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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 28]

भोपाल, शुक्रवार, दिनांक 13 जुलाई 2012—आषाढ़ 22, शक 1934

भाग ४

विषय-सूची

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|-----|------------------------|-------------------------------|----------------------------------|
| (क) | (1) मध्यप्रदेश विधेयक, | (2) प्रवर समिति के प्रतिवेदन, | (3) संसद में पुरःस्थापित विधेयक. |
| (ख) | (1) अध्यादेश, | (2) मध्यप्रदेश अधिनियम, | (3) संसद् के अधिनियम. |
| (ग) | (1) प्रारूप नियम, | (2) अन्तिम नियम. | |

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

Bhopal, the 11th July 2012

No. R-343-CC-2012-XXXVIII.—In exercise of the powers conferred by sub-section (1) of Section 28 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Adhiniyam, 2007 the State Government hereby makes, the first ordinance of the A. K. S. University Sherganj, Panna Road, Satna (M. P.) is hereby published in the ordinary gazette as per the provision of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna Avam Sanchalan) Adhiniyam, 2007 under section 35. The first Ordinance of the University shall come into force from the date of notification.

THE FIRST ORDINANCES

By order and in the name of the Governor of Madhya Pradesh,
C. B. PADWAR, Dy. Secy.

ORDINANCE NO. 01**DEFINITION**

Definitions in these ordinances unless the context otherwise requires:-

- (a) "Act" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
- (b) "Ordinances" means the First Ordinance & subsequent ordinances of AKS University Santa M.P.
- (c) "Regulation" means the regulation of the University made under the provisions of the Act.
- (d) "State" means the State of Madhya Pradesh.
- (e) "Section", "Sub-Section", "Item" respectively means section of the act/ statutes/ Ordinances/ Regulation, subsection of the "section" and Item of the "Section" or "Sub-Section" of the above said act/ statutes/ ordinance/ regulation.
- (f) "Commission" means the Regulatory Commission established under section 36 of the Act.
- (g) "University" means the AKS University Satna (M.P.) incorporated under the Act.
- (h) "Sponsoring Body" means the Sponsoring Body of the University.
- (i) "Governing Body" means the Governing Body of the University.
- (j) "Visitor" means the His Excellency the Governor of M.P. as defined in section 15 of the Act.
- (k) "Academic Council" means the Academic Council of the University.
- (l) "Board of Management" means the Board of Management of the University.
- (m) "Chancellor" means the Chancellor of the University;
- (n) "Vice Chancellor" means the Vice-Chancellor of the University.
- (o) "Dean" means the Dean appointed by the University.
- (p) "Director" means the Director appointed by the University.
- (q) "Registrar" means the Registrar of the University.
- (r) "Chief Finance and Accounts Officer" means the Chief Finance and Accounts Officer of the University.
- (s) "Controller of Examination" means the Controller of Examination of the University
- (t) "Faculty" means the faculty of the University.
- (u) "Department" means a Department of Studies of the University.
- (v) "Institute" means a Institute of Studies of the University.

- (w) "Board of Studies" means the Board of Studies of the University.
- (x) "Fee" means the collection made by the University from the students.
- (y) "Higher education" means study of curriculum or course knowledge beyond 10th/10+2 level or HSSC or equivalent.
- (z) "Degree/Diploma/Certificate" means a Degree/Diploma/Certificate or any other academic distinction/titles awarded by University.
- (aa) "Regulatory Council" means the Relevant Councils as stated in the Act.
- (bb) "Statutes" means the Statutes of the University made under the provision of the Act.
- (cc) "Student" means the person enrolled in the University for pursuing a course of study for the award of a degree, diploma, certificate or other academic distinction.
- (dd) "Teacher" means a Professor, Associate Professor, Assistant Professor, Sr. Lecturer, Lecturer, Professor emeritus or teaching associates or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the University.
- (ee) "University Grant Commission" means the University Grant Commission established under the University Grant Commission Act, 1956 (No. 3 of 1956).
- (ff) "Words and Expression" used but not defined in these Ordinances shall have the same meaning as assigned to them in the Act.
- (gg) "Undergraduate Programmes", means the Bachelor's Degree programmes in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (hh) "Post Graduate programmes", means the master's Degree in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (ii) "Diploma programmes", means the diploma in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (jj) "PG Diploma programmes" means the Post Graduate Diploma in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (kk) "Certificate programmes" means in Certificate Courses the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (ll) "Doctoral Programmes", means the Doctorate/Research Programmes in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.

- (mm) "Post Doctoral Programmes", means the Post Doctorate/Research Programmes in the relevant sphere of knowledge of respective Department/ School/ Institute of the University.
- (nn) "Duration of Course", means the whole tenure of the particular course (grace period of the course is not included in the tenure).
- (oo) "Mode of study", means the various ways of study in the University including Fulltime, Part time, Sequential, By Research. e-Learning, Interactive, Face-to-Face, Workshop, Through Webinar, or any higher innovative technological modes adopted by the University.
- (pp) "Branches of Study", means the area of the specialization of the study of any of the programmes or any respective faculties.
- (qq) "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.
- (rr) "Ex-student candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in then admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.
- (ss) "Detained candidate", means the candidate who has taken admission in the University as regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or by any other reason.
- (tt) "A Regular Course of Study" means the courses of study running in the University as full time or campus-based study and in this subject at least 75% attendance is necessary for all the students studying in the University for all the parts of study, i.e. Lectures, Tutorials, Practicals as well as quizzes, assignments etc. with the relevant condition of Exemptions as mention in the regulation for this purpose.
- (uu) "Course Co-ordinator", means the teacher of the University who have assigned a responsibility to teach the respective course in the respective semester or academic year.
- (vv) "Examination Hall", means the examination place, room, location, where students have to appear for the respective examination.

- (ww) “Invigilator” means the teacher or person who has been assigned duty in the particular Examination Hall.
- (xx) “Examination Pattern”, means the systems of the University are being followed by the University.
- (yy) “Internal Examiner”, means the examiner from the University Teaching Department.
- (zz) “External Examiner”, means the examiner from other Universities/Institutions.

ORDINANCE NO. 02

FACULTIES AND DEPARTMENTS

The University shall have the following Faculties mentioned in column (1) and the Departments, Centre & Institutes mentioned in column (2) of the following table thereof :

Sr. No.	Faculty (01)	Departments of (02)
1	Faculty of Engineering and Technology	<ul style="list-style-type: none"> ▪ Civil Engineering ▪ Cement & Ceramic Technology ▪ Architecture & Planning ▪ Mechanical Engineering ▪ Production & Industrial Engineering ▪ Manufacturing Engineering ▪ Electrical Engineering ▪ Instrumentation Engineering ▪ Electronics & Communication Engineering ▪ Tele-Communication Engineering ▪ Computer Science & Engineering ▪ Information Technology ▪ Mining Engineering ▪ Gemology ▪ Environmental Engineering • Biomedical Engineering • Rural Technology • Centres for Advance Technological Training & Vocational Studies • Institute of Professional & Skill Development
2	Faculty of Computer Applications & Information Technology and Sciences	<ul style="list-style-type: none"> ▪ Computer Applications ▪ Information Technology and Science ▪ Animation & Multimedia

3	Faculty of Agriculture Science and Technology	<ul style="list-style-type: none"> ▪ Agriculture Science ▪ Agricultural Engineering ▪ Horticulture ▪ Animal Husbandry ▪ Centre for Agriculture Extension Training & Services
4.	Faculty of Pharmaceutical Science & Technology	<ul style="list-style-type: none"> ▪ Pharmacy ▪ Herbs & Drug Technology ▪ Industrial Chemistry ▪ Pharmaceutical Chemistry
5.	Faculty of Life Science & Technology	<ul style="list-style-type: none"> ▪ Biotechnology ▪ Food Technology ▪ Cosmetic Technology ▪ Micro-Biology ▪ Bio-Informatics ▪ Nutritions ▪ Forest & Wild Life ▪ Environmental Science
6.	Faculty of Education	<ul style="list-style-type: none"> ▪ Education ▪ Physical Education ▪ Teachers Training (Institute of Teachers Education & Training) ▪ Institute of Community Education & Training ▪ Adult & Continuing Education & Extension Services
7.	Faculty of Fine Arts and Design	<ul style="list-style-type: none"> ▪ Applied Arts & Education ▪ Visual Arts ▪ Fashion Designing ▪ Institute of Creative & Performing Arts

8.	Faculty of Management Studies	<ul style="list-style-type: none"> ▪ Business Administration & Management ▪ Agri Business & Rural Management ▪ Banking & Insurance
9.	Faculty of Basic Science	<ul style="list-style-type: none"> ▪ Mathematics ▪ Physics ▪ Chemistry ▪ Botany ▪ Zoology ▪ Home Science
10.	Faculty of Commerce & Financial Studies	<ul style="list-style-type: none"> ▪ Commerce & Management ▪ Computer Application & e-Commerce ▪ Financial Analysis & Control ▪ Business & Managerial Economics ▪ Institute of Industries & Corporate Governances
11.	Faculty of Social Science and Humanities	<ul style="list-style-type: none"> ▪ Mass Media & Communication ▪ Public Administration ▪ Library & Information Science ▪ Archaeology & Museum ▪ Sociology ▪ Political Science ▪ Economics ▪ Philosophy ▪ Spiritual Studies ▪ Languages ▪ Institute of Social Work & Public Relation ▪ Centre for Public Policy Analysis & Research

Other faculties and Departments/Schools/Institutes/Centre of Excellence can be created modified as per the decisions and approval of the appropriate authorities.

ORDINANCE NO. 03**ADMISSION OF STUDENTS TO UNIVERSITY TEACHING DEPARTMENTS OR INSTITUTIONS, TRANSFER OF STUDENTS AND MAINTENANCE OF DISCIPLINE**

1. In this Ordinance, unless there is anything repugnant in the subject or context-
 - a. **"Qualifying Examination"** means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to a Bachelor's or Post-Graduate Degree or Diploma or Research Degree or other academic distinctions/titles conferrable by this University.
 - b. **"Equivalent Examination"** means an examination which has been conducted by-
 - i. any recognized Board of Higher Secondary Education; or
 - ii. any Indian University incorporated by any law in force for the time being, and recognized by the University as equivalent to its corresponding examination; or
 - iii. Any foreign University / Board examination that have been recognized by AIU as equivalent to 10+2 stage qualification or Bachelor Degree programme.
2. Admission to all courses shall be governed by the following principles:
 - I. Admission shall not be a matter of right.
 - II. Eligibility shall not imply admission.
 - III. Admission in all University Teaching Departments or Schools or Institutions that are constituent units of the University shall be governed as per Regulation made in this behalf, subject to the norms/ eligibility/ guidelines issued by the relevant Regulatory Bodies . The University shall follow reservation policies of the State as enacted by a relevant Act of the Legislative Assembly.
3. A student seeking admission to a University Teaching Department or School or an Institution shall, on or before the date prescribed for submission of applications for admission, submit his application on the prescribed form to be obtained on payment of prescribe fee, to the prescribed location.
4. The mode of sending application for admission of students can be either direct in person or through counseling or through guidance centre or by post or through Online. Any student from India or abroad seeking admission in the University can interact Online to the University. Mode of instructions of teaching of such student shall be decided by the Academic Council of the University.
5. No candidate shall be admitted in more than one degree (UG/PG) course/programme simultaneously, in one and the same year. However the students are allowed to take admission in diploma/certificate/other capsule courses/short term courses pertaining to engineering and technical training, skill development, computers, as well as of various languages, conducted by the various Departments/ Schools/ Institutes/ Centres of the University.
6. The University shall follow the normal admission process to all courses, if otherwise not specified as follows:

- (a) The University will publish an admission notification in newspapers, on the University's website, notice boards of the University and/or in other publicity media for information, before the start of every academic session of courses.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website or the students will be duly informed either directly or by any other mode for their admission.

However the admission into professional/ technical and other selected courses shall be based on the specific admission procedure designed by the University which may include either or all, aptitude test/academic credentials/Group Discussion/ personal interview and/or counseling whose separate merit list shall be prepared for admission to the concerned courses.

Provided that, the University may also use the score cards of various National/ State level entrance test conducted by various agencies/ organization/ Institutes/ Universities/ Boards for this purpose

- (c) The candidates whose results of the qualifying exam are awaited can also apply, who will be admitted provisionally. Such candidates, however, must produce the previous years mark-sheet/ School/ College/ University certificates or any other certificate/undertakings as desired by the University, as a proof for required eligibility criteria along with the application form and prescribed fee before the due date. The candidate so admitted shall have to present the final mark sheet of the qualifying examination within a specified period prescribed for this purpose by the University, otherwise the admission shall stand cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons, if :
- the candidate does not fulfill the eligibility conditions.
 - the prescribed fees are not deposited or submitted within stipulated period.
 - the application form is not signed by the candidate and his/her parent guardian, wherever required.
 - supporting documents for admission are not enclosed.
 - the University administration has any adverse report, comment or information about the candidate through his any source of information or the University may give the provisional admission to such student with the certain specified conditions or the University may put such student on his conduct probation for some specified duration.
- (f) Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents and fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time, subject to the provisions of section 2 above.

7. The application for admission shall among others be accompanied by

(i) The School or College Leaving Certificate signed by the Head of the Institution last attended by the student,

(ii) True copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student who passed the examination as private candidate, a certificate signed by two responsible persons certifying to the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh, or a University other than this University, he shall submit in addition to the School or College Leaving Certificate an eligibility or a Migration Certificate from the Secretary or Registrar of such Board or University, as the case may be together with immigration fee decided by the University.

Provided that if it does not become possible for the applicant to obtain a migration certificate in time to submit the application, he may submit his/her application in time stating that the required certificate shall be produced as soon as it is received to him from the concerned board/University, and for that purpose applicant may be allowed by such period as the University may specify.

Provided that a student who is eligible for second or supplementary examination of the University shall be permitted to take provisional admission to the next higher class within the prescribed date. If student fails to clear the supplementary or pass the second examination, the provisional admission in the higher class shall stand cancelled.

Provided further that the Vice-Chancellor shall have power to grant admission in cases of candidates

(i) Who qualify for admission as a result of revaluation and who seek admission within a month from the date of declaration of the result,

(ii) Candidates coming on transfer from other universities because of the transfer of their Parents/Guardians, or any other genuine hardship beyond the last date for admission on the clear understanding that the attendance of all such students admitted under the provision shall be counted from the date of commencement of the session of the particular course/programme.

8. (I) No student shall be admitted to an Institutions/UTD/Schools for perusing a course of study for the initial year of the first degree under any faculty unless he has passed the final examination held under any recognized Board of Higher Secondary Education or an examination declared equivalent to such examination or such other qualifying examination as may be prescribed from time to time for a particular course/programme by the University.
- (II) No student enrolled in the University shall be admitted to any subsequent higher class in any Institutions/ UTD/ Schools unless he has passed the examination qualifying him to appear for the examination for which he will be preparing.
- (III) No student migrating from any other University shall be admitted to any class in an Institutions/UTD/Schools unless he has passed the examination which has been declared by the University as equivalent to the qualifying examination for a student of the University.

- (IV) Without prejudice to the provision contained in sub-clause (3) above, no student migrating from any other University shall be admitted to any class in Institutions/UTD/Schools without the previous permission of the Registrar wherever by any general or special direction, such permission is necessary.
- (V) An applicant for admission to a course leading to any Degree or diploma or certificate shall not be so admitted unless he is prepared to appear in all the subjects prescribed for the particular examination.
9. (1) No student who has passed a part of any degree or Post-Graduate examination from another University shall be admitted to subsequent higher class for such examination in any Institutions/UTD/Schools without the approval of the Vice Chancellor.
- (2) No person who is under sentence of rustication from another University or a Teaching Institution connected with that University shall be admitted to any course of study in any Institutions/UTD/Schools maintained by this University.
- (3) No person shall be given admission to any course /programme of University unless the student and his parents shall submit an affidavit/ undertaking with regard to not to participate in any manner of raging or any kind of un-social and destructive activities, violence/crime or use of drugs or alcohol/wine etc.
- (4) Admission to any course or Programme to the University can be cancelled at any time if any information furnished by the candidate is found to be false or incorrect.
10. Admission to various courses/programmes of the University will be done as per their admission session declared by the University. The Vice Chancellor can make changes in the admission session of courses/programmes from time to time.
11. A Complete list of all students admitted to the Department/ Schools/ Institution shall be forwarded by the Head of the Department/ Schools/ Institution to the Registrar of the University by the last date (or as per the last date declared in the academic calendar of the University) with a certificate that all admissions have been made as per University Rules.
- (1) A student shall be enrolled as a member of Department/ Schools/ Institution as soon as he is admitted by the Head of the Department/ Schools/ Institution and has paid the prescribed fees.
- (2) A student seeking admission, after the commencement of the session to any course or programme of Department/School/Institute shall be required to pay the whole prescribed fees including tuition fee from the commencement of session or as decided by the University.
12. The Head of the Department/ School/ Institution may permit a student to change his optional subjects for a course/programme or with the approval of the Vice Chancellor, to change the Faculty within 30 days of start of the course/programme.
13. Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the Departments/ Schools/ Institution of which he is a student and of the University.
14. (1) When a student has been guilty of breach of discipline within or outside the premises of the University or Department/ Schools/ Institution, or persistent idleness or has been guilty of misconduct, the Head of the Department/ Schools/ Institution, at which such student is studying or the Vice

Chancellor/Registrar/Dean student Welfare may according to the nature and severity of the offence-

- a. suspend such a student from attending classes for a period or to impose monetary fine or both as decided by the appropriate authorities of University, or
 - b. expel such a student from his Department/ School/ Institution, or
 - c. disqualify such a student from appearing at the next ensuing examination, or
 - d. rusticate such a student.
- (2) Before inflicting any punishment as aforesaid, the Head of the Department/ Schools/ Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
 - (3) The Head of the Department/ Schools/ Institution concerned shall have power to suspend a student for such time as may be necessary, temporarily from the Department/ Schools/ Institution pending inquiry against his conduct in connection with alleged offence.
 - (4) The period, during which a student remains suspended for completion of an enquiry, shall be reckoned in the calculation of his attendance for appearing at an examination provided if he is found innocent.
 - (5) The rustication of a student from Department/ Schools/ Institution of the University shall entail the removal of his name from the register of enrolled students.
15. There shall be a code of conduct for students as may be prescribed by Regulation. It shall be compulsory for all students to comply with its provisions. In the event of non-observance of the code, by a student, it shall be the duty of the Dean/ head of Department/ Schools/ Institution/ Registrar of the University to take disciplinary action against him under the clause 14 as mentioned above.

ORDINANCE NO.04

REGISTRATION/ENROLLMENT OF STUDENTS AND THEIR ADMISSION TO THE COURSES OF STUDY AND TEACHING METHODOLOGY AND STUDY INSTRUCTIONS

1. For registration/ to enroll in the University courses of study, a candidate must apply on prescribed format and submit the application form along with the attested copy of the mark-sheet of the qualifying examination, Transfer Certificate, Migration Certificate and any other certificate required by the University and University fees.
2. The registration/Enrollment form will be forwarded by the head of the Department/ Schools/ Institution to the Registrar of the University.
3. On receipt of the registration form at the University Department/ Schools/ Institution the candidate will be allotted a temporary registration number.
4. The registration application form will be subjected to verification by the University and after due verification, the candidate will be given an enrollment Number.
5. The validity of the enrollment will be for the following periods:
 - a. Certificate and one year Degree/Diploma programmes - 2 years
 - b. Three years Degree/Diploma programmes - 6 years
 - c. Four years Degree Programme - 8 years
 - d. Master degree and two years programmes - 4 years
 - e. Integrated Master degree & Five years programmes - 10 years

6. Person, who is under sentence or expulsion or rustication from another University shall be admitted to any course of study during the period for which the sentence is in operation.
7. (1) A student who is enrolled with the University, may apply for a change, correction or alteration in one's own name or surname to the Registrar of the University with a fee decided by University.
 (2) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for change or correction of name of the student.
 (3) The application for change or correction in the name shall be made through the Head of the Departments/ Schools/ Institutions where the student is studying or in case of other students, it shall be countersigned by two members of the Court or a first class Magistrate and shall be supported by an affidavit.
 (4) Any change, addition or modification in the name shall be recorded in the University register in red ink under the attestation of the Registrar and a certificate to that effect shall be issued to the applicant.
 (5) The fees deposited by the candidate shall not be refunded in any case.
8. Teaching Days – ordinarily every course/programmes offered by the University shall ensure the minimum actual academic days not below 180 days in an academic year and 90 days in a semester. However it may vary for identified and selected course/programme keeping in view of their nature, mode, methodology and operation.
9. (a) Teaching methods of all the courses shall include one or more methods of teaching like - Class Room Teaching, Assignments, Lab classes, Seminars, Workshops Presentation, Group Discussion, Project Work, Summer Training, Field Work/visit, Industrial Visit, Industrial training, Educational Tour, Face to Face, online, e-learning, webinar etc.
 (b) For better support to the students in conjunction with the traditional approaches, most modern approaches based on innovative communication technologies for teaching learning will also be adopted wherever possible. These may includes online teaching-learning, Web casting, Podcasting, Online chatting with teachers, Online Discussion Forums etc.
 (c) Also for better support to the student for their studies of any programme/course, the course material shall include various prescribed text books as well as University shall also provide other instructional and study materials with e-learning instruction and e- journals etc along with its own developed study material wherever possible. The University as for as possible shall also adopt the other innovative teaching aids and materials from time to time.
 (d) The teaching methodology, instructions & course/programme material may vary from course/programme to course/programme and it shall be appropriately designed by the University.
 (e) For the research oriented courses in all spheres of knowledge, the scope of the research, curriculum, the teaching and instructions methods may be of unique and innovative in nature and differ from the traditional approach of carrying out researches which shall be appropriately designed by the University from time to time.

ORDINANCE NO.05
EXAMINATIONS (GENERAL)

PART-I
DEFINITIONS

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing in an examination of the University for a degree or a diploma, either in general or for a particular examination, unless there is anything repugnant in the subject or context have the following meanings-
 - (a) **“Regular Candidate”** means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.
 - (b) **“Ex-student candidate”** means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in then admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.
 - (c) **“Detained candidate”** means the candidate who has taken admission in the University as regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or by any other reason.
 - (d) **“Failed Candidate”** is a person who has failed in any of the theory paper or in any other part of the examination.
 - (e) **“Registration Period”** means the period for which a candidate's enrollment is valid.
 - (f) **“Forwarding Officer”** means any person authorized by the Registrar of the University.
 - (g) **“Attested”** means attested by the forwarding officer.

PART - II

**ADMISSION OF VARIOUS CATEGORIES OF STUDENTS
TO UNIVERSITY EXAMINATION**

2. No candidate shall be permitted to appear in the University examinations unless he/she is duly registered / enrolled with the University.
3. Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the head of the Department/ School/ Institution so as to reach to the Controller of Examination through the Registrar on or before the last date prescribed for the purpose by the University. It will be the responsibility of the head of the Department/ Schools/ Institution to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
 - (i) Application submitted by regular candidates together with the examination fee and marks fee shall be forwarded by the Head of the Department/ School/ Institution of the University so as to reach the Controller of Examination

through the Registrar on or before the last date prescribed for the purpose by the University.

- (ii) In case of each application, the Head of the Department/ Schools/ Institution of the University shall certify that the candidate :-
 - (a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.
 - (b) Is of good conduct.
 - (iii) The Head of the Department/ Schools/ Institute of the University concerned shall send a list of candidates eligible for examination, as per examination schedule declared by the University to the Controller of Examination and the Registrar for information.
4. The head of the Department/ Schools/ Institute or the Registrar of the University can detain a candidate from appearing in an examination if he/she has not paid complete fees and full dues of the University.
 5. (i) An ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned head of the Department/ School/ Institute who will forward it to the Controller of Examination through the Registrar after due verification.
 (ii) An ex-student candidate shall offer the same subjects or optional papers which he had previously offered as a regular candidate, the changes in scheme of examinations by the University not-with-standing.
 6. The Head of the Department/ Schools/ Institute of University may detain a regular candidate from appearing in an examination or at any stage of examination if he does not pay outstanding dues, or does not return the property and all the articles and uniform issued to him for sport or NCC or for any other purpose or does not pay the cost thereof in case of its loss, 15 days before the commencement of the examination or if the conduct of the student has been unsatisfactory.
 7. No candidate shall be allowed to take the term-end/Annual/Semester Examination unless one has:
 - (i) Attended at least 75% of lectures delivered / practical or lab classes conducted.
 - (ii) Paid all the prescribed fees and dues/fine imposed if any.
 - (iii) Obtained 'No Dues' certificate from the all concerned sections of the respective Department/ Schools/ Institute of the University.
 - (iv) Submitted the job internship certificate/ Project Report (where ever it is applicable), as notified by the appropriate authority of the concerned Department/ Schools/ Institute/ of the University .
 - (v) Received in-plant training (where ever it is applicable), as prescribed in the syllabus and notified by the appropriate authority of the University.

PART III

GENERAL CONDITIONS

8. Where there are Two or Three examinations for any degree such as Year I, II and III or Previous and Final examinations and there are Two or more alternative subjects/courses are available for such a degree, a candidate for that degree must take the same

- subject/course in year II/ III/ Final examination as he has taken in the year-II/Previous examination.
9. No candidate shall appear in more than one degree (UG/PG) examination simultaneously, in one and the same year. However the students are allowed to appear in diploma/certificate/other capsule courses/short term courses pertaining to engineering and technical training, skill development, computers, as well as of various languages conducted by the various Departments/ Schools/ Institutes of the University.
 10. A Candidate who has passed the Bachelor's Degree Year-I or Year-II examination or the Previous examination of a Master's Degree of another University may with the permission of the Vice Chancellor, be admitted to the next higher examination of the University for the degree concerned, provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.
 11. No person who has been expelled or rusticated from the University or has been debarred from appearing at University examination shall be admitted to any examination during the period for which the sentence is in operation.
 12. Notwithstanding anything contained in the Ordinances relating to admission of candidates to appear in an examination for the course/ program he has been already admitted in the University, the Vice Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the requisite late fees.
 13. (1) The Controller of Examination shall issue an admission card in favour of a candidate, if-
 - (a) the application of the candidate is complete in all respect in accordance with the provisions applicable, and is in order.
 - (b) the candidate is eligible for admission to an examination and the fees as prescribed has been paid by the candidate.
 - (2) Where the practical examination is held, earlier than the examination in theory papers, a candidate, shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.
 - (3) The admission card issued in favour of a candidate(Including regular, ex-student and private candidates), to appear at an examination may be withdrawn if it is found that-
 - (a) the admission card was issued or permission was given through mistake, or the candidate was not eligible to appear in the examination.
 - (b) any of the particulars given or document submitted by the candidate in or with the application for enrolment, admission to a University Teaching Departments/ Schools/ Institutes for admission to an examination is false, incorrect, or forge and fabricated or found unsatisfactory.
 - (4) The Controller of Examination may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a prescribed fee

as decided by the University for this purpose. Such card shall show in a prominent place the word "DUPLICATE".

14. A candidate shall not be admitted into the examination hall unless he/she produces the admission card before the invigilator or the superintendent of the examination centre or appropriate authority pertaining to examination of the University. A candidate shall produce his admission card whenever required by the Superintendent or the invigilator during the examination.
15. (a) In the Examination hall the candidate shall be under the disciplinary control of the Superintendent of the examination Centre and invigilator, and he shall obey their instructions. In the event of a candidate disobeying the instructions or showing indiscipline conduct or arrogant behavior towards the Superintendent or any invigilator, the candidate may be excluded from that day's examination and if he persists in misbehavior he may be excluded from the rest of the examinations by the Superintendent of the examination Centre.
- (b) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the examination centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to obstruct the authorities in the discharge of their duties, the superintendent may expel the candidate from the examination centre and if necessary the examination authority shall take the help of police to manage the situation and for smooth conduction of examination.
- (c) If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and/or handed over to the police by the superintendent of Examination centre.
- (d) A candidate expelled on any of the grounds mentioned in (b) or (c) above will not be allowed to appear in the subsequent papers.
- (e) In every case where action is taken by the Superintendent under (a), (b) or (c) above a full report shall be sent to the Registrar and Vice-Chancellor. The Vice-Chancellor shall send the case before the appropriate committee duly constituted for that purpose shall consider according to the gravity of the offence, to further punish a candidate by cancelling his examination and/or debaring him from appearing at any of the examinations of the University for one or more years after giving an opportunity and considering any explanation submitted by the candidate.
- (f) (i) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or notes or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him the examination hall material connected with the examination or in any other manner whatsoever, the Vice Chancellor may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.
- (ii) The Vice-Chancellor may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and/or was instrumental in or

has abetted the tempering of University records including the answer books, mark-sheets, result charts, degree/diplomas or certificates and alike.

(iii) The Vice-Chancellor may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/documents.

16. (1) A candidate who due to sickness or other cause is unable to present himself/herself at an examination shall not receive a refund of his fee, provided that the Vice Chancellor may in a case in which he is satisfied about the genuineness, or merit of it on only exceptional cases with due consent of the Chancellor, order for adjustment of the following portion of the fee towards the immediate next examination :

Examination fee: Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable must be sent, so as to reach the Registrar not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing paragraph if he/she changes the faculty or his subject in case of a postgraduate examination.

- (2) The examination fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.
- (3) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
17. (1) Any candidate who has appeared at an examination conducted by the University, may apply to the Registrar for the re-totaling of his marks in the written papers in any subject and rechecking of his result on the prescribed pro-forma, of the University, which shall be available on the payment basis. Such application must be made so as to reach the Registrar within 30 days of the publication of the result of the examination.
- (2) The application of re-totaling of marks must be accompanied by the prescribed fee of the University from time to time.
- (3) The result of the re-totaling shall be communicated to the candidate.
- (4) If as a result of re-totaling it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.
18. (1) A candidate whose result has been declared may apply to the Registrar in the prescribed form, of the University, which shall be available on the payment basis, within Thirty Days of the declaration of his result for the revaluation of any answer books.

Provided that no candidate ordinarily shall be allowed to have more than Two Answer Books revalued. However in exceptional cases on the genuine ground the Vice-Chancellor shall allowed only one more Answer Book .

