

ORDINANCE NO. 31

Master of Law (LLM) Post Graduate One Year (Two Semesters)

1. Purpose

Pursuant to the University Grants Commission D. O. No.5- 1/99(CPP-II) and the approval of the Academic Council, Executive Council and the General Council of the Oriental University, Indore, it will implement one year LL.M. Degree programme from the next academic session i.e. 2016-2017.

2. The Programme & Duration

The LLM Program shall be conducted and managed by LLM Program Centre – Oriental University's Post Graduate Legal Studies Centre.

The course for the degree of Master of Laws (One year Course) shall be spread over one academic year of 36 weeks duration, consisting of two semesters i.e. semesters Ist and 2nd (Of 18 weeks each).

The course shall be for whole time students. There shall be 12 papers (6 Papers in 1st semester & 4 Papers and one dissertation (equivalent to 2 papers) in 2nd semester.

A candidate has to complete the entire course of post graduate degree within a maximum period of three years from the session of first admission.

3. Intake & Fees

- 3.1 The basic unit of intake will be of 100 seats, duly approved. Multiples of this unit can be set up subsequently subject to approval.
- 3.2 The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time, subject to the approval of the regulatory body.

Administration of LLM

- 4.1 Every university desirous of starting one year LLM programme under these Guidelines shall establish a Centre for Post-Graduate Legal Studies (CPGLS) which will have a dedicated team of senior teachers competent to guide post-graduate scholars including Ph. D. students.
- 4.2 Post-Graduate education in law is to be offered only after fulfilling the minimum requirements in terms of faculty; infrastructure etc. prescribed under above mentioned UGC Guidelines.
- 4.3 While conducting LL.M. course of duration one year, it must be ensured that steps are taken to make the course rigorous to maintain academic quality and standards. One year LLM under Semester system will have to have at least 18 weeks of teaching/research/practical in each Semester.
- 4.4 The one year LL.M. programme shall have 24 credits with three mandatory courses of 3 credits each (making a total of nine credits), six optional courses of 2 credits each (making a total of 12 credits) and a dissertation of 3 credits. University may increase credit for dissertation up to 5 credits and decide how teaching and examinations have to be organized, grades determined and what specializations to be offered.
- 4.5 A university may offer a specialized LLM programme in any one branch of law. Towards this end, the Guidelines suggest six illustrative clusters of subjects, the contents of which can be suitably developed according to the capacities and resources available to the universities.
- 4.6 Among the specialization clusters proposed in the Annexure-1 is one set of optional subjects specially designed to those who want to train themselves as teachers/researchers in law Universities desirous of preparing prospective teachers and researchers in law are recommended to offer this set of optional subjects as they provide training on curriculum planning, pedagogy, examination, admission and law school administration.

5. Eligibility

- 5.1 Candidates seeking admission to LL.M. courses must have passed LL.B. course directly or through five years integrated programme with minimum 50% marks for all category from any recognized University or an equivalent body.

6. Admission**6.1 Admission in L.L.M. will be made as follows:**

(a) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every academic cycle.

(b) The students will be shortlisted for provisional admission based on their merit of qualifying examination and interview, giving 70% and 30% weightage respectively. During the interview, candidates will be assessed about their work experience, publications, and statement of purpose. However, person of the same merit who has passed All India Admission Test, should be preferred.

(c) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of admission.

(d) The candidates whose results of the qualifying exam are awaited can also apply. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.

(e) The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fee is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after submission and verification of all the necessary documents/fees.

- 6.2 Admission rules as framed by the University shall be applicable for an admission from time to time.

Course Structure

7.1 The course structure/curriculum for One-Year LL.M. shall have the following components:

- (a) Foundation/Compulsory Papers (4 papers of three credits each)
- (b) Optional/Specialization Papers (6 papers of one credits each)
- (c) Dissertation (two credits)

7.2 Provided, in case the candidate takes a minimum of four specialization papers from any particular Group/Cluster only, then that Course can be called after the discipline the candidates select; the candidate can opt for remaining paper/papers of his/her choice in order to complete the number of courses/credits prescribed for the Degree.

7.3 Foundation/Compulsory Papers: The Foundation Courses consist of the following four subjects/papers, which should be completed in the first Semester:

- (a) Research Methodology and Legal Writing
- (b) Judicial Process
- (c) Law and Social Transformation in India
- (d) Indian Constitution Law The New Challenges

7.4 Optional/Specialization Papers: The Centre offering specialized LL.M. degree shall offer courses in one or more of the groups of specialization. Each group of specialization shall consist of several papers from which the students can choose the number required to get the degree of that specialization.

7.5 The list of papers/subjects given in each cluster are placed at the end of this Ordinance as Annexure - A. The Annexure is only tentative and suggestive for the Faculty/Academic Council to consider. They will get changed depending on developments in law and the demands of society.

