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# मध्यप्रदेश राजपत्र

## प्राधिकार से प्रकाशित

क्रमांक 30]

भोपाल, शुक्रवार, दिनांक 27 जुलाई 2018—श्रावण 5, शक 1940

## भाग ४

### विषय-सूची

- |                            |                               |                                  |
|----------------------------|-------------------------------|----------------------------------|
| (क) (1) मध्यप्रदेश विधेयक, | (2) प्रवर समिति के प्रतिवेदन, | (3) संसद में पुरःस्थापित विधेयक. |
| (ख) (1) अध्यादेश,          | (2) मध्यप्रदेश अधिनियम,       | (3) संसद के अधिनियम.             |
| (ग) (1) प्रारूप नियम,      | (2) अन्तिम नियम.              |                                  |

### भाग ४ (क)—कुछ नहीं

### भाग ४ (ख)

### अध्यादेश

### उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 23 जुलाई 2018

क्र. आर-155-सी.सी.-2018-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 29 (1) के अनुक्रम में ए. के. एस. निजी विश्वविद्यालय, सतना के पश्चात्तर्वती अध्यादेश क्रमांक 55 से 71 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

पश्चात्तर्वती अध्यादेश क्रमांक-55 से 71

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,  
वीरन सिंह भलावी, अवर सचिव.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR**

ORDINANCE No. 1 of 2018

**FACULTIES AND DEPARTMENTS OF**

The UNIVERSITY, shall have following faculties mentioned in column (1), Departments as mentioned in column (2) and name of courses / subject offered as mentioned in column (3)

S. No.	Faculty (1)	Department (2)	Name of the Course(s)/Subject Offered (3)
1	Faculty of Science	Department of Chemistry	Bachelor of Science / Master of Science/ M. Phil / Ph. D. (Chemical Science, Criminology & Forensic Science)
		Department of Mathematics	Bachelor of Science / Master of Science/M.Phil / Ph. D. (Mathematics /Statistics)
		Department of Geology & Geosciences'	Bachelor of Science / Master of Science/M. Phil / Ph. D.
		Department of Physics	Bachelor of Science / Master of Science / M. Phil / Ph. D. (Physics/Nuclear Physics/Electronics/Nano-Technology)
		Department of Bio-Science	Bachelor of / Master of / M. Phil / Ph. D. <ul style="list-style-type: none"> <li>• Botany</li> <li>• Zoology</li> <li>• Bio-Science</li> <li>• Bio-Chemistry</li> <li>• Bio-Technology</li> <li>• Microbiology</li> <li>• Environmental Science &amp; Limnology</li> </ul>
	Department of Geography	Bachelor of Science / Master of Science / M. Phil / Ph. D.	
2	Faculty of Education	Department of Physical Education	Bachelor of Physical Education / Master of Physical Education / M. Phil / Ph. D.
		Department of Education	<ul style="list-style-type: none"> <li>• Integrated Programme B.Sc. B.Ed. / B.A B.Ed.</li> <li>• Special Education [D. Ed/ B. Ed /M. Ed]-Hearing Impairment (HI), Mental Retardation (MR), and Visual Impairment (VI)</li> <li>• Part Time (B.Ed., M.Ed., D.El. Ed.,)</li> <li>• Full Time (B. El. Ed., B. Ed., D.El. Ed., &amp; M.A. Education)</li> <li>• Diploma in Education / Bachelor of Education / Master of Education / M. Phil / Ph. D.</li> </ul>
		Department of Yoga	Certificate, Diploma, P.G. Diploma in Yogic Sciences Bachelor/ Master/ M. Phil. /Ph. D.
		Department of Library & Information Science	Certificate, Diploma, B. Lib., M. Lib.,/ M. Phil. /Ph.D.
3	Faculty of Commerce	Department of Commerce	Certificate, Diploma, Bachelor of Commerce / Master of Commerce/ M. Phil / Ph. D.

4	Faculty of Management	Department of Management	Certificate, Diploma, P.G. Diploma, Bachelor of Business Administration / Master Business Administration / Master of Applied Management / PGDBM/ Diploma ,Certificate Bachelor & Master Degree in Tourism / Master of Business Administration (Power Management) /M.Phil.,Ph. D.
		Department of Hotel Management	Certificate, Diploma, P.G. Diploma, Bachelor of Hotel Management & Catering Technology/ Post Graduate Diploma DT&HM /M.Phil. , Ph. D.
5	Faculty of Engineering and Technology	Department of Chemical Engineering	Certificate, Diploma, P.G. Diploma, B. Tech. / M. Tech / Integrated Post Graduated Program/ Ph. D.
		Department of Computer Science Engineering	Certificate, Diploma, P.G. Diploma, B. Tech / M. Tech / Integrated Post Graduated Program/ Ph. D. <ul style="list-style-type: none"> <li>• Computer Science &amp; Engineering</li> <li>• Information Technology</li> </ul>
		Department of Electrical Engineering	Certificate, Diploma, P.G. Diploma, B. Tech. / M. Tech / Integrated Post Graduated Program/ Ph. D. <ul style="list-style-type: none"> <li>• Electrical Engineering</li> <li>• Electrical &amp; Electronics Engineering</li> <li>• Power System</li> </ul>
		Department of Cement Technology	Certificate, Diploma, P.G. Diploma, B. Tech/ M. Tech. / Integrated Post Graduated Program/ Ph. D
		Department of Mining Engineering	Certificate, Diploma, P.G. Diploma, B. Tech./ M. Tech. / Integrated Post Graduate Programme / Ph. D
		Department of Electronics Engineering	Certificate, Diploma, P.G. Diploma, B. Tech. / M. Tech. / Integrated Post Graduate Programme / Ph.D. <ul style="list-style-type: none"> <li>• Electronics &amp; Communication Engineering</li> <li>• Electronics &amp; Instrumentation Engineering</li> <li>• VLSI-Design</li> <li>• Bio-Medical Engineering</li> <li>• Digital Communication</li> </ul>
		Department of Mechanical Engineering	Certificate, Diploma, P.G. Diploma ,B. Tech. / M. Tech. / Integrated Post Graduated Program/Ph. D. <ul style="list-style-type: none"> <li>• Mechanical Engineering</li> <li>• Automobile Engineering</li> <li>• Thermal Engineering</li> <li>• Aeronautical Engineering</li> </ul>
		Department of Civil Engineering	Certificate, Diploma, P.G. Diploma , B. Tech. / M. Tech. / Integrated Post Graduated Program/ Ph. D. <ul style="list-style-type: none"> <li>• Civil Engineering</li> <li>• Structural Engineering</li> <li>• CTM ( Construction Technology Management)</li> </ul>
		Department of Agriculture Engineering	Certificate, Diploma, P.G. Diploma, B. Tech. (Agriculture)/ M. Tech. (Agriculture) Ph.D.

6	Faculty of Computer Sciences & Applications	Department of Computer Sciences & Applications	Certificate, Diploma, P.G. Diploma, Diploma in Computer Application/ Bachelor Computer Application / Master of Computer Application / PGDCA/ M. Phil., Ph. D.
7	Faculty of Humanities & Social Science	Department of Social Science	Certificate, Diploma, P.G. Diploma, Bachelor of Arts/ Master of Arts /M. Phil/ Ph. D. <ul style="list-style-type: none"> <li>• Economics</li> <li>• Political Science</li> <li>• Social Work</li> <li>• Social Science</li> <li>• Sociology</li> <li>• Psychology</li> <li>• History and culture</li> <li>• Military Science</li> <li>• Rural Development</li> <li>• Home Science</li> <li>• Philosophy</li> </ul>
		Department of film & Theater	Certificate, Diploma, B.A. Film & Theater /M.A. Film & Theater/ M. Phil/ Ph.D.
		Department of Dance& Music	<ul style="list-style-type: none"> <li>• B.P.A., M.P.A., Certificate, Diploma &amp; Advance Diploma Courses.</li> <li>• B.A. Music, M.A. Music, B. Music, Certificate, Diploma &amp; Advance Diploma Courses.</li> <li>• B.A. Dance, M.A. Dance, B. Dance., M. Dance, Certificate, Diploma &amp; Advance Diploma Courses in Vocal &amp; Instrumental Music. M. Phil/ Ph.D.</li> </ul>
		Department of Arts	Certificate, Diploma, P.G. Diploma, Bachelor of Arts /Master of Arts /M. Phil /Ph. D. <ul style="list-style-type: none"> <li>• English and Other European Languages</li> <li>• Hindi</li> <li>• Urdu</li> <li>• Sanskrit</li> <li>• Foreign Languages</li> <li>• Numerology</li> <li>• Jyotirvigyan</li> <li>• B.A. , M.A. , B.F.A. , M.F.A. Certificate, Diploma, Advance Diploma Courses, in painting sculpture applied arts.</li> </ul>
8	Faculty of Fashion & Animation	Department of Fashion & Animation	Certificate, Diploma, P.G. Diploma, in Fashion Designing/ Textile Designing/ Interior Designing. B.A. in Fashion Designing/ B.Sc. (Fashion Designing/ Textile Designing/ Interior Designing) M.A. in Fashion Designing/ M.Sc. (Fashion Designing/ Textile Designing/Interior Designing) Diploma in Animation P.G. Diploma In Animation/ B.Sc. Animation/ M.Sc. Animation
9	Faculty of Law	Department of Law	LL.B./ Integrated Five Year Law, Bachelor of cyber law / Master of cyber Law/ LL.M./ M. Phil/ Ph. D./

10	Faculty of Health Science	Department of Dentistry	Bachelor of Dental Surgery / Master of Dental Surgery / Ph.D
		Department of Nursing	B. Sc. (N)/ M. Sc. (N)/ P.B.B. Sc.(N)/ GNM/ Ph.D.
		Department of Para Medical	<ul style="list-style-type: none"> <li>• Diploma in Medical Lab Technician(DMLT)</li> <li>• Certificate/Diploma in Paramedical Course E.C.G. Technician</li> <li>• Certificate/Diploma in X-Ray( Radiographer Technician)</li> <li>• Certificate/Diploma in Health Inspector (CHI)</li> <li>• Certificate/Diploma in Operation Theater Technology (COTT)</li> <li>• Certificate/Diploma in Ultra Sound Technician (CUST)</li> <li>• Certificate/Diploma in Yoga Science(10+2 any discipline)</li> <li>• Certificate/Diploma in Physiotherapy</li> <li>• Certificate/Diploma in Nursing Care Assistant</li> <li>• Certificate/Diploma in Anesthesia Technician</li> <li>• Certificate/Diploma in Dental Technician</li> </ul>
		Department of Community	<b>DIPLOMA</b> <ul style="list-style-type: none"> <li>• Diploma in Sanitary Inspector / Public Health Inspector</li> </ul>
11	Faculty of Ayush	Department of Ayurveda	Certificate, Diploma, P.G. Diploma, Bachelor of Ayurvedic Medicine and Surgery (BAMS) / MD (Ayurveda) / Ph.D. & Naturopathy (BNRYS)
		Department of Homoeopathy	Bachelor Of Homeopathic Medicine and Surgery (BHMS) / MD (Hom.) / Ph.D.
12	Faculty of Pharmacy	Department of Pharmacy	Certificate of Pharmacy D. Pharmacy /B. Pharmacy/M. Pharmacy/ Ph.D.
13	Faculty of Vocational studies	Department of Vocational studies	Certificate, Diploma, P.G. Diploma, Vocational Certificate, Vocational Diploma & Various Skills Development Courses, B.VOC., M. VOC.
14	Faculty of Architecture & Planning	Department of Architecture	Certificate, Diploma, P.G. Diploma, B. Arch /M. Arch / B. Plan / M. Plan Integrated Post Graduate Program / Ph.D.
15	Faculty of Agriculture	Department of Agriculture	Certificate, Diploma, P.G. Diploma/ Bachelors/ Master M. Phil. / Ph.D. in Various Streams in Agro Business management. Diploma Agriculture, B.Sc. (Hons.) Agriculture & Food Technology.
16	Faculty of Journalism & Mass Communication	Department of journalism & Mass Communication	Certificate, Diploma, in mass communication & Related all electronic and print media Video Production, Bachelor of Journalism & Mass Communication, Master of Journalism & Mass Communication/ M. Phil. /Ph.D.
17	Faculty of Disaster Management	Department of Fire & Safety	Certificate, Diploma, P.G. Diploma, B.Sc. Fire Safety & Hazard Management.
18	Faculty of Veterinary Science	Department of Veterinary Science	B. V. Sc.

These Faculties and Departments may be opened as per the decision of the Academic Council and approval of the Governing Body of the UNIVERSITY, subject to approval of the Regulatory Commission.

**List of Vocational Certificate & Diploma Vocational Course**

S. No.	Course	Duration	Eligibility for Candidates
<b>Faculty of Science</b>			
1	Diploma in Analytical Chemistry	1 Year	B.Sc.
2	Diploma in Biotechnology	1 Year	12 <sup>th</sup> pass with Biology/ Math's
3	Diploma in Computation Mathematics	1 Year	12 <sup>th</sup> pass with Math's
<b>Faculty of Fashion</b>			
1.	Certificate in Cutting, Tailoring and Dress Making (CCTDM)	3 Months	10 <sup>th</sup> pass
2.	Certificate in Fashion Designing	3 Months	10 <sup>th</sup> pass
3.	Diploma in Interior Decoration	1 year	12 <sup>th</sup> pass
4.	Post Graduate Diploma in Fashion Designing	12 month	Graduate
<b>Faculty of Education</b>			
1.	Certificate in Early Childhood and Education	6 Months	10 <sup>th</sup> pass
2.	Diploma in Nursery (Primary) Teaching X Training (DNNT)	1 Year	10 <sup>th</sup> pass
3.	Certificate in Primary Teaching (CPT)	6 Months	12 <sup>th</sup> pass
4.	Certificate in Primary Curriculum and Instruction(CPC)	6 Months	12 <sup>th</sup> pass with Certificate in Primary Teaching (CPT) or Equivalent
5.	Diploma in Yoga	12 month	12 <sup>th</sup>
6.	Post Graduate Diploma in Yoga	12 month	Graduate
<b>Faculty of Commerce</b>			
1	Diploma in Accounting & Auditing	1 Year	12 <sup>th</sup> pass with Commerce / Maths
2	Diploma in Banking	1 Year	12 <sup>th</sup> pass with Commerce / Maths
3	Diploma in Banking & Finance	1 Year	12 <sup>th</sup> pass with Commerce & Maths
4	Diploma in Export Procedure & Documentation	1 Year	12 <sup>th</sup> pass with Commerce
5	Diploma in Financial Accounting (DFA)	1 Year	12 <sup>th</sup> pass

6	Diploma in Import-Export Management	1 Year	12 <sup>th</sup> pass
7	Diploma in Taxation	1 Year	12 <sup>th</sup> pass
<b>Faculty of Management</b>			
1.	Diploma in Hospitality Management	1 Year	10 <sup>th</sup> pass
2.	Diploma in Human Resource Management	1 Year	Graduate
3.	Diploma in Personal Secretary ship	1 Year	10 <sup>th</sup> pass
4.	Diploma in Retail Management	1 Year	12 <sup>th</sup> pass
5.	Diploma in Security Guards Management	1 Year	12 <sup>th</sup> pass
6.	Diploma in Entrepreneurship Development	1 Year	12 <sup>th</sup> pass
7.	Diploma in Statistical Quality Control	1 Year	12 <sup>th</sup> pass
8.	Diploma in Air Hostess	12 month	12 <sup>th</sup> pass
<b>Faculty of Engineering &amp; Technology</b>			
1	Diploma in Auto CAD	6 Months	Diploma in Engg./Graduate in any Subject
2	Diploma in Diesel Engine Repairing (DDER)	6 Months	10 <sup>th</sup> pass
3	Diploma in Electrical Technician (DET)	6 Months	12 <sup>th</sup> pass
4	Diploma in Electronic Equipment Maintenance-	6 Months	12 <sup>h</sup> pass
5	Diploma in Hi-Tech Welding Technology (DHWT)	6 Months	10 <sup>th</sup> pass
6	Diploma in Industrial Safety	6 Months	10 <sup>th</sup> pass
7	Diploma in Industrial Safety & ISO 14000 Series	1 Year	10 <sup>th</sup> pass
8	Diploma in Inverter & UPS Repairing	6 Months	10 <sup>th</sup> pass
9	Diploma in Mobile & Telephony	6 Months	10 <sup>th</sup> pass
10	Diploma in Mobile and Telephone Instruments and Repairing (DMTIR)	6 Months	10 <sup>th</sup> pass
11	Diploma in Motor & Transformer Winding	6 Months	10 <sup>th</sup> pass
12	Diploma in Radio and TV Technician (DRTT)	6 Months	12 <sup>th</sup> pass