Provided also that no revaluation shall be ordinarily allowed in case of scripts of practical, field work sessional work, class tests and such other evaluation like- seminar, presentations, group discussion etc. submitted in lieu of a paper at the examination. However the thesis submitted in lieu of a paper shall be revaluated on the exceptional case without conduct of any fresh internal assessment and viva-voce, with the permission of the Vice-Chancellor. The revaluation fee for thesis shall be prescribed by the University separately.

(2) The fee for revaluation shall be as decided by the University from time to time.

19. No person, who is under sentence of expulsion or rustication from a University Teaching Departments/ Schools/ Institutes/ Centres or is debarred from appearing at examination of the University for any period of time, shall be granted a Migration Certificate during the period for which the sentence is in operation.
20. Because of loss, theft or any other reason if a student intends to apply for the duplicate copies of his/her mark sheet, degree, diploma, certificate, migration etc., the student may apply to the Registrar of the University on the prescribed pro-forma, which shall be available on the payment basis and submit with the details of examination accompanied with an affidavit on stamped paper of proper value as per prevailing law and requisite fee which shall be prescribed by the University from time to time.

Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Legal Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

21. The names of first ten successful candidates in each examination shall be declared in order of Merit for each class/subject/course/programme as the case may be.
22. There shall be separate provision in the concerned regulation for the award, distribution and its proper regulation of the grace marks except where it has been already specified concerned ordinance.

PART-IV

EXAMINATION FEES

23. The examination fees for various courses under semester system/annual examination pattern will be such as prescribed by the University from time to time.

The Board of Management of the University with due approval of Finance committee can change any of the above fees or conditions for the examination (clause 1 to 22) as and when the situation so warrants.

ORDINANCE NO. 06**CONDUCT OF EXAMINATIONS**

1. All arrangements for the conduct of examinations to be held by the University shall be made by the Controller of Examinations in consultation of examination committee of concerned faculty/ Department/ School/ Institute.
2. The Controller of Examinations shall prepare and duly publish a programme for the conduct of examinations specifying the date of each Examination and the last dates by which applications and fees for examinations shall be submitted by the intending examinees.
3. (i) The Controller of examination shall appoint the appropriate number of Superintendent and Assistant Superintendents with the approval of the Vice-Chancellor, for the conduct of various examinations and shall issue instructions for their guidance.
 (ii) The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer books, sent to him and shall render to the University office a complete account of used and unused question papers and answer books timely.
 (iii) The superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued to him by the University.
 (iv) The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examinations about the conduct of examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination being held at the centre as may be considered necessary, alongwith any other matter which he thinks fit to be brought to the notice of the University.
 He shall also be responsible for maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations and to report to Controller of Examinations directly.
 (v) The Centre Superintendent shall have the power to expel an examinee from examinations on subsequent examination days, on any of the following grounds :
 a. That the examinee created a nuisance or serious disturbance at the Examination Centre.
 b. That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
 c. If necessary, the Superintendent may get police assistance. Where a candidate is expelled, the Controller of Examinations and Registrar shall be informed immediately.
 (vi) Unless otherwise directed, only teachers of University Teaching Departments/ Schools/ Institutes shall be appointed as invigilators by the Superintendents. Invigilators can also be drawn from other educational institutions.
4. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who had filled in the application form for appearing at the examination. As well

as to see that on each day on which a candidate appears in the examination, his signature is obtained on the prescribed forms/documents and to make sure that it tallies with the one already on it.

5. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement.
6. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within the limit of 5 minutes, he/she shall not be permitted to enter the examination hall, unless he/she gives convincing explanation.
7. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Controller of Examinations by the Superintendent.
8. The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself/herself on account of physical disability, severe short sightedness or sudden illness (must be supported by a certificate issued by a Medical Officer), provided that such an alternative person shall be a man/woman possessing qualification of atleast one class examination lower than the examinee concerned and he may not be the relative of the examinee.
9. The Superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner :
 - (i) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with date and time.
 - (ii) The statement of the examinee and the invigilator shall be recorded.
 - (iii) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt answer within the remaining time prescribed for the examination.
 - (iv) All the materials collected and the entire evidence alongwith a statement of the examinee and the answer book duly initialled shall be forwarded to the Registrar by name, in a separate confidential sealed registered packet marked "Unfair Means" alongwith the observations of the Superintendent.
 - (v) The material so collected from the examinee together with both the answer books, viz, the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar for assessing both the answer books separately and to report if the examinee has actually used unfair Means in view of the material collected.

- (vi) The cases of the use of unfair means at the examination as reported by the Centre Superintendent alongwith the report of the Examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year.
10. The Vice Chancellor may cancel an examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
11. The Controller of Examination with due approval of the Vice Chancellor may issue such General Instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as he considers necessary for the proper discharge of their duties.
12. Subject to the provision of this Ordinance, the Board of Management on the recommendation of Academic Council may from time to time make, alter or modify rules and procedures about the conduct of examination.
13. (1) The Results Committee for each faculty shall consist of the following :
- (i) Dean of the faculty (Chairman).
 - (ii) Head of the Department
 - (iii) Two senior most teachers of the Department (other than the head of the department).
 - (iv) Controller of Examination (Member-secretary)
- (2) Two members shall form the Quorum,
- (3) The term of the Results Committee shall be one academic year.
- (4) The functions of the Results Committee shall be as follows :
- (i) To scrutinise and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in case the result is unbalanced.
 - (ii) To scrutinise complaints against question papers and to take necessary action.
 - (iii) To decide cases of candidates who answered wrong paper.
 - (iv) To decide cases of candidates whose answer books were lost in transit.
 - (v) To decide cases of mistakes made by the paper-setters, Moderators, Examiners, Invigilators. Superintendents of the Examination Centres, Tabulators, Collators, coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
 - (vi) To exercise such other powers as the Academic Council and Vice-Chancellor may delegate to it from time to time.
14. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Controller of Examinations directly.
15. Any attempt made by or on behalf of a candidate, to secure preferential treatment, in the matter of his/her examination, shall be reported, to the Controller of Examinations, who shall place the matter before the Vice-Chancellor and other appropriate forum of the University to take necessary action against such candidate.

16. Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees, except the tabulated results, shall be destroyed or otherwise disposed off after 6 months from the date of declaration of the results.
17. The Controller of Examination will publish the results of the examinations as passed by the Results Committee on the various notice boards of the University. The results, when published, shall simultaneously be communicated to the Heads of Departments/ Schools/ Institutes/ Centres. If any clerical error or error in the process of calculation or computerization is discovered in the results so declared by any source, the Result Committee with the approval of the Vice-Chancellor shall have the power to rectify the same.
18. The remuneration of the Examiners, Superintendents, Asstt. Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in remuneration or any other kind of punishment or corrective measures for errors noticed shall be decided by the Board of Management in consultation with relevant committee constituted for the purpose from time to time.
19. (i) Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to Two Examiners (other than the One who initially evaluated it).
(ii) The average of the nearest two of the three valuations (one initial and two revaluation) shall be taken as corrected marks.
Provided that, if the revaluation marks deviate by 10% or more in higher side from the initial valuation, than the average of these two revaluated marks shall be considered and awarded to student accordingly otherwise no change in his initial evaluation is done that means no change already awarded marks.
20. All the records of examinations and results will be maintained by the University for a maximum period of three years from the date of declaration of results of the concerned examination except the tabulation chart or master cross list or grand chart reflecting the statement of marks of all examination of all examinees of a course/programme which shall be maintained and detained in the safe custody as the permanent document of the University.
21. Any matter not covered in the above provisions will be dealt in accordance with the provision of the concerned/relevant Regulations which shall be amended from time to time.

ORDINANCE NO. 07**THE CONDITIONS FOR AWARD OF FELLOWSHIPS/SCHOLARSHIPS/
STIPEND/MEDALS/PRIZES**

1. (a) Every year at an appropriate time, the University shall invite application from students/scholars through a notice for the various awards to be made.
- (b) All awards of Fellowships, Research Scholarships, Stipend and other Scholarships including its value and duration, shall be made on the recommendation of the Academic Council by the Board of Management and the various medals, prizes and titles shall be awarded on the recommendation of a committee consisting of
 - i. Vice-Chancellor - Chairman,
 - ii. All Deans - Member,
 - iii. Registrar - Member Secretary, and
 - iv. One nominee of the Chancellor - Member
 with the approval of Chancellor.
2. Subject to the general conditions applicable to all fellowships and research scholarships as laid down in paragraph 3 below, the value, duration and conditions of the award of UGC fellowships shall be such as are laid down by the UGC.
3. The award, its value and duration of fellowships and Research Scholarships instituted by the University will have the following conditions-
 - (i) The Fellow/Scholar will do whole time Research Work under approved guide/supervisor on a subject/title approved by the University.
 - (ii) The Fellow/Scholar shall not accept or hold any appointment paid or otherwise or receive any emolument, salary, stipend etc. from any other source during the tenure of the award, nor he/she shall engage himself/herself in any profession or trade during that period. He/she may, however, undertake teaching assignment of not more than twelve hours a week in the institution, where he is working without accepting any remuneration.
 - (iii) The Fellow/Scholar shall not join any other course of study or appear in any examination after commencing work under the Fellowship/Scholarship.
 - (a) Provided that the Vice Chancellor may, on the recommendation of the guide, permit the Fellow/Scholar to join a Language Diploma Course and appear in an examination.
 - (b) Provided further that exemption could also be provided, for those, who wish to appear in an examination or a subject, relevant to the problems of research, without supplicating for any degree.
 - (iv) Unless permitted by the guide/supervisor to work for a specified period at some other place, the Fellow/Scholar shall be required to attend the specified concerned institution, where he is to work, on all working days and shall submit a satisfactory report with respect to his work and conduct from that institution.
 - (v) If any information submitted by the Fellow/Scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him an opportunity of being heard.

- (vi) If at any time it should appear to the University by any source that the progress or conduct of the Fellow/Scholar has not been satisfactory, the Fellowship/Scholarship may be suspended or withdrawn, at any time, by the University.
- (vii) (a) Leave for a maximum of thirty days in a year (15 day in each semester) in addition to general holidays may be allowed to a fellow/scholar with the approval of the guide/supervisor and the University. The general holidays, however, are not including in the vacation period. Provide that no other leave shall be admissible.
- (b) Further The fellow/scholar may, in a special case, be allowed leave by the University, without fellowship/scholarship for a period not exceeding three month, during the tenure of the award on the recommendation of the Guide/Supervisor.
- (viii) The Fellow/Scholar shall be required to pay the prescribed fees to the University.
4. Post-Graduate Scholarship instituted by the University shall ordinarily be tenable for Two Academic Sessions i.e. Twelve Months in the First Year and Ten Months in the Second Year on condition that the Scholarship holder produces a certificate of efficiency in studies from the Head of the Department in the subject of study.
 5. If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
 6. The Scholarship shall be tenable from the dates of the workload assigned in the respective semester in all cases. However, the fellow/scholar shall take the admission at the commencement of the session and liable to pay the prescribed fee including tuition fee (or lab fee if applicable) for the entire session.
 7. The payment of contingency grant of the Scholarship shall be made to the fellow/scholar on the production of valid and original bills of his expenses incurred in relevant heads/items, duly approved by his guide/supervisor and countersigned by the Head of the Department/School/Institution where he/she studies.
 8. No scholarship shall be paid to fellow/scholar, for a month unless the fellow/scholarship holder has attended the Department/School/Institution, regularly in that month.
 9. The drawal of Scholarship shall be done in accordance with the procedure, that may be laid down by the University.
 10. A Scholarship holder shall not combine any other course of study with the course for which the award is made.
 11. A Scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure the examination result as prescribed by the University.
 12. If a Scholarship holder is unable to appear at the Previous examination on account of sickness or any other reasonable cause, the scholarship for the period of preparation leave and examination shall be paid only if the Head of the Department/School/Institution, certifies that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the Final Examination, if the scholar passes the

- Previous Examination with the requisite marks in the succeeding year in the first attempt.
13. A Scholarship-holder shall at all times be of good conduct and behavior and observe all rules of discipline.
 14. (1) A Scholarship shall be liable to termination if-
 - (i) The Scholarship-holder discontinues studies during the middle of a session; or
 - (ii) The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Board of Management guilty of a breach of clause 13 of this Ordinance; and if the Board of Management so directs, the Scholarship-holder shall also be liable to refund the amount of Scholarship drawn by him.
 - (2) The order of termination passed by the Board of Management and issued by the Registrar shall be final.
 15. No scholar/fellow shall be entitled to receive more than one kind of scholarship/stipend/financial assistant in any form. However, if a candidate is eligible and entitled for more than one scholarship than he is free to opt the scholarship which is more gainful or most suitable to him.

ORDINANCE NO- 8
PROVISION REGARDING DISCIPLINARY ACTION AGAINST
THE STUDENTS AND AWARD OF A DISCIPLINE GRADE

1. All students pursuing a course of studies at the University shall observe a code of conduct as may be laid down by the Governing Body and Academic council of the University and also abide by all the rules and regulations of the University framed and notified from time of time.
2. Any violation of the code of conduct or breach of any rules or regulations of the University by any student shall constitute as act of indiscipline and shall make him liable for disciplinary action against him.
3. The following act, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them, shall render him/herself liable for disciplinary action against him.
 - (a) Disobeying the teacher/officials instructions or misbehaving in the class.
 - (b) Quarrelling or fighting in class rooms/University campus, hostels or in the campus amongst themselves or indulging in any activity which amounts to ragging and or harassment of junior students.
 - (c) Quarrelling or fighting with a University employee or any employee of the University mess/canteen/cafeteria/security or any other public utility functioning in the campus.
 - (d) Behaving in the University campus or outside in a manner which is indecent or which is meant to annoy or harass the students, teacher, officers or employee of the University.
 - (e) Visiting socially unacceptable websites, consuming liquor or banned substances like drugs etc.
 - (f) Damage to University property.
 - (g) Indulging in acts of theft, stealing and misappropriating.
 - (h) Any other activity that defames the University and constitutes indiscipline.

Cases as above or any other which constitute indiscipline shall be determined by the University Disciplinary Committee.

4. University Disciplinary Committee (UDC) will be formed by the Vice-Chancellor as under:-

- | | | |
|--------------|----|-----------------------------|
| (a) Chairman | :- | Chief Proctor /Proctor |
| (b) Members | :- | All Head of the Departments |

At least one associate prof. and one Asstt. Prof. nominated by Vice-Chancellor, minimum one female teaching faculty of any rank nominated by Vice-Chancellor.

(c) Member Secretary:- Dean Student Welfare and registrar in his absence
The UDC may seek assistance of wardens, hostel superintendent, security staff and other staff to investigate the cases of indiscipline. This will be Standing Committee to investigate all cases of students indiscipline.

5. Procedure for Enquiry and Punishment

The case (s) of indiscipline shall be processed as given below:

Any case of indiscipline received shall be referred to the University Disciplinary Committee (UDC), which after considering the case on its merit may dispose of depending upon the nature of which, or it may refer the case, within 24 hours of the case referred to it, with its comments to the Vice Chancellor depending upon the quantum of offence.

The Dean (Academic)/Registrar may suspend a student for a period to be decided by them up to a maximum of 30 days for any act of indiscipline of committed in the presence of a faculty member/officer of the University, which is detrimental to the maintenance of a healthy atmosphere and law and order in the campus.

The Vice Chancellor may suspend a student, if the student has committed a breach of discipline or a prima facie case exists against the student, and institute an inquiry by such a committee or inquiry officer as the Vice Chancellor may constitute/appoint for this purpose.

The following punishment may be imposed for Genuine and sufficient reasons:

- (a) Imposition of fine.
- (b) Deduction of marks from the disciplinary group of marks.
- (c) Imposition of fine or putting on conduct probation for specified period or the rest of the stay in the University.
- (d) Warning or imposition of "suspended fine and warning" (a suspended fine becomes operative if the student concerned is found guilty of another act of indiscipline during the remaining period of that session).
- (e) Rustication from the University for a specified period.
- (f) Expulsion from the University.

The following shall be the competent authorities to award various punishments.

- (a), (b), (c) & (d) The Vice Chancellor or the Dean Student Welfare.
 (e) & (f) The Vice Chancellor

Action with regard to punishment in a, b, c & d may be taken after the student has been called by the officer/s concerned and given an opportunity to explain his/her conduct. Action with regard to punishment defined in (e) & (f) shall be imposed after the matter is thoroughly investigated by a committee or an Enquiry Officer appointed by the Vice Chancellor which shall follow the procedure as laid down below.

(g) Procedure for awarding Punishment

- (i) Upon receiving a report from the wardens/faculty members or any respective person regarding an act of indiscipline committed by a student/group of student, the Registrar will order the meeting of UDC.
- (ii) UDC will consider the incident report and hear the plea of alleged offenders and record their statements. The UDC will also consider statements of other relevant persons and may visit the site of occurrence.
- (iii) After the investigation is completed the UDC will submit its report to the Registrar who shall put it up to Vice-Chancellor, through Dean Student Welfare for the decision.
- (iv) In case of serious breach of indiscipline, the students may be put under immediate supervision and sent home. In such cases, they will be asked to report back with their parents on a specific date. This will be done with the approval of the Vice-Chancellor.

6. On the basis of the punishment awarded to the students, computation of yearly discipline grades shall be as under:-

(a) A student shall be guilty of misconduct and breach of discipline if he or she violates any of the provisions of the standing orders issued by the University from time to time. Every student shall get A+ grade in discipline unless he/she is found guilty of misconduct and breach of discipline and violates any of the provisions of the standing orders. The disciplinary grade, will be awarded for each Academic Year, which will be reflected on the Grade Card.

(b) Computation of Yearly Discipline Grades:

- (i) A student shall automatically get A + grade, if no act of indiscipline is recorded against him/her.

(ii) As a guideline for the offences of common nature, disciplinary marks shall be deducted and lower disciplinary grades shall be awarded as mentioned below (The list is not a comprehensive list and each case shall be dealt with on its own merits.)

(a) Simple warning	5%
(e.g. defiance depending upon nature of office order etc.);	
(b) Warning letter on violation of rules	10%
(c) Provoking students to miss a class or for other Indiscipline activity, Mass Bunk of the Class;	10%
(d) Disobedience and misbehavior with officials and teacher(s)	20%
(e) Visiting socially unacceptable website or equivalent act including consumption of Alcohol within University premises;	25%
(f) Stealing a book from Library or Stealing anything Within University premises	50%
(g) Damage to University Property	100%
(h) Expulsion from Hostel as a punishment for Committing any other misconduct	100%
(i) Any activity by the student (s) to defame University	100%

The % deduction of marks from the discipline marks shall be cumulative in nature. If the student involved in more than one case indiscipline in one academic year then the total deduction shall be the sum of individual punishment.

(c) Where Competent Authority/ discipline Committees(s) has awarded deduction in term of % of the disciplinary grade, the commensurate grades may be as follows:-

Range of Deduction Of Disciplinary Marks (%)	Grade
0	A+
1 to 20	A
21 to 30	B+
31 to 40	B
41 to 50	C+
51 to 60	C
61 to 80	D

81 to 100

F

(d) Annual computation of discipline grades shall be carried out by a committee comprising Dean (Academics), Professors and Registrar shall be approved by the V.C.

(e) Computation of disciplinary Grades at the end of Programme:

(i) Cases of one time indiscipline shall be reviewed under the following guidelines.

(a) Grades B, B+, A be changed to A+

(b) Grades C, C+, D be changed to A

(c) Grades F be changed to B+

(ii) Cases of more than one time indiscipline

(a) If all awarded grades are B or above, they should be changed B+.

(b) The remaining cases be changed to B.

(iii) Computation of final disciplinary grades shall be carried by a committee comprising Dean (Academics), two professors and Registrar and shall be approved by the V.C.

(f) Revision of Disciplinary Grades:

A student who has once been awarded lower grade because of an act of indiscipline, he/she may file a mercy appeal in the final year of his/her course of study to the Vice Chancellor for review or the grade, provided there is no other act of indiscipline after the first act of indiscipline. This appeal will be considered by a standing committee consisting of the following:

(a) Dean Student Welfare Convener

(b) One Professor to be appointed by V.C. Member, and;

(c) Registrar Member

This committee will examine case(s) on merit and shall make recommendation for the consideration of the Vice Chancellor, who shall approve the recommendations if satisfied.

7. The welfare and discipline of students are two integral parts of a University behaviour. Students behavior and discipline will therefore be assessed and will receive the same attention as the academic work.

The discipline of the students will therefore be closely monitored in the campus, class rooms, laboratories, library, play grounds, mess and canteen and in the hostels in respect of the residing students and outside the campus for both residing and non-

residing students. This will cover general behaviour and discipline and will awarded disciplinary grades.

To maintain the discipline in the University campus, instructions/standing orders of the University are provided to the students at the time of admission which are as under:-

(a) General

(i) Students of the University must study the Standing Orders carefully and also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.

(ii) Any amendment/additions to these Standing Orders will be notified through notices displayed on notice boards and circulated in the other usual manners. The plea of ignorance will not be entertained for any breach of orders, enforce from time to time. Therefore, students must see the notices on the Notice Boards/ website/Web Kiosk timely and regularly.

(iii) The Vice Chancellor shall be the chief executive officer of the University who shall also be overall in-charge of the academic activities including attendance, leave and maintenance of discipline in the University. Any complaint within the jurisdiction of the concerned section will be dealt-with by the Officer in-charge of that section.

(iv) Vice-Chancellor Registrar overseeing the Administration will deal with the welfare and discipline in the campus including the Hostel and also outside the campus and will ensure maintenance of good conduct. V.C./Registrar will be assisted by all members of the faculty and staff of the University.

(b) Conduct & Behaviour

(i) Students should be present in their all classes. Also they should carry out all other outdoor and extra-curricular activities assigned to them. Their attendance and leave are governed by the regulations pertaining to them.

(ii) Students must give their undivided attention to their academic work and must be respectful to their teachers, supervisors and staff.

(iii) All students must carry I-cards with them at all times. Identity card can be asked to be shown by any competent authority including security guards at the entry gate of the institute as well as mess & Canteen, hostel. I-card is an important document. Loss of I-card may invite fine, monetary fine as decided by the University from time to time.

- (iv) Students must conduct themselves with due decorum in the classes, laboratories, etc. and move in an orderly and disciplined manner. They must conduct themselves in a worthy manner of great traditions.
- (v) Students, who fail to make sufficient progress in their studies and also do not maintain the required attendance in the classes, are liable to be debarred from appearing in the final examination and given Fail grade.
- (vi) If in a particular class/period more than 50% students are absent, it would be regarded as mass absenteeism and an act of indiscipline. Disciplinary action will be taken against the students indulging in mass absentation.
- (vii) No student shall disobey any order issued by the University. Students must behave with due decorum towards their fellow students. Girl students must be shown special consideration in this regard. All students & employees must be given respect.
- (viii) Students should not indulge in violence of any kind with fellow students, teaching faculty and employees of the University within or outside the Institute. Violence by any student or group of students will lead to severe disciplinary action.
- (ix) Students are not allowed to become members of outside societies or allowed to join discussion of a political nature or to take part in any political activity without prior permission of the University
- (x) No meeting of the students other than those organized under the aegis of the various recognized students activities shall be organized without the prior permission in writing from the Vice Chancellor.
- (xi) No meeting/function within the University campus to which any outsider is invited, shall be organized nor shall any outsider address the students without the prior permission in writing from the Vice Chancellor.
- (xii) No students shall use unfair means at any of the examinations, tests and attempt or threaten the staff to get undue advantage. Disciplinary action shall be taken against defaulters as per the rules of the University.
- (xiii) Students must pay all fees and other dues on specified dates. If they do not do so, they render themselves liable to penalties as enforce from time to time.
- (xiv) Students must take good care of all University property. Any damage to University property shall be viewed as a gross indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and remake it as good and also pay the monetary fine imposed on him. Students must use the furniture and fittings

with due care and must not deface buildings, roads, furniture and fittings etc. in any manner.

(xv) Students must handle the laboratory equipments, instrument and machinery with great care, that they have to use in the course of their work. Any damage or breakage of such equipment etc. due to improper use or negligent handling will have to be made good by the students concerned or the appropriate fine shall be imposed on him/her.

(xvi) Ragging in any form is unlawful and strictly prohibited, Student involved in ragging shall be expelled from the University and FIRs shall be lodged against them. (Supreme Court's Decision)

(xvii) Use of mobile cellular phone inside the Academic, Administrative area, Library, Labs, Toilets, Classrooms is strictly prohibited. Mobile phones must be kept in silent mode and attended to outside the Academic/Administrative block. Use of mobile phone with cameras is strictly prohibited in the Campus: Violation of above will lead to confiscation of the mobile phone and disciplinary action.

(xviii) All the students are required to observe the prescribed uniform/dress code while moving in the Administrative/Academic area including Labs & LRC on working days. Students not wearing the prescribed uniform and dress code may be denied entry to the University as well as liable to impose fine.

(xix) Consumption of liquor or any other intoxicating drug or smoking is strictly prohibited within University Campus, hostel, or outside, the appropriate disciplinary action shall be initiated against offenders and reasonable penalty/punishment shall be imposed.

8. Rules and Regulation for Learning Resource centre(LRC)/Library

- (a) Students must follow the LRC rules for borrowing books. They must show their Identity Cards when asked for. The books must be returned on or before the due date of return of the book.
- (b) Library books should be used with great care. Tearing or folding or cutting of library books or making any mark on them is not permitted and shall lead to disciplinary action. Any defect noticed at the time of borrowing books must be brought to the notice of the Library staff immediately, otherwise the borrower may be required to replace the book by a new copy or pay double the cost of the book.
- (c) In open access LRC, replacement or misplacement of books on the shelves by the readers is not desirable. Readers should leave the book on the table after use.

- (d) LRC cards are non-transferable and they should be kept securely otherwise the borrower shall be held responsible for the books issued against cards.
- (e) Before leaving the LRC, a student should make sure of getting the LRC books properly issued at the counter against the card.
- (f) Personal property or books or other belongings of students must be deposited at the entrance gate the LRC.
- (g) The loss of LRC books or borrowers card must be immediately brought to the notice of the Learning Resource Manager (LRM)/Librarian in writing.
- (h) Polite and courteous behaviour inside the LRC is expected from all the users and silence must be observed inside the reading rooms.
- (i) Rules and Regulation of LRC/library for students, faculties and staff members shall be the same as above.

9. Anti-Ragging Instructions and its Treatment

- (a) Following act(s) done by any student with another student will constitute Ragging by-
 - (i) Criminal Intimidation/Wrongful Restraint.
 - (ii) Mental/Physical/Sexual Abuse.
 - (iii) Verbal Abuse.
 - (iv) Indecent Behaviour.
 - (v) Undermining Human Dignity.
 - (vi) Financial Exploitation/Extortion.
 - (vii) Use of Force in any manner i.e. Direct/Indirect.
 - (viii) Getting any private work done such as assignment or odd errands or any private/personal work.
- (b) Student(s) indulging in ragging can be awarded following punishment:-
 - (i) Expelled from the University.
 - (ii) Banned from the Mess/Hostel.
 - (iii) Withdrawal of his/her Scholarship.
 - (iv) Debarred from the Examination.
 - (v) Denied admission to any other Course/Programme.
 - (vi) FIR lodged with the police and prosecuted for criminal action.
 - (vii) Other punishment as recommended by the University Disciplinary Committee and approved by the Vice-Chancellor.

ORDINANCE NO- 9**Payments/Remuneration For Examination Work**

1. The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per decision of Board of Management and duly approved by the finance committee of University.
2. The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University. However, the University shall prepare a list of tentative expense limit on various heads which shall be prepared in consultation with a committee consisting of Vice-Chancellor, Registrar, Chief Finance & Account Officer, Controller of Examination, any one Dean and duly approved by the finance committee.
3. In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time.
4. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of Vice-Chancellor, Registrar, Chief Finance & Account Officer, Controller of Examination, any one or all the Deans of the faculty. The decision of the committee shall be final and such decision shall be reported to the next meeting of Board of Management, Finance Committee, or any other committee relevant to it.

ORDINANCE No. 10**Residence of Student**

The University Premises has Hostel facility for students. The Condition for providing residence facility are as under: -

GENERAL

1. These rules may be called the rules for Hostels of the AKS University, Satna (M.P.).
2. These rules shall be applicable to all the Hostels of the University

ADMISSION

3. Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office/office of the DSW on payment of fees as prescribed. The application form filled should reach hostel/DSW office before the prescribed date.
4. Incomplete or wrongly filled application forms shall not be considered.
5. Each applicant for admission shall furnish a character certificate from the Head of the institution last attended, along with application.
6. After an applicant has been admitted or readmitted he/she may be allotted a bed in a room by the warden.
7. Old hostellers seeking readmission must also apply for admission ensuring clearance of No Dues of previous year (if any), then deposit their readmission dues.
8. No student, who has failed or dropped out in the examination or warned for any disciplinary action shall be readmitted to the hostel.
9. The parents of the students shall submit a pass-port size coloured photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester/admission to the hostel to enable the hostel warden to identify the person when he/she comes to meet the ward in the hostel, or makes a request for taking the ward home.
10. No student shall be allowed to reside in any hostel after completion of his/her degree for which he/she was admitted. In the event of taking admission in other course in the university his/her admission in the hostel shall be considered afresh.
11. Initially a bonafide student may be considered for admission for one session only and incase of unsatisfactory conduct shall not be considered for next session.
12. Hostel rooms shall have to be vacated during summer vacation and the end of the examination. In exceptional cases for valid reasons, student may be permitted to stay on payment of special charges to be decided by the Hostel Management Committee.
13. Students shall not be allowed to keep any furniture or restricted articles, other than those provided by the University in the rooms of his/her Hostel, without prior permission of the warden.