7.6 Dissertation The dissertation shall carry a minimum of three and a maximum of five credits as decided by the Faculty according to regulations approved by the Academic Council of the University.

Medium of Instructions and Evaluation of Students:

- 8.1 The medium of instructions and examinations shall be either Hindi or English.
- 8.2 The evaluation of students in a course shall broadly be based on two segments.
- (a) Continuous evaluation by the teacher(s) of the course.
- (b) Evaluation through semester examination
- (c) The components/contents of each segment of evaluation, the respective weightage to be given to each segment, and the pattern of examination, will be formulated by the respective Universities without compromising the standard, provided the end semester examination will not be assigned not more than one half of the total marks for that subject.

9. Examination Scheme

- 9.1 The University shall hold examinations for awarding LL.M. Degree, as far as possible according to the following Scheme:
- (a) Conduct of Semester Examinations
- (b) All examinations shall be conducted by the Centre; the schedule of examination shall be notified by the Centre along with academic calendar in the first week of every semester.
- 9.2 No candidate shall be allowed to take the term-end Semester Examination unless one has:
- (a) Attended at least 75% of lectures / practical delivered. (ii) Paid all the fees due
- (b) Obtained 'No Dues' certificate from the concerned Department/ college.
- (c) Submitted the job internship certificate / Project Report, as notified by the Director/ Head/ Principal.
- (d) Received practical training as prescribed by the Director/ Head/ Principal.
- 9.3 Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment.

The internal assessment will be held in the manner prescribed from time to time by the University.

S. NO.	NAME OF THE COMPONENT	MARKS ALLOCATED
1	Internal assessment (Test)	20
2	Project and Presentation	10
3	End Semester Examination	70
	TOTAL	100

Each paper is assessed based on the following components and marks: However, the concerned course teacher shall have the discretion to change the components and marks with prior approval of the Vice Chancellor.

Candidates should obtain Grade C⁺ to qualify in practical and Internal Assessment in each of the prescribed papers of each semester.

- (a) There will be an external examiner to evaluate the project report. Candidates should obtain Grade C⁺ to qualify in project work external examination.
- (b) CGPA of 4.0 is required at the end of II Semester.

10. Promotion to Next Semester & Failed Candidate

- 10.1 There shall be no supplementary or second examination in between the semester exam.
- 10.2 A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared is over. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.
- 10.3. If a candidate fails in not more than one paper in anyone semester examination but clears all the remaining papers of that examination. He/she will be allowed to keep the term (ATKT) and promoted to the next semester. Candidate shall be eligible to carry the backlog of one paper.
- 10.4 Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examination of the same semester.

- 10.5 Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be with held. Mark sheet for final semester will be composite i.e. it would include the aggregate marks obtained in the first semester for calculation of overall aggregate.
- 10.6 A candidate will be awarded degree only in the year when he/she clears all the papers and completes all the requirements for the award of degree.

11. RULES FOR AWARD OF GRADES

- 11.1 After the evaluation, only grades should be allotted to the students for the LLM Degree.
- 11.2 The following equivalence shall be adopted for awarding grades and making qualitative assessment. If the strength of students in the program concerned is less than or equal to 60, then the absolute grading shall be followed. For student strength in a program more than 60, relative grading shall be followed:-

(a) **Range of marks for Absolute Grading (for student strength ≤ 60) :**

Grade	Range of	Grade	Performance
A+	91 -100	9	Outstanding
A	81 -90	8	Excellent
B+	71 -80	7	Very Good
B	61 -70	6	Good
C+	55 -60	5	Average
C	50 -54	4	Pass
F	Below 50	0	Fail

Grading system Percentage of Marks Grade Value

9	91% and above	(Outstanding)
8	81% and above but below 91%	(Excellent)
7	71% and above but below 81%	(Very Good)
6	61% and above but below 71%	(Good)
5	55% and above but below 61%	(Average)
4	50% and above but below 55%	(Pass)
3	Below 50%	(Fail)
0		

*"Subject to the fulfillment of general guidelines for the Award of Grades" where:-

1. \bar{X} denotes the Mean of the marks obtained by all the students in the concerned subject,
2. σ denotes standard deviation of marks obtained by all the students in the concerned subject,
3. The Moderation Board will use its judgment in deciding the grade based on the table given above with marginal adjustment for natural cut-off,
4. A student securing 50% (fifty percent) or more cannot be awarded grade lower than "C" grade, and
5. No student can be awarded A+ grade who has secure less than 91% marks

11.3 Besides, there will other non-numeric grades "I", "NC" etc. which will not be assigned any numerical value and shall not be taken in to consideration for the purpose of calculation of SGPA/CGPA. "I" grade specifies that subject (s) has not been completed in all respect. "NC" specifies that semester has not been completed.