13	Diploma in Refrigeration and Air-conditioning	6 Months	12 <sup>th</sup> pass
14	Diploma in Stenography (Hindi/English)	6 Months	10 <sup>th</sup> pass
15	Diploma in Stereo & CD Player Repairing	6 Months	12 <sup>th</sup> pass
16	Diploma In Sanitary Inspector	24 Month	12 <sup>th</sup>
17	Diploma in Public Health Service	24 Month	12 <sup>th</sup>
18	Certificate In Sanitary Inspector	12 Month	12 <sup>th</sup>
<b>Faculty of Computer Science &amp; Application</b>			
1.	Certificate in 'C' Programming	3 Months	10 <sup>th</sup> pass
2.	Certificate in Computer Application	3 Months	10 <sup>th</sup> pass
3.	Certificate in 'C++' Programming	3 Months	10 <sup>th</sup> pass
4.	Certificate in Client Server Technology (CCST)	3 Months	10 <sup>th</sup> pass
5.	Certificate in Computer Networking (CCN)	3 Months	10 <sup>th</sup> pass
6.	Certificate in Computer Hardware & Networking	3 Months	12 <sup>th</sup> pass
7.	Certificate in Computer Programming	3 Months	10 <sup>th</sup> pass
8.	Certificate in Computerized Fashion Designing (CCFD)	6 Months	10 <sup>th</sup> pass
9.	Certificate in Computerized Financial Accounting	3 Months	10 <sup>th</sup> pass
10.	Certificate in Desk Top Publishing (CDTP)	3 Months	10 <sup>th</sup> pass
11.	Certificate in DTP with Computerized Design	3 Months	10 <sup>th</sup> pass
12.	Certificate in Java Programming (CJP)	3 Months	12 <sup>th</sup> pass
13.	Certificate in Laptop Repairing (CLR)	3 Months	12 <sup>th</sup> pass
14.	Certificate in Library Automation	3 Months	12 <sup>th</sup> pass
15.	Certificate in Ms Office (CMO)	3 Months	10 <sup>th</sup> pass
16.	Certificate in Multipurpose Computer Technician	3 Months	10 <sup>th</sup> pass
17.	Certificate in Multipurpose Electronics Technician	6 Months	10 <sup>th</sup> pass
18.	Certificate in Object Oriented Programming Language	3 Months	10 <sup>th</sup> pass



19.	Certificate in Office Automation & Internet	3 Months	10 <sup>th</sup> pass
20.	Certificate in Software Testing	6 Months	12 <sup>th</sup> pass
21.	Certificate in Web Design, Animation & Advertisement	6 Months	12 <sup>th</sup> pass
22.	Certificate in Word Processing (Hindi/English)	6 Months	10 <sup>th</sup> pass
23.	Certificate in Web Designing	6 Months	10 <sup>th</sup> pass
24.	Diploma in Web Design	6 Months	10 <sup>th</sup> pass
25.	Certificate in Cloud Computing	6 Months	10 <sup>th</sup> pass
<b>Faculty of Media Studies</b>			
1.	Diploma in Television Video Production	1 Year	12 <sup>th</sup> pass
<b>Faculty of Social Sciences</b>			
1.	Certificate in Human Rights	6 Months	Graduate
<b>Faculty of Humanities and Languages</b>			
1.	Certificate in Communicative & Competitive Skills	6 Months	12 <sup>th</sup> pass
2.	Certificate in Communicative English	6 Months	12 <sup>th</sup> pass
3.	Certificate in Spoken English	6 Months	12 <sup>th</sup> pass
<b>Faculty of Agriculture</b>			
1.	Certificate in Horticulture	6 Months	10 <sup>th</sup> pass
2.	Diploma in Horticulture	1 year	10 <sup>th</sup> pass
3.	Diploma in Agriculture	1 year	10 <sup>th</sup> pass
4.	Diploma in Food Processing & Technology	1 year	10 <sup>th</sup> pass
<b>Faculty of Medical Science</b>			
1	Diploma in Physiotherapy (DPT)	1 Year	12 <sup>th</sup> pass
2	Diploma in Public Health and Hygiene	1 Year	10 <sup>th</sup> pass
3	Diploma in Yoga	1 Year	12 <sup>th</sup> pass
4	Diploma in Electro Homeopathy		

		24 Months	12 <sup>th</sup>
5	Certificate in Electro Homeopathy	12 Months	10 <sup>th</sup>
<b>Faculty of Law</b>			
1	Certificate of cyber Law	6 Month	10 <sup>th</sup> pass
2	Diploma in Cyber Law	1 Year	12 <sup>th</sup> pass
3	V.T. in Information Security	06 Months	10 <sup>th</sup> Pass
4	V.T. in Computer Cyber Law and Security	06 Months	10 <sup>th</sup> Pass
5	Diploma in Cyber Forensics	12 Months	12 <sup>th</sup> Pass
6	Diploma in Cyber Law	12 Months	12 <sup>th</sup> Pass
7	Post Graduation Diploma in Cyber Law	12 Months	Graduate
8	Post Graduation Diploma in IPR	12 Months	Graduate
9	Diploma in Labor Law	12 Months	12 <sup>th</sup> Pass
10	Diploma in Human Rights	12 Months	12 <sup>th</sup> Pass
11	P.G. Diploma in Human Rights	12 Months	Graduate
12	Diploma in Social Welfare	12 Months	12 <sup>th</sup> Pass
<b>Faculty of Disaster Management</b>			
1	Diploma In Industrial Safety	12 Months	10 <sup>th</sup> pass
2	Diploma In Fire, Safety & Disaster Management	12 Months	Graduation
3	Diploma In Fire And Safety Management	12 Months	12 <sup>th</sup>
4	Diploma In Fire Man	12 Months	12 <sup>th</sup>
5	Diploma in Disaster Management	12 Months	12 <sup>th</sup>
6	Diploma in Construction Safety Management	12 Months	12 <sup>th</sup>
7	Diploma in Health safety environment Management	12 Months	12 <sup>th</sup>
8	Post Graduate Diploma in industrial Safety Management	12 Months	Graduate
9	Diploma in Security Service Management	12 Months	12 <sup>th</sup>

Faculty of Marine Technology			
1	All Various Marine Technology Certificate Courses	6 Months	Passed 10 Std./ SSC Exam.
2	Diploma Courses in Marine Technology	12 Months	10+2 In Any Stream
3	P. G. Diploma Courses in Marine Technology	12 Months	Graduate in Any Stream
Faculty of Prachya Sanskrit			
1	Certificate, Diploma, PG Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	6 Month/ /	Passed 10 Std./ SSC Exam./
2	Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	12 Months	10+2 In Any Stream
3	PG Diploma Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	One Year	Graduate in Any Stream

**ORDINANCE No. 2 of 2018  
ADMISSION OF STUDENTS**

- (1) In this Ordinance, unless there is anything repugnant to the subject or context:
- (a) "Qualifying Examination" means an examination the passing of which makes a Student eligible for admission to a particular year in a course of study leading to Bachelor's or Post Graduate Degree or Diploma or Certificate courses conferrable by this UNIVERSITY.,
- (b) "Equivalent Examination" means an examination, which has been conducted by:
- (i) Any recognized Board of Secondary Education, or
- (ii) Any Indian UNIVERSITY, incorporated by any law in force for the time has been recognized by this UNIVERSITY, as equivalent to its corresponding examination.
- (iii) Any foreign UNIVERSITY, / Board examination that has been recognized by Association of Indian Universities as equivalent to 10+2 stage qualification or Bachelor degree Programme.
- (2) A Student seeking admission to a Institute or UNIVERSITY, Teaching department/Recognized institute shall, on or before the date prescribed for submission of applications for admission by the Head of the Institution concerned will submit his/her application on the prescribed form to be obtained from the institution on payment of the prescribed fee.
- (i) Provided that the reservation of seats and relaxation in percentage of minimum of marks wherever prescribed in respect of students Belonging to

Scheduled Castes, Scheduled tribes, OBCs, Physically Handicapped, Sons/ Daughter /Grand-sons/Grand-Daughters of freedom fighters shall be as decided by State Government from time to time.

- (ii) Provided also that admission to courses related to Health Science shall be as per the applicable guidelines / instructions of Medical Council of India, Dental Council of India, NCTE, India Nursing Council, Pharmacy Council of India & other regulatory bodies & Govt. of M.P., Directorate of Medical Educational (M.P.), AICTE & Directorate of Technical Education M.P.
- (3) The list of admitted students in Medical & other related courses shall also Be made available to MCI/DCI as well as to Director medical education department, govt. of M.P., the regulatory commission and AFRC within one week from the last date of admission.
- (4) Admission of students to various institutions will be done as per admission cycle and mode of admission as selected by the candidate which includes Online, Regular, Part-Time, Non-Collegiate, Private or any other mode as may be defined or decided by the University, The Vice-Chancellor can make changes in the admission cycle and Mode of Admission on Application,
- (5) The UNIVERSITY, shall follow the normal admission process to all courses, specified as below:-
- (i) The UNIVERSITY, will issue the admission notification on the UNIVERSITY's website, in newspapers, notice board of the UNIVERSITY, and in other publicity media before the commencement of new academic session.
  - (ii) List of candidates provisionally selected shortlisted for admission / shortlisted will be displayed on the notice board of UNIVERSITY, and UNIVERSITY's website. Also, the students will be informed individually regarding their admission.
  - (iii) The candidates whose results of qualifying exams are awaited can also apply, and they will be admitted provisionally. Such candidates, however, must produce the previous year's mark sheet, school/college certificate as a proof of fulfilling required eligibility criteria before the due date, failing which; the provisional admission cannot be granted. The candidates so admitted shall have to present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
  - (iv) If a candidate admitted provisionally under sub clause (iii) mentioned above fails has not obtained the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him/her will be cancelled.
  - (v) The application form may be rejected due to any of the following reasons:
    - a) The candidate does not fulfill the eligibility conditions.
    - b) The Candidate has been debarred on disciplinary grounds from any colleges/ UNIVERSITY/ Institution.
    - c) The prescribed fees is not paid.
    - d) The application form is not signed by the candidate and his/her parent/guardian, wherever required.
    - e) Required documents for admission are not enclosed.
  - (vi) Enrollment will be assigned to the student by the UNIVERSITY, after verification & submission of all required documents/fees.
  - (vii) Admission rules as framed by the UNIVERSITY, shall be applicable for all admissions from time to time and all the decisions shall be final.

(viii) A complete list of the students admitted in various courses will be submitted to the Regulatory Commission in soft / hard copies within 15 days of completion of admission.

(6) Following Documents should be enclosed along with Admission form-

- (i) The School or Institution Leaving Certificate signed by the Head of the Institution last attended by the student.
- (ii) True copy of the Marksheet of marks showing that the applicant has passed the qualifying examination, and in the case of a student, who passed the examination as a private candidate, a certificate signed by two responsible persons certifying the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh or a UNIVERSITY, other than this UNIVERSITY, he/she shall submit in addition to the School or Institution leaving certificate an eligibility or a Migration Certificate from the Secretary or Registrar of such Board or UNIVERSITY, as the case may be, together with immigration fee as decided by the UNIVERSITY.
- (iii) No Student shall be admitted to an institute for pursuing a course of study for the initial year of the first Degree under any faculty unless he/she has passed the final examination held under the Madhya Pradesh Madhyamik Shikshan Adhiniyam, 1965 (23 Of 1965), (i.e. any recognized Board of Secondary Education) or an examination declared equivalent to such examination by the UNIVERSITY, or some other qualifying examination as may be prescribed from time to time. For admissions to Post-graduate courses, a candidate should fulfill minimum educational criterion decided by regulatory body from Institution/ UNIVERSITY, recognized by UGC.
- (iv) No student enrolled in the UNIVERSITY, shall be admitted to any subsequent higher class in any institution unless he/she has passed the examination qualifying him/her to appear for the examination for which he/she will be appearing.  
Provided that a student who is eligible to appear at a Supplementary or second examination may be provisionally admitted, a subsequent higher class, but he/she shall revert to the lower class, if he/she is not declared as successful in such examination.
- (v) No student migrating from any other UNIVERSITY, shall be admitted to any class in an Institution unless he/she has passed the examination, which has been declared by the UNIVERSITY, as equivalent to the qualifying examination for a student of the UNIVERSITY.
- (vi) Without prejudice to the provision contained in sub-clause (iii) above, no student migrating from any other UNIVERSITY, shall be admitted to any class in an institution without the prior permission of the board of Management, either by any general or special direction. Such permission is mandatory.
- (vii) An applicant for admission to a course leading to a Bachelor's Degree shall not be admitted unless he/she is prepared to appear in all the subjects prescribed for the particular degree examination.
- (viii) Students who were earlier pursuing education from other Institutions/ Universities and have left studies in between and now wishing to pursue studies, will be given admissions in same/ next class, subject to approval from Academic Council of the UNIVERSITY, and he / She should clear the subjects as per equivalency report of the UNIVERSITY provided there is scope of completing his/her Degree in prescribed time period. Such cases will be dealt as special cases & should complete their Degree in five years. This provision shall not be applicable to students who were expelled or

rusticated from previous Institute on disciplinary ground or ragging issues

- (7) No student who has passed a part of any degree / Post-graduate examination from another UNIVERSITY, shall be admitted to subsequent higher class for such examination in any institute without the approval of the Vice-Chancellor.
- (i) Admission of students to various Institute will be done as per admission scheduled declared by the Vice-Chancellor. The Vice-Chancellor can make changes in the admission procedure.
- (ii) Candidates coming on transfer from other Universities due to the transfer of their Parents/Guardians or any other genuine reason will be given admission Beyond the last date for admission, subject to the provisions of 5(ii) & 5(iii).
- (8) A complete list of all students admitted to the institutions/ departments shall be forwarded by the Head of the Institute to the Registrar of the UNIVERSITY, by the last date (or as per the last date cleared in the academic calendar of the UNIVERSITY) with a Certificate that all admissions have been made as per UNIVERSITY rules and that no exception has been made.
- (i) A student shall be enrolled as a Member of an institute as soon as he/she is admitted by the Head of the Institution and has paid the prescribed fees.
- (ii) Student seeking admission to an Institution after the commencement of the Session shall be required to pay tuition fee from July of the year/ or as directed by Academic Council of the UNIVERSITY.
- (10) The Head of the Institute may permit a student to change his/her optional subject for course with the approval of the Vice-Chancellor, within 30 days of start of the course.
- (11) A student migrating from one Institute to another under the jurisdiction of the UNIVERSITY, shall not be required to pay such installments of tuition fees if he/she has already paid in the Institution from which he/she is migrating.
- (12) A Student who is enrolled in the UNIVERSITY, may apply for a change, correction or alternation in one's own name or surname to the Registrar of the UNIVERSITY, along with prescribed fees, affidavit and required documents.
- (13) (i) If a student is found guilty of breach of discipline or misconduct within or outside the premises of UNIVERSITY, or an Institute or persistent idleness or has been guilty of misconduct, the Head of the Institute at which such student is studying or the Vice-Chancellor / Registrar may according to the nature and gravity of the offence-
- (a) Suspend such a student from attending classes for not more than a week at a time, or
- (b) Expel such a student from the institution
- (c) Disqualify such a student from appearing at the next ensuing examination;
- or
- (d) Rusticate such a student.
- (ii) Before inflicting any punishment as aforesaid, the Head of the Institution shall Give the student concerned an opportunity of personal hearing and records the reasons in writing for inflicting the punishment.
- (iii) The Head of the Institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the institution pending inquiry into his conduct in connection with an alleged offence.
- (iv) The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination provided if he is found innocent.
- (v) The rustication of a student from an Institution shall entail the removal of his name from the register of enrolled student.
- (14) Reservation to SC/ST/Other categories students shall be observed as per rules of

Government of M.P. Guidelines from time to time. Concessions/Scholarship to SC/ST/Physically Handicapped and Girls candidates shall be given as per Government of M.P. Guidelines from time to time and as decided by board of Management of UNIVERSITY.

- (15) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors/Heads of the Institutions/ Departments. The decision of the Vice-Chancellor shall be final.
- (16) The application for admission shall among others be accompanied by:-  
True copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student, who passed the examination as non collegiate Candidate, a certificate signed by two responsible persons certifying the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh, or a UNIVERSITY, other than this UNIVERSITY,, he/she shall submit in addition to the School or Institution leaving certificate an eligibility or a Migration Certificate from the Secretary, or Registrar of such Board or UNIVERSITY, as the case may be, together with immigration fee as decided by the UNIVERSITY,. For vocational courses, Certificate courses, non collegiate candidate, Diploma Courses, Post Graduation Diploma Courses the UNIVERSITY, will neither issue Transfer / Migration Certificate nor there is submission required.