14. Music systems/radio/T.V. are not allowed in the rooms, however it may be permitted with earphone attachment.
15. Every student shall safeguard the property of hostel including the room furniture, fans, fitting & fixtures, almirah etc as well as the equipment provided in common room and utensils in the mess. In case of any damage to the hostel property shall subject to the impose of penalty to the individual students or group of students or whole students of hostel as well as it shall invite the disciplinary proceeding against the students also.
16. None of the students shall sub-let the room of the hostel to any body.
17. Every hosteller student shall follow and obey the every instructions issued by their warden, chief warden, proctor, DSW and any other higher authority of the University from time to time along with the observance of the general rules and instruction of the Hostels
18. Students shall cooperate in keeping the Hostels and their surroundings clean by not disposing of garbage and waste materials here and there but to keep in dustbins at designated places.
19. Hostellers shall be responsible for the security of their own property. They must not leave their room/box unlocked in their absence. Luxurious and valuable items are strongly discouraged and the University Administration/ Hostel management is not responsible for the any kind of loss, damage or theft of such items and no extra care (security/safety) shall be provided with respect to such belongings.
20. In case of any emergency and/or during the night, the hostellers shall contact the hostel warden for help. Girls may contact the warden through, the Ayah/Chowkidar/security guard of the hostel.
21. Generally the parents and local guardian of the student shall be allowed to meet them ones in a week specially on holidays during the day time generally upto 7: 00 pm. No parents are allowed to stay with student in his/her room. The outsiders parents are only allowed to stay in the hostel with the permission of the warden in the hostel guest room or in the guest houses of the university with the payment of prescribed charges.
22. The local guardian/parents of the girl hostellers may meet/ contact the girl student only after taking the prior permission of the warden. The girl students are discouraged to stay in the house of local guardian except in emergency.
23. Cooking is strictly prohibited in the hostel.

HOSTEL FEES/ ACCOMMODATION FEE, MESS FEE & OTHER CHARGES

24. A student desirous of seeking accommodation in a hostel of the University shall pay the hostel admission fee, accommodation fee, mess fee, establishment fee, maintenance fee, safety and security fee etc. as prescribed by the University from time to time and also shall be liable to pay the various kinds of fines to be imposed upon him from time to time as decided by the hostel management committee/ chief warden/ warden or by the University authority.
25. Hostellers shall pay a monthly accommodation Fee/charges as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. In case students shall not deposit his/her hostel fee, mess fee and all other fee related with hostel within specified date then such student shall be charged late fee as decided by hostel management. A student, if admitted after beginning of the session, shall pay the all concerned hostel fee (Hostel Fee, Security deposit/ Hostel caution money, establishment fee, maintenance fee etc.) for the one academic session/ semester. However student shall be liable to pay whole month mess fee irrespective of the date of admission in a month.
26. Every students admitted or readmitted to the hostel shall pay caution money refundable at the time of leaving the hostel on completion of the course/degree.
27. In case, the study course is not completed within the stipulated period and the hosteller is required to extend his/her stay in the hostel for completing the course he/she may be allowed to continue his/her stay in the hostel on the recommendation of the Head of Department/ School/ Centre/ Institute and concerned warden with payment of hostel in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination/special examination or because of any other reason.

CANTEEN

28. The facility of mess /canteen shall be provided by the University on payment basis:
29. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

HOSTEL ROOM AND ALLOTMENT

30. The following priority is fixed for providing accommodation in the University Hostel.
- (a) Undergraduate and Research scholar Boys/girls and whose parents are residing in rural areas or outside Satna city and students belonging to economically weaker sections of the society shall be given preference over other boys/girls.

- (b) Physically Handicapped Students.
- (c) SCs / STs / OBCs Students.
- (d) Students pursuing professional courses that require longer hour practical or fieldwork shall have priority over others.
- (e) Local students (staying within 20 kilometers from the campus) and married students shall not be allowed due to space limitation in the hostel.
- (f) All Hostel students residing in the hostel shall be required to submit an undertaking as per Proforma approved by Dean Student welfare.

ATTENDANCE

- 31. Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register. The roll call hours will be as follows-
- 32. Attendance time for girls during summer -19: 00 h and for winter 18:00 h.
- 33. Attendance time for boys - 21: 00 h
- 34. No student either girls or boys shall be allowed to leave the hostel or to stay in night outside the hostel with out prior permission of the warden.

HOSTEL MANAGEMENT COMMITTEES

- 35. There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice- Chancellor for another year.

(a) Hostel Management Committee

The committee shall comprise:

- | | |
|--|------------|
| (i) Dean Student Welfare- | - Chairman |
| (ii) Chief Wardens and all Wardens | - Member |
| (iii) One Student's representative from each Hostel | - Member |
| (iv) One Dean nominated by the Chancellor | - Member |
| (v) One Expert from outside of the University nominated
by the Chancellor | - Member |

(b) Hostel Disciplinary Committee

There shall be a Hostel Disciplinary Committee to deal with students indiscipline and misconduct defined in the Hostel ordinance:

- | | |
|--|------------|
| (i) Dean Student Welfare- | - Chairman |
| (ii) One Dean nominated by the Vice-Chancellor | - Member |
| (iii) Warden of concerned hostel | - Member |

- | | |
|-------------------------------------|----------|
| (iv) Warden of the any other hostel | - Member |
| (v) Chief Proctor | - Member |

(c) Hostel Committees

There shall be a Hostel Committee in every hostel nominated /elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the following-

- | | |
|--|------------|
| (i) Hostel Warden | - Chairman |
| (ii) One hostel student representative approx, for 20-25 | - Member |
| (iii) One hostel Prefect and one-Associate Prefect for various functions like food, health and extracurricular activities. | - Member |

MISCONDUCT & INDISCIPLINE

36. None of the students are allowed in any kind or any form of the ragging to other students. In case if any student is found to be guilty of the same he shall be liable to immediate expulsion or rustication from the University or prosecuted under the suitable provisions by the court of law.
37. None of the students shall be allowed to differentiate to other student on the basis of cast, race, sex, religion, culture, community etc.
38. None of the students are allowed to participate in any kind of unsocial, illegal and unethical act. Every student shall the fully responsible to maintain good and healthy relationship with every student residing in the hostel and in University
39. Every student shall pay the proper respect to every teacher, employee and staff of the University.
40. Every student shall develop the cordial and harmonious relationship with the nearby residents and villagers wherever they live.
41. Every student as for as possible shall participate in social and charity activities organized by the University from time to time.
42. Every students shall pay the all kinds of fee and fine (if any, imposed on him) within time and regularly.
43. Gambling of any kind and use of liquor/drugs and smoking etc. is strictly prohibited in the hostel and campus.
44. Guests of the opposite sex shall not be entertained in the hostel. The Hostellers however may be permitted to meet their relatives at pre-permitted place during designated time.
45. Pornographic literature and exotic posters/displays etc. are not permitted in the hostels.
46. No hosteller shall be allowed to change the room allotted in the hostel without prior permission of the warden. The warden may order at any time change of rooms or mutual exchange of rooms without assigning any reasons.

47. Use of electric heater & iron etc. are not allowed in the hostel. Heavy fine may be imposed for violation of this rule. However, this rule is not applicable for those rooms in which separate electricity meter as a sub meter is installed.
 48. Hostellers are strictly prohibited to keep firearms or weapons with them. No pets such as dog etc. are permitted to be kept in the hostel by the hostellers.
 49. In exigencies all hostellers shall vacate their rooms at given order/time by the Vice-Chancellor/Registrar for any reason whatsoever and hand over the keys and charges of their rooms to the warden, failing which warden shall be authorized to break and open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
 50. Hostellers shall not give shelter to any outsider, anyone found guilty on this account shall be severely punished including immediate removal from the hostel and may deny in future for re-admission in the hostel.
 51. No meeting shall be held in the hostel premises without the prior permission of the warden.
 52. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden /D.S.W/Registrar/V.C.
 53. Hostellers shall not cause damage or interfere in any manner with the Notice Board of the hostel. A breach of this rule shall be severely dealt with.
- Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

DISCIPLINARY ACTION

54. Every hosteller shall maintain a high standard of discipline and moral conduct, have respect for the tradition and culture of the University and behave in a dignified manner within and outside the hostel. They should do nothing which may cause noise, disturbance or distraction in studies of other students or they may not act in such a manner which shall be deemed irregular in any way.
55. The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts/acts in the nature of Good Samaritan.
56. Resort to any form of strike by the hostellers without following the legally provided remedial channels/procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel/university.

57. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
58. Depending upon the gravity of the misconduct committed by the hosteller, matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order in writing for taking appropriate action.
59. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW/Warden may call the security to get the Hostel vacated by the Hostellers. Such action taken however shall be brought to the notice of the Registrar/Vice-Chancellor in writing.
60. Any hosteller found guilty of damaging, breaking any property of the hostel or of any other student then he shall be liable to pay the recovery of the same which shall include the actual cost of damage/ breakage as recorded in the University/hostel books of account plus appropriate amount of extra fine imposed on him either to be charged by individual student or group of student or collectively on entire student of a hostel as the case may be.
61. Any hosteller found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined ordinarily up to Rs, 1000/- and/or instant removal or expulsion or rustication from the hostel/university.
62. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management Committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice-Chancellor.
63. Notwithstanding anything stated in this Ordinance and not covered by this Ordinance, the general rules and regulation with respects to the hostel, student and the University shall be applicable along with the instructions issued by the competent authority of the University in this behalf from time to time.
64. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of hostel and/or disciplinary Committee. The decision of the Vice- chancellor shall be final.

ORDINANCE NO. 11**THE ORDINANCE FOR THE AWARD OF BACHELOR DEGREE IN
ENGINEERING & TECHNOLOGY AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : **Bachelor of Technology (B.Tech.)**
2. **Name of Faculty** : (A) Faculty of Engineering & Technology
(B) Faculty of Agriculture Science & Technology
(C) Faculty of Life Science & Technology
3. **(A) Course Name** : **B.Tech. (Regular) Full Time**
- (i) **Duration of the Course** : Four years (Eight semesters)- for Regular Course
- (ii) **Eligibility For Admission** : (A) **For B.Tech (1st semester/ 1st year) (Regular)**

Candidate who have passed duly recognized following examination:-

- i. Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

- ii. H.S.C. Vocational Examination by any recognized Central/State Board

Or

- iii. Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

- iv. Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

- v. Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.

Or

- vi. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

- vii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

- viii. Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination. Subject to the condition that requirement of minimum obtained % shall be as per the norms of AICTE or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination of subjects with respect to relevant branches/discipline of Engineering & Technology as specified by the regulatory authorities-.

Course	Combination of Subjects
B.Tech/ B.Tech (Hons.)	Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ 10+2 with Agriculture Stream or suitable combination of subjects.

**B. Lateral Entry for B.Tech (IIIrd semester/ IInd year)
(Regular)**

- i. A candidate who has qualified the polytechnic diploma course with at least 45% (40% for reserved categories) or B.E/ B.Tech.- Ist year in related branch of engineering or

B.Sc.-03 years degree course with Physics, Chemistry and Mathematics with 45% (40% for reserved categories) from any recognized University, Technical Board or equivalent shall also be eligible for admission to B.Tech.-IInd year through lateral entry process.

- ii. Minimum qualification for direct admission to second year B.Tech. regular course termed as lateral entry with required number of students shall be as per the prevalent norms of the AICTE/Govt. of India/ ICAR/ Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

3. (B) Course Name : B.Tech (Part Time)

(i) Duration of Course: Eight semesters (Four Years)

(ii) Eligibility for Admission of B.Tech. (Part Time) :-

Diploma in relevant discipline/field/ programme from AICTE/ICAR/ approved institutions and duly recognized by concerned State/ Central Board of Technical Education with minimum of Two years full time work experience in a registered firm/ company/ industry/ educational and/ Government, autonomous organizations in the relevant field in which admission is sought. However there is no requirement of minimum of 45% marks.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt, of India and/or State Government.

5. Admission Procedure

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination

consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 6. Branch Distribution** : Admission to the particular branch of study shall be as decided by the University on the basis of counseling/ personal interview
- 7. Option for B.Tech (Hons.):** Student can opt for B.Tech (Honours) at the end of fourth semester of B.Tech programme subject to satisfying the conditions prescribed by the Academic council from time to time.
- 8. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : The Course structure of B.Tech (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University/ICAR duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the B.Tech. Degree

A student shall be declared to be eligible for award of the B.Tech. degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

Eligibility for Award of the B.Tech (Hons.) Degree

In addition to the conditions prescribed for passing (as above), the B.Tech. (Honours) students must maintain an average of 6.0 or 60% in aggregate overall and acquire stipulated additional credits in addition to minimum required credits for award of B.Tech. Degree as stipulated in regulations. Otherwise, they will be awarded only B.Tech. degree.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Tech. Degree ordinarily with in a maximum period of -

(a) who took Direct admission in the First semester- within Eight years

(b) who took lateral entry admission in the 3rd semester (IInd year) - within 7 years

(c) Who took admission into part time course- within 8 years from the session of their first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction

i.) The admission to all kinds & mode of B.Tech. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/ICAR/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/ICAR/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Engineering and Technology, Degree of B.Tech. shall include the Branches/Discipline of Civil, Construction Technology & Management, Environmental Engineering & Pollution Control, Public Health Engineering, Heavy

Engineering, Mechanical, Manufacturing Technology, Industrial Engineering & Management, Electrical, Power Engineering, Energy Engineering, Electronics & Communication Engineering, Tele Communication Engineering, Information Technology, Computer Science & Engineering, Cement & Ceramic Technology, & B.Tech. Cosmetic Technology, Food Technology & Biotechnology shall run under Faculty of Life Science & Technology and B.Tech. Agriculture Engineering shall run under Faculty of Agriculture Science and Technology.

The list of various Branches/specializations of B.Tech. course shall include the current courses/programme as well as proposed in future. However, all the B.Tech. programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Engineering and Technology, Faculty of Life Science & Technology and Faculty of Agriculture Science and Technology recommended by the concerned Board of Studies/ICAR and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of B.Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all (B.Tech.) Regular & Part Time Programmes in Engineering & Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 12**THE ORDINANCE FOR THE AWARD OF BACHELOR DEGREE IN PHARMACY
AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Pharmacy (B.Pharm.)
2. **Name of Faculty** : Faculty of Pharmaceutical Science & Technology
3. **(A) Course Name** : **B.Pharm. (Regular) Full Time**

(i) Duration of the Course : Four years (Eight semesters)- for Regular Course

(ii) Eligibility For Admission : **(A) For B.Pharm. (Ist semester/ Ist year) (Regular)**

Candidate who have passed duly recognized following examination:-

i. Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

ii. H.S.C. Vocational Examination by any recognized Central/State Board

Or

iii. Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

iv. Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.

Or

v. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

- vi. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

- vii. Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or Equivalent grade in their qualifying examination. Subject to the condition that requirement of minimum obtained % shall be as per the norms of AICTE or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination.

Course	Combination of Subjects
B.Pharm.	Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ Physics, Chemistry, Computer Science or any other suitable combination of subjects

C. Lateral Entry for B.Pharm. (IIIrd semester/ IIInd year)-regular

- i. Minimum qualification for admission to second year of B. Pharma. shall be Diploma in Pharmacy with 45% (40% for reserved categories) with minimum two year duration after 10+2 or three years duration after 10th marks or relevant higher qualification in aggregate from any recognized University, Technical Education Board, Institutes or equivalent shall also be eligible for admission to B.Pharm. -IIInd year through lateral entry process.
- ii. Minimum qualification for direct admission to second year B.Pharm. regular course termed as lateral entry with

required number of students shall be as per the prevalent norms of the PCI/AICTE/UGC/Govt. of India/ Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

3. (B) Course Name : B.Pharm. (Part Time)

(i) Duration of Course: Eight Semesters (Four Years)

(ii) Eligibility for Admission of B.Pharm. (Part Time) :-

Diploma in relevant discipline/field/ programme from AICTE and PCI approved institutions and duly recognized by concerned State/ Central Board of Technical Education with minimum of Two years full time work experience in a registered firm/ company/ industry/ educational and/ Government, autonomous organizations in the relevant field in which admission is sought. However there is no requirement of minimum of 45% marks.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

5. Admission Procedure

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/University/other Professional Bodies/ Organizations or any other mode as decided by the PCI/AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 6. Branch Distribution** : Admission to the particular branch of study shall be as decided by the University the basis of counseling/ personal interview
- 7. Option for B.Pharm (Hons.):** Student can opt for B.Pharm. (Honours) at the end of fourth semester of B.Pharm. programme subject to satisfying the conditions prescribed by the Academic council from time to time.
- 8. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : The Course structure of B.Pharm. (Regular) and (Part time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English throughout the course of study.
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree** : **Eligibility for Award of the B.Pharm. Degree**
- A student shall be declared to be eligible for award of the degree if he/ she has:

- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) no disciplinary action is pending against him/her.

Eligibility for Award of the B.Pharm. (Hons.) Degree

In addition to the conditions prescribed for passing (as above), the B.Pharm. (Honours) students must maintain an average of 6.0 or 60% in aggregate overall and acquire stipulated additional credits in addition to minimum required credits for award of B.Pharm. Degree as stipulated in regulations. Otherwise, they will be awarded only B.Pharm. degree.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Pharm. Degree ordinarily within a maximum period of -

(a) who took Direct admission in the First semester- within 8 years

(b) who took lateral entry admission in the 3rd semester (IInd year) - within 7 years

(c) Who took admission into part time course- within 8 years

from the session of their first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction

i.) The admission to all kinds & modes of B.Pharm. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/PCI relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/PCI relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The Degree of B.Pharm. in the Faculty of Pharmaceutical Science & Technology, shall include the Branches/Discipline/Streams in Allopath, Ayurveda, Homeopathy, Unani and other sphere of medicines and Medical Science.

The various Specializations of B.Pharm. (Hons.) courses shall include Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry, Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Phytochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Hospital pharmacy, Clinical research/ Clinical pharmacy, Pharmaceutical management/ Pharma

MBA, Pharmaceutical administration, Pharmaceutical marketing, Drug Regulatory Affairs, Pharmacy Practice, Herbal drug technology, General pharmacy, Phytopharmacy & Phytomedicine, Biopharmaceutics etc. in the current courses/programmes as well as proposed in future. However, all the B.Pharm./B.Pharm.(Hons.) programmes with various Branches/Streams/specializations at present & in future shall run and governed through this ordinance.

The above course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Pharmaceutical Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of Bachelor degree level in the sphere of Pharmacy of can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Bachelor degree programmes with various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all (B.Pharm.) Regular & Part time programmes in Pharmacy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 13**THE ORDINANCE FOR THE AWARD OF FOUR YEARS BACHELOR DEGREE IN AGRICULTURE SCIENCE & TECHNOLOGY AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Science in Agriculture B.Sc.-Ag/B.Sc-Ag (Hons.)
2. **Name of Faculty** : Faculty of Agriculture Science & Technology
3. **Duration of the Course** : Four Years (Eight semesters)
4. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate with Agriculture Stream/Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ Physics, Chemistry, Computer Science or any other suitable combination of subjects should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies mainly ICAR.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure

: The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies mainly ICAR from time to time.

7. Branch/Specialization Distribution:

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake

: The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body mainly ICAR.

- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of ICAR.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree : Eligibility for Award of the B.Sc.-Ag (Hons.)**
- A student shall be declared to be eligible for award of the degree if he/ she has:
- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Industrial Visit, Educational Tour, Extension Science, Project Work/Dissertation or Thesis and other Assignments etc where ever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

Eligibility for Award of the B.Sc.-Ag (Hons.) Degree

In addition to the conditions prescribed for passing (as above), the B.Sc.-Ag (Honours) students must maintain an average of 6.0 or 60% in aggregate overall and acquire stipulated additional credits in addition to minimum required credits for award of B.Sc.-Ag Degree as stipulated in regulations. Otherwise, they will be awarded only B.Sc.-Ag degree.

14. Attendance Requirement : A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Sc.-Ag (Hons.) Degree ordinarily within a maximum period of Eight year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction

: i.) The admission to the B.Sc.-Ag (Hons.) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of

UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Agriculture Science & Technology, Degree of B.Sc.-Ag (Hons.) shall include the Branches/Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture etc.

The list of various Branches/specializations of B.Sc.-Ag (Hons.) course shall include the current courses/programme as well as proposed in future. However, the graduate degree programmes/Courses in Agriculture/Agriculture related/allied streams like, B.Sc.(Horticulture), B.Sc. (Floriculture), B.Sc. (Food Technology), B.Sc. (Agriculture Biotechnology), B.Sc. (Sericulture) etc. and B.Sc.(Ag)/B.Sc.-Ag (Hons.) Programmes with their various Honours Courses shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Agriculture Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of B.Sc.-Ag (Hons.) / B.Sc.(Ag) / B.Sc.(Horticulture) / B.Sc. (Floriculture)/ B.Sc. (Food Technology)/ B.Sc. (Agriculture Biotechnology)/ B.Sc. (Sericulture) and others can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the

concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20. The University shall also offer more number of Four Year Bachelor degree programmes with various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all four years Bachelor Degree (B.Sc.) in Agriculture Science and Agriculture related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 14**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE
IN COMPUTER APPLICATION & INFORMATION TECHNOLOGY
AND RELATED/ALLIED STREAMS**

1. **Title of the Degree :** (i) Bachelor of Computer Application (BCA) /BCA (Hons.)
(ii) Bachelor of Science (Information Technology) B.Sc.(IT)-
Hons.
(iii) Bachelor of Animation & Multimedia (B.A.M)
2. **Name of Faculty :** Faculty of Computer Application & Information Technology
3. **Duration of the Course :** Three years (Six semesters)
4. **Eligibility For Admission :** Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2.

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination
(London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State
Government

And

a.) For BCA (Hons.) and B.Sc.-IT (Hons.), candidate should
have secured at least 45% (40% for reserved categories) marks in
aggregate or equivalent Grade in their qualifying examination.

b.) For BCA and BAM, Candidate should have passed in all the
subjects with minimum requirement, as prescribed by the
UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the
current academic session as a regular or a private candidate can also apply for admission on
provisional basis, subject to the condition that the candidate must pass the qualifying
examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be
eligible for admission to these courses in accordance with the
directives of Govt. of India and/or State Government.

6. Admission Procedure

: The eligible candidates as specified in clause 4 above, should
secure a place in the merit list prepared on the basis of academic
credentials or through The University entrance test/Examination
consisting of Aptitude Test/ Group Discussion/ Personal
Interview or through Counseling or the University may also use
the score card of various competitive entrance test/ examination
results of various Institute/Board/University/other Professional
Bodies/ Organizations or any other mode as decided by the
UGC/other relevant Regulatory Bodies from time to time.

7. Course/Specialization Distribution :

Admission to the particular Course/branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure of each programme, shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the BCA(Hons.), B.Sc.-IT(Hons.), BCA and BAM

A student shall be declared to be eligible for award of the degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure &

Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time;

c.) earned the specified credits in all the categories of subjects;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall for BCA and BAM and minimum CGPA of 5.0 or 50% in aggregate overall for BCA (Hons.), B.Sc.-IT (Hons.). However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BCA (Hons.)/ B.Sc.-IT(Hons.)/ BCA/BAM Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction : i.) The admission to the BCA (Hons.), B.Sc.-IT(Hons.), BCA and BAM Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of

UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Computer Application & Information Technology, Degree of BCA (Hons.) and B.Sc.-IT(Hons.) shall include the Branches/Discipline of Computer Application, Software Developing, Profession Based Software Developing, Internet Programming, Automation, Networking, Web Designing & Developing, Web casting, Information Security, Multimedia, Animation, e-Commerce, Computer Graphics & Designing, Artificial Intelligence, Software testing & Quality Assurance, Satellite & Mobile Communication Network etc.

The list of various Branches/specializations of BCA (Hons.) and B.Sc.-IT(Hons.) course shall include the current courses/programme as well as proposed in future. However, all the BCA(Hons.) & B.Sc.-IT(Hons.) programmes with various Branches/specializations and BCA & BAM, at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Computer Application & Information Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of Bachelor degree with various titles, in Computer Application and Information Technology, can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20. The University shall also offer more number of three years Bachelor degree programmes with the various Specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to BCA (Hons.), B.Sc.-IT(Hons.), BCA, BAM and all other three years Bachelor Degree in Computer Application & Information Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 15**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN
BUSINESS ADMINISTRATION AND MANAGEMENT RELATED/ALLIED
STREAMS**

1. **Title of the Degree** : Bachelor of Business Administration (BBA)/ BBA (Hons.)
2. **Name of Faculty** : Faculty of Management Studies
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility For Admission:** Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government,

And

a.) For BBA (Hons.), candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination.

b.) For BBA, Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Branch/Specialization Distribution:

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake

: The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree** : **Eligibility for Award of the BBA (Hons.)/BBA**
- A student shall be declared to be eligible for award of the degree if, he/ she has:
- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a CGPA of 4.5 or minimum 45% in aggregate overall for BBA and CGPA of 5.0 or minimum 50% in aggregate overall for BBA Honours. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BBA (Hons.)/ BBA Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

i.) The admission to the BBA (Hons.)/ BBA Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of

Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Management Studies, Degree of BBA (Hons.)/ BBA shall include the Branches/Specialization of Marketing, Human Resources, Finance, Rural Management, Hospital Management, Tourism Management, Retail Management, International Business, Information Technology, Agri Business Management, Service Sector Management, Event Management etc.
The list of various Branches/specializations of BBA (Hons.)/ BBA course shall include the current courses/programme as well as proposed in future. However, all the BBA (Hons.)/ BBA programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.
The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
18. These programmes are offered by the Faculty of Management Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of BBA (Hons.)/ BBA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Three years Bachelor Degree (BBA(Hons.)/ BBA) in Business Administration & Management and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 16**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN
BASIC SCIENCES, APPLIED SCIENCE, NATURAL SCIENCE, LIFE SCIENCE &
BIO-SCIENCES AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Science (B.Sc.)/B.Sc. (Hons.)
2. **Name of Faculty** : (A) Faculty of Life Science & Technology,
(B) Faculty of Basic Science
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

a.) For B.Sc. (Hons.) courses, candidate pass 10+2 with the science stream, Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ Physics, Chemistry, Computer Science or any other suitable combination of subjects for the specified course, should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination.

b.) For B.Sc. courses, candidates pass 10+2 with the science stream, Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ Physics, Chemistry, Computer Science or any other suitable combination of subjects for the specified course, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Course/Specialization Distribution :

Admission to the particular Course/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the B.Sc. (Hons.) and B.Sc. Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes; Including Seminars, Workshops, Presentations, Group Discussion, Field Work,

Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured minimum CGPA of 4.5 or 45% in aggregate overall for B.Sc. and minimum CGPA of 5.0 or 50% in aggregate overall for B.Sc.(Hons.). However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Sc. and B.Sc. (Hons.) Degree ordinarily with in a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction : i.) The admission to the B.Sc. and B.Sc. (Hons.) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the "Faculty of Life Science & Technology" and "Faculty of Basic Science", Degree of B.Sc. (Hons.) and B.Sc. shall include the Areas/Branches/Discipline of Basic Science, Applied Science, Natural Science, Life Science and Bio-Sciences and its specializations in the field of Biotechnology, Micro-Biology, Cell Biology, Genetics, Bioinformatics, Bio-Chemistry, Medicinal Chemistry, Pharmaceutical Chemistry, Industrial Chemistry, Applied Physics, Engineering Physics, Astro-Physics, Astronomy, Electronics, Space Physics, Geo Tech., Geo-informatics, Numerical Analysis, Mathematics, Statistics, Physics, Chemistry, Computer Science, Geography, Botany, Zoology, Environment Science, etc.

The list of various Branches/specializations of B.Sc. (Hons.) course shall include the current courses/programme as well as proposed in future. However, all the B.Sc. (Hons.) and B.Sc. programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Life Science & Technology and Faculty of Basic Science recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of B.Sc. (Hons.) and B.Sc. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the

recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Three years Bachelor Degree (B.Sc.) in Basic Science, Applied Science, Natural Science, Life Science, Bio-Sciences and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 17**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN
COMMERCE, FINANCE; APPLIED ECONOMICS AND RELATED/ALLIED
STREAMS**

1. **Title of the Degree** : (i) Bachelor of Commerce (B.Com)/ B.Com (Hons.)
(ii) Bachelor of Business Economics (B.B.E.)

2. **Name of Faculty** : Faculty of Commerce & Financial Studies

3. **Duration of the Course** : Three years (Six semesters)

4. **Eligibility For Admission:** Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields. **Or**

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

a.) For B.Com (Hons.), candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination.

b.) For B.Com and BBE, Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Branch/Specialization Distribution :

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree** : **Eligibility for Award of the B.Com. (Hons.), B.Com and BBE**
- A student shall be declared to be eligible for award of the degree if, he/ she has:
- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall for B.Com/BBE and minimum CGPA of 5.0 or 50% in aggregate overall for B.Com. Honours Courses However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Com. (Hons.), B.Com and BBE Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction : i.) The admission to the B.Com. (Hons.), B.Com and BBE Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific

courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Commerce & Financial Studies, Degree of B.Com. (Hons.) and B.Com shall include the Branches/Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer Application & e-Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management etc.

The list of various Branches/specializations of B.Com.(Hons.), B.Com and BBE course shall include the current courses/programme as well as proposed in future. However, all B.Com. (Hons.), B.Com and BBE and other Bachelor Courses/ programmes like Bachelor of Finance & Investment Analysis (BFIA), Bachelor of Corporate Administration (B.Corpo.Admin.), Bachelor of Secretarial Practice (BSP) etc. with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Commerce & Financial Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of B.Com. (Hons.), B.Com and BBE can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the

- recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Three years Bachelor Degree (B.Com. (Hons.), B.Com and BBE) and others as mentioned above in this ordinance, in the area of Commerce & Finance and related/allied stream including Honours courses, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 18**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN FASHION DESIGNING AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Fashion Designing (BFD)
2. **Name of Faculty** : Faculty of Fine Arts and Design
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility For Admission:** Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Branch/Specialization Distribution :

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the BFD

A student shall be declared to be eligible for award of the degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per

recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BFD Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

- i.) The admission to the BFD Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The Degree of BFD, in the Faculty of Fine Arts and Design, shall include the subjects of various branches/specializations/discipline/areas of Costume Designing, Ornaments & Jewellery Designing, Interior Designing, Garments Designing, Fabrication, Leather

Designing, Footwear Designing, Apparel Design, Entrepreneurship, manufacturing & Production Process, Technology Management, Quality Assurance, Quality Control, Total Quality Management, Marketing Management, Human Resource Management, Public Relations & Advertising, Packaging, Financial Management and various other aspects of Fashion & management etc.