11.4 The following formula shall be used for calculating the Semester Grade Point Average (SGPA) of a semester:

$$SGPA = \frac{SCP}{SC} = \frac{G1C1+G2C2+G3C3+\dots}{C1+C2+C3+\dots}$$

1. Where G1, G2 etc. stand for the Grade Point obtained in specified courses and C1,C2 etc. stand for Credit allotted to the respective subjects in the concerned course structure.
2. SCP stands for Total Credit Points obtained in the Semester and SC stands for Total Credits allotted in the Semester.
3. SGPA stands for Semester Grade Point Average calculated up to 2nd place of decimal.

11.5 The CGPA (Cumulative Grade Point Average) for the whole program shall be calculated on the basis of the Total Credits allotted to each semester as indicated below:

$$CGPA = \frac{SCP}{SC} = \frac{SCP1+SCP2+SCP3+\dots}{SC1+SC2+SC3+\dots}$$

4. Where, SCP1, SCP2 etc. stand for Total Credit Points earned in respective Semester and SC1, SC2 etc. stand for Total Credits allotted to those Semesters.
5. Along with the SGPA, Cumulative Grade Point Average (CGPA) will also be shown in the Grade Card of each Semester of the program.
6. After the evaluation, only grades should be allotted to the students for the LL.M. Degree.
7. In order to pass a subject, a candidate is required to obtain at least D grade. However, He is required to obtain a CGPA of 4.0 to become eligible for award of the Degree.

11.6 Vice-Chancellor's Grace of one mark will be given for Pass/ ATKT in each semester and for improvement in CGPA.

11.7 Grade Card of students, who pass subjects through Special Examinations, will have distinct indication of special examination. Further, such students shall not be eligible for any University award/rank/merit of the program.

12. AWARD OF CLASS

12.1 Under the Grading System, there is non-equivalence of class/division to CGPA. Hence, no division shall be awarded to students on completion of the program.

12.2 However, on written request of the students, the University may issue equivalence of CGPA in terms of percentage of marks, as per norms in vogue from time to time.

13. DECLARATION AND RECTIFICATION OF RESULT

13.1 The grades obtained will be tabulated by the tabulators and moderated by Moderation Board as below:

- (a) A student, who fails in End Semester Examination/ Special

Examination, if any, (Theory component only) of one subject in any Semester, by not more than 4 (four) marks in Theory, He / She will be awarded the requisite marks to enable him/her to pass the subject.

- (b) A student, who passes in all subjects independently but fails to secure the required CGPA of 4.00 by virtue of having obtained one grade lower in any one subject by not more than 4 (four) marks of the full marks of the subject concerned, will be awarded higher grade in that subject by adding requisite marks in the total. In case of possibility of moderation in more than one subject, the subject having least credit will be considered for moderation.

Normally, only one of the two clauses mentioned above shall be applicable to a student in a particular Semester, however, as a special case, the Board of Examinations may allow the application of both the clauses of moderation simultaneously for a student, once and only once during his study period at the University on the specific recommendations of the Moderation Board under the following circumstances:

- (c) can rectify the mistake.

REMARKS: The Chairman, Moderation Board shall affix his/her signature on the tabulation sheet for each such modification.

13.2 The result tabulated and moderated as above, shall be put up to the Chairman, Board of Examinations /Academic Council for approval for declaration of results.

13.3 The Board of Examinations shall have the power to quash or rectify the result of a student (even after it has been declared) if:

- (a) It is found that he/she was not eligible to appear at the examination
(b) He/she used unfair means in the examination,
(c) A mistake is found in his/her result.

13.4 If the result of the examination has been ascertained and/ or declared and it is found that such result has been affected by any error, malpractice, improper

conduct or other sufficient cause, the Board of Examinations shall have the power to amend the result and declare the modified/rectified result.

14. GRADUATION REQUIREMENTS

14.1 In order to qualify for LLM degree of the University, a student must-

- (a) Complete all the credit requirements for the degree with grade 'D' or a higher grade in each of the subjects, seminar, project work and viva-voce etc.
- (b) Satisfactorily complete all other requirements for the degree viz. industrial training, fieldtrip, if any etc.
- (c) Obtain CGPA of 4.00 or more in the LLM Program at the end of the II (final) semester in which he completes all the requirements for the degree.

14.2 Notwithstanding anything contained in the above Ordinances:

- (a) In case of a dispute in result, the decision of the Board of Examination shall be final and binding
- (b) In case of difficulty in application of any of the clauses of the Ordinances specified above, the Vice Chancellor shall have all powers to amend/ modify/ remove difficulty in the relevant Regulation(s).

15. Merit Lists

15.1 Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

15.2 Branch wise final merit list shall be declared by the University only after the main examination of the Second and final semester for each degree, on the basis of the integrated performance of all the Semesters. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

16. Examination Centers

16.1 University examination center(s) will be notified by the university.

General

- 17.1. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 17.2 In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 17.3 In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Indore.