Controller of Examinations of the University, through guide, the progress report of his research after every six months in the prescribed form. If a candidate fails to submit three consecutive reports his registration may be cancelled by the relevant Research and Recognition Committee on recommendation of the guide.

# (10) SUBMISSION AND EVALUATION OF THESIS

# (A) SUBMISSION OF THESIS:- The Submission of thesis shall be on the following terms and conditions.

- (i) Every candidate registered for Ph.D. shall be allowed to submit his thesis only twenty four months (if done full time) and thirty six months (if done part time) after the date of his registration determined as per para (9) of this ordinance he has completed course work, as per the requirement of para (13), before registration for Ph.D. A full time candidate will be allowed to submit the summary of his thesis twenty two months and a part time candidate will be allowed to submit summary of his thesis & thirty four months from the date of registration. The summary should contain introduction, chapter wise brief account of the work done and overall conclusions.
- (ii) At least three months before the date of submission of the summary of the thesis each candidate shall give a pre-submission seminar. The seminar shall be arranged by the Head of the place of research, on the request of the candidate duly endorsed by the guide. The seminar shall be attended by the Head, place of research, the guide, an outside expert, other research guides or teachers in the related subjects at the place of research and other Ph.D. researchers.

The conduction of the seminar should be duly certified by Head, place of research, and the research guide and an outside expert.

- (iii) Suitably incorporating the discussions and suggestions made in the pre submission seminar, the candidate shall submit to the Controller of Examinations ten copies of the summary of his thesis through his guide within three months from the date of seminar.
- (iv) It shall be mandatory for the researcher to publish at least two research papers, relating to his topic of Ph.D. research, in the peer reviewed research journal, before submission of the Ph. D. thesis and the researcher shall submit the copy of the published papers along with the Ph.D. thesis.
- (v) The candidate shall be allowed to submit his thesis after completion of a period of two months and before six months from the date of submission of the summary, failing which the candidate will have to pay the fine prescribed by the University from time to time for late submission. Late submission of the thesis may be allowed up to the completion of one year from the date of submission of the summary or till the expiry of the registration period, whichever is earlier.
- (vi) Five copies of the thesis shall be submitted in compact bound form along with a soft copy (CD), through his guide and Head of the Place of Research.
- (vii) The final thesis shall be presented in accordance with the following specifications:
  - (a) The paper used for printing shall be of A4 Size.
  - (b) Printing shall be in a standardized form on both sides of the paper and with one and-half spacing.
  - (c) A margin of one-and-a half inches shall be on the left hand side.
  - (d) The title of the thesis, name of the university, name of the concerned subject in which thesis is submitted (like Economics, Political Science, Physics, chemistry etc.) name of the concerned faculty, name of the candidate, name of the guide and co-guide, wherever appointed, month and year of thesis submission shall be printed on the title page and the front cover. (For specimen see an
- (viii) The thesis shall include a Certificate of the guide and a Declaration by the candidate that the work reported in the thesis has been carried out by the candidate himself and that the material from other sources, if any, is duly acknowledged. The thesis should also be accompanied by the certificate of pre-submission seminar issued by guide and Head, Place of Research.
- (ix) The thesis shall be written in English, except where it relates to foreign or other Indian Languages. In the Faculty of Science, Law, Engineering and Technology, Medicine the thesis shall invariably be written in English only.

#### (B) APPOINTMENT OF REFEREES

On receipt of the copies of the summary of the thesis the same shall be placed before the relevant Research and Recognition Committee, as soon as possible, for recommending panel of referees, for evaluation of the thesis, comprising of not less than six referees in an alphabetical manner with their full addresses, e-mail addresses, telephone numbers, mobile numbers and pin code for correspondence. The RRC while recommending the panel of referees may take into consideration the names of experts suggested by the guide.

Provided firstly, that the RRC shall recommend the panel in such a way so as to include at least two referees within the State, but out of the jurisdiction of this University and at least four referees outside the State or outside India, if available

Provided secondly, that if the referees within the State are not available the panel shall be recommended so as to have all the referees outside the State of Madhya Pradesh.

Provided thirdly, that if language of thesis is Hindi and referees are not available out of the state or outside India, the panel shall be recommended so as to have all referees within the Madhya Pradesh.

(2) In terms of the resolution of the Board of University Teaching and Research the Research and Recognition Committees of the University may recommend to the committee appointed by the University, a panel of referees for evaluation of the thesis. The said committee shall prepare the list of referees in order of preference, category-wise as mentioned above, for being finally appointed by the Board of Examinations.

# (C) EVALUATION

- (1) The thesis shall be evaluated by three referees (hereinafter external referees) out of which atleast two shall be out of Madhya Pradesh for all the faculties, subject to the compliance of provision in second and third in clause (B) above.
- After the candidate has submitted the copies of thesis and Board of Examinations has appointed category-wise referees the Controller of Examinations shall, preferably within one week from the date of appointment of referees as per Clause (B) above, request the first referee from each of the categories mentioned in proviso 1<sup>st</sup> of sub clause (1) of clause (B) of para 15 on the list to communicate within 15 days their willingness to examine the thesis. Copy of the summary of the thesis submitted by the candidates shall be sent to the referees alongwith the request letter. If the referee fails to communicate his acceptance/ willingness within 30 days from the date of dispatch of the first invitation letter, Controller of Examinations shall send the invitation letter to next referee in the list. If the referee fails to convey his acceptance within 15 days, Controller of Examinations shall send a reminder to the referee to send the acceptance letter immediately.

Where the referee has accepted to examine the thesis, the Controller of Examinations shall forward the thesis to him within one week after receipt of letter of acceptance and shall request the referee to submit the report within 45 days from the receipt of the thesis.

- (3) The external referees shall independently send their reports in the prescribed format to the Controller of Examinations within forty-five days from the date of receipt of the thesis. If the referee fails to do so, the Controller of Examinations shall end a reminder immediately after the expiry of the said period and request him to submit the report within thirty days. If the concerned referee fails to comply even within the extended period the Controller of Examinations shall cancel his appointment and invite the next referee from the approved list to evaluate the thesis.
- (4) (i) As soon as reports of two referees have been received those shall be placed before the Vice-Chancellor by the Controller of Examinations. The reports shall be opened and if both the referees have recommended acceptance of the thesis the process for conduct of open viva-voce test shall be initiated immediately notwithstanding that the report of the third referee has not been received. If one of the two referees whose reports have been received has either rejected or suggested revision of the thesis then further steps for conduct of the open viva-voce shall be taken only after report of the third referee has been received by the University.
  - (ii) The viva-voce shall be conducted by the atleast one of the external examiners. After the satisfactory viva-voce test the candidate shall become eligible for the award of Ph.D. Degree.
  - (iii) If the external referees by majority do not approve the thesis, then the candidate shall not be eligible for award of Ph.D. Degree.
  - (iv) If the referees by majority recommended revision of the thesis, then the candidate shall submit revised thesis (five copies) within 12 months from the date of the communication by the University and the revised thesis shall then be sent to original referees who have suggested revision and it will be subjected to the process of evaluation and conduct of viva-voce test as prescribed above. The referees recommending revision must state the reasons for his

opinion and also must clearly indicate the direction in which he desires the thesis to be revised.

(v) If out of the three referees, one has recommended the acceptance of thesis, the second has recommended rejection and the third one has recommended revision then the following procedure shall be followed:

The thesis shall be sent back to the candidate alongwith the recommendations of the referee, who has suggested revision. The candidate shall resubmit the thesis, within a period of 12 months, revised in terms of the recommendations of the referee. Thereafter, the revised thesis shall be sent back to the referee who had recommended the revision of the thesis. If the thesis is accepted by the referee then the candidate shall be declared to have become eligible for appearing in the open viva-voce test.

- (vi) The guide of the candidate shall be the internal referee for open defence. In case of a candidate working independently defence shall be conducted by the external referee only.
- (5) After ascertaining that the reports are favourable, Controller of Examinations shall arrange the viva and the defence of the thesis on the earliest date suitable to the examiner/s and the Head of the Place of Research who will act as Chairman. In case the Head of the place of research is not available he shall nominate senior research guide as Chairman for the defence. The Controller of Examinations shall make the reports available to the Head of Place of research/ Chairman a day before the date of the viva. In case of any difficulties, the Dean of the concerned faculty shall take appropriate decision.

#### (11) VIVA-VOCE AND OPEN DEFENCE OF THE THESIS

- (1) The day, date, time and the place for the viva voce and the open defense of the thesis shall be notified by the Controller of Examinations preferably eight days in advance. Normally the viva voce and the open defence of the thesis shall be arranged in the University. However, in exceptional cases, the Vice-Chancellor may permit the viva-voce to be conducted at a different place.
- (2) The open defence of the thesis shall take place in presence of guide (internal referee), atleast one external examiner and the Head, place of research who shall jointly evaluate the performance of the candidate. In case of any difficulty, Dean of the concerned faculty shall take the appropriate decision.
- (3) The referees present for the viva-voce and the open defense of the viva-voce of the thesis shall submit to the Controller of Examinations their final report in written form duly signed by them, immediately after the open defence is over, alongwith the copy of the thesis, through the Chairman of the Viva-voce, about the award of Ph.D. degree.
- (4) In case the defence is not satisfactory the referees may unanimously recommend with reasons that a fresh viva-voce and open defense of the thesis be organized within a period of not less than one month. If the defence is still not-satisfactory the committee would record the reasons for the same and refer it to Board of Examinations for consideration.
- (5) The result shall be officially declared by the Controller of Examinations within eight days from the date of the receipt of the favourable report on the defence of the thesis.

#### (12) DEPOSITORY WITH UGC

- (1) Following the successful completion of the evaluation process and announcements of the award of Ph.D. Degree, the University shall submit a soft copy of the Ph.D. thesis to the UGC, within a period of thirty days, for hosting the same in INFLIBENT accessible to all Institutions/ Universities.
- (2) The University shall issue a provisional certificate certifying to the effect that the Degree has been awarded in accordance with the UGC Regulations 2009 issued by the UGC as per the Notification dated 1st June 2009 and published in Gazette on 11th July, 2009.
- (13). The Ph.D. degree shall be conferred on the candidate in the ensuing convocation of the university

#### Ordinance No. 12 of 2016

#### TEACHING LEARNING PEDAGOGY

#### 1. Teaching Days

The numbers of actual teaching days for diploma/degree programs shall not be less than 180 in an academic year (90 days in a semester) or as prescribed by the respective regulatory body from time to time.

- i. Teaching learning methods for all the programs shall include class room teaching, assignment, viva voce, lab work, seminar, project work, summer training, field work, presentation, group discussion etc.
  - ii. For better support to the students in conjunction with the traditional approaches, modern approaches based on information and communication technologies for teaching/learning will be adopted, these may include online teaching learning, material availability, webcasting, podcasting, online chatting with teachers, online discussion forums, E-learning, Open Course Wares, Open Education Resources etc.
  - iii. The teaching hours will include the hours spent by the student for skill training at industry premises, mock retail store, mock bank, industrial workshops, Centre of Excellence etc.
- 3. i. Teaching learning will focus on hands on practical training. Each concept taught in theory will be followed by its application in the real world. The learning will organized to integrate practical training into day to day lectures. The curricula itself will be designed be to competency based, with clearly defined learning outcomes, in line with the industry needs.
  - ii. Teaching learning methods for all the programs shall include class room teaching, assignment, viva-voce, lab work, skill training, seminar, project work, summer training, internships, field work, presentation, group discussion etc.
  - iii. For better support to he students in conjunction with the traditional approaches, modern approaches based on information and communication technologies for teaching/learning will be adopted, these may include online teaching learning, material availability, webcasting, podcasting, online chatting with teachers, online discussion forums, E-learning, Open Course Wares, Open Education Resources etc.
  - iv. Specialized skill training labs will be established to provide practical training to students. The students will also trained by the industry in the Centres of Excellence comprising industry relevant machinery. Mock Retail store, Mock bank, Financial Plaza and other such facilities will be established in collaboration with industry to provide real-life exposure to the students, enabling them to become job ready.
- 4. Skill Assessment An important component of evaluation system shall be the skill assessment of students. For each module, within the program there shall be a skill set clearly defined.

#### Ordinance No. 13 of 2016

# AWARD OF DEGRESS, DIPLOMAS, CERTIFICATE & OTHER ACADEMIC DISTINCTIONS & MINIMUM QUALIFICATIONS

The degrees will be awarded to the students who have successfully completed their program/course of study, at the annual convocation.

The degrees shall be signed by the Vice-Chancellor.

The minimum qualification and the means to be adopted for granting the degrees, diplomas and certificates and other academic distinctions shall be decided by the statutory bodies of the University from time to time.

#### Ordinance No. 14 of 2016

# INCENTIVE MARKS FOR N.C.C., N.S.S. GAMES & SPORTS & OTHER EXTRACURRICULAR ACTIVITIES OF STUDENTS

Whereas, it is expedient to frame an ordinance in respect of addition of incentive marks for participation in N.C.C, N.S.S., Games and Sports & other extra-curricular activities to examination marks of university students for the purpose hereinafter appearing, the Vice—

- 1. Notwithstanding anything to the contrary in any of the ordinances for undergraduate examinations in any faculty except the Post-Degree Examinations such as B.Ed., B.P.Ed., LL.B., B.Lib. etc incentive marks for N.C.C, N.S.S., Games and Sports & other extra-curricular activities shall be awarded to the University students in undergraduate examinations in all the faculties as per Appendix to this Ordinance.
- 2. A student may be given a maximum of 15 incentive marks under any or all of these activities.
- 3. These incentive marks shall be added to the examination marks as provided in para 6 below before application of relevant positions of Ordinance relating to condonation of deficiency of Marks for passing an examination.
- 4. (i) Incentive marks shall be added to the examination marks in a subject or subjects in which the student falls short of pass marks provided such marks added are not more than 5 percent of the total marks assigned to the subject/paper/practical whichever, is a head of passing.
  - (ii) These may be added to the total marks of a candidate in case there is no shortage below pass marks in any subject.
  - (iii) These may be added both for making up short fall below pass marks in a subject or subjects and/or be added to the total marks.
- 5. Incentive marks obtained by University students in the session immediately preceding the main examination shall be added on the basis of a list & certificate in prescribed form to be sent by the Head of the Department before one month preceding the start of such examination.

#### **APPENDIX**

Award of incentive marks for participation in N.C.C, N.S.S., Games and Sports & other extra-curricular activities, maximum to be awarded 15 marks.

	<b>,</b>	Marks
(I)	a) Participation in N.C.C. for the whole year	5
` ,	b) Passing B. Cert. Examination	2
	c) Passing C. Cert. Examination	2
	d) Selection of Republic day parade	3
(II)	a) Participation in N.S.S. for whole year (120 Hours)	5
	b) Participation in N.S.S. for whole year with one camp.	. 6
	c) Participation in N.S.S. for whole year with 2camps.	7
(III)	a) Participation in Inter Department University tournaments or events	3 (per event)
	(University level)	
	b) Participation in Inter University tournaments events	5(per event)
(IV)	a) Participation in cultural activities such as Debates, Dramas,	3 (per activity)
	Music Competitions, etc at the centres recognized by the University	
	b) Inter University Participation in the above activities	4 (per activity)
(V)	Donation of Blood each time	3 (Maximum 5
` '		marks)
(VI)	Collection of vital & other Statistics required by State Government \	5
	as per Government Scheme	
(VII)	Home Guard	
•	a) Participation in Home Guard	3
	b) Participation and Camp	5
	man pation of Non-N.S.S. Student in 🤟	

(VIII)	PROGRAMME FOR FUNCTIONAL LITERACY (MPFL) by way of making	5
	at least ONE person functionally Literate	
(IX)	Participation in ROTARACT Club activity	5
	As a President of the Club	2
	As a Secretary of the Club	2
	As a executive Member	1

#### Ordinance No. 15 of 2016

Bequests, Donations, Endowments and Transfers for Award of Fellowships, Scholarships,

# Stipends, Medals and Prizes

Whereas, it is expedient to provide an ordinance in respect of Bequests, Donations, Endowments and Transfers for award of fellowships, scholarships, stipends, medals and prizes, for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance:—

- 1. (1) The Board of Management may accept any bequest, donation, Endowment or transfer of any movable or immovable property, if the cash value of such property is, in the opinion of the Board of Management, sufficient for the purpose for the bequest, donation, endowment or transfer is intended to be made:
  - Provided that no bequest for an award for a post graduate examination shall be less than that of a gold medal.
  - (2) Where the bequest, donation, endowment or transfer is for the purpose of establishing a fellowship, scholarship, studentship, medal, prize or any other reward of a recurring character, the Board of Management, in the case of bequest, may, and the party making the donation, endowment or transfer in case other than bequest, shall, if the Board of Management so requires, convert the same into a security described under section 20 of the Indian Trusts Act, 1882. Money received in cash for an endowment shall be invested by the Board of Management in any of aforesaid securities.
  - (3) Where a bequest, donation, endowment, or a transfer of immovable property is given for any specific purpose and the Board of Management is of the opinion that the property is adequate for giving effect to the purpose, it may accept the same and shall not be entitled to use it for any purpose other than the purpose of the bequest, donation, endowment or transfer as the case may be.
- 4. The cash value of the bequest, donation, endowment or transfer referred to in paragraph 3 (1) shall be as follows:-
  - (i) In the case of Fellowships or Research Scholarships not less than Rs. 3,00,000/-.
  - (ii) In the case of scholarships for Under-graduate courses not less than Rs. 10,000/- and in the case of Scholarships for Post-graduate courses not less than Rs.1,50,000/-.
  - (iii) In the case of Gold Medals and Studentships not less than Rs.1,50,000/-.
  - (iv) In the case of prizes by way of contribution by Donors, Silver Medal or other rewards, not less than Rs.75,000/-.
  - (v) In the case of lecture series not less than Rs.1,00,000/-.
- 5. All offers of bequests, donations, endowments or transfers, the management and administration where of is to be vested in the University shall be accepted on condition that the annual realization there from shall be subject to the deduction of 10 percent, thereof for administration purposes and 25 percent there of shall be credited to the main corpus and the amount realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year.

- 2. (1) The bequest, donations, endowments and transfers shall be administered by regulation.
  - (2) In administering a bequest, donation, endowment, or a transfer, the Board of Management may consult the Donor and Academic Council, where necessary and as far as possible give effect to the wishes of the Donor and the recommendations of the Academic Council.

#### Ordinance No. 16 of 2016

#### THE CONDUCT OF UNIVERSITY EXAMINATIONS

Each faculty/school/Institute /department/centre shall be responsible for the overall superintendence of assessments, evaluation and examination as well as monitoring them for smooth and fair conduct. The University may, from time to time make, alter or modify rules and procedures for the conduction of examinations, assessments and evaluations on recommendations of various authorities and academic bodies.

Director/Dean of faculty/school, Head of the Department / Institute shall cusure conduct of University assessments & examinations in fair manner and be free from any malpractices abd the results are declared within the prescribed time schedule. The University shall ensure that all results are declared online within prescribed time schedule.

All arrangements for the conduct of examinations, evaluation, moderation shall be made by the University or concerned Head in accordance with the rules and regulations framed by the University from time to time.

#### Ordinance No. 17 of 2016

#### **EXAMINATION FEES**

The examination fees and other related fees shall be included in the program / course (academic) fees as prescribed by the University from time to time. The University may charge separate fees as backlog examination fees, revaluation fees, reexamination fees, practical fees, late fees etc. as prescribed by the University from time to time.

The examination fees for the students of various schools and various courses, for International students shall be as prescribed by the University from time to time.

### Ordinance No. 18 of 2016

#### DISCIPLINE OF THE STUDENTS

Whereas, it is expedient to provide an ordinance in respect of provision regarding disciplinary action against the students, of G H Raisoni University (M.P.), for the purpose hereinafter applying, the Vice-Chancellor is hereby pleased to make the following ordinance:—

- 1. All powers relating to discipline and disciplinary action in relation to the students of the University Schools and Institutions maintained by the University, shall vest in the Vice-Chancellor.
- 2. The Vice-Chancellor may, by order, delegate all or any of his power as he deems fit, to such other officer as he may nominate on that behalf.
- 3. The Vice-Chancellor may, in the exercise of his powers, by order, direct that any student or students be expelled or rusticated for a specified period, or be not admitted to a course or courses of study in a school or institution of the University for a specified period, or be punished with fine, not exceeding one thousand rupees or be debarred from taking an examination or examinations conducted by the school or institution maintained by the University for a specified period not exceeding five years or that the result of the student or students concerned in the examination which he or they have appeared be cancelled.

Provided that, the Vice-Chancellor shall give reasonable opportunity to the student connected of being heard, if expulsion is for a period exceeding one year

- 4. Without prejudice to the powers of the Vice-Chancellor, heads of University, Schools or Institutions shall have authority to exercise all such powers over the students in their respective charge as may be necessary for the maintenance of proper discipline.
- 5. The Vice-Chancellor shall subject to the approval of the Board of Management make regulations of discipline and proper conduct for students of the University which shall also apply to the students of all its university schools or institutions and every students shall be supplied with the copy of such regulation.
- 6. The heads of schools or institutions maintained by the university may, make such supplementary regulations of discipline and proper conduct, not inconsistent with the regulation made by the Vice-Chancellor, as they think necessary and these shall be published in the school or institution prospectus. Every student shall be supplied with a copy of such supplementary regulation.
- 7. At the time of admission, every student shall sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and the other officers and authorities or bodies of the University and the authorities or bodies of the school or institutions and shall observe and abide by the regulations made by the Board of Management in that behalf and in so far as they may apply, the supplementary regulations made by the heads of University schools and institutions.

#### Ordinance No. 19 of 2016

Norms for Granting Recognition to Schools/Institutions of Higher Learning and Research

Whereas, it is expedient to provide an Ordinance in respect of Norms for granting recognition to schools/institutions of Higher learning and research, for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance:—

- 1. The School/Institution actively conducting research or specialized studies, desirous of seeking recognition shall apply to the Registrar of the University (M.P.) in the prescribed form as may be prescribed.
- 2. The applicant School/Institution shall furnish the detailed information regarding:-
  - (a) The personnel in the School/Institution.
  - (b) The subjects and courses of studies for which recognition is sought.
  - (c) Infrastructure including accommodation, equipment and number of students for whom the provision has been made.
  - (d) The manpower in terms of permanent staff, visiting or honorary staff including those recognized for guiding research by the University along with their teaching/research experience, evidence of research work carried out at the School/Institution, publications made and books published.
- 3. The Registrar shall place the application before the Board of University Teaching and Research for its consideration.
- 4. The Board of University Teaching and Research May call for such additional information as may be deemed necessary.
- 5. The Board of University Teaching and Research shall appoint three-member-committee consisting of Expert(s) in the field of specialized study conducted by the applicant Institution for which recognition is sought.
- 6. The school/institution desirous of getting recognition as a research School/Institute shall fulfill the following conditions:

- (a) Physical Facilities: The applicant School/Institution shall have land and building for administrative office, rooms for instruction, seminar and spacious accommodation for Scientists/Supervisors.
- (b) <u>Laboratory:</u> The School/Institution shall have a well equipped Laboratory with all relevant advanced equipment(s)/apparatus including tools required for conducting research/practicals as per requirement of the field of specialization / research.
- (c) <u>Library</u>: The School/Institution Library shall have requisite number of books in the field(s) of specialization and shall also be a regular subscriber of national and international journals for the particular subject(s) / field(s) of specialization. It shall have Reading Room facilities for staff and the students with proper furniture and other associated Infrastructural facilities.
- (d) Staff: The School/Institution shall have adequate specialized academic, technical and non-teaching staff. It shall have atleast one fulltime Professor, two fulltime associate Professor and three fulltime Assistant Professor per subject of specialization. It should have guide(s) to supervise the research carried out in the field(s) of specialization. In addition, there may be visiting/honorary staff as per Rules.

In case of non-teaching School/Institution/Laboratories, the personnel structure with the corresponding academic qualifications and teaching / research experience shall be computed so that recognition in terms of Adjunct Professor / Associate Professor / Assistant Professor could be given by the University as the case may be. Such a recognized guide shall also be guiding such number of candidates as may be fixed by the University from time to time.

- (e) <u>Financial Status:</u> The School/Institutions shall have sufficient financial resources, so as to meet all the requirements for its continued maintenance including futuristic expansions.
- 7. The School/Institution applying for recognition of the research shall give an undertaking that they shall abide by all the Directions / orders issued by the Vice-Chancellor and other officers of the University, in exercise of the powers conferred on them under the appropriate provision of the Act, Statutes, Ordinances, Regulations made thereunder.
- 8. The Expert Committee constituted by Board of University Teaching and Research shall visit the applicant School/Institution on a scheduled day and submit its report to the Registrar including its recommendation in regard to grant of recognition as Adjunct Professor / Associate Professor / Assistant Professor as provided in the statute to the staff in the non-teaching Institution / Laboratory, if any. The Board of University Teaching and Research then shall consider the report and place its recommendation thereon for the consideration and approval of the Academic Council. Recognition so granted by the Academic Council in any case shall not exceed a period of five years.
- 9. The University shall have the power to withdraw the recognition granted to the School/Institution upon due enquiry in case the norms for recognition of the School/Institution included in this Ordinance is/are violated.

### Ordinance No. 20 of 2016

#### Hostel Accommodation for Students

Whereas, it is expedient to provide an Ordinance in respect of Hostel Accommodation for Students, for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance:

1. The University may be to provide the hostel facility only to a limited number of students. The University has prepared rules for hostel facility/accommodation for students. The conditions for providing hostel facility may be as under.

#### **GENERAL**

- (a) These rules may be called as the Rules for hostels of the G H Raisoni University (M.P.)
- (b) These rules shall be applicable to all the hostellers of the University.
- (c) The rules for hostel and discipline shall be as prescribed by the University from time to time.

#### **ADMISSION**

- 1. The admission of students to hostels shall follow the rules and regulations laid down by the m. p. State Govt., and of the G H Raisoni University.
- 2. Application for admission to hostel shall be made on the prescribed form available at hostel office on payment of fees as prescribed. The duly filled application form shall reach to Registrar before the prescribed date.
- 3. Incomplete or wrongly filled application forms shall not be considered.
- 4. Applicant for hostel admission shall furnish a character certificate from the head of the institute/ college last attended along with applications.
- 5. After an application has been admitted or readmitted he/she shall be allotted a accommodation by the warden.
- 6. Erstwhile hostellers seeking readmission shall also apply for admission subject to clearance of no dues of previous year if any.
- 7. No student who has failed or dropped out in the examination or warned for any action shall be readmitted to the hostel.
- 8. The parents of the student shall submit all documents to the Registrar.
- 9. Hostel rooms shall have to be vacated during summer vacation for maintenance.
- 10. Students shall not be allowed to keep any furniture other than provided by the hostel in their rooms without prior permission of the warden.
- 11. Music systems/Radio/TV shall not be allowed in the rooms.
- 12. Students shall cooperate in keeping the hostels and their surroundings clean by not disposing of garbage and waste materials here and there but in dustbins at designated places.
- 13. Hostellers shall be responsible for the security of their own property.
- 14. In case of any emergency during the night, the hostellers shall contact the hostel warden.
- 15. Rules regarding use of hostels, vacating hostel rooms, discipline, security etc. shall be as prescribed by the University from time to time.

#### FEES & OTHER CHARGES

16. Hostellers shall pay a fee and charges as prescribed by the University from time to time.

#### **CANTEEN**

- 17. The facility of mess/canteen shall be provided by the University on payment of applicable charges.
- 18. Cooking shall strictly be prohibited in the hostel.
- 19. Every hosteller may be required to pay monthly mess charges in advance as notified by the University.

#### **ATTENDANCE**

20. Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden shall be an act of misconduct. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register.

# HOSTEL COMMITTEES

21. Various committees for overall supervision, discipline and maintenance of hostel shall be constituted as and when required by the University

#### Ordinance No. 21 of 2016

Manner of Co-Operation and Collaboration with Other Universities and Institutions of Higher Education

Whereas, it is expedient to provide an Ordinance in respect of Manner of Co-operation and collaboration with other Universities and institutions of higher education, for the purpose hereinafter appearing, the Vice-Chancellor is hereby pleased to make the following Ordinance:-

- 1. The manner of co-operation and collaboration with other Universities and Institutions of higher education shall be as mentioned below:
  - (a) Co-operate or Collaborate with any other University, Institution, Authority or Organization for research and advisory services;
  - (b) For such purposes to enter into appropriate arrangement with other Universities, Institutions, Authorities or Organizations to conduct certain courses as the situation may demand;
  - (c) Undertake academic collaboration programmes with Universities and institutions abroad with the approval of the State Government;
  - (d) Receive funds for collaboration programmes from foreign agencies subject to rules and regulations of the Central Government and State Government on this behalf;
  - (e) Undertake development programmes in higher education, research, consultancy based project and training programmes for outside agencies by charging fees, so as to generate resources;
  - (f) Promote in co-operation with other Universities the study of Hindi and the use of Hindi as a medium of instruction, study, research and examination;
  - (g) Promote in co-operation with other Universities or Organizations, the study of foreign languages in general and Asian languages in particular.
  - (h) Promote better interaction and co-ordination among, different Universities by all such means generally to improve the governance of the University and facility provides for higher education.
- 2. Memorandum of understanding in respect of co-operation and collaboration with other Universities, Institutions, authorities or organization shall be approved by the Governing Body on the recommendation of the Board of Management and signed by the Registrar on behalf of the University.
- 3. Board of Management may take decision in the situation of violation of the provisions if any of the memorandum of understanding.

#### Ordinance No. 22 of 2016

#### ANTI -RAGGING MEASURES

Whereas, it is expedient to provide an Ordinance in respect of Provision Regarding Disciplinary Action Against the Students Involved in Ragging, for the purpose hereinafter applying, the Vice-Chancellor is hereby pleased to make the following Ordinance:-

- 1. Every student of the University who is involved in Ragging activities as explained below will be liable for disciplinary actions by the Anti Ragging Committee as per the rules & regulations formed by the University in this regard from time to time.
  - a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.

- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

The Anti-Ragging Committee shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad as per the Rules & Regulations formed by the University in this regard from time to time.