The above course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. This programmes is offered by the Faculty of Fine Arts and Design recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of BFD can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to BFD & all others Three years Bachelor Degree in specialized streams of Fashion Designing & Technology, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 19**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN ARTS & HUMANITIES AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Arts (BA)
2. **Name of Faculty** : Faculty of Social Science and Humanities
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Branch/Specialization Distribution :

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the BA

A student shall be declared to be eligible for award of the degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per

recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BA Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

- i.) The admission to the BA Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The Degree of Bachelor of Arts (BA), in the Faculty of Humanities and Social Sciences, shall include the subjects of various branches/specializations/discipline/areas of History, Sociology, Psychology, Philosophy, Geography, Political Science,

Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Music, Drawing, Journalism, Mass Communication, Entrepreneurship, Operarion Research, Public Relations & Advertising etc.

The above course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Social Science & Humanities, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of BA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to BA & all others Three years Bachelor Degree Courses/Programme in Social Science & Humanities, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 20**THE ORDINANCE FOR THE AWARD OF THREE YEARS BACHELOR DEGREE IN SOCIAL SCIENCE & HUMANITIES AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Bachelor of Social Work (BSW)
2. **Name of Faculty** : Faculty of Social Science and Humanities
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC/other concerned Regulatory Bodies.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Branch/Specialization Distribution :

Admission to the particular branch/Specialization of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree** : **Eligibility for Award of the BSW**
- A student shall be declared to be eligible for award of the degree if he/ she has:
- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per

recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BSW Degree ordinarily with in a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

- i.) The admission to the BSW Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the B.S.W. programmes in the Faculty of Social Science & Humanities and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Social Science, Law &

Management as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The various specializations of B.S.W. courses shall include the current courses/programme as well as proposed in future. However, the other post graduate degree programmes/Courses in Social Science & Humanities and related/allied streams like, Bachelor of Journalism & Mass Communication (B.J.M.C) etc. Programmes with their various specialization Courses shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more branches/specializations/courses/programmes of BSW can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to (BSW) & all others Three years Bachelor Degree Courses/Programme in Social Science & Humanities, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 21**THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
ENGINEERING AND TECHNOLOGY AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : **Master of Technology (M.Tech.)**
2. **Name of Faculty** : Faculty of Engineering & Technology and others
3. **(A) Course Name** : **M.Tech. (Regular) Full Time**
- (i) Duration of the Course** : Four Semesters (Two Years)- for Regular Course
- (ii) Eligibility for Admission: For M.Tech (1st semester/ 1st year) (Regular)**

1. Every applicant for admission to the First Semester of M.Tech.

(i) Shall have passed B.E./ B. Tech. or equivalent examinations in appropriate branch with minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Engineering and Technology.

Or

(ii) Applicants possessing the M.Sc. (Maths/ Physics/ Electronics/ Computer Science/ Information Technology) / MCA [for M.Tech in Computer Science / Computer Technology / Information Technology] degree.

Or

(iii) A Technical Graduates in relevant branch with a minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) are eligible for admission without GATE Score.

Or

(iv) In addition to all above, a candidate who possesses Associate Membership of the following professional bodies will also be eligible for admission to M.Tech Programme and have passed both part (A) and Part (B) of membership examination with a minimum of 50% or

equivalent grade such as from The Institution of Engineers (India), The Aeronautical Society of India, The Indian Institute of Metals, The Indian Institute of Chemical Engineering, The Institute of Electronics and Telecommunication Engineering and other professional Bodies in India or abroad, in accordance with the provisions made in the regulations approved by the Academic Council.

2. For the full time regular M.Tech. programme, no work experience is required.

3. (B) Course Name : M.Tech (Part Time)

(i) Duration of Course : Four semesters (Two Years)

(ii) Eligibility for Admission of M.Tech. (Part Time):-

1. BE/B.Tech degree in the relevant discipline/field/programme or M.Sc./M.C.A. Or its equivalent as mentioned above in 3 (A)-(ii), (iii) & (iv). However there is no requirement of minimum of 50% marks.
2. Candidates must possess atleast two years full time work experience in a registered firm/ company/ industry/educational and/ Government, autonomous organizations in the relevant field in which admission is sought.

Note: - 1. Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score.

2. Applicants who do not possess a GATE score will have to appear in the University entrance exam, if such an examination conducted by the University.

3. Notwithstanding what has been stated in above (A) & (B), applications from candidates sponsored by organization recognized by the Academic Council, and application from foreign nationals received through proper channel, may be considered

for admission to the M.Tech programme. Their admission shall, however, be governed by the regulation prescribed by the Academic Council of the University.

4. The suitable match of eligible Degree and its specialization for admission into M.Tech. programme of various specialization /stream/ branch shall be decided by the concerned Faculty/Department of the University.

5. Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

5. Admission Procedure : The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6. Branch/Specialization Distribution:

Admission to the particular branch of study with its specialization shall be as decided by the University on the basis of counseling/ personal interview

7. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

8. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

- 9. Course Structure** : The Course structure of M.Tech (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 10. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 11. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 12. Eligibility for Degree : Eligibility for Award of the M.Tech. Degree**
- A student shall be declared to be eligible for award of the M.Tech. Degree if he/ she has:
- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per

recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

13. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

14. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Tech. (Regular)/ M.Tech.(Part time) Degree ordinarily within a maximum period of four years/Six Years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 15. General Instruction :**
- i.) The admission to all kind & modes of M.Tech. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

16. The various specializations in the M.Tech. programmes in the Faculty of Engineering & Technology, Faculty of Agriculture Science & Technology and other faculties shall include the traditional as well as innovative areas of various spheres of Engineering and Technology as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The list of various specializations of M.Tech. course shall include the current courses/programme as well as proposed in future. However, all the M.Tech. programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
17. These programmes are offered by the Faculty of Engineering & Technology, Faculty of Agriculture Science & Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
18. In future, more specializations/courses/programmes of M.Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
19. The University shall also offer more number of Post Graduate degree (M.Tech. programmes) with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
20. This Ordinance shall be applicable to all (M.Tech.), Regular and Part time programme and in others Post Graduates Degree in Engineering & Technology and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 22**THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
PHARMACY AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Master of Pharmacy (M.Pharm.)
2. **Name of Faculty** : Faculty of Pharmaceutical Science & Technology
3. **(A) Course Name** : M.Pharm. (Regular) Full Time

(i) Duration of the Course : Four Semesters (Two Years)- for Regular Course

(ii) Eligibility For Admission : For M.Pharm. (Ist semester/ Ist year) (Regular)

1. Every applicant for admission to the First Semester of M.Pharm.:-

i. Shall have passed B.Pharm./B.Pharm. (Hons.) or any other degree course in Pharmacy recognized as equivalent by the University with minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Specialization if any.

Or

ii. Applicants possessing any Graduate/Post Graduate course in related field of Pharmacy or Life Science from any Indian University or Foreign University which shall be treated equivalent by the University and duly recognized by UGC/AICTE/PCI other Regulatory Bodies.

Or

iii. A Professional Graduates in relevant branch/specialization in the field of Pharmacy with a minimum of 50% Marks (45% for the case of reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for the case of reserved categories) are eligible for admission with or without GPAT Score.

Or

iv. In addition to all above, a candidate who possesses Associate Membership or its equivalent of professional bodies in relevant discipline of Pharmacy and Medical Science, for example; in the field of engineering & technology the professional body like Institution of Engineers (India); in India or abroad approved by the Academic Council shall also be eligible for admission to the M.Pharm. programme, in accordance with the provisions made in the regulations approved by the Academic Council.

2. For the full time regular M.Pharm. programme, no work experience is required.

3. (B) Course Name : M.Pharm. (Part Time)

(i) Duration of Course : Four semesters (Two Years)

(ii) Eligibility for Admission of M.Pharm. (Part Time):-

1. B.Pharm degree in the relevant discipline/field/programme Or its equivalent as mentioned above in 3 (A)-(ii), (iii) & (iv). However there is no requirement of minimum of 50% marks.
2. Candidate must possess atleast two years full time work experience in a registered firm/ company/ industry/educational and/ Government, autonomous organizations in the relevant field in which admission is sought.

Note:- 1. Applicants possessing valid GPAT score shall be given preference over to those candidates who do not possess GPAT score.

2. Applicants who do not possess a GPAT score, will have to appear in the University entrance exam, if such an examination conducted by the University.

3. Notwithstanding what has been stated in above (A) & (B), applications from candidates sponsored by organization recognized by the Academic Council, and application from foreign nationals received through proper channel, may be considered

for admission to the M.Pharm. programme. Their admission shall, however, be governed by the regulation prescribed by the Academic Council of the University.

4. Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

5. Admission Procedure : The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the PCI/AICTE/UGC/other relevant Regulatory Bodies from time to time.

6. Branch/Specialization Distribution :

Admission to the particular branch of study with its specialization shall be as decided by the University on the basis of counseling/ personal interview

7. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

8. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

9. Course Structure : The Course structure of M.Pharm. (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of

studies of the faculty of the University duly approved by the Academic Council.

10. Medium of Instruction : The medium of instruction and examination shall be English And Examination

11. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

12. Eligibility for Degree : Eligibility for Award of the M.Pharm. Degree

A student shall be declared to be eligible for award of the Degree if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc;
and

f.) No disciplinary action is pending against him/her.

13. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

14. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Pharm. (Regular)/ M.Pharm. (Part time) Degree ordinarily within a maximum period of four years/Six Years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

15. General Instruction :

- i.) The admission to all kind & modes of M.Pharm. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/PCI relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/PCI relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

16. The degree of M.Pharm. Programme, in the Faculty of Pharmaceutical Science & Technology, shall include the specialization/discipline/branches of Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry,

Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Phytochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Hospital pharmacy, Clinical research/ Clinical pharmacy, Pharmaceutical management/ Pharma MBA, Pharmaceutical administration, Pharmaceutical marketing, Drug Regulatory Affairs, Pharmacy Practice, Herbal drug technology, General pharmacy, Phytopharmacy & Phytomedicine, Biopharmaceutics etc. and it includes traditional as well as innovative areas of various spheres of Pharmacy and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The list of various specializations of M.Pharm. course shall include the current courses/programme as well as proposed in future. However, all the M.Pharm. programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

17. These programmes are offered by the Faculty of Pharmaceutical Science & Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
18. In future, more specializations/courses/programmes of M.Pharm. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
19. The University shall also offer more number of post graduate degree programmes under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
20. This Ordinance shall be applicable to all (M.Pharm), Regular and Part time programme and in others Post Graduates Degree in Pharmacy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 23
THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE
IN MANAGEMENT AND RELATED/ALLIED STREAMS

1. **Title of the Degree** : (i) **Master of Business Administration (MBA)**
(ii) **Executive Master of Business Administration (Executive MBA)**
2. **Name of Faculty** : Faculty of Management Studies
3. **(A) Course Name** : **M.B.A. (Regular) Full Time**
Executive MBA

(i) **Duration of the Course** : Four Semesters (Two Years)- for Regular Course

(ii) **Eligibility For Admission** :For M.B.A (Ist semester/ Ist year) (Regular)

(A) Every applicant for admission to the First Semester of M.B.A (Regular) shall possess following educational qualification:-

Candidate should be a graduate in any discipline with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional/Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to any UG or PG Degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade.

Note: However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

(B) Every applicant for admission to the First Semester of Executive M.B.A shall possess following educational qualification:-

Candidate should be a graduate in any discipline with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional/Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to any UG or PG

Degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade.

AND

Candidate should have minimum one year of working/Professional experience in Managerial/ Executive or Supervisory Cedar etc.

3. (B) Course Name : M.B.A (Part Time)

(i) Duration of Course : Two years

(ii) Eligibility for Admission of M.B.A. (Part Time) :-

1. Graduate in any discipline or any degree as mentioned above in 3 (A). However there is no requirement of minimum of 50% marks.
2. Candidates must possess atleast two years full time work experience in a registered firm/ company/ industry/ educational and/ Government, autonomous organizations in the relevant field in which admission is sought.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

5. Admission Procedure : The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 6. Specialization Distribution** : Admission to a particular stream/ specialization of MBA and Executive MBA Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.
- 7. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 8. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 9. Course Structure** : The Course structure M.B.A (Regular & Part Time) and Executive MBA shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 10. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 11. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 12. Eligibility for Degree** : **Eligibility for Award of the M.B.A. and Executive MBA Degree**
- A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:
- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab

classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

13. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

14. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of MBA (regular & part time) and Executive MBA Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

15. General Instruction : i.) The admission to all kinds & modes of MBA Course shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

16. The various specializations in the MBA (Regular & Part Time) and Executive MBA programmes in the Faculty of Management Studies shall include Marketing, Finance, Human Resources, Information Technology, Banking & Insurance, Agri-Business, Manufacturing & Production, Industrial Management, Advertising and public relation, Energy Management, Communication & Media Management, Entrepreneurship, Materials Management, Logistic & Supply Chain Management, International Business, Retail Management, Rural Management, Tourism Management, Hospital Administration, NGO Management, Pharmaceutical Management, Telecom Management, Operation Research, Event Management, Infrastructure Management etc.

The list of various specializations of "MBA" and "Executive MBA" courses shall include the current courses/programme as well as proposed in future. However, all MBA and Executive MBA programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

17. These programmes are offered by the Faculty of Management Studies, Faculty of Agriculture Science & Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18. In future, more specializations/courses/programmes of post graduate degree in Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
19. The University shall also offer more number of MBA programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
20. This Ordinance shall be applicable to all MBA (Regular & Part Time) and "Executive-MBA" and other Post Graduates Degree in Management and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 24**THE ORDINANCE FOR THE AWARD OF POST GRADUATE DEGREE IN
COMPUTER APPLICATION & INFORMATION TECHNOLOGY AND
RELATED/ALLIED STREAMS**

1. **Title of the Degree** : **Master of Computer Application (MCA)**
2. **Name of Faculty** : Faculty of Computer Application & Information Technology.
3. **Duration of the Course** : Three years (Six Semesters)
4. **Eligibility For Admission** : Every applicant for admission to the First Semester of M.C.A shall possess following educational qualification:-

1. Candidate who have pass BCA/BCA (Hons.) or B.Sc (IT/CS/Electronics) or an equivalent degree from any recognized University with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade;

Or

2. Candidate should have a Bachelor's degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University or Institute recognized by the University as equivalent or any open University and Mathematics as one of the subjects at 10+2 level or at graduation;

Or

3. However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester;

Or

4. The candidate should possess professional/Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above fields/areas, recognized by the University as equivalent;

And

5. Lateral Entry to MCA IInd year will be given to the students having qualification PGDCA (after graduation) or DOEACC "A" level examination or any other examination considered equivalent by the University;

Note: However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

- 6. Admission Procedure :** The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 7. Specialization Distribution** : Admission to a particular stream/ specialization of MCA Course/Programme, if any, shall be as decided by the University on the basis of either merit or counseling or personal interview.
- 8. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree : Eligibility for Award of the M.C.A. Degree**
- A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:
- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practicals, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.C.A. Degree ordinarily with in a maximum period of Six years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 16. General Instruction :**
- i.) The admission to the M.C.A. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent

Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the M.C.A. programmes in the Faculty of Computer Application & Information Technology and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Computer Application & Information Technology as proposed by the concerned Board of Studies and duly approved by the Academic Council.

All MCA programme with various specializations, if any, at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. This programme is offered by the Faculty of Computer Application & Information Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more specializations/courses/programmes of post graduate degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Post Graduate specialization programmes under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree (MCA), Three years Regular and in others in Computer Application & Information Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 25**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN COMMERCE & FINANCE AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : (i) **Master of Finance & Control (M.F.C.)**
(ii) **Master of Business Economics (M.B.E.)**
2. **Name of Faculty** : Faculty of Commerce & Financial Studies
3. **Duration of the Course** : Two years (Four Semesters)
4. **Eligibility For Admission** : (A) Every applicant for admission to the First Semester of M.F.C. shall possess following educational qualification:-

Candidate should be graduate in any discipline however the preference shall be given to B.Com.(Hons.)/ B.Com./ BBE or B.Sc.(who studied either Maths/ Statistics or Computer as their one subject), or BA (who studied either Economics/Maths or Statistics as their one subject) with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional Degree in field of Commerce, Finance, Management, Economics, Engineering etc. e.g. BBA (Hons.)/ BBA/ BCA/ B.Tech. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of professional bodies in the field of Management, Commerce & Finance, Engineering & Technology,

Computer Science & Technology, Information Technology etc. which is recognized by the University as equivalent to UG in relevant streams with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.

(B) Every applicant for admission to the First Semester of M.B.E. shall possess following educational qualification:-

Candidate should be graduate in Economics/ Business Economics/ Commerce/ Business Administration or any graduate studied either Maths/Statistics or Economics as there one subject with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

(C) However, candidate who is appearing or has appeared for final year/semester of qualifying examination for (A) & (B) during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use

the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

- 7. Specialization Distribution** : Admission to a particular stream/ specialization, if any, of M.F.C. and M.B.E. Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.
- 8. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 13. Eligibility for Degree** : **Eligibility for Award of the Degree**
- A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.F.C. and M.B.E. Degree ordinarily with in a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction

- i.) The admission to the M.F.C. and M.B.E. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent

Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the M.F.C. and M.B.E. programmes in the Faculty of Commerce & Financial Studies shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Engineering Industry, Medium Size Industries, Small Scale Industries & Enterpeanurship, Project & Infrastructure Sectors, Service Sectors & NGO, Security Market Sectors, Banking & Insurance Sectors etc. as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The specializations of M.F.C. and M.B.E. courses shall include the current courses/programme as well as proposed in future. However, the other post graduate degree programmes/Courses in Commerce & Fianance and related/allied streams like, Master of Financial & Investment Analysis (MFIA) etc. with their various specializations shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Commerce & Financial Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of

Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

20. The University shall also offer more number of Commerce & Finance related PG Courses/programmes, with the various Specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree Programmes/Courses of Two years duration, Regular in nature, full time in Commerce & Finance and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 26**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN AGRICULTURE SCIENCES & TECHNOLOGY AND
RELATED/ALLIED STREAMS**

1. **Title of the Degree** : **Master of Science (Agriculture) (M.Sc.-Ag)**
2. **Name of Faculty** : **Faculty of Agriculture Science & Technology**
3. **Duration of the Course** : **Two years (Four Semesters)**
4. **Eligibility For Admission** : **Every applicant for admission to the First Semester of M.Sc.-**

Ag shall possess following educational qualification:-

Candidate should be a graduate in Agriculture or its equivalent, with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with Four years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+4) year system or any equivalent examination.

Or

The candidate should possess professional/Technical Degree in Agriculture Science, Agriculture Engineering or Equivalent etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to UG Degree in Agriculture Streams with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.

Or

However, candidate who is appearing or has appeared for final year/semester of qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition

that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies mainly ICAR from time to time.

7. Specialization Distribution : Admission to a particular stream/ specialization of M.Sc-Ag Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview as per the ICAR norms.

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council/ ICAR.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The

scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the M.Sc.-Ag Degree

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a CGPA of 4.5 or minimum 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) No dues to the University, Hostels, Libraries, NCC/NSS/NSO etc; and

f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be

relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc.-Ag Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 16. General Instruction :**
- i.) The admission to the M.Sc.-Ag Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final but should not violate the norms of ICAR.

17. The various specializations in the M.Sc.-Ag programmes in the “Faculty of Agriculture Science & Technology” shall include the Areas/Branches/Discipline/Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture etc.

The list of various specializations of M.Sc.-Ag courses shall include the current courses/programme as well as proposed in future. However, all M.Sc.-Ag programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the "Faculty of Agriculture Science & Technology" recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of M.Sc.-Ag related PG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree Programmes/Courses of Two years duration, Regular in nature, full time in Agriculture Science & Technology, and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 27**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN COMPUTER SCIENCE & INFORMATION TECHNOLOGY AND
RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Master of Science (Computer Science) M.Sc.(CS)
2. **Name of Faculty** : Faculty of Computer Application & Information Technology
3. **Duration of the Course** : Two years (Four Semesters)
4. **Eligibility For Admission** : Every applicant for admission to the First Semester of M.Sc.(CS) shall possess following educational qualification:-

Candidate should be a graduate with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any Open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional/Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to any UG with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Specialization Distribution : Admission to a particular stream/ specialization of M.Sc.(CS) Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English

- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the M.Sc.(CS) Degree

A student shall be declared to be eligible for award of the Degree, if he/ she has:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be

relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc.(CS) Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 16. General Instruction :**
- i.) The admission to the M.Sc.(CS) Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations of M.Sc.(CS) programmes in the Faculty of Computer Application & Information Technology and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Computer Science & Application as proposed by the concerned Board of Studies and duly approved by the Academic Council.

However, the other post graduate degree programmes/Courses in Computer Application & Information Technology and related/allied streams like, M.Sc.(IT), M.Sc. (Animation & Multimedia), M.Sc. (Cyber Securities and Law) etc. shall also run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Computer Application & Information Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number PG Programme/Courses of Computer Science & Information Technology with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree Programmes/Courses of Two years duration, Regular in nature, full time in Computer Science & Information Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 28**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN LIFE SCIENCE AND RELATED/ALLIED STREAMS**

1. (A) Title of the Degree : Master of Science (M.Sc.)

(B) Specialization : M.Sc.(Biotechnology);
M.Sc.(Microbiology)

2. Name of Faculty : Faculty of Life Science & Technology

3. Duration of the Course : Two years (Four Semesters)

4. Eligibility For Admission : Every applicant for admission to the First Semester of M.Sc. shall possess following educational qualification:-

Candidate should be a Graduate with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade, from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Graduation should be with any of the following courses/subjects: Biology, Biochemistry, Biotechnology, Botony, Zoology, Micro Biology, Environmental Science, Agriculture, Veterinary Science.

Or

However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Specialization Distribution : Admission to a particular stream/ specialization of M.Sc Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the

concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the M.Sc. Degree

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a CGPA of 4.5. or minimum 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) No dues to the University, Hostels, Libraries, NCC/NSS/NSO etc; and

f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction : i.) The admission to the M.Sc. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the M.Sc. programmes in the "Faculty of Life Science & Technology" shall include the Areas/Branches/Discipline of Life Science and Bio-Sciences and its specializations in the field of Biotechnology, Micro-Biology, Cell Biology, Genetics, Bioinformatics, Bio-Chemistry, Medicinal Chemistry, Botany, Zoology, Environment Science, etc.

The list of various specializations of M.Sc. courses shall include the current courses/programme as well as proposed in future. However, all M.Sc. programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the "Faculty of Life Science & Technology" and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of M.Sc. related PG Courses/programmes, with the various specialization titles, under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree (M.Sc.) of Two years duration, Regular in nature, full time in Life Science and Bio-Sciences and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 29**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN BASIC SCIENCES, APPLIED SCIENCE AND RELATED/ALLIED
STREAMS**

1. (A) **Title of the Degree** : Master of Science (M.Sc.)
(B) **Specialization** : M.Sc.(Industrial Chemistry);
M.Sc.(Pharmaceutical Chemistry)
2. **Name of Faculty** : Faculty of Pharmaceutical Science & Technology
3. **Duration of the Course** : Two years (Four Semesters)
4. **Eligibility For Admission** : Every applicant for admission to the First Semester of M.Sc. shall possess following educational qualification:-
Candidate should be a Science Graduate with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade, from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.
Graduation should be with any of the following courses/subjects:
Chemistry, Industrial Chemistry, Pharmaceutical Chemistry, Biochemistry.
Or
However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Specialization Distribution : Admission to a particular stream/ specialization of M.Sc Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the

concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the M.Sc. Degree

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a CGPA of 4.5. or minimum 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) No dues to the University, Hostels, Libraries, NCC/NSS/NSO etc; and

f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.Sc. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction : i.) The admission to the M.Sc. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the M.Sc. programmes in the "Faculty of Pharmaceutical Science & Technology" shall include the Areas/Branches/Discipline and its specializations in the field of Bio-Chemistry, Medicinal Chemistry, Pharmaceutical Chemistry, Industrial Chemistry, etc.

The list of various specializations of M.Sc. courses shall include the current courses/programme as well as proposed in future. However, all M.Sc. programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the "Faculty of Pharmaceutical Science & Technology" and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of M.Sc. related PG Courses/programmes, with the various specialization titles, under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree (M.Sc.) of Two years duration, Regular in nature, full time in Basic Science, Applied Science and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 30**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN SOCIAL SCIENCE & HUMANITIES AND RELATED/ALLIED
STREAMS**

1. **Title of the Degree** : Master of Social Work (M.S.W.)
2. **Name of Faculty** : Faculty of Social Science & Humanities
3. **Duration of the Course** : Two years (Four Semesters)
4. **Eligibility For Admission** : Every applicant for admission to the First Semester of M.S.W.

shall possess following educational qualification:-

Candidate should be a graduate in any discipline e.g. BA, B.Com., B.Sc. etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional Degree in field of Social Science & Humanities, Commerce, Finance, Management, Economics, Engineering, Law etc. with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to UG in relevant streams with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.

Or

However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.

7. Specialization Distribution: Admission to a particular stream/ specialization of M.S.W. or other PG Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction And Examination : The medium of instruction and examination shall be English and Hindi.

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : **Eligibility for Award of the M.S.W. Degree**

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.S.W. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

- i.) The admission to the M.S.W. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various specializations in the M.S.W. programmes in the Faculty of Social Science & Humanities and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Social Science, Law & Management as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The various specializations of M.S.W. courses shall include the current courses/programme as well as proposed in future. However, the other post graduate

degree programmes/Courses in Social Science & Humanities and related/allied streams like, Master of Journalism & Mass Communication (M.J.M.C), Bachelor of Library & Information Science (B.Lib. & I.Sc.) etc. Programmes with their various specialization Courses shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Social Science & Humanities related PG Course/Programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree Programmes/Courses Two years duration, Regular in nature full time in Social Science & Humanities and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 31**THE ORDINANCE FOR THE AWARD OF TWO YEARS POST GRADUATE
DEGREE IN ARTS, HUMANITIES & SOCIAL SCIENCE AND RELATED/ALLIED
STREAMS**

1. **Title of the Degree** : Master of Arts (M.A.)
2. **Name of Faculty** : Faculty of Social Science & Humanities
3. **Duration of the Course** : Two years (Four Semesters)
4. **Eligibility For Admission** : Every applicant for admission to the First Semester of M.A.

shall possess following educational qualification:-

Candidate should be a graduate with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to UG Degree in relevant discipline with at least 45% (40% for reserved categories) marks in aggregate or equivalent grade.

Or

However, candidate who is appearing or has appeared for final year/semester of any degree/ qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

- 6. Admission Procedure** : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the UGC/other relevant Regulatory Bodies from time to time.
- 7. Specialization Distribution** : Admission to a particular stream/ specialization of MA Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.
- 8. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 9. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 10. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 11. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi
- 12. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the

concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Degree : Eligibility for Award of the M.A. Degree

A student shall be declared to be eligible for award of the M.A. Degree with various specializations if he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practical if applicable, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a minimum CGPA of 4.5 or 45% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of M.A. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 16. General Instruction :**
- i.) The admission to the M.A. Course shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. The various Branch/Discipline in the M.A. programmes in the Faculty of Social Science & Humanities shall include in the fields of English, Hindi, Sanskrit, Foreign Languages, History, Economics, Geography, Sociology, Philosophy, Psychology, Public Administration etc.

The list of various specializations of MA courses shall include the current courses/programme as well as proposed in future. However, all MA programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These programmes are offered by the Faculty of Social Science & Humanities and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more number of post graduate degree Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Social Science & Humanities related PG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Post Graduates Degree Programmes/Courses of Two years duration, Regular in nature, full time in the area of Social Science & Humanities and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

Ordinance No. 32

Doctor of Philosophy (Ph.D)

(Ordinance as per UGC Regulation, 2009)

1.0 Candidate for the degree of Doctor of Philosophy must, at the time of application, hold Master's degree with at least stipulated percentages as below or an equivalent grade of the University, a deemed University or any other University incorporated by any law for the time being in force and recognized by the University:

Engineering – First Class at UG and/or PG level

Science – 55 Percent at PG level

Commerce & Management – 55 percent at PG level

Computer Applications - 55 percent at PG level

Humanities & Others - 55 percent at PG level

2.0 A candidate must apply for registration for Ph.D. degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating.

(i) His/Her qualification and experience;

(ii) Proposed subject/discipline along with the relevant faculty in which he/she proposes to work;

(iii) Proposed title of the Ph.D. thesis.

(iv) Name of the supervisor (along with the name of Co-Supervisors, if any) (Strictly from the University list of approved Supervisors & Co-supervisors) under whom he/she wishes to work and the place/places at which he/she wishes to carry on investigations together with the consent of the Supervisor and Co-supervisors.

(v) Certificate of qualifying the UGC/CSIR/DST/National or State level Fellowship/NET/GATE/GPAT/SLET, if any

(vi) Letter granting teacher fellowship, if any.

(vii) Address, Contract number, mobile number, email id and other contact details.

3. Eligibility

A candidate shall ordinarily be permitted to work for Ph.D. Degree in the subject in which he/she has obtained his Master's or Bachelor degree in Engineering/Technology / Applied Sciences. Provided that research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties. Provided further that whether a subject is allied or not to the subject in which the candidate has done Master's or Bachelor degree in Engineering/ Technology/ Applied Sciences, shall be decided by the Academic council.

4.0 Duration Restriction

The candidate shall pursue his research at the approved place of research under the supervisor/co-supervisor on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 months and not later than four calendar years from the date of registration. In case a candidate does not submit his/her thesis within four calendar years, from the date of registration and does not apply for extension in time his/her registration shall stand automatically cancelled.

Provided that the period for submission of the thesis can be extended by one year by the Vice-Chancellor, if he/she applied for extension at least one month before the expiry of registration period together with a fee. In case the candidate does not submit his/her thesis within extended period, his/her registration shall stand automatically cancelled.

5.0 Availability of seats

The number of seats available for admission to Ph.D. programme shall be decided and notified by the University on its website and/or by advertisement, which shall be decided on the following basis:

(i) A Supervisor shall not have at any point of time, more than 08 Ph.D. Scholars as supervisor and 06 Ph.D. Scholars as co-supervisor in case of a Professor and 06 Ph.D. Scholars as supervisor and 05 Ph.D. Scholars as co-supervisor in case of others, in any university in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.

(ii) The seats available with the supervisor should be manageable for him/her and also manageable for the concerned research centre.

6.0 Admission Procedure

(1) The admission shall be made by the University, through an entrance test by the Admission Board following the norms prescribed by the UGC New Delhi.

(i) To prepare panel of names of papers setters in various subjects and submit them to the University.

(ii) To arrange for entrance test.

(iii) To arrange for interview .

(iv) To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and of the thesis.

(v) To resolve problems; if any.

2. (a) Candidate who have qualified the UGC/ CSIR/ DST/ National/State level Fellowship/ GATE/ GPAT/ SLET/ NET/M.Phil. shall be admitted directly without the entrance test.

(b) Candidates who have been awarded teachers fellowship by statutory bodies for doing Ph.D degree shall also be admitted directly without the entrance test.

(c) All other candidates will be selected through entrance test.

Procedure for conduct of Entrance Test

Structure of the Test

All those who are not exempted from the entrance test will be required to take the entrance test. The format of the entrance test will be similar to that of National Eligibility Test of UGC. The entrance test for enrolling into Ph.D. programme shall be conducted by the University. The date and place of which shall be announced through a notification.

The contents of the test will be as follows:

- (i) General analytical skill/mental ability, including reasoning.
- (ii) Wherever applicable, English communication skill (upto the 12th standard level)
- (iii) Foundation of the relevant subjects in multiple choice questions (MCQ) and descriptive type questions on the relevant subject up to PG level.

The first part of the test will consist of objective type of questions covering:

- i. General analytical skill/mental ability, including reasoning.
- ii. English communication skill (up to 12th standard level) (If applicable)

This part will have 60 questions and will be for duration of 45 minutes. The second part of the test will consist of objective type of questions in the relevant subject for duration of 30 minutes and will have 40 questions. The third part will be descriptive type of questions on the subject, which will be of one hour duration. This part will be evaluated only if the candidate secures more than 50% marks in the aggregate in the first two parts and individually 40% marks in each part. Those who secured more than these desired level have to obtain more than 50% marks in the third part. If enough number of candidates do not qualify in the entrance test, the University may, if deemed fit, relax these conditions on a year-to-year basis. The Academic Council may modify the scheme of the entrance examination from time to time.

7.0 Interview and Allotment

- (1) Each student shall have to appear in an interview. The interview board shall consist of the following members:
 - (i) Vice Chancellor or his Nominee as Chairman
 - (ii) Dean of Faculty.
 - (iii) One of the Chairman of relevant (Board of studies) to be nominated by the Vice Chancellor.
 - (iv) One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Vice Chancellor.
 - (v) One subject expert to be nominated by the Vice Chancellor.

One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of Faculty is not available, the Vice

Chancellor may then appoint a Senior Professor of any University Teaching Department as member.

- (2) The interview shall be conducted in the University Teaching Department. For subject, in which there is no University Teaching Department, the interview shall be conducted at a place in the University premises, fixed by the University for this purpose.
- (3) The candidates shall be called for interview in the following order:
 - (i) Candidates who have qualified UGC/CSIR/DST/National or State level fellowship examination/GATE/GPAT/NET/SLET.
 - (ii) Candidates who have been granted teacher fellowship by a statutory body.
 - (iii) Candidate according to merit list of the entrance examination.
- (4) At the time of interview, the candidates are expected to discuss their research interest/area, choice of supervisors and co-supervisor (if any), and the proposed title of the thesis.

For the candidates belonging to category as mentioned in. para 7(3) (i& ii), 100% Weightage shall be on the interview. For the candidates mentioned in para 7(3) (iii), the weightage of the interview marks shall be 20 percent where as 60 percent weightage shall be given to the written entrance exam conducted as per para 5 and remaining 20 percent weightage shall be given to aggregate of qualifying PG examination.

- (5) The allotment board then shall finalize the list of the names of the candidates admitted to the Ph.D in the concerned subject.
 - (a) The candidates in category (i) of sub-para 7 (3) above shall be admitted first, secondly the candidates in category (ii) shall be admitted and subsequently candidate in the category (iii) shall be admitted in that order. In these categories, If there are more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
 - (b) As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any and shall also approve the proposed title of the thesis (however, the candidate may change title of his/her thesis, after prior approval by Research Degree Committed(RDC)). The candidate may, however, be allowed to take another chance for allotment in next admission process if he does not want to change the preferences in the first instant.
- (6) The admission process must be completed by the last date for admission decided by the University for the Doctoral Courses.
- (7) A merit list shall be prepared on the basis of entrance test and interviews as mentioned in para 7(4) and shall be declared as the result of the entrance examination by registrar.

8.0 Fees

Registration fee for Ph.D programme is to be paid to the University at the prevalent rates as announced by the University from time to time; The total programme fee must be paid before submission of Ph.D. thesis.

9.0 Course work:

(A) (i) After having been admitted, each Ph.D. student shall be required to undertake course work. The duration of the course shall be one semester for all candidates. The course work shall be treated as pre Ph.D. programme will operate on semester basis. During the first semester, a candidate will have to clear course work which will compose of three papers viz., Research Methodology, Quantitative Techniques and a paper from Relevant Research area.

(ii) In second semester, the candidate has to do subject specific course work with the consent of his/her allotted supervisor/ co-supervisor. A review or survey of the published research in the relevant field shall be submitted to the supervisor/ co supervisor for which supervisor/ co supervisor shall evaluated the review report. A research degree committee meeting will be organized during the second semester where a candidate will be required to defend his/her synopsis. During subsequent period the candidate will be expected to work on his/her approved synopsis.

After the successful completion of the course, a certificate regarding course completion shall be given to the student.

(B) Evaluation

(i) The course work shall carry 10 credits (one credit equal to 15 hours). The concerned department/school/institution shall decide the details of the course work, teaching schedule and evaluation.

(ii) The details of the specific subject shall be decided by the department/Faculty.

(iii) The procedure for admission shall be laid down from time to time by the Academic council.

(iv) University examination shall be held at the end of the semester. The Scheme of examination shall be notified by the University.

(v) The review or survey presented by the candidate in typed shall be examined by the supervisor. He shall declare whether it is satisfactory or not.

(vi) A candidate shall be declared to have successful completed the course, if he/she has successfully passed semester examinations with minimum 65% or in equivalent grade as mentioned above. Minimum 6 credits to be earned during the course work for successful completion.

10.0 Research Centre

A candidate may pursue his research work for Ph.D degree in the University Teaching Department in the subject concerned,

Or

At a Research centre i.e. an organization of National or International repute, (NIIT/IIT other academic institutions of national importance/Research Organisations of Government/reputed corporate establishment with established R&D Laboratories etc), that shall have to sign M.O.U. between the university & the Institute/Organisation within the jurisdiction of the University .

(a) After the M.O.U. the candidates may also be, allowed by RDC to pursue research work at an industry of international repute, actively involved in research and development activities in the subject and having sufficient R&D infrastructure for conducting research, which must be Government of India / State government approved R&D centre and shall be recognized for this purpose by the BOM of the University.

(b) A candidate permitted to work in such Industry as stated in above para, having MOU with the University, shall be required to take at least one supervisor/co-supervisor from the industry, such supervisor/co-supervisor should be Scientist/Director of the R&D center not below the rank of the Associate Professor of the University.

(c) Candidate may also be permitted to work by RDC in research establishment of repute like CSIR labs/ DRDO Labs or Labs of repute established by Central Government and after MOU signed by the University with such establishment.

(d) A candidate permitted to work in such Research Establishment, stated in above para, shall also be required to take at least one supervisor/co-supervisor from the Establishment. Such supervisor/co-supervisor should be scientist/Director of the R&D centre not below the rank of Associate Professor of the University.

11.0 Supervisor/Co-supervisor

(a) The person recommended as supervisor/co-supervisor to guide the search scholar must be:

(i) The Professor in the University Teaching Department who has obtained a doctorate degree in the subject and has published at least seven research papers on the concerned subject in peer reviewed standard journals of repute.

OR

(ii) An Associate Professor or Reader in the University Teaching Department who has obtained a doctorate degree in the subject and has published at least seven research paper on the concerned subject in standard journals of repute.

OR

(iii) An Assistant Professor or Lecturer in the University Teaching Department who has obtained a doctorate degree in the subject and has published at least seven research paper on the concerned subject in standard journals of repute and has at least five years teaching experience after PhD.

OR

A Director/Scientist/professor/or an equivalent cadre in an organization of National/ International repute not below the rank of an Associate professor of the University,

working as regular employee and who has published at least seven papers in peer reviewed standard journals of repute.

(b) A recognized supervisor who fails to publish at least two research papers on the concerned subject in peer reviewed standard journals of repute over duration of last two years shall not be eligible to enroll any new candidate under his supervision.

(i) Provided that the persons who have been recognized as supervisor/co-supervisor shall be eligible to supervise and register under him/her even after their superannuation.

(ii) Provided also that the teacher in any college, which is now a constituent unit of this University and who has been recognized as supervisor/co-supervisor if they comply the requirement laid down for recognition as supervisor/co-supervisor.

(iii) Provided further that a person who is himself registered for Ph.D degree of the University shall not be eligible to act as supervisor or member of any committee mentioned in this Ordinance.

(iv) A person, who wants to get himself/herself recognized as a supervisor/co-supervisor, shall apply in the prescribed Performa, duly forwarded by Head/Principal/Director of his institution. The case will be put up before the RDC which will decide about the recognition.

12.0 RDC

(1) After successful completion of Pre Ph.D. course work, the candidate shall be eligible to submit a synopsis (as per Appendix 1.) of his proposed research work along with the title of thesis (finally decided by candidate) duly forwarded by the supervisor and Head of the institution where the candidate is pursuing his/her research. The synopsis has to be submitted in ten copies, with signatures of candidate, supervisor, co-supervisor and Head of the institution on each of the copy on each of the page.

(2) The candidate shall be required to make an oral presentation of the proposed work before the Research Degree Committee (RDC) consisting of the following members:-

(i) Vice Chancellor or his nominee- Chairman.

(ii) Dean of the School concerned.

(iii) Chairman Board of studies of the subject in the Faculty/Department.

(iv) Head or One Professor of the University Teaching Department or in the case of non- availability of professor, one Associate Professor of the University Teaching Department of the subject.

(v) One external subject expert of the rank of University Professor to be appointed by the Vice Chancellor, ordinarily out of a panel of 5 experts, given by the Dean of the school concerned External expert and two other members shall form the quorum.

Note:- (a) On the request of the supervisor, Vice Chancellor may permit him to be present as an observer during the oral presentation of his candidate.

(b) No. T.A and D.A shall be payable to candidate and supervisor for attending the Research Degree Committee meeting.

(3) The meeting of Research Degree Committee (RDC) shall be held in the University office twice a year. The committee shall consider the application of the persons, who want to get recognized as supervisor/co-supervisor. Submitted under section 11 of this Ordinance, and recommend the eligibility of the person for the appointment as supervisor/ co-supervisors. The committee shall also prepare a list for approved supervisor/co-supervisors, along with their specializations as per provision of this Ordinance. This list shall be available with the Registrar.

(4) After approval by the RDC of the title of the thesis, synopsis, supervisor, co-supervisor/s (if any), and place of research work, the candidate shall be registered for Ph.D. degree from the date on which the candidate had deposited the registration fee and other fees mentioned in para 8 of this Ordinance, at time of admission, and this date will be the "date of registration" of the candidate. The letter of registration shall be issued by the Registrar, and sent to all those concerned. The candidate shall be enrolled as a student from the date of registration and will be required to pay regular tuition, library and laboratory fees (six monthly) where laboratory work is involved during his research tenure in the UTD/college/institute from which the application form was forwarded.

(5) If the RDC makes any change only in the title of the thesis, the approved changed title shall be communicated to the candidate in the meeting of the RDC itself. The letter of registration shall be issued mentioning the approved title.

(6) If the RDC suggests any change in the synopsis, then the change required shall be communicated to the candidate by the Registrar. The candidate will be required to resubmit the synopsis (in Ten copies) as revised by him/her, incorporating the changes suggested by the RDC within 3 months time. The dean of the Faculty shall examine the revised synopsis and if he is satisfied that the changes suggested by the RDC have been incorporated in the revised synopsis, he will approve the same. The letter of registration shall then be issued by the Registrar.

(7) If the RDC decides that major revision is required, in the synopsis and or the oral presentation was also found to be unsatisfactory, the candidate may be asked to revise the synopsis and/or improve upon the oral presentation and reappear at the next meeting of the RDC.

(8) If the RDC does not recommend a candidate for registration to Ph.D. degree, the candidate shall be communicated the same by the Registrar. In such case, only the caution money deposited by the candidate shall be refunded.

13. Period for submission of thesis

(a) The candidate shall pursue his research at the approved place of research under the supervisor/co-supervisor on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 months after successfully completion of course

work at the research centre and not later than five calendar years from the date of registration. In case a candidate does not submit his/her thesis within five calendar years, from the date of registration and does not apply for extension in time his/her registration shall stand automatically cancelled. Provided that the period for submission of thesis can be extended by one year by the Vice-Chancellor, if the candidate applied for extension at least one month before the expiry of registration period together with a fee as prescribed by the University. In case the candidate does not submit his/her thesis within the extended period, his/her registration shall stand automatically cancelled.

Provided also that after the expiry of five years from the date of registration, the Vice-Chancellor may permit a candidate to get re-registration on the same topic on payment of a re-registration fee as prescribed by the University. The condition of minimum period of 24 months and attendance shall not apply to such reregistered candidate for submission of the thesis. For re-registration, approval by RDC is not required. The candidate must submit the thesis within four years from the date on which the original registration expired. No extension in this period is allowed. The registration will stand automatically cancelled after nine years from the date of original registration. After this period if a candidate desires to pursue research work for Ph.D. Degree he will have to apply for registration as a fresh candidate.

(b) A teacher candidate with 5 years teaching experience at the time of registration can submit his/her thesis after 18 months instead of 24 months after successful completion of course work as provided in Section 13(a) of this Ordinance.

(c) The candidate shall put in at least 240 days attendance after successfully completion of course work in the institution concerned or with the supervisor/ co supervisor. The relevant declaration by the candidate (Appendix 2) and the certificate of the supervisor (Appendix 3) must be given in the beginning of the thesis. If a candidate is in service, having his/her research centre at a place other than his/her place of service, then such candidate shall be required to submit a certificate of leaves availed from his/her employer, to justify his/her 240 days attendance in the research centre with the supervisor/co supervisor.

14.0 Change of Supervisor

Only under special circumstances, the candidate may be allowed to change the supervisor by the Vice Chancellor on the recommendation of the committee, constituted by the Vice Chancellor for this purpose. No change in the topic of research will be permitted due to change of supervisor.

15.0 Six Monthly Report

The University shall obtain every six month a record of attendance, receipts of fee paid and progress report of the work of Research Scholar from his supervisor as per Appendix 4 which shall be scrutinized by the Dean of the Faculty. If the progress of work is not found satisfactory in two successive report or no report are received fro a period of one year or candidates fail to deposit fees the Vice Chancellor on the recommendation of the Dean of the Faculty may order the removal of the name of the scholar from the list of those registered for the Ph.D. Degree.

16.0 Summary of Thesis and Appointment of Examiner

- a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published or accepted for publication in the peer reviewed standard journals of repute, as approved the University from time to time, through his/her supervisor to the Registrar about three months prior to the anticipated date of submission of thesis.
- b) The supervisor shall submit to the Registrar, in a sealed cover a panel of at least six names of examiners actively engaged in the concerned area of research not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the name should be from outside the state. Name can also be including from outside the country. Another panel of at least six examiners actively engaged in the concerned area of research and not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University, shall be submitted by the Dean of School in which the candidate is pursuing Ph.D.
- c) In case the candidate related¹ to the supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department of the, subject concerned, or a senior professor nominated by Vice Chancellor.
- d) The Vice Chancellor shall appoint two examiners out of two aforesaid panels, submitted by the supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publication.

Note: The summary of thesis shall be sent by post/ air mail/ email.

¹ The term relations shall include father, mother, wife, husband, daughter, son, grandson, grand daughter, brother, sister, nephew, niece, grand nephew/niece, uncle, aunty, son in law, sister in law, father in law, mother in law and the first cousin.

17.0 Pre Submission Defense Committee (PSDC)

- 1) Prior to submission of the thesis, the candidate shall prepare a draft thesis and shall submit it in Soft and Hard copy in the prescribed format of the University.
- 2) However prior to the submission of draft Ph.D. thesis and PSDC, the candidate shall publish at least two research papers in the peer reviewed standard journal of repute, as approved by the University from time to time, in which the candidate is the sole author or of there are co-authors, then his/her name should be as first author. The reprint of such a paper along with reprints of other research papers published by him if any shall be appended inside the thesis at the end. If reprint has not been obtained till the time of submission of thesis, the acceptance letter along with the approved manuscript (i.e. preprint) shall be appended inside the thesis at the end.
- 3) The candidate shall make a Pre-Submission Defense, based on that draft thesis, in the University Teaching Department in the subject or any place in the University premise fixed by the University for the purpose. Arrangement for this shall be made on a request

from the candidate, duly recommended by the supervisor, to the University in the pro-forma given in Appendix 5.

(4) The candidate shall be required to make an oral presentation of the proposed work before the Pre Submission Defense Committee (PSDC) consisting of the following members:-

(i) Vice Chancellor or his nominee- Chairman.

(ii) Dean of the Faculty concerned.

(iii) Chairman Board of studies of the subject in the Faculty/Department.

(iv) Head or One Professor of the University Teaching Department or in the case of non- availability of professor, one Associate Professor of the University Teaching Department of the subject.

Presence of three members shall form the quorum

Note:- (a) On the request of the supervisor, Vice Chancellor may permit him to be present as an observer during the oral presentation of his candidate.

(b) No. T.A and D.A shall be payable to candidate and supervisor for attending the Pre Submission Defense Committee (PSDC) meeting.

(5) The presentation shall be open to all the faculty members and research students and its aim will be to get feedback and comments, If the PSDC suggests any change in the work, then the change required shall be communicated to the candidate by the Registrar, which will have to be suitably incorporated into the draft thesis under the advice of the supervisor. The candidate will be required to resubmit the draft thesis as revised by him incorporating the changes suggested by the PSDC within 3 months time. The Dean of the School shall examine the revised draft thesis and if he is satisfied that the changes suggested by the PSDC have been incorporated in the revised draft thesis, he will approve the same and the thesis can be submitted. The letter of approval accordingly shall be then be issued by the Registrar.

(6) If the PSDC decided that major revision is required in the draft thesis and/or the oral presentation was also found to be unsatisfactory then the candidate may be asked to revise the draft thesis and/or improve upon the oral presentation and reappear at the next meeting of the PSDC.

(7) The candidate shall only be permitted three times (including one mercy attempt to be awarded by the Vice-Chancellor) to present his case before PSDC on the basis of his request, duly recommended by the supervisor to the University in the pro-forma given in Appendix 05. However, if, the candidate fails to get a recommendation for submission from PSDC, as mentioned above, his registration for Ph.D. shall be cancelled.

18.0 Submission of thesis

1. After getting an approval from PSDC as mentioned in para 17, the candidate can finalize his/her thesis.

2. The finalized thesis shall be typed set on a computer using standard software like MS word or Latex. It shall then be typewritten only on one side of pages. It may then be photocopied (only on one side of the pages) for producing multiple copies.
3. The Candidate shall submit the thesis to the University as follows:
 - i. Three hard bound copies of the thesis, and
 - ii. Soft copy in the form of CD (in three copies)
4. In the thesis after the cover page, the forwarding letter/declaration/certificate mentioned in (a) (b) and (c) below must be given
 - (a) Thesis should be forwarded by Head of the UTD where the candidate was registered.
 - (b) The thesis must be accompanied by a declaration from the candidate as per (Appendix 2) that the thesis embodies his/her own work and he/she has worked under the supervisor at the approved place of work for the required period as per provisions of the Ordinance.
 - (c) The certificate from the Supervisor together with Co-supervisor, if any, as per Appendix 3.

Note: (i) The Candidate shall also remit with the thesis, prescribed fee as the examination fee as prescribed by the University.

(ii) The no dues certificates from the place of work and the University library must be submitted along with the thesis.

19.0 Evaluation of thesis and viva-voce examination

- (i) On receipt of the thesis, required fee and no dues certificates, the thesis shall be sent to the two examiners already consented
- (ii) The thesis to be accepted for the award of the Ph.D. degree must comply with the following conditions:
 - (a) It must be a piece of research work characterized either by the discovery of the new facts or by a fresh approach towards the interpretation of fact. In either case, It should evince the candidate's capacity for critical examination and sound judgment.
 - (b) It must be satisfactory in point of language and presentation of the subject matter.
- (iii) The examiners shall categorically recommend in the prescribed Pro-forma (Appendix 07) acceptance, revision or rejection of the thesis. He shall also give detailed comments on the points spelt out in clause 20 of, the Ordinance and also detailed comments on each chapter in the examiner's report, which should be typed on separate pages, in four copies. The examiner must also give a list of a least ten question; he wishes to be asked at the viva voce examination.

- 20.0 (a) The examiner's may seek clarification of the subject matter of the thesis from the supervisor through the Registrar. This provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
- (b) The Vice Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be extended by the Vice Chancellor and appoint another examiner from the panels of examiners.
- 21.0 (a) In case both the examiners reject the thesis or one of them rejects the thesis and the other recommends a revision, the thesis shall be rejected.
- (b) If both the examiners recommend for the revision of the thesis, the candidate shall be called upon to revise the thesis in the light of observation of the examiners.
- (c) If one examiner approves the thesis and the other rejects it or recommends for revision, the thesis shall be sent to the third examiner, drawn from the panel of examiners as constituted at para 15 (b) by the Vice Chancellor, without the reports of earlier examiners, The third examiner shall be asked to give his/her opinion and this opinion shall be final.
- (d) In case both the original examiners accept the thesis for the award of the Ph.D. degree or in the event of it being referred to the third examiner, and the third examiner accepts the thesis for the award of the Ph.D. degree, the candidate shall be called upon to appear at the viva-voce examination before a board of examiners comprising of the Supervisor, Co-supervisor (if any) and one of two examiners (as per para 16(b)), selected by the Vice Chancellor, who have accepted the thesis for the award of the Ph.D. degree in case the candidate is related to the supervisor, then the Vice Chancellor shall appoint Head of Studies/Institution/Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
- (e) The Supervisor/ Head University Teaching Department/Chairman Board of Studies of the subject concerned, as the case may be shall be communicated the name of the external examiner appointed by Vice-Chancellor to conduct the viva-voce examination. The same shall then contact the external examiner and fix up a date for viva-voce. The date fixed for the viva-voce shall be informed to the candidate and the Registrar. Provided that in special circumstances Vice-Chancellor may appoint alternate viva-voce examiner from the panel of examiners, if both the external examiners are not in a position to conduct the viva voce examination.
- (f) The viva-voce examination shall be conducted at the University Teaching Department or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice board at least a week in advance. At the time of viva-voce examination, the board of examiners shall be provided the reports of the examiners, which shall be returned along with the report of viva-voce examination to the Registrar in confidential cover.

(g) He candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested person present in open viva. After the presentation of the research Work the Board shall ask question together with those questions, which have been given along with examiners reports. Others in the audience can also ask question and the candidate shall replay only those question which are permitted by the external examiner.

(h) In case the recommendations of the viva-voce examiners differ from that of the thesis examiner or there is difference of opinion between the viva-voce examiners, the candidate shall reappear at a second viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The external examiner for, second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected.

22. If the examiners recommend that the candidate be asked to revise/improve his thesis, the Vice Chancellor shall permit the candidate to resubmit his thesis not earlier than six months and not later than eighteen months, the period being counted from the date of the issue of orders to the candidate.

The candidate shall be provided examiners reports without disclosing the names of the examiners to enable him/her to improve the thesis on the basis of the reports. All the copies of the thesis shall also be returned to candidate.

In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he carried out the work.

The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.

In case a candidate is asked to revise the thesis under clause 23 (b) and one of the examiners recommends again for revision of the revised thesis and the other accept the thesis shall rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva-voce examination as per provision of clause 23 of the Ordinance.

In case a candidate is asked to further revised the thesis by the third examiner, as per provisions laid down under para 23 (c), above thesis shall staod rejected. Second time revision is not permitted In any case an if so, the thesis shall automatically stand rejected.

Note- Whether a candidate has incorporated the minor revision/s suggested by the examiner/s shall be evaluated by Dean of the Faculty. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

23.0 Appearing in other examination

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of languages, research methodology, statistics, and computer courses).

24.0 Publication of thesis

The thesis shall be published only with the permission of the University and such publication shall state on the title page itself that this was thesis approved for award of the Ph.D. degree of the University.

25.0 Award of Ph.D.

After the successful viva-voce, the Vice Chancellor shall have powers to issues Notifications for the award Ph.D degree to the candidate and the matter shall be reported to the Board of Management for their approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the institution where the research work was carried out; the third will be returned to the supervisor. Following the successful completion of the evaluation process an announcement of the award of Ph.D, the University shall submit a soft copy of the Ph.D thesis to UGC within a period of thirty days for hosting thesis in INFINET accessible all University/Institution.

26.0 Reports of examiners

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The Reports will not disclose the identity of the examiners.

27.0 Withdrawal of degree

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree. Those candidates who have applied for registration but have not been registered before this Ordinance comes into force, shall be governed by the provision of this ordinance i.e. they will have to fulfill all the requirement as laid down in this ordinance.

APPENDIX-1
PROFORMA FOR SYNOPSIS

1. Title of the thesis
2. Introduction : Giving purpose of research (in about 200 words)
3. A brief review of the work already done in the field (Literature Survey)
4. Noteworthy contributions in the field of proposed work.
5. Proposed Methodology / plan of work during the tenure of the research work
6. Expected outcome of the proposed work
7. List of Publications based on the research work (Attach one set of reprints).
8. Proposed contents of the thesis
9. References (Bibliography)

Signature of Supervisor

Date

Signature of the Candidate

Date

Signature of Co-Supervisor (if any)

Date

APPENDIX – 2**Certificate By the Candidate**

I certify that the thesis entitled.....
 is my own work conducted under the supervision of
 Dr..... (Supervisor/ Co-Supervisor) at
(Center) approved by Research
 Degree Committee, submitted for the award of Ph.D. embodies my own work.

I further certify that to the best of my knowledge and belief the thesis does not contain any part
 of any work which has been submitted for the award of any degree either in this University or
 in any other University/Deemed University/Institutes without proper citation.

Signature of Supervisor

Signature of the Candidate

Date

Date

Forwarded and counter Signed by the Dean Faculty

Signature of Dean Faculty

Date.....

APPENDIX – 3
CERTIFICATE OF THE SUPERVISOR
CERTIFICATE

This is to certify that the work entitled
.....is a piece of research work done by
Shri/Smt./Ku. Under my/our guidance and
supervision for the degree of Doctor of Philosophy of AKS University, Satna (M.P.) India. I
certify that the candidate has put in an attendance of more than 240 days with me.

I/we, also certify that to the best of my/our knowledge and belief, the thesis:

- (i) Embodies the work of the candidate himself/herself;
- (ii) Has duly been completed :
- (iii) Fulfills the requirement of the Ordinance relating to the Ph.D. degree of the University;
- (iv) is upto the standard both in respect of contents and language for being referred to the examiner.

Signature of the Co-supervisor

Signature of the Supervisor

Date :

Date :

Forwarded and counter Signed by the Dean Faculty

Signature of Dean Faculty

Date.....

APPENDIX – 4**CONFIDENTIAL PROGRESS REPORT BY GUIDE/SUPERVISOR**

Six monthly progress report of the research work done for the period
from To of the research scholar.

1. Name of the research scholar
2. Name of Department/Faculty
3. Subject
4. Title registered for Ph.D. Degree
5. Name of the Guide/Supervisor.
6. Name of co-guide/supervisor(if any)

Description of the guidance on the title and research work	Period with dates the Candidates has been with the guide for research work (It may also indicate the date of leave availed by the candidate during the above period.)

Remarks of the guide/supervisor on the work done by the candidate on title.

Fees paid vide receipt No. Date

Signature of the Supervisor

Date :

Address :

Place :

.....

Forwarded and counter Signed by the Dean Faculty

Signature of Dean Faculty

Date.....

APPENDIX – 5**REQUEST FOR PRE-Ph.D. PRESENTATION BASED ON DRAFT THESIS**

The Registrar,

AKS University, Satna

Subject :- Request for making Pre-Ph.D. presentation based on draft thesis.

Reference :- Ph.D. registration letter No. dated

Sir,

With reference to above, the details of my Ph.D. thesis are given below:-

1. Name of the candidate
2. Name of supervisor and Co-supervisors
3. Name of Department/Faculty
4. Place of work
5. Title of thesis

My draft thesis is complete and I want to make Pre-Ph.D. presentation. Kindly arrange for the same.

Date :

(Signature of the candidate)

Place :

Name and Address

(Signature of the Guide/Supervisor)

Name and Address :

Date :

(Signature of the Co-Guide/Supervisor)

Name and Address :

Date :

APPENDIX – 6

FORWARDING LETTER OF HEAD OF INSTITUTION OF RESEARCH CENTRE/DEAN
FACULTY

The Ph.D. thesis entitled
 Submitted by Shri/Smt./Ku.....
 is forwarded to the University in copies. The candidate has paid the necessary fees
 and there are no dues outstanding against him/her and no disciplinary case is pending against
 him/her.

Date :

Place :

(Signature of Head of Institution/Dean Faculty)

Name

Seal.....

(Signature of the Guide/Supervisor)

Name and Address :

Date :

APPENDIX – 7

EXAMINERS REPORT ON Ph.D.

Title of Thesis.....

Name of Research Scholar.....

Department..... Faculty.....
of AKS University, Satna (M.P)

1. The thesis is recommended for the award of Ph.D. degree. Yes/ No
2. The thesis be revised on the lines detailed below.....
.....
3. The thesis be rejected.

Please specify Yes/No, as the case may be.

DETAILED-REPORT.

(The examiner is requested to give his/her detailed report on the following points given below)

- (i) It must be a piece of research work characterized either by the discovery of new facts or by a fresh approach towards the interpretation of facts & theories.
- (ii) It evinces the candidate's capacity for critical examination & sound judgment.
- (iii) It must be satisfactory in presentation of the subject matter and language is upto mark.

Space for detailed report

Note: Additional sheet(s) may be attached, if necessary.

Date

Place

Examiner)

(Signature of the

Full Name & Address

.....

.....

ORDINANCE NO.33

ORDINANCE FOR M. PHIL. PROGRAMME

Course & Faculty

1. The Degree of Master of Philosophy (M.Phil) in the concerned Subject and Faculty shall be considered an intermediate Degree between the Masters Degree and the Doctorate Degree (Ph.D.). However, M. Phil. shall not be considered a prerequisite for any student seeking registration as a Ph.D. student. Moreover, it shall be an integrated course covering advance courses and a dissertation in the subject.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

4. Master of Philosophy shall be a full time Degree Programme. The duration of the course shall be of two semesters (One year).
5. The candidate registered for M. Phil. Programme shall not be permitted to join any other programme/course of this or any other University.

Intake

6. The intake for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body.

Academic Year

7. There will be two academic cycles every year, one from July to June and second from January to December.

Eligibility

8. A candidate who satisfies the following conditions can register for the M. Phil. Programme:
 - (a) He/She must have taken Masters Degree (P.G) in the concerned/related subject with at least 55% marks. Candidates belonging to SC/ST and / Physically Challenged categories shall be given a relaxation of 5% marks at the Masters Degree (P.G) eligibility criterion.
 - (b) In case of foreign students, the condition of 55% at Masters Degree (P.G.) Level shall remain mandatory, whether he/she has obtained P.G Degree from this University or any other university in India.
 - (c) In case of foreign students who have obtained P.G. Degree from any university outside India, grade points equivalent to 2nd class shall be considered eligible for registration.
 - (d) Teachers, who were already in-service before 19.9.1991 i.e., when the U.G.C requirement of 55% marks was not made a pre-requisite requirement for appointment in colleges shall be exempted from the condition of 55% of marks.

Admission Procedure

9. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
- o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees is not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The M.Phil Programme in semester system shall consist of:
- (a) Such courses (papers) as prescribed by the University
 - (b) Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - (c) Such scheme of examination as prescribed, by the University from time to time.
11. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
12. Candidates must attend a regular course of study of one academic year i.e. two semesters. The syllabi for the programme shall be as decided by the University from time to time.
13. The candidate shall be required to pass the written and dissertation examinations (thesis & viva-voce).
14. The student shall submit his/her dissertation within a period of 12 months from the date of admission. As the dissertation is considered as one of the components of the course work and which is to be subjected to Examination of the University, the rules framed by the Controller of Examination regarding date of submission, late fees for submission etc. and changes therein shall be applicable from time to time. No candidate shall be considered having completed the programme unless he/she submits the Dissertation.
15. Extension shall not be granted to any student in any case beyond a period of 18 months since the date of admission. After this period his/her registration shall cease automatically.

Allocation of Supervisor (Guide)

16. Eligible candidates shall be interviewed by the Departmental M. Phil. Committee of the concerned subject.
17. The Departmental M. Phil. Committee shall consist of the following:-
 - (a) Head of the Department shall be the Chairman of the Committee.
 - (b) All teachers of teaching the M. Phil. courses in the Department shall be members of the said Committee.
18. Number of M. Phil. students allotted to an M. Phil. Supervisor every academic year shall not be more than **five (05)**.

Evaluation, Assessment Method and Submission of Dissertation

19. Every student of M. Phil. Programme shall pass the theory Course Work examinations at the end of each semester as per the provisions of the Examination Department. The student shall submit his/her dissertation by the end of the Second Semester as per the provisions of the Examination Department.
20. The Dissertation based on research work shall be evaluated separately by (a) the Guide and (b) an External Examiner.
21. For the assessment of the Dissertation, the Guide shall suggest a panel of four external examiners who are M. Phil. /Ph. D. guides (of which preferably at least one should be out of the State), out of which, the Vice Chancellor will appoint one External Examiner.
22. After receiving the External Examiner's report, the guide and the Departmental M.Phil Committee shall conduct the viva-voce examination. The average of marks awarded by the Committee members shall be awarded as marks of the viva-voce. Marks given by the external examiner shall be awarded as the Dissertation marks.
23. No External Examiner shall be given more than five dissertation for assessment in each academic year.
24. Every candidate shall submit 04 bound copies of Dissertation along with a soft copy C.D. in MS-Word (.DOC) and Adobe Acrobat (.PDF) format.
25. The dissertation shall be presented in accordance with the following specification :
 - (a) Dissertation should be in A-4 size papers
 - (b) Printing shall be in standardized format in 1.5 spacing. Font type shall be Times New Roman/Arial/Courier of 12 point size. In case of Hindi Dissertation, it must be typed using Unicode font (Arial Unicode MS / Mangal) and size should be 12.
 - (c) A margin of 4 cms. shall be made on the left side and margin of 2 cms. Shall be made on the remaining sides.
 - (d) The title of the Dissertation, name of the candidate, degree, name of the Guide/Supervisor and the month and year of submission shall be printed on the title page and the front cover.
 - (e) No ornamental bordering of the sides is permitted.
 - (f) No dedication page in dissertation is permitted.
 - (g) Page numbers should be at the bottom of each page, centered on the width.
 - (h) Set everything justified.
 - (i) Use International SI (System of Units). If other units are used, provide approximate conversion, factors for SI units.

Eligibility of M. Phil. Teacher and/or Guide

26. For teaching and/or guiding the Dissertation at the M. Phil. Level, the concerned teacher must be :
A professor in a University Teaching Department/Faculty of Studies

OR

A Reader /Associate Professor in a University Teaching Department/ Faculty of Studies or a Research centre possessing either Doctorate degree or with published five research papers in standard journals.

OR

Research Scientist working in a laboratory of national repute (Central/State Govt. having MOU with the University) possessing either Doctorate Degree or with 05 Published research papers in standard journals.

OR

An Assistant Professor in the concerned University teaching department with a Ph.D. degree or has published five research papers in standard journals.

Medium Of Instructions And Examinations

27. The medium of instructions and examinations shall be either Hindi or English.

Merit Lists

28. Merit list of first five candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
29. Final merit list shall be declared by the University only after the main examination of the Second and final semester for each subject, on the basis of the integrated performance of both the semester. The merit list shall include the first five candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

30. The candidate once registered for M.Phil. Programme shall be allowed maximum extension of six months for submission of Dissertation after his/her successful completion of stipulated two semesters within a maximum period of two years from the session of first registration. After that his/her admission along with registration shall be canceled.
31. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
32. Following the successful completion of the evaluation process and announcement of the award of M.Phil. the University shall submit a soft copy of M.Phil. thesis/dissertation to the UGC within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions/Universities.

ORDINANCE NO. 34**THE ORDINANCE FOR THE AWARD OF FIVE YEARS INTEGRATED DEGREES
IN ENGINEERING & TECHNOLOGY AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : The Integrated Post Graduate Five Years (Ten Semesters) Engineering Programme shall be designated as Master of Technology Integrated Programme.
2. **Dual Degree** : This is a five years choice based Integrated programme, following to Dual Degree: B.Tech.+M.Tech. and B.Tech(Hons.)+M.Tech.
3. **Name of Faculty** : (A) Faculty of Engineering & Technology
(B) Faculty of Agriculture Science & Technology
4. **Duration of the Course** : Five years (Ten semesters)
5. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination. Subject to the condition that requirement of minimum obtained % shall be as per the norms of AICTE or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination of subjects with respect to relevant branches/discipline of Engineering & Technology as specified by the regulatory authorities-.

Course	Combination of Subjects
B.Tech/B.Tech.(Hons.) + M.Tech	Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ 10+2 with Agriculture Stream or suitable combination of subjects.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

7. Admission Procedure : The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

8. Branch/Specialization Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counseling/ personal interview

9. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

10. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

11. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

12. Medium of Instruction And Examination : The medium of instruction and examination shall be English

13. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14. Eligibility for Degree : This is a liberal/Flexible exit degree programme;

1 (A) Eligibility for Award of the B.Tech Degree:

A student shall be declared to be eligible for award of the Degree of B.Tech. at the end of VIII semester if he/ she has:

- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) no disciplinary action is pending against him/her.
- g.) not desirous/not eligible for M.Tech. Degree.

1. (B) Eligibility for Award of the B.Tech (Hons.) Degree

In addition to the conditions prescribed for passing (as above), the B.Tech. (Honours) students must maintain an average of 6.0 or 60% upto VIII semester and acquire stipulated additional credits in addition to minimum required credits, if any, for award

of B.Tech. Degree and is not desirous to continue/not eligible for M.Tech. Degree.

2. (A) Eligibility for Award of the Integrated B.Tech+M.Tech. Degree at the end of Xth Semester:

In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (B.Tech.+M.Tech.), in 1(A) (a,b,c,e and f), Students Should secured a minimum CGPA of 4.5 or 45% in aggregate overall upto VIII semester and minimum CGPA of 5.0 or 50% in aggregate in IX & Xth semester. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

2. (B) Eligibility for Award of the Integrated B.Tech (Hons.)+M.Tech. Degree at the end of Xth Semester:

In addition to the conditions prescribed under this ordinance for passing Integrated Dual Degree (B.Tech.(Hons.)+M.Tech.), in 1 (A) (a,b,c,e and f), Students must maintain an average of CGPA 6.0 or 60% upto VIII semester and thereafter, minimum CGPA of 5.0 or 50% in IXth and Xth semester. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

15. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16. Maximum Duration of Completion of Course:

A candidate has to complete the entire courses/Programme of B.Tech.+M.Tech./ B.Tech(Hons.)+M.Tech. Degree ordinarily with in a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be

decided by the University as per the provisions of relevant rules and regulations.

- 17. General Instruction** : i.) The admission to the B.Tech.+M.Tech./ B.Tech(Hons.)+M.Tech. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

18. At present in the Faculty of Engineering and Technology, Degree of B.Tech.+M.Tech./ B.Tech(Hons.)+M.Tech. shall include the Branches/Discipline of Civil, Construction Technology & Management, Environmental Engineering & Pollution Control, Public Health Engineering, Heavy Engineering, Mechanical, Manufacturing Technology, Industrial Engineering & Management, Electrical, Power Engineering, Energy Engineering, Electronics & Communication Engineering, Tele Communication Engineering, Information Technology, Computer Science & Engineering, Cement & Ceramic Technology, Cosmetic Technology, Food Technology, Biotechnology and B.Tech.+M.Tech. programme of Agriculture Engineering shall run under Faculty of Agriculture Science and Technology.

The list of various Branches/specializations of B.Tech.+M.Tech. course shall include the current courses/programme as well as proposed in future. However, B.Tech.+M.Tech./ B.Tech(Hons.)+M.Tech. programmes with various

Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

19. In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. These programmes are offered by the Faculty of Engineering and Technology and Faculty of Agriculture Science and Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Engineering & Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 35**THE ORDINANCE FOR THE AWARD OF FIVE YEARS INTEGRATED DEGREE IN ENGINEERING & TECHNOLOGY WITH MANAGEMENT**

1. **Title of the Degree** : The Integrated Post Graduate Five Years (Ten Semesters) Management Programme shall be designated as Master of Business Administration Integrated Programme.
2. **Dual Degree** : This is a five years choice based Integrated programme, following to Dual Degree: B.Tech./ B.Tech(Hons.)+M.B.A.
3. **Name of Faculty** : (A) Faculty of Engineering & Technology
(B) Faculty of Agriculture Science & Technology
4. **Duration of the Course** : Five years (Ten semesters)
5. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Minimum 3 years diploma after 10th or minimum 2 years Diploma after 10+2, recognized by AICTE or any State Board of Technical Education.

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

And

Candidate should have secured at least 45% (40% for reserved categories) marks in aggregate or equivalent Grade in their qualifying examination. Subject to the condition that requirement of minimum obtained % shall be as per the norms of AICTE or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination of subjects with respect to relevant branches/discipline of Engineering & Technology as specified by the regulatory authorities-.

Course	Combination of Subjects
B.Tech/B.Tech (Hons.)+ M.B.A.	Physics, Chemistry, Mathematics/ Physics, Chemistry, Biology/ Physics, Chemistry, Biotechnology/ 10+2 with Agriculture Stream or suitable combination of subjects.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

7. Admission Procedure : The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination

consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 8. Branch Distribution** : Admission to the particular branch of study shall be as decided by the University the basis of counseling/ personal interview
- 9. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 10. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 11. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 12. Medium of Instruction And Examination** : The medium of instruction and examination shall be English
- 13. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14. Eligibility for Degree : This is a liberal/Flexible exit degree programme;**1 (A) Eligibility for Award of the B.Tech Degree:**

A student shall be declared to be eligible for award of the Degree of B.Tech./B.Sc.-Ag at the end of VIII semester if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) no disciplinary action is pending against him/her.

g.) not desirous/not eligible for M.Tech. degree.

1. (B) Eligibility for Award of the B.Tech (Hons.) Degree

In addition to the conditions prescribed for passing (as above), the B.Tech. (Honours) students must maintain an average of 6.0 or 60% upto VIII semester and acquire stipulated additional credits in addition to minimum required credits, if any, for award of B.Tech. Degree and is not desirous to continue/not eligible for M.B.A. Degree.

2. (A) Eligibility for Award of the Integrated B.Tech+M.B.A. Degree at the end of Xth Semester:

In addition to the conditions prescribed under this ordinance for passing, the Integrated Dual Degree (B.Tech+M.B.A.), in 1 (A) (a,b,c,e and f), Students Should secured a minimum CGPA of 4.5 or 45% in aggregate overall upto VIII semester and minimum CGPA of 5.0 or 50% in aggregate in IX & Xth semester. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

2. (B) Eligibility for Award of the Integrated B.Tech (Hons.)+M.B.A. Degree at the end of Xth Semester:

In addition to the conditions prescribed under this ordinance for passing Integrated Dual Degree (B.Tech (Hons.)+M.B.A.), in 1 (A) (a,b,c,e and f), Students must maintain an average of CGPA 6.0 or 60% upto VIII semester and thereafter, minimum CGPA of 5.0 or 50% in IXth and Xth semester. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

15. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of B.Tech./B.Tech(Hons.)+M.B.A. Degree ordinarily with in a maximum period of ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

17. General Instruction : i.) The admission to the B.Tech./B.Tech(Hons.)+M.B.A. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or

any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

18. At present in the Faculty of Engineering and Technology, Degree of B.Tech.+M.B.A./ B.Tech(Hons.)+M.B.A. shall include the Branches/Discipline of Civil, Construction Technology & Management, Environmental Engineering & Pollution Control, Public Health Engineering, Heavy Engineering, Mechanical, Manufacturing Technology, Industrial Engineering & Management, Electrical, Power Engineering, Energy Engineering, Electronics & Communication Engineering, Tele Communication Engineering, Information Technology, Computer Science & Engineering, Cement & Ceramic Technology, Cosmetic Technology, Food Technology, Biotechnology etc. plus all core subjects of management with various mix of elective or optional paper of there specialization, if any;

Similarly in case of B.Tech (Ag Engg.)+MBA shall include all related subjects of Agriculture Engineering plus all core subjects of management with various mix of elective or optional paper of there specialization in Agri Business

The list of various Branches/specializations of B.Tech.+M.B.A. course shall include the current courses/programme as well as proposed in future. However, all the programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

19. In future, more Integrated Programme of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Five years Integrated programmes with Dual Degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. The programmes of B.Tech./B.Tech(Hons.)+M.B.A. are offered by the Faculty of Engineering & Technology, and B.Tech.-Ag Engg./B.Tech-Ag Engg.(Hons.)+MBA are offered by the Faculty of Agriculture Science & Technology in association with Faculty of Management Studies recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Engineering & Technology and Agriculture Science & Technology with Management, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 36**THE ORDINANCE FOR THE AWARD OF FIVE YEARS INTEGRATED DEGREE IN
COMPUTER APPLICATION AND INFORMATION TECHNOLOGY**

1. **Title of the Degree** : The Integrated Post Graduate Five Years (Ten Semesters) Computer Application Programme shall be designated as Master of Computer Application Integrated Programme.
2. **Dual Degree** : This is a five years choice based Integrated programme, following to Dual Degree: BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A.
3. **Name of Faculty** : Faculty of Computer Application & Information Technology
4. **Duration of the Course** : Five years (Ten semesters)
5. **Eligibility For Admission** : Candidate who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public School/ Board /University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination
(London/Cambridge/Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/State
Government

And

Candidate should have secured at least 45% (40% for reserved
categories) marks in aggregate or equivalent Grade in their
qualifying examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

7. Admission Procedure : The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

8. Course/specialization Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counseling/ personal interview

- 9. Intake** : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 10. Academic cycle/ year** : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 11. Course Structure** : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 12. Medium of Instruction And Examination** : The medium of instruction and examination shall be English and Hindi upto second semester there after, it shall be in English only.
- 13. Examination** : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 14. Eligibility for Degree** : **This is a liberal/Flexible exit degree programme;**
- (i) Eligibility for Award of the BCA(Hons.) /B.Sc.-IT(Hons.)**
- A student shall be declared to be eligible for award of the Degree of BCA (Hons.) /B.Sc.-IT(Hons.) at the end of VI semester if he/ she has:
- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) no disciplinary action is pending against him/her.
- g.) not desirous/not eligible for MCA degree.

(ii) Eligibility for Award of Master of Computer Application Integrated Degree Programme: BCA(Hons.) + MCA; B.Sc-IT(Hons.) + MCA

A student shall be declared to be eligible for award of the BCA(Hons.) + MCA; B.Sc-IT(Hons.) + MCA degree at the end of X semester if he/ she has:

- a.) Completed the mathematics audit course, to meet the deficiency of mathematics, which is applicable for those students, who had not studied mathematics as their one subject in his/her qualifying examination. The mathematics audit course shall be taught in the seventh semester of the programme.
- b.) the other conditions shall be the same as mentioned above in clause (i) sub clause a, b, c, e, and f,
- c.) secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

15. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A. Degree ordinarily within a maximum period of ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

- 17. General Instruction :**
- i.) The admission to the BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

18. At present in the Faculty of Computer Application & Information Technology, Integrated Degrees of BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A. shall include the mix of specialization of Computer Application, Software Developing, Profession Based Software Developing, Internet Programming, Automation, Networking, Web Designing & Developing, Web casting, Information Security, Multimedia, Animation,

e-Commerce, Computer Graphics & Designing, Artificial Intelligence, Software testing & Quality Assurance, Satellite & Mobile Communication Network etc.

The list of various mix of specializations of BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A. course shall include the current courses/programme as well as proposed in future. However, BCA(Hons.)+M.C.A. and B.Sc.-IT(Hons.)+M.C.A. programmes with various Branches/specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like, on-line, e-learning, face-to-face, through webinar etc.

19. In future, more Integrated programmes can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Five years Integrated programmes with Dual degrees with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. These programmes are offered by the Faculty of Computer Application & Information Technology, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

This Ordinance shall be applicable to all five years Integrated programme with dual Degrees in Computer application & Information Technology and related/allied stream, courses except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 37**THE ORDINANCE FOR THE AWARD OF THREE YEARS DIPLOMA PROGRAMME IN ENGINEERING & TECHNOLOGY, PHARMACY, ARCHITECTURE**

1. **Title of the Diploma** : Diploma
- Sub-Title/Specialization : Diploma in "Name of relevant discipline of Engineering & Technology, etc"
- Diploma in "Name of relevant discipline of Pharmacy"
- Diploma in "Name of relevant discipline of Architecture"
2. **Name of Faculty** : Faculty of Engineering & Technology
3. **Duration of the Course** : Three years (Six semesters)
4. **Eligibility for Admission** : (A) For Diploma Ist year in Engineering & Technology, Pharmacy, Architecture (Three years Duration):
Candidates had passed 10th standard/SSC Examination with at least 35% Marks at Qualifying Examination.
- (B) For Lateral Entry into the Second year of the diploma;
12th Science with or Vocational/ Technical or 10th + (two years ITI) with appropriate specialization.
- (C) For diploma in Pharmacy, Two years Duration
Pass 12th standard/10+2 with minimum 45% (40% for reserved Categories) at their qualifying examination with such combination of subjects as prescribed by Regulatory Bodies.
- The candidates must have passed the qualifying examinations by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central/State Board

Or

Senior Secondary School Examination conducted by the National/any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any other examination Any Public School/ Board /University in India or any foreign country recognized as equivalent.

Note: However, candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

6. Admission Procedure : The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

7. Branch Distribution: Admission to the particular branch of study shall be as decided by the University on the basis of counseling/ personal interview

8. Intake : The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

9. Academic cycle/ year : There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

10. Course Structure : Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11. Medium of Instruction : The medium of instruction and examination shall be English and Hindi.

12. Examination : a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13. Eligibility for Diploma : Eligibility for Award of the Diploma

A student shall be declared to be eligible for award of the Diploma, if he/ she has:

a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc;
and

f.) no disciplinary action is pending against him/her.

14. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma Programme ordinarily within a maximum period of Six years (For Three years Diploma Course) and Four Years (For two years Diploma Course) from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

16. General Instruction :

- i.) The admission to the Diploma Course/Programme Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

17. At present in the Faculty of Engineering and Technology, Diploma in Engineering & Technology shall include the Branches/Discipline of Civil Engineering, Mechanical

Engineering, Electrical Engineering, Electronics & Communication Engineering, Information Technology, Computer Science & Engineering, Cement & Ceramic Technology, Cosmetic Technology, Food Technology, Biotechnology, Architecture, Pharmacy etc. and Diploma in Agriculture Engineering shall run in the Faculty of Agriculture Science and Technology.

The above list of various Branches/Discipline of Diploma Programme shall include the current courses/programme as well as proposed in future. However, all Diploma programmes with various Branches/Discipline shall run and governed through this ordinance.

The above Diploma Programmes shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

18. These Diploma programmes are offered by the Faculty of Engineering and Technology and Faculty of Agriculture Science and Technology recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
19. In future, more Branches/Disciplines of various Diploma Programmes can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
20. The University shall also offer more number of Three years Diploma programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
21. This Ordinance shall be applicable to all Diploma Programmes (Three years/Two years) in Engineering & Technology, Pharmacy, Architecture and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 38**THE ORDINANCE FOR THE AWARD OF EXECUTIVE POST GRADUATE
DIPLOMA IN MANAGEMENT AND RELATED/ALLIED STREAMS**

1. **Title of the Degree** : Executive Post Graduate Diploma in Management (“Executive PGDM”)

2. **Name of Faculty** : Faculty of Management Studies

3. **(A) Course Name** : “Executive PGDM” (Regular) Full Time

(i) Duration of the Course : Fifteen Months- for Regular Course

(ii) Eligibility For Admission :For “Executive PGDM” (Regular)

Every applicant for admission to the “Executive PGDM” (Regular) shall possess following educational qualification:-

Candidate should be a graduate in any discipline with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+3) year system or any equivalent examination.

Or

The candidate should possess professional/Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to any UG or PG

Degree with at least 50% (45% for reserved categories) marks in aggregate or equivalent grade.

AND

Candidate should have minimum Five years of working/Professional experience in Managerial/ Executive or Supervisory Cedar etc.

3. (B) Course Name : "Executive PGDM" (Part Time)

(i) Duration of Course : Eighteen Months

(ii) Eligibility for Admission of "Executive PGDM" (Part Time) :-

1. Graduate in any discipline or any degree as mentioned above in 3 (A). However there is no requirement of minimum of 50% marks.
2. For part time "Executive PGDM" Candidates must possess atleast two years full time work experience in a registered firm/ company/ industry/ educational and/ Government, autonomous organizations in the relevant field in which admission is sought.

4. Eligibility for Admission to NRI /other privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

5. Admission Procedure : The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

- 6. Specialization Distribution :** Admission to a particular stream/ specialization of “Executive PGDM” Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.
- 7. Intake :** The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 8. Academic cycle/ year :** There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.
- 9. Course Structure :** The Course structure “Executive PGDM” (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.
- 10. Medium of Instruction :** The medium of instruction and examination shall be English
And Examination
- 11. Examination :** a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.
- 12. Eligibility for Degree :** **Eligibility for Award of the “Executive PGDM” Course**
- A student shall be declared to be eligible for award of the Course/Programme with various specializations if he/ she has:
- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work,

Dissertation/ Thesis and other Assignments etc. whichever applicable.

b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;

c.) earned the specified credits in all the categories of subjects if applicable;

d.) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

13. Attendance Requirement: A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

14. Maximum Duration of Completion of Course:

A candidate has to complete the entire course of "Executive PGDM" (regular and part time) Programme ordinarily within a maximum period of Thirty months and Thirty Six months respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

15. General Instruction : i.) The admission to all kinds & modes of "Executive PGDM" Course shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

16. The various specializations in the "Executive PGDM" (Regular & Part Time) programmes in the Faculty of Management Studies shall include Marketing, Finance, Human Resources, Information Technology, Banking & Insurance, Agri-Business, Manufacturing & Production, Industrial Management, Advertising and public relation, Energy Management, Communication & Media Management, Entrepreneurship, Materials Management, Logistic & Supply Chain Management, International Business, Retail Management, Rural Management, Tourism Management, Hospital Administration, NGO Management, Pharmaceutical Management, Telecom Management, Operation Research, Event Management, Infrastructure Management etc.

The list of various specializations of "Executive PGDM" courses/programme shall include the current courses/programme as well as proposed in future. However, all "Executive PGDM" programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

17. These programmes are offered by the Faculty of Management Studies, Faculty of Agriculture Science & Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18. In future, more specializations/courses/programmes of Post Graduate Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
19. The University shall also offer more number of "Executive PGDM" programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
20. This Ordinance shall be applicable to all "Executive PGDM" (Regular & Part Time), and other P.G. Diploma in Management and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 39
ORDINANCE FOR ONE YEAR (TWO SEMESTER)
UNDER GRADUATE DEGREE COURSES

Course & Faculty

1. This ordinance shall be applicable to all one year (two semesters) Under Graduate degree courses except those for which the University has separate ordinances. These courses shall be run on semester system.
 - a. At present the degrees covers under this ordinance are Bachelor of Library & Information Sciences (BLib.Sc.) and in near future Bachelor of Physical Education (B.P.Ed), Bachelor of Education (B.Ed.) etc.
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council with taking care of the norms of the concerned regulatory body.
 - c. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools/Centers of this University.

Duration

3. The duration of these courses of study shall extend over two semesters.

Intake

4. The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic Year

5. There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

Eligibility

6. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognised University or an equivalent body.
 - B.Lib.Sc. - Passed graduate examination with any subject from any recognised University or as equivalent.
 - B.P.Ed - Passed graduate examination with any subject from any recognised University or as equivalent.
 - B.Ed. - Passed graduate examination with any subject from any recognised University or as equivalent.

Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 30 days of admission.

Eligibility for new courses under this ordinance shall be defined by the concerned Board of studies of the University.

Admission Procedure

7. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications in news papers, on the University's website, notice board of the University and in other publicity media before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
 - (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
 - (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees is not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
 - (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
 - (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

8. The under graduate course in semester system shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
9. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change

number of papers and /or marking scheme of the course after the due approval of Vice Chancellor.

10. In subject with no practical there shall be 8 papers of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	4	-	-
Second	4	-	1

11. In subject with practical there will be 8 papers of 100 marks each. 2 practical with viva of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	4	1	-
Second	4	1	1

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Examination Scheme

13. No candidate shall be allowed to take the term-end Semester Examination unless one has:

- Attended at least 75% of lectures / practical delivered.
- Paid all the fees due
- Obtained 'No Dues' certificate from the concerned Department/college.
- Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- Received in-plant training as prescribed by the Director/ Head/ Principal.
- No disciplinary action is pending against him/her.

Clause (i) above shall not be applicable to private candidates.

14. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- Main examination will carry 70 percent marks,
- For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 45% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 40%.

Promotion to Next Semester & Failed Candidate

15. There shall be no supplementary or second examination in between the semester exam.
16. A candidate may provisionally continue his/her studies in next higher semester/class, after the examinations of the concerned semester, in which he/she appeared is over, however, his/her eligibility shall be evaluated only after the results of the semesters examinations are declared in which he/she had appeared.
17. If candidate fails in any papers in any semester examination even then he/she shall be allowed to keep the term (ATKT) or retained the failed papers as their backlog and promoted to the next higher semester. Candidate shall be eligible to carry the backlog papers of semester examination till he/she reaches the final semester.
18. The student is eligible to get the mark-sheet of every semester examination or the evaluation report, if any. If a candidate fails in some papers of the first semester and clears the second semester, his result will be with-held. In such situation, mark sheet for first semester will be issued separately and a composite mark sheet will be issued in the second semester once the candidate clears all the papers. However the final mark-sheet of the course as well as the degree shall be issued only when student shall be declared pass in all components of the examination i.e. theory papers, practicals and internal assessment as well as the project work, if any, of entire course. A candidate will be eligible for the award of degree, only in the year when he/she passes, all the components of the examination of all the semesters.
19. The student shall also be eligible to appear in all the failed papers even after the completion of his one year of regular studies of the course to clear his backlog papers till his registration is valid in the University for the said course.
20. In case the student shall not pass in all the components of examination of all semesters even after the prescribed maximum duration (two years) of course then the registration of student shall be cancelled and his name has been removed from the roll list of the University, however, the student shall be eligible to re-register him self in the University, if he/she intends to appear in the examination of his/her remaining papers/practicals etc. in which he/she is failed, such students shall be allowed when student shall pay the prescribed fees for the re-registration and the examination fees, lab fee along with the other necessary fee with the permission of the Vice-Chancellor.

Provided that, such student shall be allowed maximum two times in his failed papers and practicals only. In case even then student is unable to pass in all components of the course then his/her name shall be removed finally from the roll list of the University and student is not allowed to further re-register for the same course in the University.

Allocation of Division and Grace Marks

21. Division shall be awarded only after the final semester examination, based on integrated performance of the candidate in all the semester/years of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division

Above 45% but less than 50% - Third Division

22. If a student fails in any subject in semester examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace marks, likewise a student shall be given a maximum of five marks for his division improvement.

Award of Degree

A student shall be declared to be eligible for award of the degree in the concerned field/area of the studies if, he/ she has:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.
- b.) successfully completed and passed all concerned semester examinations with minimum prescribed passing marks as per the provisions made for this purpose.
- (c) Secured a minimum 45% in aggregate. However the award of the Division/Class shall be as per provisions made for this purpose.

Merit Lists

23. Merit list of each course/programme shall consist of first 10 candidates in the order of merit shall be declared at the end of final semester examination from amongst the candidates who have passed all semester examination in one attempt.
24. However, the various kinds of the merit list like, course wise merit list, department/institute wise merit list, faculty wise merit list as well as the University merit list shall be prepared as per the relevant norms and procedures mentioned in the concerned rules & regulation of the University.

Maximum Duration of Completion of Course

25. A candidate has to complete the entire course of degree within a maximum period of two years from the session of first admission.

General

26. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.
27. The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
28. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
29. For matters not covered in this specific ordinance, General rules, regulations and directives of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

ORDINANCE NO. 40**ORDINANCE FOR ONE YEAR (TWO SEMESTER)
POST GRADUATE PG DIPLOMA COURSES****Course & Faculty**

1. This ordinance shall be applicable to all one year Post Graduate Diploma courses except those for which the University has separate ordinances. These courses shall be run on semester system.
 - a. At present the courses covers under this ordinance are Post Graduate Diploma in Computer Applications (PGDCA), Post Graduate PG Diploma in Hardware Engineering (PGDHE), Post Graduate PG Diploma in Rural Development (PGDRD) Post Graduate PG Diploma in Retail Management (PGDRM), Post Graduate PG Diploma in Fashion Design (PGDFD), Post Graduate PG Diploma in Business Management (PGDBM), Post Graduate PG Diploma in Information Technology (PGDIT), Post Graduate PG Diploma in Environment and Pollution Management (PGDEPM), Post Graduate PG Diploma in Marketing Management(PGDMM), Post Graduate PG Diploma in Financial Management (PGDFM), etc.
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More PG Diploma programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools/ Centers of this University.

Duration

3. The duration of these courses of study shall extend over two semesters.

Intake

4. The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic Year

5. There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

Eligibility

6. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognized University or an equivalent body.

PGDCA - Passed the graduation course from any recognized University or its equivalent.

PGDHE - Passed the graduation course from any recognized University or its equivalent.

PGDRD - Passed the graduation course from any recognized University or its equivalent.

PGDRM - Passed the graduation course from any recognized University or its equivalent.

PGDFD - Passed the graduation course from any recognized University or its equivalent.

PGDBM - Passed the graduation course from any recognized University or its equivalent.

PGDIT - Passed the graduation course from any recognized University or its equivalent.

PGDEPM - Passed the graduation course from any recognized University or its equivalent.

PGDMM - Passed the graduation course from any recognized University or its equivalent.

PGDFM - Passed the graduation course from any recognized University or its equivalent.

Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 30 days of admission.

Eligibility for new courses under this ordinance shall be defined by the concerned Board of studies of the University.

Admission Procedure

7. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications in news papers, on the University's website, notice board of the University and in other publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.

- The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

8. The post graduate PG Diploma course in semester system shall consist of:
- a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
9. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice Chancellor.
10. In subject with no practical there shall be 10 papers of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	5	-	-
Second	5	-	1

11. In subject with practical there will be 10 papers of 100 marks each. 2 practical with viva of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	5	1	-
Second	5	1	1

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Examination Scheme

13. No candidate shall be allowed to take the term-end Semester Examination unless one has:
- (i) Attended at least 75% of lectures / practical delivered.
 - (ii) Paid all the fees due
 - (iii) Obtained 'No Dues' certificate from the concerned Department/college.
 - (iv) Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.

- (v) Received in-plant training as prescribed by the Director/ Head/ Principal.
- (vi) No disciplinary action is pending against him/her.

Clause (i) above shall not be applicable to private candidates.

14. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.
- (a) 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
 - (b) Main examination will carry 70 percent marks,
 - (c) For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 45% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
 - (d) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 40%.

Promotion to Next Semester & Failed Candidate

15. There shall be no supplementary or second examination in between the semester exam.
16. A candidate may provisionally continue his/her studies in next higher semester/ class, after the examinations of the concerned semester, in which he/she appeared is over, however, his/her eligibility shall be evaluated only after the results of the semesters examinations are declared in which he/she had appeared.
17. If candidate fails in any papers in any semester examination even then he/she shall be allowed to keep the term (ATKT) or retained the failed papers as their backlog and promoted to the next higher semester. Candidate shall be eligible to carry the backlog papers of semester examination till he/she reaches the final semester.
18. The student is eligible to get the mark-sheet of every semester examination or the evaluation report, if any. If a candidate fails in some papers of the first semester and clears the second semester, his result will be with-held. In such situation, mark sheet for first semester will be issued separately and a composite mark sheet will be issued in the second semester once the candidate clears all the papers. However the final mark-sheet of the course as well as the PG Diploma shall be issued only when student shall be declared pass in all components of the examination i.e. theory papers, practicals and internal assessment as well as the project work, if any, of entire course. A candidate will be eligible for the award of PG Diploma, only in the year when he/she passes, all the components of the examination of all the semesters.
19. The student shall also be eligible to appear in all the failed papers even after the completion of his one year of regular studies of the course to clear his backlog papers till his registration is valid in the University for the said course.
20. In case the student shall not pass in all the components of examination of all semesters even after the prescribed maximum duration (two years) of course then the registration of student shall be cancelled and his name has been removed from the roll list of the University, however, the student shall be eligible to re-register him self in the University, if he/she intends to appear in the examination of his/her remaining

papers/practicals etc. in which he/she is failed, such students shall be allowed when student shall pay the prescribed fees for the re-registration and the examination fees, lab fee along with the other necessary fee with the permission of the Vice-Chancellor.

Provided that, such student shall be allowed maximum two times in his failed papers and practicals only. In case even then student is unable to pass in all components of the course then his/her name shall be removed finally from the roll list of the University and student is not allowed to further re-register for the same course in the University.

Allocation of Division and Grace Marks

21. Division shall be awarded only after the final semester examination, based on integrated performance of the candidate in all the semester/years of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division
Above 45% but less than 50%	-	Third Division

22. If a student fails in any subject in semester examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace marks, likewise a student shall be given a maximum of five marks for his division improvement.

Award of Post Graduate Diploma

A student shall be declared to be eligible for award of the PG Diploma in the concerned field/area of the studies if, he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.

b.) successfully completed and passed all concerned semester examinations with minimum prescribed passing marks as per the provisions made for this purpose.

(c) Secured a minimum 45% in aggregate. However the award of the Division/Class shall be as per provisions made for this purpose.

Merit Lists

23. Merit list of each course/programme shall consist of first 10 candidates in the order of merit shall be declared at the end of final semester examination from amongst the candidates who have passed all semester examination in one attempt.

24. However, the various kinds of the merit list like, course wise merit list, department/institute wise merit list, faculty wise merit list as well as the University merit list shall be prepared as per the relevant norms and procedures mentioned in the concerned rules & regulation of the University.

Maximum Duration of Completion of Course

25. A candidate has to complete the entire course of PG Diploma within a maximum period of two years from the session of first admission.

General

26. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.
27. The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
28. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
29. For matters not covered in this specific ordinance, General rules, regulations and directives of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

DINANCE NO. 41
ORDINANCE FOR ONE YEAR (TWO SEMESTER)
DIPLOMA COURSES

Course & Faculty

1. This ordinance shall be applicable to all one year (two semester) diploma courses except those for with the University has separate ordinances. These courses shall be run on semester system.
 - a. At present the diplomas covers under this ordinance are Diploma in Computer Applications (DCA), Diploma in Computer Education (DCEd) and in near future Diploma in Teachers Training (DTT), Diploma in Education (DEd), Diploma in Physical Education (D.Ph.Ed), Diploma in Elementary Education (D.El.Ed), Diploma in Library & Information Science (D.Lib.I.Sc.), etc.
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council with taking care of the norms of the concerned regulatory body.
 - c. More diploma programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools /Centres of this University.

Duration

3. The duration of these courses of study shall extend over two semesters.

Intake

4. The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

Academic Year

5. There will be one/ two academic cycle for these courses every year like Summer & Winter as decided by the University.

Eligibility

6. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.
 - DCA - Passed 10+2 examination with any subjects.
 - DCTT - Passed 10+2 examination with any subjects
 - DCEd - Passed 10+2 examination with any subjects
 - DEd - Passed 10+2 examination with any subjects

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.

Eligibility for new courses under this ordinance shall be defined by the concerned Board of studies of the University.

Admission Procedure

7. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications in news papers, on the University's website, notice board of the University and in other publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees is not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

8. The diploma course in semester system shall consist of:

- a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
9. The course curriculum of each diploma shall be designed to meet the specific requirement of the each category of students including the recent changes, development and innovation in the concerned area of knowledge recommended by concerned Board of Studies and approved by Academic council of the University. The Academic council

of the University on the recommendation of the concerned Board of Studies may change number of papers and /or examination & evaluation scheme of the course.

10. In subject with no practical there shall be 10 papers of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	5	-	-
Second	5	-	1

11. In subject with practical there will be 10 papers of 100 marks each. 2 practical with viva of 100 marks each and project report with viva of 200 marks (Viva will be 20%) distributed in different semester as under

Semester	Theory	Practical	Project Report
First	5	1	-
Second	5	1	1

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Examination Scheme

13. No candidate shall be allowed to take the term-end Semester Examination unless one has:

- (i) Attended at least 75% of lectures / practical delivered.
- (ii) Paid all the fees due
- (iii) Obtained 'No Dues' certificate from the concerned Department/college.
- (iv) Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- (v) Received in-plant training as prescribed by the Director/ Head/ Principal.
- (vi) No disciplinary action is pending against him/her.

Clause (i) above shall not be applicable to private candidates

14. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- (e) 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- (f) Main examination will carry 70 percent marks,
- (g) For passing the examination; the candidate that be required to secure at least 40% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 45% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- (h) There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 40%.

Promotion to Next Semester & Failed Candidate

15. There shall be no supplementary or second examination in between the semester exam.
16. A candidate may provisionally continue his/her studies in next higher semester/ class, after the examinations of the concerned semester, in which he/she appeared is over, however, his/her eligibility shall be evaluated only after the results of the semesters examinations are declared in which he/she had appeared.
17. If candidate fails in any papers in any semester examination even then he/she shall be allowed to keep the term (ATKT) or retained the failed papers as their backlog and promoted to the next higher semester. Candidate shall be eligible to carry the backlog papers of semester examination till he/she reaches the final semester.
18. The student is eligible to get the mark-sheet of every semester examination or the evaluation report, if any. If a candidate fails in some papers of the first semester and clears the second semester, his result will be with-held. In such situation, mark sheet for first semester will be issued separately and a composite mark sheet will be issued in the second semester once the candidate clears all the papers. However the final mark-sheet of the course as well as the diploma shall be issued only when student shall be declared pass in all components of the examination i.e. theory papers, practicals and internal assessment as well as the project work, if any, of entire course. A candidate will be eligible for the award of diploma, only in the year when he/she passes, all the components of the examination of all the semesters.
19. The student shall also be eligible to appear in all the failed papers even after the completion of his one year of regular studies of the course to clear his backlog papers till his registration is valid in the University for the said course.
20. In case the student shall not pass in all the components of examination of all semesters even after the prescribed maximum duration (two years) of course then the registration of student shall be cancelled and his name has been removed from the roll list of the University, however, the student shall be eligible to re-register him self in the University, if he/she intends to appear in the examination of his/her remaining papers/practicals etc. in which he/she is failed, such students shall be allowed when student shall pay the prescribed fees for the re-registration and the examination fees, lab fee along with the other necessary fee with the permission of the Vice-Chancellor.

Provided that, such student shall be allowed maximum two times in his failed papers and practicals only. In case even then student is unable to pass in all components of the course then his/her name shall be removed finally from the roll list of the University and student is not allowed to further re-register for the same course in the University.

Allocation of Division and Grace Marks

21. Division shall be awarded only after the final semester examination, based on integrated performance of the candidate in all the semester/years of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division
Above 45% but less than 50%	-	Third Division

22. If a student fails in any subject in semester examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace marks, likewise a student shall be given a maximum of five marks for his division improvement.

Award of Diploma

A student shall be declared to be eligible for award of the diploma in the concerned field/area of the studies if, he/ she has:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.
- b.) successfully completed and passed all concerned semester examinations with minimum prescribed passing marks as per the provisions made for this purpose.
- (c) Secured a minimum 45% in aggregate. However the award of the Division/Class shall be as per provisions made for this purpose.

Merit Lists

23. Merit list of each course/programme shall consist of first 10 candidates in the order of merit shall be declared at the end of final semester examination from amongst the candidates who have passed all semester examination in one attempt.
24. However, the various kinds of the merit list like, course wise merit list, department/institute wise merit list, faculty wise merit list as well as the University merit list shall be prepared as per the relevant norms and procedures mentioned in the concerned rules & regulation of the University.

Maximum Duration of Completion of Course

25. A candidate has to complete the entire course of diploma within a maximum period of two years from the session of first admission.

General

26. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.
27. The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
28. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
29. For matters not covered in this specific ordinance, General rules, regulations and directives of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

ORDINANCE NO. 42
CERTIFICATE, DIPLOMA AND ADVANCE DIPLOMA COURSES IN
VARIOUS VOCATIONAL & TECHNICAL TRADES, AND IN NUMEROUS
JOB ORIENTED SKILLS INCLUDING SOFT SKILL

Preamble

The Certificate, Diploma & Advance Diploma courses for skill up gradation training in various vocational & technical trades and in numerous skills including soft skills with the aim to generate more employability by providing specific knowledge and practices in the subject with an important component of entrepreneurship in all its programmes. Keeping in view the needs of target group, the thrust is on providing more vocational and community oriented courses. These courses cover almost all sectors of the society not only in the technical & engineering context but also in entrepreneurship development. Surely these courses will promote job employability as well as self employment and make people technically sound and job providers in spite of job seekers.

The Honorable President of India observed in the 78th Conference of Association of Indian Universities:

“Can the Universities, as part of their programme, impart training to the students in computer hardware, computer software, electrical/electronics/ mechanical maintenance, re-conditioning of agricultural implements etc. and provide a Certificate or Diploma, depending upon their proficiency. This may provide immediate employment potential to the graduates.”

It is obvious that the focus of the Honorable President was on employment generation through high end technology, which is also envisaged in these courses.

Course & Faculty

1. This ordinance shall be applicable to the Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills including soft skills. These programmes are offered by concerned Faculty approved by the Board of Studies and Academic Council.
 - a. The Certificate, Diploma & Advance Diploma courses can be offered under this ordinance on the recommendations of the concerned Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools/centres/ research centres/ extension centres/ training centres of this University.

3. More number of the various programmes on the above titles can be offered under this ordinance on the recommendations of the various Board of Studies from time to time in all concerned and relevant fields/ areas of knowledges.

Duration

4. The duration of these courses of study shall extend over four weeks to fifty two weeks (One Months to Twelve Months duration). A table of few identified courses with their name, eligibility and duration is enclosed.

Intake

5. The intake for each of these courses shall be decided by the concerned Board of Studies and approved by Board of Management of the University from time to time, duly approved by the regulatory body.

Academic Year

6. Normally these programmes will be offered in various academic cycles, every year depending upon the nature & duration of each programme/course.
7. These programmes can also be offered at any suitable time by the concerned departments as and when the infrastructure and faculty & supporting staff is available. These programmes can also be offered at special request of group of a People/ Community and in collaboration from government departments / industries / other organizations as per their specific need, the new modules/courses shall also be prepared along with suitability of timing & duration.

Eligibility

8. Candidates seeking admission to these courses must have the required qualification as decided by the concerned Board of Studies/Departments of the University for each Course. A table of few identified courses with their name, eligibility and duration is enclosed.

Admission Procedure

9. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications in news papers, on the University's website, notice board of the University and in other publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
- The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. the Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills including soft skills shall consist of:
- Such courses (papers) as prescribed by the University
 - Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
 - Such scheme of examination as prescribed, by the University from time to time.
11. The course curriculum of each course shall be based on recommendations of the Board of Studies of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or Examination & Evaluation scheme of the course after the due approval of Vice Chancellor.
12. If required in a programme a student shall be required to submit a project report based on the areas of his / her specialization/interest/ assigned work. The project report certified by the concerned organization and the concerned coordinator/teacher shall be submitted in one copy to the University for evaluation.

Medium of Instructions and Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination Scheme

14. No candidate shall be allowed to appear in Examination unless one has:

- Attended at least 75% of lectures / practical delivered.
- Paid all the fees due
- Obtained 'No Dues' certificate from the concerned Department/Schools/ Centres.
- Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- Received in-plant training as prescribed by the Director/ Head/ Principal.
- No disciplinary action is pending against him/her.

15. Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- (a) 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- (b) Main examination will carry 70 percent marks,
- (c) For passing the examination; the candidate that be required to secure at least 36% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- (d) There will be an external examiner to evaluate the project report, if any. The minimum passing marks for project work will be 40%.

16. Each Certificate program shall have One theory and One Practical Paper. The Diploma/Advance Diploma Courses may have more than one theory / practical papers that are decided by the concerned Board of Studies for each course.

Allocation of Division and Grace Marks

17. Division shall be awarded only after the final examination, based on integrated performance of the candidate in all the components of examinations of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division
Above 40% but less than 50%	-	Third Division

18. If a student fails in any subject in the examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace Marks, likewise a student shall be given a maximum of five marks for his division improvement.

Award of Advance Diploma/Diploma/Certificate

A student shall be declared to be eligible for award of the Advance diploma/ Diploma/ Certificate in the concerned field/area of the studies if, he/ she has:

- a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned examinations.
- b.) successfully completed and passed all concerned examinations with minimum prescribed passing marks as per the provisions made for this purpose.
- c) Secured a minimum 40% in aggregate. However the award of the Division/Class shall be as per provisions made for this purpose.

Maximum Duration of Completion of Course

19. A candidate has to complete the entire course of concerned certificate/diploma/advance diploma programme within a maximum period of double of their minimum prescribed duration from the session of first admission.

General

20. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.
21. The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
22. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
23. For matters not covered in this specific ordinance, General rules, regulations and directives of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.

LIST OF VOCATIONAL CERTIFICATE & DIPLOMA COURSES

S. No.	Course	Duration	Eligibility
Department of Science and Applied Science			
1	Certificate in Analytical Chemistry	6 Months	B.Sc.
2	Certificate in Biotechnology	6 Months	12th Pass with Biology / Maths
3	Certificate in Computational Mathematics	3 Months	12th Pass with Maths
Department of Fashion Designing			
1	Certificate in Cutting, Tailoring And Dress Making (CCTDM)	12 Months	10th Pass
2	Certificate in Fashion Designing	12 Months	10th Pass
Department of Education			
1	Certificate in Early Childhood and Education	12 Months	10th Pass
2	Diploma in Nursery (Pre-Primary) Teachers Training (NTT)	12 Months	10 th Pass
3	Certificate in Primary Teaching (CPT)	6 Months	12 th Pass
4	Certificate in Primary Curriculum and Instructions (CPC)	6 Months	12 th Pass with Certificate in Primary Teaching (CPT) or equivalent
Department of Commerce and Financial Studies			
1	Certificate in Accounting & Auditing	6 Months	12th Pass
2	Certificate in Banking	3 Months	12th Pass with Commerce / Maths
3	Certificate in Banking & Finance	6 Months	12th Pass with

			Commerce / Maths
4	Certificate in Export Procedure & Documentation	6 Months	12th Pass with Commerce
5	Certificate in Financial Accounting (CFA)	6 Months	12th Pass
6	Certificate in Import-Export Management	6 Months	12th Pass
7	Certificate in Taxation	6 Months	12th Pass
8	Diploma in Accounting & Auditing	6 Months	12th Pass with commerce / Maths
9	Diploma in Banking	6 Months	12th Pass with commerce/maths
10	Diploma in Taxation	12 Months	12th Pass with commerce
Department of Business Administration & Management			
1	Certificate in Hospitality Management	6 Months	10th Pass
2	Certificate in Human Resource Management	6 Months	Graduate
3	Certificate in Personal Secretary ship	6 Months	10th Pass
4	Certificate in Retail Management	6 Months	12th Pass
5	Certificate in Security Guards Management	6 Months	12th Pass
6	Certificate in Statistical Quality Control	6 Months	12th Pass
Faculty of Engineering and Technology			
1	Certificate in AutoCAD	3 Months	Diploma in Engg./Graduate in any Subject
2	Certificate in Diesel Engine Repairing (CDER)	6 Months	10th Pass
3	Certificate in Electrical Technician (CET)	1 year	12th Pass
4	Certificate in Electronic Equipment Maintenance	1 year	12th Pass
5	Certificate in Hi-Tech Welding Technology (CHWT)	6 Months	10th Pass
6	Certificate in Industrial Safety	6 Months	10th Pass

7	Certificate in Industrial Safety & ISO 14000 Series	12 Months	10th Pass
8	Certificate in Inverter & UPS Repairing	6 Months	10th Pass
9	Certificate in Mobile & Telephone Instrument	3 Months	10th Pass
10	Certificate in Mobile And Telephone Instruments Repairing (CMTIR)	3 Months	10th Pass
11	Certificate in Motor & Transformer Winding	3 Months	10th Pass
12	Certificate in Radio And TV Technician (CRTT)	12 Months	12th Pass
13	Certificate in Refrigeration and Air-conditioning	6 Months	12th Pass
14	Certificate in Stenography (Hindi/ English)	6 Months	10th Pass
15	Certificate in Stereo & CD Player Repairing	6 Months	12th Pass
16	Diploma in Diesel Engine Repairing (DDER)	12 Months	10th Pass
17	Diploma in Electronic Equipment Maintenance	12 Months	10th Pass
Faculty of Computer Application & Information Technology			
1	Certificate in 'C' Programming	3 Months	10th Pass
2	Certificate in Computer Applications	3 Months	10th Pass
3	Certificate in 'C++' Programming	3 Months	10th Pass
4	Certificate in Client Server Technology (CCST)	3 Months	10th Pass
5	Certificate in Computer Hardware & Networking	6 Months	12th Pass
6	Certificate in Computer Networking (CCN)	3 Months	10th Pass
7	Certificate in Computer Programming	3 Months	10th Pass
8	Certificate in Computerized Fashion Designing (CCFD)	6 Months	10th Pass
9	Certificate in Computerized Financial Accounting	6 Months	10th Pass
10	Certificate in Desk Top Publishing (CDTP)	3 Months	10th Pass
11	Certificate in DTP With Computerized Design Development in Textile Printing	6 Months	10th Pass

12	Certificate in Java Programming (CJP)	3 Months	12th Pass
13	Certificate in Laptop Repairing (CLR)	6 Months	12th Pass
14	Certificate in Library Automation	3 Months	12th Pass
15	Certificate in Ms Office (CMO)	3 Months	10th Pass
16	Certificate in Multipurpose Computer Technician	6 Months	10th Pass
17	Certificate in Multipurpose Electronic Technician	12 Months	10th Pass
18	Certificate in Object Oriented Programming Language	3 Months	10th Pass
19	Certificate in Office Automation & Internet	3 Months	10th Pass
20	Certificate in Software Testing	6 Months	12th Pass
21	Certificate in Web Design, Animation & Advertisement	6 Months	12th Pass
22	Certificate in Web Designing	6 Months	10th Pass
23	Certificate in Word Processing (Hindi/ English)	6 Months	10th Pass
24	Diploma in Web Design	12 Months	10th Pass
Department of Mass Media & Communication			
1	Diploma in Television Video Production	12 Months	12th Pass
Faculty of Social Sciences			
1	Certificate in Human Rights	6 Months	Graduate
Faculty of Humanities and Languages			
1	Certificate in Communicative & Competitive Skills	3 Months	10th Pass
2	Certificate in Communicative English	3 Months	10th Pass
3	Certificate in Spoken English	3 Months	10th Pass
Faculty of Agriculture Science			
1	Certificate in Horticulture and Plant Nursery Management	6 Months	10th Pass

2	Certificate in Nursery Development, Management & Environmental Protection	6 Months	10th Pass
Department of Environmental Sciences			
1	Certificate in Public Health and Hygiene	6 Months	10th Pass

**SKILL DEVELOPMENT TRAINING PROGRAMME FOR ENGINEERING/
GRADUATES/ DIPLOMA STUDENTS OR OTHERS**

S.No	Courses	Duration	Eligibility
1	Pro/Engineer - Wildfire 4	2 Month	BE./ B.Tech. or Diploma in Mech. / Prod /Automobile or Equivalent.
2	CATIA V5 R18	2 Month	
3	UNIGRAPHICE - nx -7.5	2 Month	
4	ANSYS 10.0	2 Month	
5	HYPER WORKS 10.0	2 Month	
6	CNC TURING (FAN)*	1 MONTH	
7	CNC MILLING (VMC)*	1 MONTH	
8	EDM / WIRE EDM	1 MONTH	
9	DELMIA V5R19	1 MONTH	
10	AUTO CAD	1 MONTH	
11	ADVANCE PLC PROGRAMMING & SCADA	2 MONTH	BE./ B.Tech. or Diploma in ELECTRICAL / ELECTRONICS EC & ET / IC /ECE/ OR EQUIVALENT
12	AUTOMATION WITH HYDRAULICS USING PLC	2 MONTH	
13	AUTOMATION WITH PNEUNATICS USING PLC	2 MONTH	
14	VLSI CHIP DESIGNING & LAB VIEW	3 MONTH	
15	AC / DC SERVE DRIVE COMMISSIONING & MAINTENANCE	1 MONTH	
16	ELECTRICAL AUTOCAD 2011	1 WEEKS	
17	STADD PRO V8i	1 MONTH	

18	AUTODESK REVIT ARCHITACTURE 2011	1 MONTH	CIVIL / ARCHITECTURE OR EQUIVALENT.
19	AUTO CAD CIVIL	1 MONTH	
20	COMPUTER HARDWARE & NETWORKING	3 MONTH	
21	ADVANCE COMPUTER NETWORKING MANAGEMENT	3 MONTH	
22	MICROSOFT WINDOWS ADMINISTRATION	3 MONTH	BE / B.TECH OR DIPLOMA ANY BRANCH OR EQUIVALENT.
23	REDHAT LINUX ADMINISTRATION	3 MONTH	
24	REVERSE ENGG AND CAD USING UNIGRAPHICS OR PRO-E CATIA	2 MONTH	BE/ B.TECH. OR DIPLOMA IN MECH AERONAUTICS, AUTOMOBILE, EQUIVALENT.
25	OPERTION OF CO-ORDINATE MEASURING MACHINE USING FARO ARM AND CAD USING. AUTOCAD/ INVENTOR/ SOLIDWORKS	2MONTH	BE/ DIPLOMA IN MECH ABRONAUULICS AUTOMOBILE ENGG.
26	CAD / CAM USING UNIGRAPHICS	1 MONTH	BE/ B.TECH OR DIPLOMA /ITI IN RELEVENT ENGINEERUNG
27	CNC Programming & operation	2 MONTH	BE / B.TECH OR Diploma/ Mech,Aeronauties, Automobile & ITI
28	Embedded Design using RTOS	6 months	BE/ B.TECH OR Diploma in EEE/ECE/CS/E&I/IT
29	Programming & Development using ARM PROCESSOR	3 months	BE/ B.TECH OR Diploma in EEE/ECE/CS/E&I/IT
30	Advanced Networking using CISCO routers	3 months	Any Degree
31	VLSI Application in Industry	3 months	BE/ B.TECH OR Diploma in EEE/ECE/CS/E&I/IT

32	PLC, SCADA With Calibration techniques	3 months	BE/ B.TECH OR Diploma in EEE,EE,E&I
33	Energy Management with Calibration techniques	3 months	BE/ B.TECH OR Diploma in EEE,EE,E&I Mech Engg
34	CAD (based on Auto CAD+ Optional 3D Studio Max)	6 Month	B.tech or Dip. In Mech./Pro./ Automobile./ Plastics/ Civil/ Arch./ Int. Design
35	Post Dip. In CAD/CAM (based on AutoCAD+ CNC+Pro/E+ CATIA or UG	6 Month	B.Tech or Dip./Deg. In Mech./Prod./ Automob./Plastic
36	AUTOCAD	1 Month	BE/DME/ITI Students
37	Solidworks	1 Month	BE/DME/ITI Students
38	Pro-E (CAD)	1 Month	BE/DME/ITI Students
39	UNIGRAPHICE - (Com)	1 Month	BE/DME/ITI Students
40	Mastercam (CAD & COM)	1 Month	BE/DME/ITI Students
41	Delcom (CAD & COM)	1 Month	BE/DME/ITI Students
42	Hypermesh – CAE	1 Month	BE/DME/ITI Students
43	CNC Programming -lathe(Fanuc/ sinumerik any one)	1 Month	BE/DME/ITI Students
44	CNC Programming - Milling(Fanuc / hedenhein / sinumerik any one)	1 Month	BE/DME/ITI Students
45	CNC Machining (Lathe,Milling, Wirecut, EDM)	1 Month	BE/DME/ITI Students
46	Basic Hydraulics, Pneumatics	1 Month	BE/DME/ITI Students
47	Electro Hydraulics, pneumatics,	1 Month	BE/DME/ITI Students
48	Advance Hydraulics	1 Month	BE/DME/ITI Students
49	Advance Pneumatics	1 Month	BE/DME/ITI Students
50	PLC Programming	1 Month	BE/DME/ITI Students
51	SCADA	1 Month	BE/DME/ITI Students
52	Automation with Hydraulic Usingh Plc	1 Month	BE/DME/ITI Students
53	Automation with Pneumatics using Plc	1 Month	BE/DME/ITI Students

54	Press Tool	1 Month	BE/DME/ITI Students
55	Injection Mould	1 Month	BE/DME/ITI Students
SKILL DEVELOPMENT TRAINING PROGRAMME FOR 12TH STUDENTS			
1	Machining with CNC Technology	1 Year	12th Pass
2	Engineering Drawing with CAD	6 Month	12th Pass
3	Multimedia & Animation (based on photoshop+MAYA+ 3D Studio Max	1 Year	12th Pass
4	Web Design (based on Graphics +Flash+ Dreamwaver+ Scripting)	1 Year	12th Pass
5	Graphics Design	6 Month	12th Pass
6	Advance Diploma in Software Technology	1 Year	12th Pass
7	Adv. Diploma in Computer Hardware & Networking	1 Year	
8	Laptop Repair	3 Month	
9	MCP & CCNA	3 Month	
10	C/ C++ & OOPS	3 Month	
11	Core Java	3 Month	
12	Advance Java	3 Month	
13	Tally 9.0	3 Month	
14	MS Office & Internet	3 Month	12th pass
15	Electronic Mechamic	6 Month	
16	Calibration on Pressura, Thernal & Electro Technical Parameters	1 Month	X std. Pass/12 Pass

ORDINANCE NO. 43**THE ORDINANCE FOR THE AWARD OF SPECIFIC POST GRADUATE
DEGREE (M.Tech.) IN ENGINEERING AND TECHNOLOGY AND
RELATED/ALLIED STREAMS****1. ADMISSION**

1.1. AKS University, Satna (henceforth called as university) will permit admission and award M.Tech. (Collaborative), M.Tech. (Sequential) & M.Tech. (By Research) degrees to only such courses those are duly approved by the Academic council & Board of Management of the University.

1.2. Admission to M.Tech. (Collaborative), M.Tech. (Sequential) & M.Tech. (By Research) First Semester will be made as per the rules prescribed by the Academic Council of the University.

1.3. Reservation in admission to all kinds of M.Tech. courses shall be governed by the State Government/ Central Government rules. Where such rules are at variance with each other, the decision of Vice-Chancellor shall be final.

2. Types of M.Tech. programmes & Duration

An M.Tech. course in various faculties of the University shall be following types as per the scope & suitability:

(a) M.Tech. (Collaborative) : It is Four semester course, jointly run by various departments/ faculties/ centres/ institutes/ research centres/ training centres/ extension centres of the University or University academic partners of national or international repute like; National Institute of Technology, National Institute Technical Teachers Training & Research, National Institute of Genome & Genetics, National Institute of Pharmaceutical Education & Research, Indian Institute of Mass Communication, Indian Institute of Crop Technology etc. in collaboration with or in tie-up with industries/ R&D organization or other Government organizations like; NTPC, NHPC, CPWD, BSNL, BHEL, GAIL, SAIL etc.. The such kind of M.Tech. Course shall be designed to meet the requirement of industries/organizations. In this course the students in initial two semesters shall put on intensive study and complete his academic part and in next two semesters the students shall go for industry training, project works, research & development works and practicals etc. Students are required to spend time at both the places according to provisions made in the course.

The scheme of study, examination & evaluation shall be such, as prescribed in this Ordinance and in relevant regulations.

(b) M.Tech. (Sequential) : It is a Four semester course in which course work of first two semesters will be completed during two consecutive summer vacations at the associated R&D Institute/Research Centres of National or International Repute or at the University Campus. Each semester course is comprised of 30 days intensive teaching and 15 days of hands on practicals on various engineering industries, R&D labs, manufacturing & fabrication units, in production process unit etc. From the third semester student does not have residential requirement. A student may be allowed to fulfill the requirements of rest two semesters at any other place with specific assigned tasks, on the permission of the R&D Institute/Research Centres of National or International Repute or the University where the courses is running. This mode of M.Tech. programme is more suitable for the technical teachers already working in technical & engineering institutions/ colleges and in polytechnics as well as other category of working engineers or technocrats. In this programme the emphasis shall be given on providing advance level of academic knowledge in the relevant field/ stream of providing engineering & technology, both theoretical & practical too.

The scheme of study, examination & evaluation shall be such, as prescribed in this Ordinance and in relevant regulations.

(c) M.Tech. (By Research) : It is the four semester course meant for research oriented technocrats and professionals (irrespective of their employment status) who have the keen sense of scientific enquiry for pursuing the advance researches in various spheres of engineering & technology based on the laboratory practices & training on fabrication of equipments & apparatus, development of new mechanism or processes or improvement in existing technologies or enhancement of technology up-gradation, innovations of new ideas, theories, equipments & other R&D works etc., keeping in view of the recent need of the industries, technical institutions and of R&D organizations. The course curriculum shall be designed in such a manner to provide equal inputs of advance theoretical technical knowledge as well as specific exposure shall be given on the various dimensions of research & developments activities. The students of this course shall be required to carry out his research work under the guidance of guide and co-guide of the various department/centres/institutes of the University alone or under the guidance of duly recognized experts of reputed and established industries or under the guidance of research scientist of reputed R&D labs/organization.

During this course the student are required to published their research papers in reputed national/international journals as first (main author) or students are required to file and acquire the patents etc, based on his research work. The number of published research papers, presentations and participation in various level of seminars, workshops, conferences; or number of patent acquired shall be such as prescribed in the relevant scheme and course curriculum of this programme.

The scheme of study, examination & evaluation shall be such, as prescribed in this Ordinance and in relevant regulations.

3. Eligibility For Admission : For M.Tech (Collaborative, Sequential & By-Research)

1. Every applicant for admission to the M.TECH.

(v) Shall have passed B.E./ B. Tech. or equivalent examinations in appropriate branch with minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Engineering and Technology.

or

(vi) Applicants possessing the M.Sc. (Maths/ Physics/ Electronics/ Computer Science/ Information Technology) / MCA [for M.Tech in Computer Science / Computer Technology / Information Technology] degree.

or

(vii) A Technical Graduates in relevant branch with a minimum of 50% Marks (45% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) are eligible for admission without GATE Score.

or

(viii) In addition to all above, a candidate who possesses Associate Membership of the following professional bodies will also be eligible for admission to M.Tech Programme and have passed both part (A) and Part (B) of membership examination with a minimum of 50% or

equivalent grade such as from The Institution of Engineers (India), The Aeronautical Society of India, The Indian Institute of Metals, The Indian Institute of Chemical Engineering, The Institute of Electronics and Telecommunication Engineering and other professional Bodies in India or abroad, in accordance with the provisions made in the regulations approved by the Academic Council.

Note: 1. The M.Tech.(Collaborative) and M.Tech. (By-Research) shall be open to both i.e. employed and unemployed persons. However, for M.Tech. (Sequential) candidate must possess two years of experience in relevant field.

2. Those candidates who have minimum 2 years full time work experience in the relevant field, for them minimum requirement of 50% marks shall not be applicable.

3. Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score.

4. Applicants who do not possess a GATE score, will have to appear in the University entrance exam, if such an examination conducted by the University.

5. Notwithstanding what has been stated in above, applications from candidates sponsored by organization recognized by the Academic Council, and application from foreign nationals received through proper channel, may be considered for admission to the M.Tech programme. Their admission shall, however, be governed by the regulation prescribed by the Academic Council of the University.

6. The suitable match of eligible Degree and its specialization for admission into M.Tech. programme of various specialization /stream/ branch shall be decided by the concerned Faculty/Department of the University.

7. Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade, if required & applicable.

Special Conditions:

- A. for all working professionals/ employed persons persuing the any of these M.Tech. Programmes shall produce the “NO Objection Certificate” form their present employer indicating clearly that the required leaves as per requirement of the course shall be granted to the research scholar to complete his/her M.Tech. Programme without any interption till the complition of course.
- B. in case if, any research scholar shall be desires to carry out his research work at any such place which shall be any different place at any prestigious research centre/lab/academic organisation then he or she shall produce a certificate from such research organization/ lab / centre/ academic institutions that the proper research facilities shall be available to carry out his research work the approved research title/ area/ field and that facility shall made available to him without anu interption till the complition of the M.Tech. Programme.
- C. in case if, any research scholar whose research topic/ title/ area / field is such and if, his work place is different and the scholar is desirous to obtain the help of a co-guide or co-supervisor, or the University may feel the necessity to appoint co-guide or co-supervisor, to carry out the approved research work under the guidance of him along with the main guide/ supervisor, of the University, then the research scholar shall produce a certificate from such approved co-guide/ co-suervisor to the effect that he agree to provide his valuable guidance to the research scholar on his approved research work till the complition of his M.Tech. programme and the such co-guide/ co-supervisor shall submit such reports like; research progress report, leaves and absentism report, conduct and behaviour report, disciplinary report, continuous performance and evaluation report and any such other reports as required by the University in contest with these M.Tech. Programmes from time to time.

4. Conversion of modes of M.Tech. programme:-

As and when a non stipendiary/fellowship research scholar wants to convert from any modes of M.Tech. to another mode of M.Tech, he/ she can be permitted to do so only after the expiry of mandatory minimum period of one year from the date of joining or after the completion of the course work as the case may be, provided he /she explains the reason & produces evidence (if any) of the need to do so, and the minimum and maximum period for the submission of dissertation shall be extended/abridged

accordingly. The difference of the fees shall be paid on par with the various modes of M.Tech. in which he/she wants to convert. The conversion can be allowed only at the discretion of the HOD in consultation with Dean faculty with the approval of the Vice-Chancellor. The terms & conditions of such conversion shall be decided by the University from time to time.

5. Maximum Duration of course: The maximum duration of stay of a student enrolled in these kind of M.Tech. courses shall be four academic years,

6. Cancellation of Admission: The admission of a student at any stage of study shall be cancelled if :

(i) He / She is not found qualified as per University/AICTE norms/ guidelines or the eligibility criteria prescribed by the University.

or

(ii) He / She is found unable to complete the course within the four academic years of courses.

or

(iii) He / She is found involved in creating indiscipline in the Department/ School/ Centre/ Institute of the University.

1. Attendance

(A) (i) for M.Tech. (Collaborative) and M.Tech. (Sequential)

Students are expected to attend 100% classes. Normally student shall be allowed to appear in a semester examination unless he / she has put in 75% attendance in all the theory / practical subjects in that semester. Attendance for dissertation work in third & fourth semester shall be verified by the supervisor / guide.

(A) (ii) for M.Tech. (By-Research)

For M.Tech (By-Research), the number of the theory & practical classes shall be such as decided by the respective department duly approved by concerned Board of Studies of the University which shall vary from programme to programme.

The Students are expected to attend all such theory and practical classes alongwith the industrial visit etc. in such a sufficient number but it shall not be less than minimum of 75 % of the programme.

However, an additional shortage by an amount not exceeding 15% of the total number of lectures delivered or practical work done in each subject may be condoned for special reasons as given below.

(a) A shortage upto 5% of the total number of lectures delivered or practical work done in each subject may be condoned by the Head of the Department/ School/ Centre/ Institute of the University.

(b) A further shortage upto 10% may be condoned by the Vice-Chancellor on the specific recommendation of the concerned Head of Department/ School/ Centre/ Institute of the University.

8. GUIDE/SUPERVISOR(S)

- (a) The supervisor / guide of the dissertation will be a regular faculty member of the department running the course. However, if require then one additional guide or supervisor shall also be appointed, who may be a co-guide or co-supervisor and such a person may be a member of the collaborating organization in case of M.Tech. (Collaborative) or a member of the organization employing the student in case of M.Tech. (Sequential) or any member or expert of any Research organization in case of M.Tech. (By-Research). The topic of dissertation and name of the supervisor / guide shall be duly approved by the concerned Board of Study/ M.Tech. Research Committee (MRC).
- (b) A person duly approved by the M.Tech. Research Committee (MRC) shall also be permitted to act as a guide/supervisor. In case a person is not approved earlier, the candidate shall enclose two copies of bio-data of the person proposed as Guide/Supervisor, along with the application form for approval of the MRC or Dean faculty.
- (c) A person shall be eligible to act as guide/supervisor provided he/she holds a Ph.D/M.Phil./M.Tech. degree in the concerned or related subject, has good publications in reputed national/ international journals with minimum one years teaching / research experience in a

College/University/ Institutions/ Research Centre and who is one of the following:

- (i) Principal/ Director, Professor, Associate or Assistant Professor of various Schools/ Centres/ Institutes/ Department of the university or of reputed institutions like IIT's, IIM's, IISc, IIIT's NITs, Central/State Universities or other academic institutions; the Scientists of appropriate grade working in CSIR or Central laboratories or in any R&D Organizations.
- (ii) Lecturer/ Asst professor and above; with M.Tech. and atleast three years teaching/ research experience in a Departments of the any Central/ State funded institutions/colleges.
- (d) The expert persons from industries/ R&D organizations/ working professionals having requisite qualification as approved by MRC and minimum Three years experience of high quality.
- (e) The teachers holding the position of assistant professor/ Reader with total experience of five years out of which atleast one year of PG teaching experience or having at least two papers published in the reputed journal shall also be eligible.
- (f) Any other person, duly approved by the concerned MRC of the University or from its approved Research Centre, or from another University, or from a public sector industry, or from other reputed established industry or from any R&D institutions, conducting research programmes shall also be eligible to be appointed either as a Guide/Supervisor or a co-guide/supervisor subject to the condition that the University shall duly approved his name.
- (g) A person, who is registered for a full time M.Tech. degree in this University, shall be permitted to act as a guide/ supervisor in same subject/stream of the University.
- (h) Any person who is otherwise eligible can become guide/supervisor subject to the condition that concerned HOD shall identified and

recognized his qualification, experience and research work and recommends to MRC to approve the same.

- (i) The maximum number of candidates that can be registered under a guide/supervisor at any particular time shall not be more than twelve at a time in each area/discipline of M.Tech.

However, the maximum and minimum allotment of the M.Tech. Scholars to various cadres of the guide/supervisor shall be decided by the University from time to time.

- (j) A scholar shall normally have the one guide/supervisors, but in some cases where the scholar is suppose to work or carry out his research studies, for collection of data etc., to some other organization, at different place, then scholar may also have one co-guide/supervisor duly approved by the University. However, both the guides should be from the same place/ organization. In exceptional cases, more than two supervisors or the supervisors from other organization may be permitted provided the concerned HOD recommends with due justifications and is approved by the Dean (Faculty), in such a case, the scholar shall submit the two copies of bio-data of supervisor of his choice.
- (k) In most of the cases, the concerned HOD shall decide guide/supervisor(s) in consultation with respective MRC for a candidate, by considering the choice of candidate. For this purpose, the University shall prepare a database by inviting detailed biodata from experts of the Departments/ institutes/ Schools/Centres of the University, IIT's, IIM's, IISc, IIT's NITs, Central/State Universities, CSIR or Central laboratories or other academic Institution/ R&D Organizations. which shall be approved by the MRC on recommendation of the concerned HOD.
- (l) In case a duly approved guide/supervisor later on ceases to act as the guide/supervisor by virtue of his/ her retirement or transfer or otherwise, the candidate may be permitted to choose another guide/supervisor provided the above-mentioned criteria (a) to (e) are satisfied for the same topic or otherwise.

- (m) Retired Professors, Associate Professors, Assistant Professors and expert persons from industries and R&D organizations, Professionals with good reputation and having adequate experience may also be appointed as guide/supervisor with the approval of MRC of the University.
- (n) The University may alter/ modify or frame a new and appropriate guidelines for the eligibility of Guide/Supervisor from time to time.

9. Change of Guide/ Supervisor

The change of the supervisor may be permitted by the University based on the merit of the individual cases. If the existing supervisor of M.Tech. Scholar is no more available or is on leave for more than three months period, then the concerned HOD shall appoint a co-supervisor, to M.Tech. scholar, provided the co-supervisor is from the same or allied discipline. If there is no co-supervisor available for the concerned M.Tech. scholar because of any reason, then the Dean of concerned faculty, in consultation with the HOD/ M.Tech. research committee shall appoint new Guide/supervisor.

10. M.Tech. Dissertation Submission

(A) for M.Tech. (Collaborative) & M.Tech. (Sequential)

- (a) It is presumed that a candidate would endeavor to present quality work in the dissertation leading to publication of the same in atleast one journals of national repute or one in international journal or presents a paper in State/ National/ International Workshop/ Seminar/ Conference, if possible. The department/faculty will give due consideration on this point, before recommending for submission of dissertation.
- (b) Prior to submission of dissertation, the scholar shall make a pre M.Tech. presentation /seminar in the department which will be open to all faculty members and other research scholars for getting feedback and comments, if any. This feedback may be suitably incorporated into the draft dissertation, if necessary, under the advice of the supervisor/guide. The presence of either guide /supervisor or co-guide/ supervisor is desirable in the pre M.Tech. seminar/presentation.

However, during the presentation/seminar of the research scholar, if his research finding are such, which may related to Intellectual Property Rights and requires

the necessary patent then the patent shall be filed before its disclosure in the seminar/presentation by the research scholar. The guide/Supervisor(s), co-guide/Supervisor(s) (if any) and the MRC shall provide an undertaking in the beginning, or whenever deemed fit, that they will maintain the confidentiality of the research till patents are filed.

- (c) A candidate shall be permitted to submit her / his dissertation after her / his Supervisor(s) certify(ies) that the dissertation presented is worthy of consideration for the award of a M.Tech. degree. The application for submission of the dissertation shall be presented to the concerned HOD then after taking into consideration the progress of the research work of the scholar on the basis of the progress report and presentation etc. the HOD shall decide in consultation with the MRC (if required), about the submission of dissertation and counter signed the certificate of guide as well as dissertation.
- (d) The medium of expression for the dissertation shall be normally in English language however it shall be different for specified M.Tech. Programme which shall be decided by the Academic Council from time to time. The use of the Hindi language as a medium of expression, if really essential shall be permitted after the specific approval of the academic council under the recommendation of the Vice-Chancellor. This must be resorted only under exceptional circumstances and not as a matter of course.
- (e) The dissertation shall comply with the following conditions:
- (i) It must be a piece of original research work characterized by the discovery of facts or by fresh approach towards interpretation of theories. In either case, it should exhibit the candidate's capability for critical examination and sound judgment.
- (ii) The candidate may incorporate in her/his dissertation the contents of any work which she/he may have published on the subject and shall indicate the same in the dissertation. However, she/he shall not submit as her/his dissertation any work for which a degree has been conferred on her/him by this or any other University.

(iii) It shall also be satisfactory as far as its language and presentation are concerned.

(iv) The dissertation shall be typed on one side following prescribed format and specifications given in the "Manual for preparation of M.Tech. Dissertation" of the University and spirally bound to facilitate corrections, if any, suggested by the examiners. The candidate shall submit the prescribed number of typed copies of the dissertation along with its soft copy in CD/pen drive to the University.

The published matter related to the dissertation or research work may also be incorporated as a part of the dissertation as also the bibliography.

(f) The dissertation shall be accompanied with a certificate issued by the guide/supervisor(s) stating:

(i) That the dissertation embodies the original work of the candidate and it has not been earlier submitted for any Degree or Diploma.

(ii) That the candidate worked under him / her /them for the period prescribed by the University.

(iii) That the dissertation fulfils the requirement of all the required clauses as enunciated in the ordinance / rules.

(iv) That any plagiarism on the dissertation, if detected at a later stage, will tantamount to cancellation of the registration of the scholar/cancellation of degree if already awarded.

(g) A candidate may be allowed to modify the scheme of his/her research work with the approval of the concerned MRC, but in such case he/she shall not submit his/her M.Tech. dissertation before the expiry of atleast six months from the date of approval for such a change.

(B) for M.Tech. (By-Research): The programme of the M.Tech. (By-Research) shall have both modes of award of the degree which shall include i) with submission of dissertation/thesis and, ii) without submission of dissertation/ thesis and purely based on his research and publication work.

- (a) if the research scholar opts for the submission of dissertation/ thesis mode then his/ her dissertation/ thesis shall be submitted in accordance with the procedure laid down as above 10 (A).
- (b) if the research scholar opts for without submission of dissertation/ thesis and purely based on his research and publication work then the quality of the research work and publications with its appropriate numbers in reputed referred journals of considerable impact factor and papers presented in national and international seminar/ workshop/ conferences and its evaluations shall be such as decided by the respective board of studies of the University which shall vary from programme to programme and also can be reviewed from time to time.

11. Early Submission of Dissertation:-

- (a) A research scholar already possessing M.Tech Degree in other discipline or branch; or a person who has been recipient of Young Scientist Award of Central Government or any other equivalent award of State/Central government organization/body, can submit his/her M.Tech. dissertation after the period of six month from the date of admission in 3rd semester. Submission of dissertation will be allowed at the discretion of HOD & Dean faculty with the approval of Vice- Chancellor.
- (b) A research scholar with atleast one publication (based on M.Tech. dissertation work) in referred journal (national or international) or who has atleast one patent related with his M.Tech. dissertation work or if any, M.tech. Scholar had already published his two papers in national/International referred journals or participated and presented two papers in international seminar/conferences or had acquired two patents related with his existing and/or prior research work; the minimum period of his/her dissertation submission can be reduced by six month.
- (c) In special circumstances, if the research scholar is found to be highly talented and his work shall be of exceptional in quality then the scholar shall be allowed to submit his dissertation six month prior to the prescribed minimum period.

For all above category of cases & matters, the decision will be taken by the Vice Chancellor on the recommendation of concerned HOD and Dean faculty and such cases shall be reported to academic council.

12. Examination (for M.Tech (Collaborative), M.Tech.(Sequential), M.Tech. (By-Research with Dissertation))

- (a) End semester examination shall be held as per the scheme of examination announced by the University.
- (b) The examination may be conducted by means of written papers, practical and oral testes, project / dissertation work or by means of any combination of these methods.
- (c) The examination for theory papers and evaluation of sessionals shall be conducted at the end of each semester.
- (d) The supervisor / guide of the dissertation will be a regular faculty member of the department running the course. However, if require then one additional guide or supervisor shall also be appointed, who may be a co-guide or co-supervisor and such a person may be a member of the collaborating organization in case of M.Tech. (Collaborative) or a member of the organization employing the student in case of M.Tech. (Sequential) or any member or expert of any Research organization in case of M.Tech. (By-Research). The topic of dissertation and name of the supervisor / guide shall be duly approved by the concerned Board of Study/ M.Tech. Research Committee (MRC).
- (e) **Dissertation Examination:**
The dissertation shall be evaluated by two examiners, one will be external and other shall be internal. The internal examiner shall be normally his guide/supervisor. Alongwith evaluation of the dissertation, a viva-voce examination shall also be conducted by a panel of the following examiners:
 - i. Head of the Department.
 - ii. One External Examiner who evaluated the dissertation,
 - iii. Supervisor(s) / Guide (s)
- (f) Evaluation of research work, publications and paper presentation etc. (M.Tech. By-Research without submission Dissertation/ thesis) :

The Evaluation of research work, publications and paper presentation etc. shall be evaluated by two examiners who are the subject experts, one will be external subject expert outside the University and other shall be internal. The internal examiner shall be normally his guide/supervisor. Alongwith evaluation of his research work, publications and paper presentation etc., a viva-voce examination shall also be conducted by a panel of the following examiners:

- i. Vice-Chancellor or his nominee who shall not be below the rank of the a Professor
- ii. Dean of the Faculty
- iii. Head of the Department.
- iv. One External Examiner who evaluated the research work, publications and paper presentation etc,
- v. Supervisor(s) / Guide (s) (if any)

13. Declaration of Result: A candidate shall be declared pass in a semester if he/she obtains (for M.Tech (Collaborative), M.Tech.(Sequential)):

- (a) 40% marks in each end semester theory paper/practical examination and 50% marks in the total sum of theory papers/practicals examination and concerned sessional mark.
- (b) 50% marks in dissertation examination.
- (c) 50% marks in the grand total of the semester examination.
- (d) (i) A candidate who satisfies the requirement of Ordinance 13 (c) but fails to satisfy the requirement of Ordinance 13 (a) in not more than two theory papers / practicals in a semester examination shall be allowed for promotion to the next semester. Hence, a candidate failing not more than two theory papers / practicals each in first and second semester examinations shall be eligible for promotion to third semester.
- (ii) For passing in back papers, a candidate must fulfil the requirement of Ordinance 13 (a) in those theory papers(s) or practical(s) in which he/she failed.
- (iii) The marks awarded to candidate in back paper/special examination shall replace the previous marks.

- (iv) A candidate who satisfies the requirement of Ordinance 13 (c) but does not satisfy the requirement of Ordinance 13 (d) (i) shall be required to repeat the semester as a regular student or as an ex-student. In case of a regular student, he/she will be given readmission in the semester and the remaining conditions will be at par as for the fresh candidates.

In case of ex-student, he/she shall be allowed to appear in the end semester examination after he/she fills in the examination form and deposits the examination fees. However, his/her sessional mark will remain unaltered for declaration of result.

A candidate declared promoted may also have an option to repeat the semester as a regular student only. The failed candidate opting for Ex-studentship shall be required to register in the University within 15 days after the declaration of result. Other wise the name of such student shall be removed form the roll list of University

for M.Tech (By Research) for both modes

it shall be such as decided by the respective Board of Studies duly approved by the academic council of the University which can be reviewed from time to time.

14. Declaration of Division :

Division shall be awarded only in the final semester examination on the basis of grand total of marks obtained in all the semester examinations of the course. The award of division shall be carried on the following basis :

- (a) Candidate obtaining 50% or more but less than 60% of the grand total
..... SECOND DIVISION.
- (b) Candidate obtaining 60% or more but less than 75% of grand total
.....FIRST DIVISION.
- (c) Candidate obtaining 75% or more of the grand total
..... FIRST DIVISION with HONOURS.

15. Eligibility for Degree : Eligibility for Award of the M.Tech. Degree

A student shall be declared to be eligible for award of the M.Tech. Degree if he/ she has:

- a.) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation and other Assignments etc.
- b.) successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- c.) earned the specified credits in all the categories of subjects if applicable;
- d.) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- e.) no dues to the University, Hostels, Libraries, NCC/NSS etc; and
- f.) No disciplinary action is pending against him/her.

16. Merit List :

A candidate who passes all the examination in one attempt shall be eligible for inclusion in the merit list and shall be eligible for award of any medal.

17. Grace Marks :

A candidate shall be entitled for the award of grace marks upto a maximum of five marks in any one of the theory papers / practicals to pass a semester examination. No grace marks shall be awarded in back paper / special examination. The grace marks shall not be added to the grand total for the purpose of awarding division or honours.

18. Scrutiny :

A candidate shall be entitled for the scrutiny of his/her examination result according to the regulation laid down by the University.

19. Unfair means :

Cases of unfair means shall be dealt as per the rules of the University.

20. Special Examination :

A special examination shall be held after second / fourth semester examination for the benefit of those candidates admitted in all kinds of M.Tech. courses provided they qualify for promotion with back paper(s)

21. General Instruction :

- i.) The admission to the M.Tech. Programmes shall be governed in accordance and provisions with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulations of AKS University Satna, regarding specific courses shall be applicable. In other matters Board of Management of AKS University shall be competent to take any decision which shall be final.
- iv) The university may alter/modify / frame a new and appropriate guidelines, detailed process and procedures, rules and regulations with respect to evaluation and assessment and other related matters of the M.Tech. programmes from time to time.
- v) The Registration of students in the M.Tech.. programme may be confirmed by the concerned HOD, based on the recommendations of the concerned MRC, the HOD shall communicate to the M.Tech. research scholar about his provisional registration.
- vii) The M.Tech. research scholar can be assigned participation in some academic work like assistance in teaching of various subjects, teaching in lab classes, conduct of practicals, checking assignments and any other work related with the academics etc.

as per their fellowship scheme or as decided by the HOD/Dean faculty in consultation with MRC.

- viii) Absence from research work by students due to illness, maternity leave or other circumstances must be reported by the Guide(s)/Supervisor(s) to the MRC through the concerned HOD and Dean Faculty. Neglect of research work or any other acts of indiscipline of research scholar communicated by his/her Guide(s)/supervisor(s) or otherwise by any source, must be recorded by MRC and HOD and reported to concerned Dean faculty.
- ix) Cases of neglect of research work and indiscipline that include unethical practices such as plagiarism and misrepresentation of data must be reported to the concerned HOD, Dean faculty & MRC and the University administration.
- x) No candidate shall undertake any new employment during the period of her /his study without the permission of the Guide(s)/Supervisor(s) and HOD/Dean faculty which will be reported to the MRC.
- xi) No candidate shall, without the permission of the Guide(s)/Supervisor(s), concerned HOD/Dean faculty, enroll any other course of study which is not stipulated as an essential requirement for the M.Tech.. programme by the Department.
- xii) No candidate shall appear in any examination (other than the M.Tech. related) conducted by the University or any public body without informing the Guide(s)/Supervisor(s) and the HOD/Dean faculty.
- xiii) The extent of reservations and the eligibility criteria with respect to the reserved categories of students to be admitted to the M.Tech. programme will be governed by guidelines issued by the University in accordance with statutory provisions.
- xiv) Any issues concerning procedure or interpretation of the provisions contained in this ordinance shall be referred to the Vice-Chancellor whose decision shall be final. All such cases shall be reported to the Academic Council.
22. The various specializations in the M.Tech. programmes in the M.Tech. programmes in the Faculty of Engineering & Technology, Faculty of Agriculture Science & Technology and other faculties shall include the traditional as well as innovative areas of various spheres of Engineering and Technology as proposed by the concerned Board of Studies and duly approved by the Academic Council.

The list of various specializations of M.Tech. course shall include the current courses/programme as well as proposed in future. However, all the M.Tech. programmes with various specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

23. These programmes are offered by the Faculty of Engineering & Technology, Faculty of Agriculture Science & Technology and other faculties recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
24. In future, more specializations/courses/programmes of M.Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
25. The University shall also offer more number of M.Tech. programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.
26. This Ordinance shall be applicable to all M.Tech. Programmes as stated in it, and other PG Degree (M.Tech.) with various new modes in Engineering & Technology and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.