### ORDINANCE No. 3 of 2018

#### REGISTRATION OF STUDENT AND THEIR ADMISSION TO THE COURSES OF STUDY AND TEACHING METHODOLOGY

- (1) For registration / enrollment in the UNIVERSITY, courses of study, a candidate must apply on prescribed format and submit the application form along with the attested copy of the mark sheet of the qualifying examination and UNIVERSITY, fees. The registration form will be forwarded by the head of the Institute to the Registrar of the UNIVERSITY.
- (2) On receipt of the registration form at the UNIVERSITY Institute the candidates will be allotted a temporary registration number.
- (3) The registration application form will be subject to verification by the UNIVERSITY and after due verification, the candidates will be given a permanent registration number.
- (4) The application for admission of the student can be sent directly or through guidance centre or post or can be applied online. Any student from India or abroad seeking admission in the UNIVERSITY can interact online with UNIVERSITY. Mode of instruction of teaching of such student shall be decided by the Academic Council of the UNIVERSITY.
- (5) The Validity of the registration of student for different course will be as under-

Sr.No.	Name of Courses	Maximum Validity period (year)
1	Certificate and one year Diploma course	2
2	Two year Degree and Masters Degree course	4
3	Three Year Degree Course	6
4	Four year Degree Course	8

## 5 Five Year Integrated Degree Course

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- (6) No person who has been convicted by a court of justice and is undergoing punishment or is under expulsion or rustication from another UNIVERSITY shall be admitted to any course of study during the period for which the sentence is in operation.
- (7)
- (i) A student who is registered with the UNIVERSITY, may apply for a change/Correction or alteration in one's own name or surname to the Registrar of the UNIVERSITY, with a fee as prescribed by UNIVERSITY.
  - (ii) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for change or correction of the name of the student.
  - (iii) The application for change or correction in the name shall be made through the Head of the Institution where the student is studying and will be supported by an affidavit and proof.
  - (iv) The fees deposited by the candidate is non- refundable.
- (8) Teaching Days- Each Institution enrolling students for the degree/ diploma course shall ensure that the number of actual teaching days are not less than 180 in an academic year (90 days in a semester)
- (9) (a) Teaching methods of all the courses shall include one or more methods of teaching from -Class Room Teaching, Assignments, Viva Voce, Lab Work, Seminar, Project Work Summer Training, Field Work, Presentation, Group Discussion etc.
- (b) For better support to the students in conjunction with the traditional approaches, modern approaches based on information and communication technologies for teaching /learning will be adopted. These may include online teaching - learning, material availability, Webcasting, Podcasting, Online chatting with teachers, Online Discussion forums etc.
- (10) Candidate who is pursuing a Degree course can take admission in a Diploma / Vocational courses of the UNIVERSITY along with the Degree course as provided that the candidate may attend regular classes for both the degree and Diploma course and also that the UNIVERSITY may have separate time schedule to meet the requirement.
- (11) Candidate who is pursuing a degree course can take admission in a Diploma / Vocational courses of the University along with the Degree course. Provided that the candidate may attend regular classes for both the degree and Diploma course and also that the university may have separate time schedule to meet the requirement.

**ORDINANCE No. 04 of 2018**  
**EXAMINATION IN GENERAL**

**PART -- I**

**DEFINITIONS**

- (1) In this Ordinance and in all other Ordinances and Regulations laying down conditions for appearing in an examination of the UNIVERSITY for a Degree or a diploma, either generally or for a particular examination, unless the context otherwise requires.
- i. "REGULAR CANDIDATES" means a person who follows a regular course of study in the University Teaching Department or in Institutions for higher learning approved by MP Govt identified by University or other medium to attend the classes to seek admission for an examination of the University, 75% attendance as regular candidate but also performs /attend the practical classes, if required, organized on weekend/holidays in the University Teaching



Department/constituent unit and seeks admission for an examination of the University as such.

- ii. **EX-STUDENT CANDIDATE**" means a person who was admitted to an examination as regular candidate of this UNIVERSITY, and was not declared successful there at or was not able to appear in the examination though admission card was issued to him by the UNIVERSITY, and seeks admission again to the same examination.
- iii. **"FAILED CANDIDATES"** means a student who could not get minimum marks to clear a subject or exam;
- iv. **ENROLLMENT**" means the period for which a candidate's registration is valid;
- v. **"Mode of Study"** means the Various ways of study in the UNIVERSITY, including Fulltime, Part Time Sequential, by Research, e-learning, Interactive, Face to Face Workshop, Through Webinar, or any higher innovative technological modes adopted by the UNIVERSITY.
- vi. **"Non collegiate"** means a person who seeks admission to an examination of the UNIVERSITY otherwise than as a regular candidate or ex-student candidate."
- vii. **Identified institution**" means an institution of higher learning approved by Govt. of MP identified by the University.
- viii. **Recognized teachers**" means such persons as may be recognized by the UNIVERSITY for the purpose of imparting instructions in a college or an Institution that is constituent unit of the UNIVERSITY.
- ix. **"online Examination"** means the mode of examination where the student performance is assessed and evaluated using Computer Software/Digital Technology.
- x. **"Virtual Candidates"** means a person who has a regular course of study by means of online classes and seeks admission to an examination of the UNIVERSITY, as such.
- xi. **"Private Candidate"** means a person who seeks admission to an examination of the UNIVERSITY, other than as a regular candidate or ex-student candidate.

## PART - I I

### ADMISSION OF VARIOUS CATEGORIES OF STUDENTS

#### TO UNIVERSITY, EXAMINATION

- (1) No candidate shall be permitted to appear in the UNIVERSITY, examination unless He/she is duly registered/ enrolled with the UNIVERSITY & had paid all dues.
- (2) Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the Head of the institution so as to reach to the designated center on or before the last date prescribed for the purpose by the UNIVERSITY,. The candidate will be allowed to appear in the examination in the mode and as he/she has mentioned/applied at the time of admission. It will be the responsibility of the Head of the Institution to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
- (3) Registrar of the UNIVERSITY, or the Head of the institution can detain a student from appearing in an examination if he/she has not paid full dues of the UNIVERSITY, or does not return the Institution property and all the articles or if the conduct of the student has been unsatisfactory as recommended by the committee constituted for the inquiry. Between the time of submission of his/her application form to the Registrar for admission to the examination and the date of commencement of the examination.
- (4) (i) An Ex-student shall submit his examination form in prescribed format on or Before the last date notified by the UNIVERSITY, to the concerned Head of

Department who will forward it to the designated center after verification.

- (ii) An Ex-student shall offer the subjects or optional papers which he/she had previously offered as a regular student unless on account of a change in the scheme of examination the subject/paper offered by him/her earlier cases to be a part of the scheme of the examination or syllabus for the examination and he/she is permitted by the UNIVERSITY, to offer a different subject or paper.
- (iii) An Ex-student will be required to appear in the examination in accordance with: the syllabus specifying the scope of studies in different subjects in force in the UNIVERSITY.
- (5) Every Ex-student shall appear at the examination center at which the regular candidates from the institution in which he/she had prosecuted a regular course of study shall be appearing. Provided that the Registrar/Head of Exam in action may, for sufficient reasons, require or allow a candidate to change his/her examination Center.
- (6) A regular candidate will submit his/ her application form with Prescribed examination fee to the Head of the Institution/ Head of the UNIVERSITY, Teaching Department or the School of Studies, who will forward the forms, so as to reach the Registrar on or before the last date prescribed for the purpose by the UNIVERSITY, authorities.
- (7) For each application, the Head of the Institution /Head of the UNIVERSITY, Teaching Department or School of Studies shall certify that the candidate:-
- (i) Possesses the minimum qualification for appearing at the examination to which he seeks admission.
  - (ii) He/she is of good conduct.
- (8) The Head of the UNIVERSITY, Teaching Department or School of Studies or the Head of the Institution concerned shall send list of eligible candidates for examination, as per examination schedule declared by the UNIVERSITY,.
- (9) No candidates shall be allowed to take the annual/term-end/semester examination unless he/she has:
- (i) Attended at least 75% of lectures/ Practical's delivered. However, the Vice Chancellor and other authorities can condone the attendance up to 15% on reasonable ground.
  - (ii) Paid all the due fees and -
    - (a) Obtained "No Dues" Certificates from the concerned Department/College
    - (b) Submitted the Project Report/Job Internship Certificate as notified by the Director/Head/Principal.
    - (c) Received in-plant trainings prescribed by the Principal /Head / Director.
- (10) Admission of regular candidate to an examination of the UNIVERSITY,. No student shall be admitted to an examination of the UNIVERSITY, as regular candidate unless he/she:-
- (i) Has been enrolled as a student in the UNIVERSITY, Teaching Department or constituent School of Studies/ Colleges in accordance with the provisions of the Ordinance.
  - (ii) Possesses the minimum academic qualification for admission to the examination to which he seeks admission and has prosecuted a regular course of study for that examination.
  - (iii) A Regular candidate migrating from another UNIVERSITY, or Board of Secondary Education should submit his/her original migration certificate along with his/her enrolment application form on the scheduled date for enrolment of students and their admission to Course of Study together with the migration and immigration fees as prescribed by the UNIVERSITY, from time to time.

- (iv) The Controller Exam on the specific recommendation of the Principal/ Head of constituent Institution, and if he is satisfied that an admission card has been lost or destroyed, may grant a duplicate admission card on payment of fees as prescribed by the UNIVERSITY..
- (v) Where a candidate offers an additional subject paper for an Examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject/paper.
- (11) In computing the attendance for fulfilment of the condition regarding prosecution of a regular course of study: -
- (i) Attendance at lectures delivered and Practical's, if any, held during the academic session, and shall be counted.
- (ii) Attendance at any lecture delivered or in practical held within fourteen days preceding the first day of written examination which shall be treated as preparation leave, shall not be counted.
- (iii) Attendance at NCC/NSS Camp during the session shall be taken as full attendance at lectures/ Practical on the day of such camp and the day of journey to such camp.
- (iv) Participation as a Member of a / Constituent College team in any Inter-UNIVERSITY, or Inter-Collegiate Competition shall be taken as full attendance on the days of such competition and the days of journey for participating in them.
- (12) Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the UNIVERSITY,
- (i) Submit an application for an admission to the examination in the prescribed form duly affixing his/her latest passport size photograph at the appropriate place, through the Principal of the College/Head of the UNIVERSITY, Teaching Department or School of Studies indicating the subject /subjects in which he desires to present himself for the examination.
- (ii) Pay along with the application the fee prescribed for the examination concerned.
- (iii) Application submitted by regular candidate together with the examination fee shall be forwarded by the Principal of the College/Head of the UNIVERSITY, Teaching Department, School of Studies so as to reach the UNIVERSITY, on or Before the last date prescribed for the purpose by the UNIVERSITY..
- (iv) For each application, the Principal of the College/Head of the UNIVERSITY, Teaching Department or School of Studies shall certify that the candidate:
- (a) Possesses the minimum academic qualification for appearing at the examination to which he/she seeks admission.
- (b) Is of good conduct.
- (v) The Principal of a constituent College or the Head of UNIVERSITY, Teaching Department or School of Studies may detain a regular candidate from taking an examination if he does not pay outstanding College dues, or does not return the College property and all the articles and uniform issued to him for sports or NCC or does not pay the cost thereof in case of loss within 15 days preceding the examination or if the conduct of the student has been unsatisfactory between the time of submission his application form to the UNIVERSITY, for admission to the examination and the date of the commencement of the examination.
- (13) Admission of an Ex-Student candidate to an examination of the UNIVERSITY..  
No ex-student candidate shall be admitted to an examination of the UNIVERSITY, unless he submits with his application for appearing in the examination: -

- (a) The statement of marks (in original) obtained by him in the said qualified examination issued by the UNIVERSITY, together with an attested copy thereof, or
- (b) In case he was duly admitted to the said examination as a regular candidate but could not appear thereat, a Certificate from the HOD/Principal of the constituent College, last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.
- (14) An ex-student candidate for an exam shall:
- (i) Submit through the forwarding officer i.e. the HOD/ Principal of the College wherein he has pursued a regular course of study, an application for admission to the examination in the prescribed form on or before the last date notified by the and specify therein :-
- (a) Whether he is a entitled candidate for the examination.
- (b) The subject paper or subjects and or papers in which he desires to appear for the examination.
- (ii) Attach with his application for admission to the examination, his/her latest passport size photograph duly attested by the forwarding officer.
- (iii) Prescribed fee for the examination shall be paid through crossed bank draft drawn in favors of the Registrar of the UNIVERSITY, or in any other manner prescribed by the UNIVERSITY,.
- (iv) An Ex-student candidate shall offer the subjects/papers which he had previously offered as a regular candidate unless on account of a change in the scheme of examination the subjects/papers offered by him earlier ceases to be a part of the scheme of examination or syllabus of the examination and he is permitted by the UNIVERSITY, to offer instead a different subject or paper.
- An ex-student candidate will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the UNIVERSITY,.
15. Every ex-student candidate shall appear at the examination center at which the regular candidates from the college in which he has pursued a regular course of study shall be appearing.

Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the head of the institution so as to reach to the designated center on or before the last date prescribed for the purpose by the University. The candidate will be allowed to appear in the examination in the mode and method as he/she has mentioned/applied at the time of admission. It will be the responsibility of the head of the institution to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.

### PART – III

#### GENERAL CONDITIONS:

16. (i) No Candidate shall appear in more than one degree examination or for the Master's degree in one and the same academic year.
- (ii) A candidate who has passed a part of the Bachelor's degree examination or a part of a Master's degree examination of another UNIVERSITY, may, on the recommendation of concerned Chairman, Board of Studies and Dean of the Faculty may be admitted with the permission of Vice Chancellor to the next higher examination of the UNIVERSITY, for the degree provided the course offered by the

- candidate at such other UNIVERSITY, is equivalent to the course of the UNIVERSITY, for the corresponding examination.
- (iii) No person who has been expelled or rusticated from any College or UNIVERSITY, or has been debarred in appearing at a UNIVERSITY, examination, shall be admitted to any examination during the period for which the sentence is in operation.
- (iv) An application for admission to an examination received by the UNIVERSITY, after the last date notified by the UNIVERSITY, but not later than fifteen days after such last date, may be entertained on payment of a late fee prescribed by the UNIVERSITY, but not later than the fifteen days before the commencement of examination.
- (v) Notwithstanding anything contained in the Ordinances relating to admission of candidates to an examination of the UNIVERSITY, the Vice Chancellor may, in special cases (such as diligence follows part of the candidate and that it would be a great hardship to the candidate if his application is rejected), allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the UNIVERSITY, even though the same is received after the expiry of the period of fifteen days mentioned in the forgoing paragraph.
- (17) The UNIVERSITY, shall issue an admission card in favor of a candidate, if: -
- (i) The application of the candidate is complete in all respect and in order in accordance with the provisions applicable to him.
- (ii) The candidate is eligible for admission to the examination, and the fees as prescribed have been paid by the candidate.
- (iii) Where the practical examination is held earlier than the examination in theory paper, a candidate shall not be deemed to have been admitted to the Examination until he is issued an admission card for appearing in the theory examination.
- (iv) The admission card issued in favor of a candidate to appear at an examination may be withdrawn if it is found that:-
- (a) The admission card was issued or permission was given mistakenly or the candidate was not eligible to appear in the examination.
- (b) Any of the particulars given or documents submitted by the candidate in or along with the application for enrollment admission to a college, Teaching Department or School of Studies or an examination is to be found false or incorrect.
- (v) In case if the applicant loses or destroys admission card by mistake, the Registrar may on the recommendation of HOD/ Principal/Superintendent Exams, grant permission to issue a Duplicate admission card on payment of fees prescribed by the UNIVERSITY. Such card shall show in a prominent place the word "Duplicate".
- (18) A candidate shall not be allowed to enter in the Examination hall unless he produces the Admission Card Before the Superintendent of the Examination Centre or the invigilator.
- (19) In the Examination Hall the candidate shall be under the disciplinary control of the superintendent of the Center and shall obey his instructions.
- (i) In the event of a candidate disobeying the instructions of the Superintendent or showing indiscipline conduct or insolent behavior towards the Superintendent or any invigilator, the concerned candidate may be excluded from appearing that day examination, and if he persists in misbehavior he may be excluded from the rest of the examination by the Superintendent of the Center.

- (ii) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the Centre or in its precincts endangering the personal safety of either of them or acts in a manner prohibiting the authorities in the discharge of their duties, the Superintendent may expel the candidate from the Centre and may take police help.
- (iii) If a candidate, brings any dangerous weapon within the premises of the examination Centre he may be expelled from the Centre and/or handed over to the police by the Superintendent.
- (iv) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or note or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the examination hall any material connected with the examination or failure of an examinee to hand over his answer-book to Superintendent/invigilator or taking away his own answer book or walks out of the examination hall, the Board of Management or the Committee appointed for the purpose by the Board of Management may cancel the examination of the candidate. The Board of Management may cancel the examination of a candidate and/or debar him from appearing in an examination of the UNIVERSITY, for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his examination and/or was instrumental in or has abetted the tampering with the UNIVERSITY, records including the answer books, marks-sheet, result charts, degree, diplomas etc.
- (v) The Board of Management may cancel the examination of a candidate and/or debar him from appearing at an examination of the UNIVERSITY, for one or more years, if it is discovered afterwards that the candidate has obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/documents.
- (20) The examination fee of a candidate who dies before appearing at the examination may be refunded to his guardian or his successor.
- (21) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
- (22)
- (i) A candidate whose result has been declared may apply to the Registrar for retotaling and Rechecking of any of his answer books in the prescribed form within 30 days of the declaration of his result. Provided that no candidate shall be allowed to have the answer books of more than two papers revalued. Provided also that, no revaluation shall be allowed in case of scripts of practical's, field work, sessional work, tests and thesis submitted in lieu of paper at the examination.
- (ii) Such application must be accompanied by fees as prescribed by the UNIVERSITY.
- (iii) The result of the re-totalling / revaluation shall be communicated to the candidate.
- (23) A candidate who has passed any final degree examination may, after the declaration of his result and before the date of the next convocation, apply to the Registrar for a Provisional Certificate of passing the examination of the UNIVERSITY. Such application shall be accompanied by a fee as prescribed by the UNIVERSITY.
- (24) A person who is under sentence of expulsion or rustication from a UNIVERSITY,

Teaching Department School of Studies or college or from the UNIVERSITY, or is debarred from appearing at examination of the UNIVERSITY, for any period of time shall not be granted a Migration Certificate during the period for which the sentence is in operation.

- (25) Duplicate copies of the following certificates shall be granted on payment of the fee prescribed by the UNIVERSITY, viz:-
- (i) Marks list
  - (ii) Migration Certificate.
  - (iii) Degree Certificate.

Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost and that the applicant has real need for a duplicate.

- (25) The names of first ten successful candidates in each final examination who obtain first division shall be declared in order of merit, as per provisions of concerned ordinance.
- (26) The Vice Chancellor may award one grace mark in case the candidate is failing by one mark or missing a division by one mark where the deficiency is so condoned, one mark shall nowhere be added in grand total. The scope of studies in different subjects for an examination shall be as prescribed by the UNIVERSITY, from time to time and printed in the prospectus/syllabus for the examination concerned.

#### Examination Fee:

The Examination fees for various courses under semester system examination pattern will be decided by the UNIVERSITY, from time to time. The Board of Management of the UNIVERSITY, can change any of the fees or conditions for the examination as and when the situation so warrants. The decision of Vice Chancellor will be final in all regards

### **ORDINANCE No. 5 of 2018 CONDUCT OF EXAMINATION**

#### **Part -1 General**

1. All arrangements and recognition of online examination center for the conduct of Entrance test and Academic (Yearly/Semester) Examination to be held by the University shall be made by the Examination Controller in accordance with such directions as may be issued by the Academic Council of the University.
2. Examination controller with the approval of the Academic of the Academic council can change the examination mode of Yearly / semester.
  - I. The Examination Controller shall prepare and duly publish a programme for the conduct of examination specifying the date of each Examination and the last dates by which applications and fees for the examinations shall be submitted by the intending examinees.
  - II. The Board of Management shall in consultation with the Head of the Institution appoint Superintendent and Assistant Superintendent, if any, for the examination center and shall issue instructions for their guidance.
  - III. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer book sent to him and shall render to the UNIVERSITY, office a complete account of used and unused question papers and answer sheets.
  - IV. The Superintendent shall supervise the work of invigilator working under him and

- shall conduct the examination strictly according to the instructions issued to him by the UNIVERSITY.
- V. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Examination Controller about the conduct of Examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination, being held at the center as may be considered necessary, along with any other matter which he thinks fit to be brought to the notice of the UNIVERSITY., He shall also be responsible for maintenance and submission of report to the CFAO of the UNIVERSITY,, of the account of advance money received and expenditure incurred in connection with the conduct of the examination.
- VI. The Center Superintendent shall have the power to expel an examinee, from examination on subsequent days, on any of the following grounds:
- a. That the examinee created a nuisance or serious disturbance at the Examination Centre.
  - b. That the examinee shows a seriously aggressive attitude towards an invigilator or a Member of the staff entrusted with the examination work.
  - c. If necessary, the Superintendent of Examination may get police assistance. Where a candidate is expelled from examination the Examination Controller should be informed immediately.
- VII. Unless, otherwise directed, only teachers of Institutions, UNIVERSITY, Teaching Department, shall be appointed as invigilators by the Superintendent, provided that a teacher of the subject of the written examination at any session may not be an invigilator at such session of the examination.
- (3) It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who had filled in the application for appearing at the examination. It shall be the duty of the Centre Superintendent to see that on each day on which a candidate appears in the examination his signature is obtained on the form and to make sure that it tallies with the one already on it.
  - (4) The UNIVERSITY may change the examination Centre of the examinees irrespective of Institution to which they belong anytime if it deems proper without assigning any reason thereof.
  - (5) The Examination Controller may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself/herself on account of severe short sightedness or sudden illness, (must be sported by a certificated issued by a Medical Officer), provided that such an alternative person is possessing qualification of at least one class examination lower than the examinee concerned.
  - (6) Examination controller with the approval of the Academic council can change the examination mode of Yearly/semester.
  - (7) The UNIVERSITY, may from time to time appoint Supervisor or Flying squad to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Board of Management at its next meeting.
  - (8) The Vice-Chancellor may cancel the examination if he is satisfied that there has been



a leakage of question papers or any other irregularity which warrants such a step.

- (9) The Vice-Chancellor may issue such General Instructions for the guidance of the Examinee, Centre Superintendent, Tabulators, Collators, as he consider necessary for the proper discharge of their duties.
- (10) Subject to the provision of this Ordinance, the Board of Management may from time to time make, alter, or modify procedures about the conduct of Examination.
- (11) (i) The Results Committee for each faculty shall consist of the following Members-  
Dean of concerned Faculty/Chairman of Concerned Board of Studies / Member One  
faculty of concerned Department /Examination Controller Member

Two Members shall form a quorum.

The term of the Results Committee shall be one academic year.

The function of the Results Committee shall be as follows:

- (a) To scrutinize and declare the results of the examinations conducted by the UNIVERSITY, after satisfying itself that the results on the whole and in various-subjects are in conformity with the usual standards and to recommend to the Vice-Chancellor the action to be taken in case the results is unbalanced.
- (b) To scrutinize complaints against question papers and to take necessary action.
- (c) To decide cases of candidates who answered wrong papers.
- (d) To decide cases of candidates whose answer books were lost in transit
- (e) To decide case of mistakes made. by the paper-setters, Moderators, Examiners, Invigilators, Superintendents of the Examination Centers, Tabulators, Collators, Co-ordinators and any other person concerned with the examinations whose cases are referred to the Committee.
- (f) To exercise such other powers as the Board of Management may delegate to it from time to time.
- (11) The Vice Chancellor shall appoint Tabulators and Collators as necessary and he may issue general instructions for the guidance of tabulators in preparing the results of the examinations. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Examination Controller.
- (12) Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Examination Controller who shall place the matter before the Board of Management.
- (13) Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees except the tabulated result shall be destroyed or otherwise disposed of after three months from the date of declaration of the results.
- (14) The Registrar will publish the results of the UNIVERSITY, examinations as passed by the Results Committee on the notice board of the office of the UNIVERSITY,. The results, when published, shall simultaneously be communicated to the Head of Institutions of different faculties. If any cleared error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice-Chancellor shall have the power to rectify the same as soon as possible.
- (15) No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the

- examination hall after half an hour of commencement of examination.
- (16) Examinee desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of five minutes.
- (17) A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Examination Controller by the Superintendent.
- (18) The superintendent of an examination Centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination Centre during the hours of examination, in the following manner:
- (i) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with date and time.
  - (ii) The statement of the examinee and the invigilator shall be recorded.
  - (iii) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair means" to attempt answer within the remaining time prescribed for the examination.
  - (iv) All the materials collected and the entire evidence along with a statement of the examinee and the answer book duly initialed shall be sent to the examiner by the Registrar/Controller Examination by name, in a separate confidential sealed registered packet marked "Unfair Means" along with the observations of the Superintendent.
- (20) The material so collected from the examinee together with both the answer books, viz, the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar/Controller examination for assessing both the answer books separately and to report if the examinee has actually used unfair means in view of the material collected.
- (21) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year.
- (22) (i) Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by Controller of Examinations to Two Examiners (other than the One who initially valued it.)
- (ii) The average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks.
- (iii) if the revaluation marks deviate 20% more from the initial valuation, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases the marks awarded by the fourth examiner shall be final.
- (23) The cases of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Board of Management every year. The Committee shall consist of:
- (a) One Member of Board of Management, one of the Deans of Faculties, and one teacher, who is appointed in Academic Council nominated by the Board of

**Management**

- (b) One student who in the academic session immediately preceding was a Member of any Board of Study, nominated by the Vice-Chancellor.
- (c) The Board of Management shall appoint one of the Members included under (a) to be the Chairman of the Committee.
- (d) The committee shall after examining the cases, decide the action to be taken in each and report to the Board of Management all cases of the use of unfair means together with the decision of the committee of each case.
- (24) The remuneration of the Examiners, Superintendents, Assistant superintendents, Invigilators, Tabulators, and Collators shall be decided by the Board of Management from time to time Deduction shall be made in remunerations for errors & rate of deduction will be decided by Board of Management.
- (25) All the records of examinations and results will be maintained by the UNIVERSITY, for three years from the date of results of the concerned examination.

**Common For All Discipline Except Where Statutory Council as Separate Norms****Part-II SEMESTER SYSTEM OF EXAMINATION FOR 3 YEARS GRADUATE COURSES**

(i.e. BA, B Sc, BBA, BCA, B Com, BHSc etc)

1. The three year degree courses at undergraduate level, except those for which the UNIVERSITY, has separate ordinances, or other program approved by academic council will run on semester system. The courses shall be divided in six semester covering three academic sessions.
2. The provisions of this ordinance will be application to all the undergraduate courses being taught in School of Studies of Shri Krishna UNIVERSITY,.
3. Admission to these courses will be made either on merit (to be defined by the UNIVERSITY) in qualifying examination or in the written entrance test held for the purpose.
4. The under graduate courses in semester system shall consists of:
  - a) Courses (Theory papers) as prescribed by the Shri Krishna UNIVERSITY, (S.K.U).
  - b) Such job internship / lab work / practical / projects etc. as prescribed by the Shri Krishna UNIVERSITY,.
  - c) Such other types scheme of examination as prescribed by the Shri Krishna UNIVERSITY,.
5. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the UNIVERSITY/Central Board of Studies of concerned subjects from time to time.
  - (a) Examination of odd semesters shall ordinarily be held in the month of November / December and that of even semesters in the month of May / June.
6. There shall be no supplementary or second examination in semester system of the course of study.
7. If a candidate fails in two subjects in any one semester examination but clears all the remaining subjects of the examination, candidate will be allowed to keep the term (ATKT) and promoted to the next semester. Student will be allowed to appear and pass the ATKT paper in next two successive examination on of the same semester, along with the regular semester examination, and if student fails to pass the ATKT paper or fails to appear in next two successive examinations of the same semester, he will not be allowed to appear in subsequent semester examination. however, students may be

allowed to appear in all the papers as an ex-student in the next examination of the same semester.

Provided further, that if a candidate fails in more than two subjects in any' semester examination, she / he will not be allowed to appear in subsequent semester examination. However, she / he may be allowed to appear as an ex-student in the next examination of the same semester. In no case the candidate will be given more than two ATKT other than the main examination, to pass a semester.

Provided further that the candidate will be permitted to appear in 5th semester only when she /he clears all the subjects / papers and practical of 1st & 2nd Semester. No Division shall be awarded up to 5th Semester. Candidate will be awarded degree in the year in which she / he clears all the papers and practical of 5th semester. In such situation, mark-sheet for each semester will be issued separately up to 5th semester with the result Pass / A.T.K.T. Once the candidate clears all the subjects of 6th semester, composite mark-sheet will be issued in the 6th semester with Division.

Provided further that if a candidate fails in two subjects in 6th Semester, an exemption will be made to this and she / he be permitted to take one repeat attempt examination in that subject along with the regular examination of these papers conducted by the UNIVERSITY, in an immediately subsequent semester beyond the stipulated time limit of five years.

8. Rules for ATKT system as amended by the Govt. from time to time shall be made applicable in the UNIVERSITY,, however it is herewith made clear that there shall not be separate examination for ATKT students but they shall be allowed to appear in the ATKT paper/subject with regular semester examination
9. If a candidate fails or remain absent in practical / CCE / Project / Internship of any subject or subjects will be treated as ATKT in that subject.
10. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , UNIVERSITY, Examination (Theory & Practical's both) and project work (if any) taken together at the end of sixth / final semester of examination.
 

75% and above	- First Division with distinction with honors
60% or above	- First Division
45% but less than 60%	- Second Division
33% but less than 45%	- Third Division

Provided where the statutory bodies have prescribed different categorization regarding percentage requirements, that shall be followed.

11. A candidate has to complete the entire course of under graduate degree within a maximum period of six/eight years respectively for three and four year courses from the session of first admission in first semester of courses or as per ordinance of Shri Krishna UNIVERSITY, for different course.
12. The V.C. Grace up to maximum of one mark will be given to pass in a paper in each semester and one mark for improvement in division in the final semester. However, in no case both the grace one for passing and other for division will be taken together as per ordinance of this UNIVERSITY, for grant of grace mark.
13. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances.
14. Notwithstanding anything contained in forgoing Para, shall be in contravention and in consistence with other examination ordinance or specific ordinance if any and stand independent.
15. In case of any dispute / ambiguity in semester system of examination / course the Vice Chancellor decision shall be final.

**Part -III SEMESTER SYSTEM OF EXAMINATION FOR POST-GRADUATE COURSES**

1. The two year degree courses at postgraduate level, except those courses which have separate ordinances, shall be run on semester system. The courses shall be divided in four semesters covering two academic sessions. The first academic session will comprise of I and II Semester and second academic session III and IV semester.
2. The Courses (M.A., M.Sc., M.Com., M.H.Sc.) of study shall be governed by the provisions of this ordinance.
3. Admission of these courses will be made either on merit (to be defined by the UNIVERSITY, / constituent College) in qualifying examination or in the written entrance test held for the purpose as and when required.
4. The Post-graduate courses in semester system shall consist of:
  - a) Such courses (Theory Papers) as prescribed by the UNIVERSITY, Board of Studies of different subject.
  - b) Such job internship / lab work / practical / projects etc. as prescribed by the UNIVERSITY, Board of Studies of different subjects.
  - c) Such scheme of examination as prescribed by the UNIVERSITY, Board of Studies of different subjects.
6. No candidate shall be allowed to take the Semester Examination unless he/she has:
  - a) Attended at least 75% of lectures delivered and practical conducted in a particular semester. Deficiency in attendance can be relaxed as per Ordinance of UNIVERSITY, for this purpose.
  - b) Paid all the dues including UNIVERSITY, course and examination fees before the last date of submission examination forms.
  - c) Submitted the Job internship certificate/Project Report by the date notified by the Head/Principal of the college.
7. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the UNIVERSITY, / Central Board of Studies of concern subjects from time to time.
8. There shall be no supplementary or second examination.
9. If a candidate fails in two papers in any one semester examination but clears all the remaining papers of that examination, candidate will be allowed to keep the term (ATKT) to pass the aforesaid paper and promoted to the next semester. Student will be allowed to pass the ATKT paper in next two successive examination of the same semester, along with the regular semester examination, and if student fails to pass the ATKT paper or fails to appear in next two successive examination of the same semester, will not be allowed to appear in subsequent semester examination, however, students may be allowed in all the papers as an ex-student in the next examination of the same semester. Provided further, that if a candidate fails in more than two papers in any semester examination, he will not be allowed to appear in subsequent semester examination. However, students may be allowed to appear in all the papers as an ex-student in the next examination of the same semester. In no case the candidate shall be given more than two ATKT, other than main examination, to pass a semester. Provided further that the candidate will be permitted to appear in fourth semester only when student clears all the subjects / papers and practical up to 3rd Semester no division shall be awarded up to 3rd Semester. Candidate will be awarded degree in the year in which she / he clears all the papers and practical of 4th semester.

- Provided further that if a candidate fails in 4th Semester, an exception will be made to this and she / he be permitted to take one repeat attempt examination in paper along with the regular examination of that paper conducted by the UNIVERSITY, in an immediately subsequent semester beyond the stipulated time limit of three years. Mark-sheet for each semester will be issued separately up to 3rd semester with the result Pass / ATKT. Once the candidate clears all the subjects of 4th semester, composite mark-sheet will be issued in the 4th semester with the mention of Division also.
- If the candidate gets a favorable report on project but fails in the project viva-voce examination she / he will not be required to submit the project report again, but she / he will have to pass the viva-voce examination in next examination of same semester.
10. Rules for ATKT system as amended by the Govt. from time to time shall be made applicable in the UNIVERSITY.
11. If a candidate fails or remain absent in practical / CCE / Project / Internship of any subject or subjects he will be treated as ATKT in that subject.
12. A candidate shall not be required to appear in the practical / CCE / Project / Internship if he has already cleared in the main examination.
13. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , UNIVERSITY, Examination (both Theory & Practical's) and project work (if any) taken together at the end of sixth / final semester of examination.
- |                       |                              |
|-----------------------|------------------------------|
| 75% and above         | - First Division with Honors |
| 60% or above          | - First Division             |
| 48% but less than 60% | - Second Division            |
| 36% but less than 48% | - Third Division             |
14. A candidate has to complete the entire course of Post graduate degree within a maximum period of four years from the session of first admission.
15. Vice Chancellor Grace of maximum one mark will be given to pass in a paper in each semester (this will not accumulate) and one mark for improvement in division in the final semester. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the UNIVERSITY.

**Part -IV Exam Regulations for Engineering/Technology Courses**  
(Rules for passing, Condonation, Gracing and award of Class)

- (1) There will be one UNIVERSITY, Examination at the end of each semester.  
(2) These examinations will be designated as follows:

S. No.	Duration	No of Semester
1	Two year Courses	4
2	Three Years Courses	6
3	Four Year Courses	8
4	Five Year Courses	10

- (2.1) The semester examination will generally be held in Nov-Dec. and May-June in each year.  
(2.2) There will be full examination at the end of each semester consisting of theory and practical.

**(3) PROMOTION TO HIGHER SEMESTER AND YEAR**

A candidate who has been admitted in the Engineering course will be promoted to the higher class in accordance with the following rules:

- 3.1 (a) A candidate who has taken admission in A-B Group and has appeared in the examination of odd semester of a particular year, will automatically be promoted to even semester of that year irrespective of failing in any number of subjects of previous semester.
- (b) A candidate who has taken admission in even semester under B-A Group and has appeared in the examination of even semester will automatically be promoted to next applicable odd semester irrespective of failing in any number of subjects of previous semester.

**Note:** The candidate who seeks admission in odd semester of an academic year is said to be in A-B group, while, a candidate who seeks admission in even semester of an academic year is said to be in B-A group. i.e. a Candidate of A-B Group will take admission generally in July; whereas, candidate of B-A Group will take admission generally in January in the relevant academic year.

- 3.2 For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.
- 3.3 To pass a particular subject of the course the minimum required grade is D. However, the candidate should also separately score minimum of grade D in end semester examinations of theory and practical parts of the subject. For practical examinations one external examiner from outside the institute shall be appointed.
- 3.4 A candidate who fails to score minimum of grade D in more than five subjects (Theory and Practical of the same subject shall be treated as two subjects) in a particular year, shall not be admitted to the next higher class.
- 3.5 Further, a candidate shall not be admitted in the fifth or higher semester classes unless he/she has fully passed the first year examination with minimum of CGPA of 5.0. Likewise a candidate shall not be admitted in seventh or higher semester classes unless he/she has fully passed first and second year examinations with minimum CGPA of 5.0.
- 3.6 If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA of 5.0 as per the requirement of rule 2.4 and 2.5 above, such a candidate shall be permitted to improve requisite grade point by reappearing in maximum of three theory /practical subjects, in the ensuing examination (theory and practical of a subject shall be treated as separate subjects.)
- 3.7 Other than the provision of rule 3.6 above, a candidate shall not be permitted to reappear in that examination, for improvement of division/marks or for any other purpose.

#### **(4) AWARD OF CREDITS AND GRADES**

- 4.1 Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be approved by the standing committee of Academic Council and the Board of Management. Only approved courses can be offered during any semester.
- 4.2 A student shall be continuously evaluated for his / her academic performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, quizzes, end semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic council and Board of Management of the UNIVERSITY.,
- 4.3 The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council and Board of Management of the UNIVERSITY, subject to such stipulation as given under:

(a) Theory			
	I.	Quizzes, assignments and regularity -	10%
	II.	Mid - semester test -	20%
	III.	End - semester examination-	70%
		Total	100%
(b) Practical	I.	Lab work, performance, quizzes, Assignments and regularity -	40%
	II.	End - semester examination-	60%
		Total	100%

4.4 Practical training and project work shall be treated as practical subjects.

4.5 In each semester, the institute will be required to conduct at least two mid semester tests for theory block.

4.6 Each student, registered, for a course, shall be awarded grade by the concerned faculty / faculties for the specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity.

#### (5) CONDONATION OF DEFICIENCY

5.1 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

5.2 One grace mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on behalf of the Vice Chancellor in the B.E. examination. This benefit will not, however, be available to a candidate getting advantage under clause 5.1.

#### (6) AWARD OF DIVISION

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	First division with Honors
$6.5 \leq \text{CGPA} < 7.5$	First division
$5.0 \leq \text{CGPA} < 6.5$	Second division

6.1 Division shall be awarded only after the eighth (Seventh semester for candidates of B-A group) and final semester examination based on integrated performance of the candidate for all the four years as per following details:

6.2 The conversion from Grade to an equivalent percentage in a given academic program shall be according to the following formula applicable:

$$\text{Percentage marks scored} = (\text{CGPA Obtained} \times 100) / 10$$



**(7) Class tests & submission of marks:**

- Normally two class tests shall be conducted for a subject as prescribed. The average of two tests shall be taken for computing marks obtained out of maximum marks prescribed for a class test.
- If a candidate appears for only one test & remains absent for the other test, his test marks shall be calculated on the basis of rule above considering the marks of the test in which he remains absent as zero.
- In case a candidate remains absent for both the tests, zero marks shall be communicated to the Board & he shall not be shown absent in the Mark sheet.
- The aggregate of test marks in each subject shall be converted into total marks for the sessional head as per the teaching & examination scheme of the prescribed course.

**Note:** No request made by any candidate for holding any retest for reasons of his being absent due to any reason shall be entertained.

**(8) Standard of Passing**

To pass an examination a candidate must obtain minimum of passing marks separately in each theory paper, practical, oral and term work and any other head of passing as mentioned in Teaching and Examination Scheme of the course. While deciding minimum marks required for passing, fraction of a mark shall be omitted. The theory, practical, oral and term work shall be separate heads of passing.

\*Subject head without passing requirement shall not be considered as a subject for this purpose

**(9) Award of Class**

**(A) There shall be four grades for award of class at an examination.**

- **First Class with Distinction (I DST)**  
A candidate shall be declared to have passed the examination in First class with Distinction, if he obtains 75% or more of the total marks.
- **First Class (I)**  
A candidate shall be declared to have passed the examination in First class, if he obtains 65% or more but less than 75% of the total marks.
- **Second Class (II)**  
A candidate shall be declared to have passed the examination in Second class, if he obtains 45% or more but less than 65% of the total marks.
- **Pass Class (Pass)**  
A candidate shall be declared to have passed the examination in Pass class, if he obtains marks less than 45% of the total marks but greater than the minimum percentage for passing, or he has availed exemptions as per Automatic exemptions:  
A candidate, whose overall result is "Fail / ATILT / FT", shall earn automatic exemption at the subsequent examination, in the subject or passing heads in which he has passed.  
A candidate shall be declared to have passed the examination leading to award of Diploma in first class with distinction if he secures 75% or more marks at the final year.

• **Gracing**

**(a) Grace Marks for Subject Passing:**

A candidate shall be given maximum 1 OR 2 as grace marks as the case may be, for maximum marks below 75, or maximum 1, 2 or 3 as grace marks as the case may be, for maximum marks 75 or above, to remove the deficiency in securing minimum passing mark in case the subject consists of theory or theory plus test examination. benefit of gracing shall be given on aggregate marks of theory subject required for passing.

Benefit of gracing shall not be given twice in a subject.

A candidate who fails to pass an examination by not more than 10 marks in aggregate in not more than two heads, theory and /or practical including oral covering not more than two subjects, such deficiency in marks, would be condoned provided the candidate has secured at least 50% marks.

b) Grace Marks for Awarding Class

- c) If a candidate falls short of maximum 1/2 % of the aggregate marks assigned to examination to obtain 75% marks (i.e. First Class with Distinction) or 60% marks (i.e. First Class) or 45% marks (i.e. Second Class), such deficiency shall be made up by adding Maximum 1/2 % of the aggregate marks assigned to the examinations to the total marks obtained by the candidate in an examinations. While adding maximum 1/2 % of the aggregate marks fraction of a mark shall be rounded to the next full number and added in the total.

d) Carrying Forward Marks of Ex-Candidates for Exemptions:

In case of ex-candidates the marks obtained in different heads of passing in the previous examination of the same course, in which he has claimed exemption, shall be carried forward for deciding his total marks. Such candidates shall be eligible for award of class on par with other successful candidates. Marks obtained in class tests will also be similarly carried over to the subsequent examination.

e) Result of a Candidate Appearing Simultaneously For Two Examinations.

The result of final examinations of a candidate who is required to appear for both the final and lower year examinations and fails or fails to appear for the lower year examinations but passes the final year examination shall be declared only after he passes the last but lower year examination. The marks secured by the candidate shall be declared on Institute copy of result sheet with WFLY result in result column. The Principal should inform the marks of final year to the candidate who is eligible to apply for verification and/or to fill up examination form for improvement of marks wherever applicable. However, if such a candidate has failed in the final year examination he shall be so informed. The A.T.K.T./ supplementary examination shall be as decided by Board of Management of the UNIVERSITY,

f) Improvement of Performance:

A candidate who has passed the final year examination leading to award of Degree, at his option, shall be permitted to reappear at the same examination to enable him to improve his performance within a period of one year. For this purpose, candidate will have to obtain permission from the Board of management prior to submission of examination form, which shall be accepted as per schedule declared by the Board of management. However, this facility shall not be available in case the Board of management has discontinued the question papers of the related scheme. This provision shall not be applicable to Post Degree courses.

The Candidate so permitted shall:

- (i) Forfeit the Degree awarded earlier, certificate of marks, original latest leaving certificate and other documents he is entitled to for having passed the final year examination for which he opts to reappear and improve his performance.
- (ii) Be entitled to reappear as an ex-candidate of same Institute where he was previously studying and his previous marks other than the theory subjects shall be carried forward.
- (iii) Be required to reappear in all the theory subjects of final year examination, at any one of next two consecutive examination, candidate shall be permitted to avail only one chance to improve his class performance in either of two immediate consecutive examinations.

10. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

### ORDINANCE No. 6 of 2018

#### AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES

The UNIVERSITY, shall give awards with a view to augmenting academic interest and activities among the students. The fellowship, scholarship, medals and stipends will be awarded every year on the basis of results of annual examinations, subjects to the provisions here in.

- (1) The UNIVERSITY, shall invite the applications through an advertisement in the newspapers for the awards to be made, in the month and time to be fixed by the Board of Management.
- (2) All award of Research, Scholarships, Fellowship and other scholarships shall be made on the recommendation of the Academic Council by the Board of Management.
- (3) The duration and value of the Scholarships instituted by the UNIVERSITY, will have the following conditions:-
  - (i) The fellow/ scholar will do whole time research work under an approved guide on a subjects approved by the UNIVERSITY,;
  - (ii) The fellow/ scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary etc. from any other source during the tenure of the award nor shall he engage himself in any profession or trade during the period. He may, however, undertake teaching assignments of not more than ten hours a week in the institution, where he is working without accepting any remuneration.
  - (iii) The leave conditions for the fellow/ scholar will be decided by the Board of Management of the UNIVERSITY,.
  - (iv) The scholar shall not join any other course or appear in any examination after commencing work under the scholarships.
  - (v) Provided that on the recommendation of the guide the Vice-Chancellor may permit the scholar to join any other course and appear in an examination therefor.
  - (vii) Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
  - (viii) Unless permitted by the guide to work for a specified period at some other place, the scholar shall be required to attend the institution, where he is to work, on all working days.
  - (ix) If any information submitted by the scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board. of Management after giving him an opportunity of being heard.
  - (x) If at any time it should appear to the UNIVERSITY, that the progress or conduct of the scholar has not been satisfactory, the scholarship/fellowships may be

suspended or withdrawn.

- (xi) The scholar/ Fellow shall be required to pay the fees prescribed by the UNIVERSITY,.
- (4) If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
- (5) The scholarship shall be tenable from the 1st of July if the scholarship holder joins the institution within one month of date of opening of the session after the summer vacation and paid the tuition fee from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the institution.
- (6) A scholarship holder shall not combine any other course of study with the course for which the award is made.
- (7) The payment of Scholarship shall be made only, on receipt of scholar's receipted bills duly countersigned by the Head of the Institutions where he studies. No scholarship shall be drawn for a month unless the scholarship holder has attended the institution regularly in that month.
- (8) The withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the UNIVERSITY,.
- (9) A scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure at least 60% marks in the previous examination of the concerned Master's Degree of Arts, Science, Life Science and Commerce 65% marks Management in Engineering.
- (10) If scholarship holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the month of March and April shall be paid only if the Head of the Institution certify that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the final examination, if the scholar passes the previous examination with the requisite marks in the succeeding year in the first attempt.
- (11) A scholarship holder shall at all times be of good behavior and observe all rules of discipline.
- (12) A scholarship shall be liable to termination if-
- (i) The scholarship-holder discontinues studies during the middle of a session; or
  - (ii) The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the option of the Board of Management guilty of a breach of this ordinance; and if the Board of Management so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him.
  - (iii) The order of termination by the Board of Management shall be final.
- (13) UNIVERSITY, Gold & Silver medals shall be awarded only on the basis of the results at annual examinations or extracurricular activity participant for representing UNIVERSITY,.
- (14) UNIVERSITY, shall institute medals and prizes through endowment and donations received from individuals and trusts as may be approved by the Board of Management from time to time.
- (15) Any dispute arising out of the provisions of this Ordinance or any of the matters requiring an interpretation on decision shall be referred to the following committee. The Committee will send its recommendation to Chancellor for approval. Chancellor has power to approve or reject the recommendation of Committee.

- (i) The Vice Chancellor- Chairman
  - (ii) One Nominated Member of Board of Management.
  - (iii) One Nominated Member of Chancellor.
- (16) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCENO. 7 of 2018**  
**DISCIPLINARY ACTIONAGAINST THE STUDENTS**

Every student in the UNIVERSITY, shall at all times be of good Behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities andobserve all rules of discipline of the institutions of which he/she is a student and of theUNIVERSITY.

- (1) When a student has been guilty of breach of discipline within or outside the premises of UNIVERSITY, or an Institution, or persistent idleness or has been guilty of misconduct, the Head of the Institution at which such student is studying should inform the Vice-Chancellor/ Registrar. The Vice Chancellor, depending upon the nature of gravity of the offence student may -
- a) Suspend such a student from attending classes for not more than a week at a time, or
  - b) Expelsuch a student from his institution;
  - c) Disqualify such a student from appearing at the next ensuing examination; or
  - d) Rusticate such a student.
    - I. Before inflicting any punishment as aforesaid, the Head of the Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
    - II. The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the institution pending inquiry into his conduct in connection with an alleged offence.
    - III. The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination provided he is found innocent.
    - IV. The rustication of a student from an Institution shall entail the removal of his name from the register of enrolled student.
- (2) All students pursuing a course of studies at the UNIVERSITY, Teaching Departments shall observe a code of conduct as may be laid down by the Board of Management and also abide by all rule and regulations of the UNIVERSITY, framed and notified from time to time.
- (3) Any violation of the code of conduct or breach of any rule or regulation of the UNIVERSITY, by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.
- (4) The following acts, in particular, shall constitutes acts of gross indiscipline and any student indulging in any of them shall render himself liable for disciplinary action

against him:-

- i) Disobeying the teacher or misbehaving in the class;
  - ii) Quarrelling or fighting in any UNIVERSITY, building or in the campus among them;
  - iii) Quarrelling or fighting with a UNIVERSITY, employee or any employee of the UNIVERSITY, canteen, mess or any other public utility functioning in the campus;
  - iv) Satirizing or writing or slogans or any material, making of skeletons or figures on any wall or portions of any building within the campus which is not authorized by the UNIVERSITY, administration.
  - v) Behaving in the UNIVERSITY, campus or outside in a manner which is indecent or which is meant to annoy or hurt the teachers, officers or employees of the UNIVERSITY.
  - vi) Any other act which the discipline committee may determine and Vice-Chancellor may accept as an act of gross indiscipline.
  - vii) However, all cases of indiscipline within hostel premises shall be dealt by the warden concerned. To deal with such incidents the warden shall have all the powers prescribed for the proctor in this ordinance.
- (4) There shall be a Proctorial Board consisting of a Proctor and such number of joint proctor as the Board of Management may decide from time to time.
  - (5) The Proctor and Joint Proctor shall be appointed by Vice-Chancellor from amongst the teachers of the UNIVERSITY, ordinarily for a period not exceeding two years at a time.

#### Power and duties of Proctor

- (6) The Proctor shall take action in all matters which are referred to him for disciplinary action by any responsible person or constituted authority of the UNIVERSITY,, he may also take action in matters which come to his knowledge and which in his opinion call for disciplinary action.
- (9) The Proctor may delegate any of his powers to Joint Proctor. In the absence of Proctor the senior most Joint Proctor shall act as Proctor and shall have all such Powers to Proctor.
- (10) In the opinion of Proctor, the act of indiscipline requiring action if it is not of a serious nature, he may hold a summary inquiry and shall have powers to impose the penalties.
- (11) If in the opinion of Proctor, the breach of discipline is of a serious nature he may refer the case for investigation to the Proctorial Board, Proctor and Jointproctor or any two Joint Proctor shall constitute the quorum for sittings of such investigation.
- (12) There shall be a Discipline Committee consisting of the following
  - (i) Proctor -Convener
  - (ii) Dean, Student Welfare
  - (iii) Professor in charge of Student Union
  - (iv) Joint Proctors
  - (v) Warden of the Hostels & Joint Wardens
  - (vi) President of Student Society (if any)
  - (vii) Two other students nominated by Vice-Chancellor.
  - (viii) One of the Joint Proctor will be nominated by the Proctor as Secretary of the Discipline Committee.

- (13) The Discipline Committee shall ordinarily convene meeting once in each academic year and it shall review general situation regarding discipline in the UNIVERSITY, and make suggestions in this regard. Any specific cases of indiscipline may also be referred to the Discipline committee for giving its opinion regarding the action to be taken.
- (14) All punishment awarded to the students shall be recorded in a register to be maintained by the Proctor. The Register shall be permanent record of the UNIVERSITY, and shall contain such details as may be prescribed and approved by Board of Management.
- (15) Certificate regarding Character and Conduct of student of the UNIVERSITY, Teaching Departments may be issued to him by the Proctor. However, in the case of a student who has been awarded punishment three or more times by the Proctor himself or on therecommendation of the Proctor, the fact that he was so penalized shall be mentioned inthe certificates of character and conduct to be issued by the Proctor. The Certificates of Character and Conduct issued by the Proctor shall be the only valid Certificates of the UNIVERSITY, in that regard.
- (16) If the Proctor finds that in any incident of disturbance or breach or peace, certain persons who are not in the rolls of the UNIVERSITY, are involved or are likely to be involved he may send recommendation to the Vice-Chancellor that the UNIVERSITY, campus be declared out of bounds for such persons. If the recommendation is accepted by the Vice-Chancellor a notification shall be sent to the District Magistrate and the other administrative authorities as the Vice-Chancellor may deem fit. So the notification issued under this paragraph in force entry into the campus of person/ debarred from entering the campus shall be an act of criminal trespass and shall be dealt with accordingly.
- (17) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

#### ORDINANCENO. 8 of 2018

#### PAYMENTS/REMUNERATION FOR EXAMINATION WORK

- (1) The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per decision of Board of Management of UNIVERSITY,. The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the UNIVERSITY,.
- (2) In case of a work for which no remuneration has beenprescribed in UNIVERSITY, Rules, the rate then shall be determined by the Vice-Chancellor from time to time. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCE No. 9 of 2018****CO-OPERATION AND COLLABORATION WITH OTHER  
UNIVERSITIES**

1. With reference to the decision of the sponsoring body of the UNIVERSITY, taking over the management of following department which are situated in the UNIVERSITY, Campus of the UNIVERSITY, as constituent UNIVERSITY subject to the provisions of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007, as amended from time to time..
2. The UNIVERSITY, Teaching Department will be as mentioned in ordinance
3. The above mentioned departments/Institutes will be governed by the rand their decision shall bebinding upon it. All administrative, Academic and financial powers would be vested with constituent Bodies, Boards and Authorities of the UNIVERSITY, would work as a Department of the UNIVERSIT.
4. As soon as the above mentioned institutes admitted to the privileges of the UNIVERSITY, as its Constituent institutes all its assets and liabilities, the movable/immovable property with entire land, roads and buildings etc. will stand as transferred to the UNIVERSITY, and will be treated as UNIVERSITY, property in all the records maintained by sponsoring body ofand concerning corporate account. The UNIVERSITY, will not bebound to pay any cost towards this property. The decision regarding sale, mortgage or major alterationof the existing movable and immovable property these institutes would be taken after the approval of the Sponsoring body. All provision of this Para is subject to the provision of relevant Act / Laws of the country/State.
5. The departments of the above mentioned institutes would henceforth be called the UNIVERSITY, Teaching Department of the University.
6. Objects of declaring as Constituent UNIVERSITY, department/ UNIVERSITY, Institute:-  
The following shall be object of declaring as constituent departments / Polytechnics
  - a. To provide the desired quality Academic and Administrative Leadership for the further expansion of the institution.
  - b. To create a desired environment and develop a framework to pursue a path of Excellence in Higher Education.
  - c. To lay a firm and everlasting foundation for growth of Quality Technical Education in the Institution.
  - d. To develop the institution as a model for Curriculum Innovation and Examination Reforms., development of professional and moral values in the faculty, students and the staff.
  - e. To foster the growth of well-informed knowledgeable and talented manpower to work in knowledge technology driven systems and enterprises.
  - f. To facilitate synergic partnership with the Industries of the state and the country for further qualitative growth.



- g. For transforming technical education into a vibrant and dynamic system.
- h. To foster Research Culture and promote industrial consultancy.
- i. To foster international and national collaboration for academic programme for research and development.

#### 7. MANAGEMENT OF THE CONSTITUENT INSTITUTION

For all purposes, the sustenance and development of the constituent institution shall be a responsibility of the UNIVERSITY,. In fulfilling its responsibility, UNIVERSITY shall: -

- a. Recruit and develop faculty of the constituent institution,
- b. Invest in the development of the institution,
- c. Encourage revenue generation in the institution through various means,
- d. Formulate the institution budget and manage its finance provide Good Governance to the institution

#### 8. STATUS OF THE STUDENT'S COURSES

All the students admitted after proper functioning of the UNIVERSITY, as per the Act 2007 shall be treated as the students of the UNIVERSITY.

All the student of the concerned institution admitted to the privileges of the UNIVERSITY, shall be continued and treated as the student of the UNIVERSITY, department/UNIVERSITY.

#### CAMPUSES UNDER SHRI KRISHNA UNIVERSITY,:

Following Campuses & courses will be under SHRI KRISHNA UNIVERSITY,.

S.No	Existing Department	Course Name
1	All the Departments and the courses of the Sponsoring Body	B.Ed. D.El.Ed. , B.Sc. B.Ed. , B.A.B.Ed.etc.

#### a. Co-operation & Collaboration with other Universities & Institutes of Higher Education

The Shri Krishna UNIVERSITY shall be signing MOU with National and International level Institute and Universities for Co-operation & Collaboration for higher Education. The Co-operation/ Collaboration shall be for

- (1) Skill up gradation of Faculty Members.
  - (2) Running for Twin Courses program at Graduate & Postgraduate Level.
  - (3) Exchange/partnership of different Degree Programs.
9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCE No. 10 of 2018  
RESIDENCE OF STUDENT**

The UNIVERSITY, Premises has Hostel facility for students. The Condition for providing residence facility is as under: -

**ADMISSION**

1. Application for admission to hostel shall be made on the prescribed form available at hostel office/office of the DSW on payment of fees as prescribed. The duly filled application form should reach hostel/DSW office before the prescribed date.
2. Incomplete or wrongly filled application forms shall not be considered.
3. Each applicant for admission shall furnish a character certificate from the Head of the institution last attended, along with application.
4. After an applicant has been admitted or readmitted he/she may be allotted a bed in a room by the warden.
5. Old hostellers seeking readmission must also apply for admission ensuring clearance of No Dues of previous year (if any), then deposit their readmission dues.
6. No student, who has failed or dropped out in the examination or warned for any disciplinary action shall be readmitted to the hostel.
7. The parents of the students shall submit a pass-port size colored photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester/admission to the hostel to enable the hostel warden to identify the person when he/she comes to meet the ward in the hostel, or makes a request for taking the ward home.
8. No student shall be allowed to reside in any hostel after completion of his/her degree for which he/she was admitted. In the event of taking admission in other course in the UNIVERSITY, his/her admission in the hostel shall be considered afresh.
9. Initially a bonafide student may be considered for admission for one session only and in case of unsatisfactory conduct, re-admission in the UNIVERSITY, shall not be considered.
12. Hostel rooms shall have to be vacated during summer vacation for maintenance. In exceptional cases student may be permitted to stay on payment of special charges to be decided by the Hostel Management Committee.
13. Students shall not be allowed to keep any furniture other than those provided by the hostel in their rooms without prior permission of the warden.
14. Music systems/radio/T.V. are not allowed in the rooms, however it may be permitted with earphone attachment.
15. Students shall cooperate in keeping the Hostels and their surroundings clean by not disposing of garbage and waste materials here and there but in dustbins at designated places.
16. Hostellers shall be responsible for the security of their own property. They must not leave their room/box unlocked in their absence. Luxury items are strongly discouraged and the management is not responsible for security/safety problems arising out of this.
17. In case of any emergency during the night, the hostellers shall contact the hostel warden for help. Girls may contact the warden through, the Ayah/Chowkidar of the hostel. Local guardians/parents of girl hostellers may telephone the hostel warden and not the girls directly after 7: 00 pm in case of emergency.

**FEES, RENTS & OTHER CHARGES**

18. Hostellers shall pay a monthly rent as prescribed by the UNIVERSITY, for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. Late fees shall be charged after the date fixed to deposit the fees notified by the UNIVERSITY. A student, if admitted after beginning of the session, shall pay the admission fee and UNIVERSITY dues and room rent from the commencement of academic year up to and including the fee for the month in which he has been admitted (not less than six month).
19. Every students admitted or readmitted to the hostel shall pay caution money refundable at the time of leaving the hostel on completion of the course/degree.
20. In case, the study course is not completed within the stipulated period and the hosteller is required to extend his/her stay in the hostel for completing the course he/she may be allowed to continue his/her stay in the hostel on the recommendation of the course coordinator and concerned warden with payment of hostel in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination.

**CANTEEN**

21. The facility of mess /canteen shall be provided by the UNIVERSITY, on payment basis; cooking is strictly prohibited in the hostel.
22. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

**HOSTEL ROOM AND ALLOTMENT**

23. The following priority is fixed for providing accommodation in the UNIVERSITY, Hostel.
  - (a) Undergraduate boys/girls and whose parents are residing in rural areas and students belonging to economically weaker sections of the society shall be given preference over other boys/girls.
  - (b) Physically Handicapped Students.
  - (c) SC / ST / OBC Students.
  - (d) Students pursuing professional courses that require longer hour practical or fieldwork shall have priority over others.
  - (e) Local students (staying within 15 kilometers from the campus), research scholars and married students shall not be allowed due to space limitation in the hostel.
  - (f) All Hostel students residing in the hostel shall be required to submit a undertaking as per Proforma approved by Dean Student welfare.

**ATTENDANCE**

24. Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register. The roll call hours will be as follows-
25. Attendance time for girls during summer - 19: 00 h and for winter 18: 00 h.
26. Attendance time for boys - 21: 00 h.

**HOSTEL MANAGEMENT COMMITTEES**

27. There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of

the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice-Chancellor for another year.

- (a) Hostel Management Committee the Committee shall comprise:
- |   |            |
|---|------------|
| (i) Dean Student Welfare                            | - Chairman |
| (ii) Chief Wardens and all Warden                   | - Member   |
| (iii) One Student's representative from each hostel | - Member   |
| (iv) One Dean nominated by the Vice-Chancellor      | - Member   |
- (b) Hostel Disciplinary Committee

There shall be a Hostellers Disciplinary Committee to deal with student's indiscipline and misconduct defined in the Hostel ordinance:

- |  |            |
|--|------------|
| (i) Dean Student Welfare                       | - Chairman |
| (ii) One Dean nominated by the Vice-Chancellor | - Member   |
| (iii) Warden of concerned hostel               | - Member   |
| (iv) Chief Proctor                             | - Member   |
- (c) Hostel Committees
- There shall be a Hostel Committee in every hostel nominated / elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the following-
- (i) Hostel Warden - Chairman
- (ii) One hostel student representative approx. for 20-25 Member
- (iii) One hostel Prefect and one-Associate Prefect for various - Member functions like food, health and extracurricular activities.

#### MISCONDUCT & INDISCIPLINE

28. Gambling of any kind and use of liquor/drugs and smoking etc. is strictly prohibited in the hostel and campus.
29. Guests of the opposite sex shall not be entertained in the hostel. The Hostellers however may be permitted to meet their relatives at pre-permitted place during designated time.
30. Pornographic literature and exotic posters/displays etc. are not permitted in the hostels.
31. No hosteller shall be allowed to change the room allotted in the hostel without prior permission of the warden. The warden may order at any time change of rooms or mutual exchange of rooms without assigning any reasons.
32. Use of electric heater & iron etc. are not allowed in the hostel. Heavy fine. may be imposed for violation of this rule.
33. Hostellers are strictly prohibited to keep firearms with them. No pets such as dog etc. are permitted to be kept in the hostel by the hostellers. In exigencies all hostellers shall vacate their room at given order/time by the Vice-Chancellor/Registrar for any reason whatsoever and hand over the charges of their rooms to the warden failing which warden shall be authorized to break open the locked room. The UNIVERSITY, shall accept no responsibility for the private property of the concerned students found in the rooms.
35. Hostellers shall not give shelter to any outsider; anyone found guilty on this account shall be severely punished including removal from the hostel of accommodation the UNIVERSITY.
36. No meeting shall be held in the hostel premises without the prior permission of the warden.
37. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden /D.S.W/Registrar/V.C. Also hostellers shall not cause damage or interfere in any manner with the Notice board of the hostel.
38. There shall be no ragging what so manner / form i.e. Introduction etc. A breach of this rule shall be severely dealt with upto rustication.

**Note:** For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

#### DISCIPLINARY ACTION

39. Every hosteller shall maintain a high standard of discipline, have respect for the tradition of the UNIVERSITY, and conduct in a dignified manner within and outside the hostel. They should do nothing, which may cause noise, disturbance or distraction in studies or may be deemed irregular in any way.
40. The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts/acts in the nature of Good Samaritan.
41. Resort to any form of strike by the hostellers without following the legally provided remedial channels/procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel/UNIVERSITY,.
43. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action. Depending upon the gravity of the misconduct committed by the hosteller matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order in writing for taking appropriate action.
44. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW/Warden may call the security to get the Hostel vacated by the Hostellers. Such action taken however shall be brought to the notice of the Registrar Vice-Chancellor in writing.
45. Any hosteller found guilty of ragging indiscipline, defiance of orders, rowdy Behavior or any other misconduct is liable to be fined up to Rs. 1000/- and/or instant removal or expulsion or rustication from the hostel/UNIVERSITY,.
46. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management Committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice-Chancellor.
47. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCE No. 11 of 2018****DOCTOR OF PHILOSOPHY (Ph. D.)****(Ordinance as per UGC Regulation 2009)**

The ordinance shall be called "Ordinance" governing doctoral degree. The ordinance will be governed on such rules & regulations as per approval from board of management of the university framed in accordance of regulation/ norms laid by UGC from time to time.

**1 Eligibility for enrolment for doctor of philosophy (Ph.D.)**

1.1 A candidate for enrollment for the degree of philosophy must, at the time of application, hold master's degree with at least 55% marks or an equivalent grade of University/ deemed university or any other university incorporated by any law for the time being in force and recognized by the university However for SC/ST candidates 50% marks are required instead of 55%

1.2 A candidate shall ordinarily be permitted to work for Ph.D. degree in the subject in which he/she has obtained his/her master's or bachelor degree in Engineering/Technology/Applied Sciences or other streams. Provided that, research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties. Provided further that whether a subject is allied or not to the subject in which the candidate has done masters or bachelor degree in engineering/ Technology/ Applied Sciences or other streams, shall be decided by the Academic council.

2 A candidate must apply for registration for Ph.D. degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating.

(i) His/ her qualification and experience.

(ii) Proposed subject/ discipline along with the relevant faculty in which he/ she proposes to work.

(iii) Proposed title of the Ph.D. thesis.

(iv) Name of the Supervisor (along with name of co-supervisors, if any)

(Strictly from the university list of approved supervisors & co-supervisors) under whom he/ she wishes to work and the place/ places at

which he/ she wishes to carry on investigations together with the consent of the supervisor and co-supervisor.

- (v) Certificate of qualifying the UGC/CSIR/DST/National or state level fellowship/NET/GATE/GPAT/SLET, if any
- (vi) Letter granting teacher 's following, if any
- (vii) Address Contact number, mobile number, email- id & other contact details.

### 3 Availability of Seats.

Depending upon availability of Supervisor/Co-supervisor the number of seat shall be decided, provided that

- (i) A supervisor shall not have at a time, more than 08 Ph.D. scholars as supervisor and 06 Ph.D. scholars as co supervisor in case of a professor and 06 Ph.D. Scholars as supervisor and 05 Ph.D. scholars as supervisor in case of other, in any university as less research centers in India and aboard. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.

### 4 Admission Procedure

(1) The admission shall be made by the University, through an entrance test by the Admission Board following the norms prescribed by the UGC New Delhi. The board will perform the following work:

- (i) To prepare panel of name of papers setters in various subject and submit them to the University.
- (ii) To arrange for entrance test.
- (iii) To arrange for interview.
- (iv) To announce the names of candidates admitted along with the subject, faculty of research work, name of supervisor and of the thesis.
- (v) To resolve problems, if any.

(a) Candidate who have qualified the UGC/CSIR/DST/National/State level Fellowship/GATE/GPAT

/SLET/NET/M.Phil. shall be admitted directly without the entrance test.

(b) Candidate who has been awarded teachers fellowship by statutory bodies for during Ph.D. degree shall also be admitted directly without the entrance test.

(c) All other candidates will be selected through entrance test.

#### 5. Structure of Entrance Test

Entrance test will be conducted on following:

Duration - Two Hour

Question Paper

Part 1 Research methodology

Part 2 Related Subjects

#### 6. Interview and allotment

(1)- Each student shall have to appear in an interview. The interview board shall consist of the following members.

- (i) Vice chancellor or his nominee as chairman
- (ii) Dean of faculty
- (iii) One of the chairman of relevant (board of studies) to be nominated by the vice chancellor.
- (iv) One of the recognize supervisors in university in the particular department to be nominated by the vice Chancellor.
- (v) One subject expert to be nominated by the vice chancellor.

One third of the total members shall complete the quorum. However presence of the subject expert shall be complete the quorum. However presence of the subject expert shall be essential. If the Dean of faculty is not available, the Vice Chancellor may appoint A Senior Professor of any faculty of university.

(2) The interview shall be conducting in the concern faculty of University

(3) The candidate shall be called for interview in the following order



- (i) Candidate who have qualified UGC/CSIR/DST/National or state level Candidates who have been granted teacher fellowship.
  - (ii) Candidate according to merit list of the entrance examination.
- (4) At the time of interview, the candidate are expected to discuss their research interest/area, choice of supervisor and co-supervisor (if any)
- For the candidates belonging to category as mentioned in Para 6(3) i&ii , 100% weightage shall be on the interview. for the candidates mentioned in para 6(4) the weightage as of the interview marks shall be 20 % where as 60% weightage shall be given to entrance exam. Conducted as per Para 5 and remaining 20% weightage shall be given to aggregate of qualifying P.G examination.
- (5) The admission board then shall finalized the list of the names of the candidates admitted to the Ph.D in the concerned Subject/Department .
- a. The candidate in category:
    - (i) Of sub Para 6(3) above shall be admitted first, secondary the candidates in category .
    - (ii) Shall be admitted in that order in thesis categories. if there are more than one candidate having equal marks than merit shall be decide according to the percentage of marks at the qualifying PG examination
  - b. As far as the admission board shall allot the preferred department of research work and the preferred supervisor and co- supervisor, if any shall also approve the proposed title of the thesis however, the candidate may change tile of his/her thesis, after prior approval by research degree committee (RDC), the candidate may however, be allowed to take another chance for allotment in next admission process if he /she does not want to change preferences in the first instant.
- (6) The admission process must be completed by the last date for admissions decided by the University for the Doctoral Course.

\* A merit list shall be prepared on the basic of entrance test an interview as mentioned in PARA 6(4) and shall be declared as the result for the entrance examination by registrar .

**(7) Fees**

Registration fee for Ph.D. program is to be paid to the university at the prevalent rates as announced by the university from time to time.

**(8) Course Work**

(a) After having been admitted, each Ph.D. student shall undertake course work in the subject as per guideline of UGC. The course work shall be treated as pre Ph.D. preparation The course shall include curriculum on research methodology it may also involve reviewing of published research in the relevant field. The review or survey presented by the candidate in typed form shall be examined by the supervisor .he shall declare whether it is satisfactory or not

**(b) Evaluation-**

(i) The course work shall carry does credit (1 credit- equal to 15 hours).

The concerned department/school/institution shall decide the details of the course work, teaching schedule and evaluation.

(ii) The details of the specific subject shall be decided by the department/school.

(iii) The procedure for admission shall be laid down from time to time by the Academic Council.(iv) University examination shall be held at the end of the semester. The Scheme of examination shall be notified by the University.

(v) A candidate shall be declared to have successful completed the course, if he/she has successfully passed semester examinations with minimum 65% or equivalent grade as mentioned above

**9.0 Research Centre**

A candidate may pursue his research work Ph.D. degree in the Faculty /department of university concerned subject

Or

Research Centre i.e an organization of National or International academic institutions Research. Organization of Government/ corporate establishment

with established R&D Laboratories etc., recognized as a research Centre by the Academic Council Provided that a M.O.U. shall have to sign between the University & the Institute / Organization.

- (a) After the M.O.U., the candidates may also be allowed by RDC to pursue research work at an industry which is involved in research and development activities in the subject and having sufficient R&D infrastructure for conducting research, it must be Government approved R & D infrastructure for conducting research.
- (b) A candidate permitted to work such Industry as stated in above para, having MOU with the University, shall be required to take at least one supervisor/co-supervisor from the industry such supervisor/co-supervisor should be Scientist/Director of the R&D center not below the rank of the Associate., Professor of the university.

#### 10.0 Supervisor/Co-supervisor

- (a) The person recommended as supervisor/co-supervisor to guide the research scholar must be:
- (b) The professor in the University who has obtained a doctorate in the subject and has published at least five research papers on the concerned subject.
- Or
- (c) An Associate Professor or Reader in the University who has obtained a doctorate degree in the subject and has published at least five research paper on the concerned subject in standard journals.

Or

An Assistant Professor in the University who has obtained a doctorate degree in the subject and has published at least five research papers on the concerned subject in standard journals and has at least three year teaching experience with PhD

Or

A Director/ Scientist/ Professor / or an equivalent cadre in national/ international organization not below the rank of an associate professor of the

university, working as regular employee or retired and who has published at least five papers in standard journals .

- (a) Provided further that a person who is himself registered for PhD degree of the University shall not be eligible to act as supervisor or member of any committee mentioned in this Ordinance.
- (b) A person who wants to get himself/herself recognized as a supervisor/co-supervisor shall apply in the prescribed Performa, duly forwarded by Head/Principal/Director of his institution. The case will be put up before the RDC which will decide about the recognition.

#### 11.0 RDC

- (1) After successful completion of Pre PhD course work, the candidate shall be eligible to submit a synopsis (as per Appendix 1.) of his proposed research work along with the title of thesis (finally decided by candidate) duly forward by the supervisor and Dean of the faculty where the candidate is pursuing his/her research. The synopsis has to be submitted in ten copies, with Signatures of candidate, supervisor, co-supervisor and Dean of the faculty on each of the copy on each of the page.
- (2) The candidate shall be required to make an oral presentation of the proposed work before the research Degree Committee (RDC) consisting of the following members:-
  - (i) Vice Chancellor or his nominee- chairman.
  - (ii) Dean of the concerned faculty
  - (iii) Chairman board of studies of the subject in the concerned faculty
  - (iv) Head of one professor of the university in the case of non-availability of professor one associate professor of the university in the subject.
  - (v) One external subject expert of the rank of university professor to be appointed by the vice chancellor ordinary out of a panel of a 5 expert given by the dean of the concerned faculty external expert and to other members shall from the quorum.

Note-(a) on the request of the supervisor Vice Chancellor may permit him to be present and the observed during the oral presentation of candidate.

(b) No. T.A. and D.A shall be payable to candidate and supervisor for attending the Research Degree Committee meeting.

The meeting of Research Degree Committee (RDC) shall be held in the University office twice year. The Committee shall consider the application of the persons, who want to get recognized as supervisor/co-supervisor. Submitted under section 11 of this Ordinance and recommend the eligibility of the person for the appointment as supervisor / co-supervisor. The committee shall also prepare list of approved supervisors/co-supervisors, along with their specialization as per provision of this ordinance. This list shall be available with the registrar.

- (3). After approval by the RDC of the title of thesis, synopsis, supervisor, co-supervisor (if any), and place of research work, the candidate shall be registered for PhD / degree from the date on which the candidate had deposited the registration fee and other fees mentioned in para 7 of this Ordinance, at the time of admission and this date will be the "date of registration" of the candidate. The letter of registration shall be issued by the registrar and send to all those concerned. The candidate shall be enrolled as a student from the date of registration and will be required to pay regular tuition, library and laboratory fees (six monthly) to the university.
- (5) If the RDC makes any change only in the title of thesis, the approved changed title shall be communicated to the candidate in the meeting of the RDC itself. The letter of registration shall be issued mentioning the approved title.
- (6) If the RDC suggests any change in the synopsis, then the change required shall be communicated to the candidate by the Registrar. The candidate will be required to resubmit the synopsis (in Ten copies) as revised by him/her, incorporating the changes suggested by the RDC within 3 month time. The dean of the faculty shall examine the revised synopsis, he will approve the same. Then the letter of registration shall be issued by the registrar.

- (7) If the RDC decides that major revision is required in the synopsis and/ or the oral presentation was also found to be unsatisfactory, the candidate may be asked to revise the synopsis and/or improve upon the oral presentation and reappear at the next meeting of the RDC.
- (8) If the RDC does not recommend a candidate for registration to Ph.D. degree, the candidate shall be communicated the same by the registrar. In case, only the caution money deposited by the candidate shall be refunded.

#### **12.0 Period for submission of thesis**

- (a) The candidate shall pursue his research at the approved place of research under the supervisor/co-supervisor on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 month after successfully completion of course works at the research centre and not later five calendar year from the date of registration. In case a candidate does not submitted his/her thesis within five calendar year, from the date of registration and does not apply for extension in time, his/her registration shall automatically cancelled.

Provided that the period for submission of thesis can be extended by one year by the Vice –Chancellor . If the candidate applies for extension at least one month before the expire of registration period together with a fee as prescribed by the University. In case candidate does not submit his/her thesis within the extended period his/her registration shall stand automatically cancelled.

Provide also that after the expiry of five years from the date of registration the Vice –Chancellor may permit a candidate to get registration on the same topic on payment of a re-registration fees as prescribed by the university the condition of minimum period of 24 month and attendance shall not apply to such re-registered candidate for submission of the thesis. For re-registration approval by RDC is not required. The candidate must submit the thesis within four years from the date on which the original registration expired. No. extension in this period is allowed. The registration will stand automatically canceled after 9 years from the date of original registration. After this period if a candidate desire to pursue research work for Ph.D. degree he will have to apply for registration as a fresh candidate.

- (b) A teacher candidate with five years teaching experience at the time of registration can submit his/her thesis after 18 months instead of 24 months after successful completion of course work.

### **13. Change of Supervisor**

Only under special circumstance, the candidate may be allowed to change the supervisor the vice chancellor on the recommendation of the committee constituted by the vice chancellor for the purpose. No change in the topic of research will be permitted due to change of supervisor.

### **14. Six Monthly Report**

The university shall obtain every six month a record of attendance, progress report of the work of research scholar from his supervisor as per appendix for which shall be scrutinized by the dean of the faculty . Those candidates who fail to deposited fees, the vice chancellor on the recommendation of the dean of the Faculty may order the removal of the name of the scholar from the list of those registered for the Ph.D. degree.

### **15. Summary of thesis and Appointment of examiner**

- (a) The candidate shall submit 10 copies of the summary of the thesis together with a list of research papers published of accepted publication in the peer reviewed standard journals of repute as approved the university from time to time though his/ her supervisor to the register about 3 months prior to the anticipated date of submission of thesis.
- (b) The supervisor shall submit to the registrar in a sealed cover a panel of at least 6 name of examiner actively engaged in the concerned area of research not below the bank of associate professor of a university. Teaching department for college professor, from outside the jurisdiction of this university. At least half of the name should be from outside the state another panel of the list of 6 examiner,
- (c) In case the candidate related to the supervisor then the first panel of examiner shall the obtained from Dean of faculty of the subject concerned of a senior professor nominate by vice chancellor.
- (d) The vice chancellor shall appoint to examiners out of two aforesaid panel submitted by the supervisor and examination committee

respectively. The consent of examiner shall be obtained by sending them the summary and list of publication.

Note: The summary shall be sent by post / email.

#### **16. Pre Submission Defense Committee**

- (i) Prior submission of thesis, the candidate shall prepare a draft thesis and shall submit it in soft and hard copy in the prescribed format of the university.
- (ii) However prior to the submission of draft Ph.D. thesis and PSDC the candidate published at least two research paper in the peer reviewed standard journals of repute, as approved by the University from time to time, in which the candidate is the sole author or one of the co-authors, then his/her name should be as first author. The reprint of such a paper along with reprints of other research papers published by him if any shall be appended inside the thesis at the end. If reprint has not been obtained till the time of submission of thesis, the acceptance letter along with the approved manuscript (i.e. preprint) shall be appended inside the thesis at the end.
- (iii) The candidate shall make a Pre-submission Defense, base on that draft thesis, in the university teaching department in the subject or any place in the University premise fixed by the university for the purpose. Arrangement for this shall be made on a request from the candidate, duly recommended by the supervisor to the university in the Performa given in Appendix 5.

#### **17.0 Submission of Thesis**

1. After getting an approval from PSDC as mentioned in Para 15, the candidate can finalize his/her thesis.
2. The finalized thesis shall be typed set on a computer using standard software like MS word or Latex. It shall then be type written only on one side of pages. It may then be photocopied (Only one side of the pages) for producing multiple copies.
3. The Candidate shall submit the thesis to the university as follows:
  - (i) Three hard bound copies of the thesis, and
  - (ii) Soft copy in the form of CD (in Three copies)



4. In the thesis after the cover page, the forwarding letter/declaration/certificate mentioned in (a) (b) and (c) below must be given.

- (a) Thesis should be forwarded by head of the Department.
- (b) The thesis must be accompanied by a declaration form the candidate as per (appendix 2) that the thesis embodies his/her own work and he/she has worked under the supervisor at the approved place of work for the required period as per provisions of the Ordinance.
- (c) The certificate from the supervisor together with Co-supervisor, if any, as per (Appendix 3)

Note – (i) The candidate shall also remit with the thesis, prescribed fee as the examination fee as prescribed by the University.

(ii) The no dues certificates from the place of work and the University library must be submitted along with the thesis.

#### **18.0 Evaluation of thesis and viva-voce examination**

(i) On receipt of the thesis, required fee and no dues certificates, the thesis shall be send to the two examiners already Consented

(ii) The thesis to be accepted for the award of the Ph.D. degree must comply of the following conditions:

- (a) It must be a piece of research work characterized either by the discovery of the new facts or by a fresh approach towards the interpretation of fact. In either case. It should evince the candidate's capacity for critical examination and sound judgment.
- (b) It must be satisfactory in point of language and presentation of the subject matter.

(iii) The examiners shall categorically recommend in the prescribed Performa (Appendix 07) acceptance, revision or rejection of the thesis. He shall also give detailed comments on the points spend out in clause 20 of the Ordinance and also detailed comments on each chapter in the examiner's report, which should be typed on separate pages, in four copies . The examiner must also give a list of at least ten questions he wishes to be asked at the vice-voce. Examination

(iv) (a) The examiner's may seek clarification of the subject matter of the thesis from the supervisor through the Registrar. This

- provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
- (b) The Vice Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be extended by the Vice Chancellor and appoint another Examiners from the panels of Examiners.
- (c) If one Examiner approves the thesis and the other rejects it or recommends for revision, the thesis shall be sent to the third Examiner, drawn from the panels of Examiners as constituted at par 15 (b) by the Vice chancellor, without the reports of earlier Examiner, the third Examiner shall be asked to give his/her opinion and his opinion shall be final.
- (d) Incase both the original Examiners accept the thesis for the award of the Ph.D. degree or in the event of it being referred to the third Examiner, and the third Examiner accepts the thesis for the award of the degree, the candidate shall be called upon to appear at the viva-voce Examination before a board of Examiners comprising of the Supervisor, Co supervisor (if any) and one of two Examiners (as per Para 14(b), selected by the Vice chancellor, who have accepted the thesis for the award of the Ph.D degree . In case the candidate is related to the supervisor, then the Vice chancellor shall appoint Head of Studies/ institution/ Chairman Board of studies of the subject concerned to act as Vice-voce examiner, in place of the Supervisor
- (e) The Supervisor/Head of the concerned Department/Chairman Board of Studies of the subject concerned, as the case, may be, shall be communicated the name of the external examiner appointed by Vice Chancellor to conduct the viva-voce examination. The same shall then contact the external examiner and fix up a date Provided that in special circumstances, Kulapati may appoint alternate viva-voce examiner from the panel of examiner, if both the external examiners are not in a position to conduct the viva-voce examination.

- (f) The viva-voce examiner shall be conducted at the concerned department or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice board at least a week in advance. At the time of viva-voce examination, the board, of examiners shall be provided the reports of the examiners, which shall be returned along with the report of viva-voce examination to the Registrar to confidential cove.
- (g) The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty research scholars and other interested person present in open viva. After the presentation of the research work the Board shall ask question together with those questions which have been given along with examiners reports. Others in the audience can also ask question and the candidate shall replay only those question which are permitted by the external examiner.
- (h) In case the viva-voce examination is not satisfactory, the candidate shall reappear for viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The Same examiner/external examiner for second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected.
- (v) If the examiner recommend that the candidate be asked to revise/improve his thesis , the Vice- Chancellor shall permit the candidate to resubmit his thesis not earlier than six months and not later than eighteen months ,the period being counted from the date of the issue of orders to the candidate.

The candidate shall be provided examiners reports without disclosing the names of the examiners to enable him/her to improve the thesis on the basis of the reports. All the copies of the thesis shall also be returned to candidate.

- (vi) In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he/she carried out the work.

- (vii) The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.

In case the candidate is asked to revise the thesis under clause 17 iv.c and one of the examiners recommends again for revision of the revised thesis and the other accept the thesis shall rejected . if he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva-voce examination as per provision of (clause 17 iv.d of the Ordinance).

In case a candidate is asked to further revise the thesis by the third examiner, as per provisions laid down under Para 17 iv.c, above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected.

Note – Whether a candidate has incorporated the minor revision/s suggested by the examiner/s shall be evaluated by Dean of the School. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

#### 19. Appearing in other examination

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of languages, research methodology, statistics and computer courses).

#### 20. Publication of thesis

The thesis shall be published only with the permission of the University and such publication shall state on the title page itself that this approved for award of the Ph.D. degree of the University.

#### 21.0 Award of Ph.D.

After the successful viva-voce, the Vice Chancellor shall have powers to issues Notifications for the award Ph.D. degree to the candidate and the matter shall be reported to the Board of Management for their approval in its forthcoming meeting .One copy of the thesis will be kept in the University Library and another copy will be kept in the Department Library of the institution where the research work was carried out; the third will be returned to the supervisor. Following the successful completion of the evaluation process, and announcement of the award of Ph.D. the University

shall submit a soft copy of the Ph.D. thesis to UGC within a period of thirty days for hosting thesis in NET accessible all University/Institution

#### 22.0 Reports of examiners

After the declaration of the results the successful candidates may be provided the copies of reports examiners who recommended for the award of the degree on payment of fee prescribed by the University. The Reports will not disclose the identity of the examiners.

#### 23.0 Withdrawal of degree

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree. Those candidates who have applied for registration but have not been registered before this Ordinance comes into force , shall be governed by the provision of this ordinance i.e. they will have to fulfill all the requirement , as laid down in this Ordinance.

24.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance , or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining , if necessary , the opinion/advise of a Committee consisting of any or all the Directors of the Departments/Institution/Schools. The decision of the Vice-Chancellor shall be final.

25 The Reservation to SC/ST/Other category shall be applicable as per the norms of the State Government of Madhya Pradesh.

#### Appendix-1

##### PROFORMA FOR SYNOPSIS

- 1 Title of the thesis
- 2 Introduction : Giving purpose of research (in about 200 word)
- 3 A brief review of the work already done in the field.
- 4 Noteworthy contributions in the field of proposed work.
- 5 Proposed methodology during the tenure of the research work.
- 6 Expected outcome of the proposed work.
- 7 Reference in standard format.
- 8 List of published papers of the candidate.

**INSTRUCTIONS**

1. The candidate is advised to apply for admission only he/she fulfils the eligibility requirements.
2. Application form may be downloaded from the University website.
3. Duly filled application form should be submitted to the Head, Centre for Entrance Test along with self attested copies of all relevant documents and prescribed application fee through a mode of payment as decided by the University.
4. The candidate should keep photocopy of the application form with him/ her. He/ she have to produce photocopy of the application form at the time of Entrance Test.
5. The candidate should bring his/ her valid photo ID.

**APPLICATION FORM FOR ADMISSION  
IN Ph.D./M.Phil. PROGRAMMES**

Academic Session:

.....

Name of the Programme for Admission:

.....

(i)Ph.D. (ii) M.Phil. (iii) Both M.Phil. and Ph.D.)

Name of the Subject for Ph.D./m.Phil.:

.....

Subject for Entrance Test:

.....

Faculty: .....

Proposed Research Center:

.....

.....

Proposed Center for Entrance Test:

.....

.....

1. Applicant's Name (in Hindi):

.....

(in English):

.....

2. Date of Birth: .....

3. Gender: .....

4. Domicile of M.P. : Yes/No .....

5. Blood Group: .....

(if yes, attach photocopy of domicile proof)

6. Category: Unreserved/SC/ST/OBC/(non-creamy taker/Differently-Able):

.....

(Please Attach photocopy of proof of category of SC/ST/OBC (non-creamytayer/differently-abled)

7. Nationality: .....

8. Enrollment Number (if available) : .....

9. Name of Father/Husband:

.....

10. Name of Mother:

.....

11. Annual Income of Parents Rs:

.....

12. Are you UGC/CSIR NET with JRF Qualified Yes/No :

.....

13. Do you have Teacher Fellowship for Research Yes/No:

.....

14. Do you have Government/Foreign Research Fellowship Yes/No:

.....

15. Do you have M.Phil. degree (as per UGC Regulations 2009 or amended thereafter) with course work (Yes/No):

.....

.....

(in case of yes I any of the above mentioned questions no 12-15 please photocopy of the proof of the same )

16. Applicant's Address

(a) Permanent:

.....

.....

Mobile/Phone no. of Father/Husband:

.....

.....

(b) For Correspondence:

.....

.....

Mobail No. of the Candidate: ..... Email ID of the

Candidate:.....

Aadhar No. of the Candidate:

.....  
 .....

17. Educational Qualification (Enclose self attested photocopies):

Class	Board/University	Year	Grade/% of marks	Division	Subject
10 <sup>th</sup>					
12 <sup>th</sup>					
Graduation					
Post Graduation					
M.Phil.					
Any Other					

18. Fee Details:

Amount (Rs): ..... Demand Draft No:  
 ..... Date .....

Name of the Issuing Bank & Branch:

.....  
 .....

19. Teaching / research Experience (if any):

.....

20. Any other Information:

.....  
 .....

Date : .....

(Signature of Applicant)



**Parents/ Guardian Declaration**

I, Father/ Mother/ Guardian of ----- who is  
seeking

Admission in Ph. D/ M.Phil. At Collage/ School/ Institute -----  
-----

Declare that my ward will act as per rules of the University, Program, Department etc, and not Involved in any antisocial activities / activates / ragging. We know ragging is totally banned in the University. It is a cognizable offence. If my ward is found indulged in any type of ragging / in disciplinary activity, he/ will be punished by the Institute/ School as per the rules of the University. I take complete responsibility of his / her overall conduct at the research centre and University.

Date:

(Signature of Applicant)

(Signature of Parents/ Guardian)

**Appendix-III****Ph. D. COURSE WORK-GRADE SHEET&CERTIFICATE**

Name & Address of the Institute/ school of Studies/ College where Ph. D. Course Work is conducted	
---	--

Name of the Student	:	
Father' s/ Husband's Name	:	
Mother's Name	:	
Enrolment No.	:	
Roll No.	:	
Academic Session	:	
Semester	:	
Examination Month & Year	:	

Course Code	Course Title	Credits	Grade	Grade Point	Credit Point (Credits X Grade Point)
	Research Methodology	4			
	Review of Published Research	3			
	Computer Applications	3			
	Title of the Advanced Course	3			
	Comprehensive Viva-voce	3			

Total	16		
ATTEPT		SGPA	
RESULT	EQUIVALENT PERCENTAGE	DIVISION	

•Grade Ia Repeat Examination.

Equivalent Percentage SGPARX10

This is certified that Mr./Ms/Mrs. ----- has successfully completed the Ph.D. Course Work as per UGC Regulations, 2016 and the Ph.D. Ordinance of the University.

Date of Result:

Coordinator	Head/ Director	Controller of Examinations
-------------	----------------	----------------------------

## Appendix-IV

**DECLARATION BY THE RESEARCH SCOLAR (Para 24b)**

I declare that

- The research work presented In the thesis entitled -----  
-----  
-----  
-----Is my own work except as acknowledged in the text and footnotes,
- There is no plagiarism in the research work reported in the thesis.
- I completed the research work under the supervision of Dr. -----  
----- (Supervisor) and Dr. ----- (Co-Supervisor) at the ----- (name of the centre) ----- approved by the University.
- I have put in more than 200 days of attendance after completing Ph.D. course work with the Supervisor or at the centre.
- To the best of my knowledge this thesis has not been submitted either in whole or in part, for award of any other degree/ diploma at this University or at any other such Institution.

Besides this-

- I have successfully completed the Ph.D. Course work as per UGC-Regulations, 2016 norms.
- I have also given a pre-Ph.D. presentation and successfully incorporated the changes suggested on the basis of feedback and comments received.
- I have published ---- (number) ----- research paper(s) in referred journal (s) and presented ---- (number) ----- research paper in conferences / seminars from the research work of the thesis, I have also produced evidence of the same in the form of reprints and /or presentation certificates.

Date: -----

Signature of the Research Schola

Forwarded by

Signature of the Supervisor

Signature of the Co- Supervisor

**CONFIDENTIAL (Para 20a)****PROFORMA FOR PROGRESS REPORT**

Six monthly progress report of the research work done during the period from -----  
----- to -----

1. Name of the Research Scholar: -----  
-----

2. Subject: -----

3. Topic registered for Ph.D. degree: -----  
-----  
-----

4. Name of the Supervision: -----  
-----

5. Name of the Co-Supervision: -----  
-----

----- Description of the guidance on the topic:

**Period with dates during which the research scholar has been with the  
Supervisor for research work (it may also indicate the date (s) or leave  
availed by the research scholar during the above period):**

**Remarks of the Supervision on the work done by the research scholar:**

**Fees paid vide Receipt No. ----- Date -----**

Signature of the Supervisor

Appendix-IV

**PROFORMA FOR SYNOPSIS OF PROPOSED RESEARCH (Pars 12)**

The cover page should contain information of proposed research topic, name of research scholar, name and affiliation of the supervisor and/ or co-supervisor, and research centre.

1. Title of the Proposed Research
2. Introduction giving purpose of research (in about 200 words)
3. Literature Review
4. Objectives: hypothesis

5. Methodology
6. Expected outcome
7. Bibliography (in standard format)
8. List of publications of the candidate

Signature of the Candidate

Signature of the Supervisor  
Name of the Supervisor:  
Date:

Signature of the Co-Supervisor  
Name of the Co-Supervisor:  
Date:

Forwarded by  
Head/Principal, Research Centre  
(With seal)

Date:

Appendix-V

**Appendix-VI**  
**CERTIFICATE OF THE SUPERVISOR (Para 24 c)**  
**CERTIFICATE**

This is to certify that the work entitled ----- is a piece of research Work done by Shri/Smt. Ku----- under my/our supervision for the award of degree of Doctor of philosophy of ----- Name of the University ----- India. That the candidate has put in an attendance, of more than 200 days after completing Ph.D. course work, with me.

To the best of my knowledge and belief the thesis:

- 1.embodies the research work done by the candidate himself / herself
- 2.has duly been completed .
- 3.fulfills the requirements of the Ordinate relating to the Ph.D. degree of the University, and
- 4.Is up to the standard both in respect of contents and language for being referred to the examiner.

Signature of the Supervisor  
Forwarded

Signature of the Co-Supervisor

Signature of Head /Principal of the Research Centre

## DECLARATION BY THE RESEARCH SCHOLAR

### ANEXURE A

I declare that

1. The research work presented in the thesis entitled -----  
-----  
-----  
-----is my own work except as acknowledged in  
the text and footnotes.
2. There is no plagiarism in the research work reported in the thesis.
3. I completed the research work under the supervision of Dr. -----  
----- (Supervisor) and Dr. ----- (Co-  
Supervisor) at the ----- (name of the centre) -----  
-----approved by the University.
4. I have put in more than 200 days of attendance after completing Ph.D. course  
work the Supervisor or at the centre.
5. To the best of my knowledge this thesis has not been submitted in; whole or in  
part, for award of any other degree/ diploma at this University or at any other  
such Institution.

Besides this-

- (iv) I have successfully completed the Ph.D. Course work as per UGC-  
Regulations, 2016 nouns.
- (v) I have also given a pre- Ph.D. presentation and successfully incorporated  
the changes suggested on the basis of feedback and comments received.
- (vi) I have published ----- (number) ----- research paper (s) in referred  
journal (s) and presented ----- (number) ----- research paper in  
conferences/ seminars from the research work of the thesis . I have also  
produced evidence of the same in the form of reprints and / or presentation  
certificates.

Date: -----

Signature of the Research Scholar

Forwarded by

Signature of the Supervisor

Signature of the Co-Supervisor

**ORDINANCE No. 12 of 2018**  
**DOCTOR OF LETTERS / SCIENCE**

**I. INTRODUCTION**

1. These ordinances shall be called the doctor of science (D.Sc)/ Doctor of letters (D.Litt.)
2. The degree of D.Sc / D.litt / shall be conferred on the candidates who fulfills the requirements as specified are as detailed below.
3. The degree assigned to various faculties are as detailed below.  
D.Litt. Arts, Humanities and Social Sciences, Education, Commerce, Management, Yoga and Physical Education.  
D.Sc.: Science, Engineering, Medicine, Engineering Sciences, Ayurved, Home Science, Life Science and Technology.

**II. ELIGIBILITY**

1. A candidate shall be eligible for registration for D.Sc./ D.Litt. if he/ She holds the degree of Doctor of Philosophy of at least five years standing of his university or any university/ deemed university recognized by this university and must have published at least 10 papers in standard research journals or published work including books of high standard adjudged to be equivalent to published research paper by the Research Degree Committee.

**III. APPLICATION**

1. A candidate for D. Litt/ D.Sc. degree must apply for registration of his subject on the prescribed application form obtainable on payment of prescribed fee stating:
  - a. His qualification and experience
  - b. Subject in which he/ she propose to work
  - c. The topic of research.

The application shall also be accompanied by:

- (a) Registration fee- As decided time to time by the University.
- (b) A certificate from, the Head of the University Department recognized for the purpose by the university, testifying the adequate.

Facilities exist and shall be provided to the candidate if registered. There shall be no supervisor of the candidate and he/ she shall have to work independently.

Provided that a candidate, if he/ she so desires, may have person(s) of merit in the subject as advisor (s).

- (c) Attested copies of the statements of marks of graduate and master's degree examinations and Ph.D. degree.
- (d) Migration certificate along with enrollment form and the requisite fee.
- (e) List of publications of the candidate together with a copy of each of the publication.
- (f) Ten typed copies of detailed synopsis of the proposed topic of research furnishing present state of- Arts, a review of literature, proposed line of investigation with detailed methodology and relevant bibliography. (App-1).
- (g) Application for registration may be submitted any time during the academic year.

#### IV. FACULTY RESEARCH COMMITTEE AND RESEARCH DEGREE COMMITTEE

1. Subject to the general superintendence of the Academic Council, a committee, namely, the faculty Research Committee (FRC) shall deal with all matters connected with the D.Sc/ D. Litt. programme of the University in accordance with these Ordinances. However, the registration shall be formally approved only by a Research Degree Committee.

- |   |                  |
|---|------------------|
| I. The constitution of the FRC shall be as follows:   | <b>Chairman</b>  |
| II. Dean of the faculty two experts from the concerned faculty, nominated by VC   | <b>Members</b>   |
| III. Minimum one external expert of the concerned field of the rank of University professor to be appointed by VC from the panel of at least four names given by the Dean | <b>Member</b>    |
| IV. Concerned Head of the Department/ Coordinator of the School   | <b>Secretary</b> |

The FRC shall scrutinize the application of the candidates and shall recommend the eligible candidates for admission to the Academic section of the University.

The FRC shall also send the list of the names of the Advisors of the candidates to the Academic section for communication to the concerned candidates.

The Academic section shall intimate each candidate recommended by the FRC to submit their synopsis.

Within three months after the receipt of the letter of scrutiny, the candidate after paying prescribed fee and shall be entitled for submission of synopsis.

The constitution of Research Degree Committee shall be as follow:

- (i) Vice- Chancellor
- (ii) The senior most Professor of the University in the subject
- (iii) Dean of the Faculty
- (iv) Head of the University Teaching Department/ School of studies of the concerned subject
- (v) Chairman, Board of studies in the subject
- (vi) Two external experts of the concerned field in the rand of University professor to be appointed by the VC from the panel at least four names given by the Dean of the Faculty after perusal of the detailed synopsis submitted by the candidate.

Two external subject expert and two other members *i.e.* four in all shall form the quorum. Meeting of Research Degree Committee Shall be held in the University office.

#### V. ADMISSION

The candidate will have to submit synopsis in 10 copies to the Academic Section of the University

The application of the candidate recommend by FRC for registration shall be placed before the Research Degree Committee and he/ she shall make an oral presentation of the proposed work.

Committee shall recommend suitability of the topic of research and the registration of the candidate for the D. Litt/ D.Sc./ . Degree as the case may be. On approval the committee, the candidate shall be deemed to have been registered from the date the meeting or the date of the submission of application in the university.

The candidate shall finally be enrolled on payment of the first term fee to university/or recognized centre or the college affiliated to the university where he/ she will conduct the research after payment of the prescribed fee in case the proposal is approved by RDC.

Candidate shall ordinarily be permitted to work for D.Litt/ D.Sc.degree the subject in which he has obtained his Ph.D. degree . He/She may, however, be allowed in a subject, of interdisciplinary nature.



### SUBMISSION OF THESIS

1. The candidate, after registration, shall send his six monthly progress report along with certificate of payment of six monthly fees from the Head of the institution where he/ she is working. If two subsequent reports together with the certificate of the payment fees are not received in the office the registration shall stand automatically cancelled.
2. The candidate shall not be allowed to submit the thesis for evaluation earlier than 3 year from the date of his/her registration and not later than 5 years. Further extension of one year may be granted by the VC on valid reasons (s) on payment of a prescribed fee of to the university. After the expiry of this period of extension the registration shall be cancelled.
3. Six months before the candidate intends to submit the thesis after having published three research paper in standard Research Journal or publications of merit after registration for D.Litt./D.Sc., the candidate shall inform the Registrar of his intention of submitting the thesis. The Registrar shall arrange for an oral presentation of work by the candidate before a screening committee.

(a) Screening committee consisting of the following members:

- (i) Vice- