

SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA, INDORE**Ordinance No. 12****Master of Business Administration (MBA)
Under Faculty of Management Studies, SVVV, Indore****01 Name of Program**

Master of Business Administration
(Shall be quoted simply 'Program' hereafter in this ordinance)

The program shall be offered under this Ordinance, subject to the recommendation of the respective **Board of Studies** and as per norms of AICTE and/or UGC. Board of Studies is authorized to recommend further Additions/Alterations in this Ordinance.

02. Name of Faculty and Board of Studies

Faculty of Management Studies – Board of studies of the Master of Business Administration. This Ordinance offer Programs in Master of Business Administration in Rural Management, Master of Business Administration in Family Business and Entrepreneurship, Master of Business Administration in Insurance and Banking, Master of Business Administration in International Business, Master of Business Administration in Engineering Management, Master of Business Administration in Media Management

03. Duration

Full time program shall comprise of the course of study spread over a period of two years i.e. four semesters. Maximum Period of Program completion: Three Years

04. Eligibility

1. The minimum academic qualification for admission is that the candidate must have passed in the final examination of graduate programs, or its equivalent, referred to as the qualifying examination with 50% marks for general category candidates.
2. Those appearing in final examination of graduation programs, or equivalent examination and whose results are not declared may also appear in counseling. Such candidates will be admitted provisionally, subject to the submission of proof of passing in qualifying examination. In case they fail to comply with this deadline for providing the proof of passing in the qualifying examination, their admission will stand cancelled.

05. Admission Process

Admission to the program shall be made by an admission committee approved by the Vice-Chancellor. The admission process shall take place on the criteria approved by the Committee.

As per Ordinance no.2

06. Number of seats for the program

It will be decided time to time by the university as per guidelines of AICTE and/or UGC.

07. Fee Structure

- (i) All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- (ii) Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- (iii) Fees, once paid, and if a student has started attending the classes, are not refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared. The fees shall be applicable as per approval of Board of Management from time to time.

08. Academic System – Semester (As per Ordinance no 3)

Examination and Curriculum & Related Regulations: (As per Ordinance no 4 & 5)

09. Eligibility for the award of the Degree

Degree will be awarded to a candidate, who fulfills all the requirements and passes in all the prescribed courses successfully.

10. Attendance

Attendance in theory and practical classes shall be compulsory as per statutes. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient

amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

11. General Instructions

- A. Executive Council of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- B. The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University on the basis of Authority norms and the Management Council of the University.
- C. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- D. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.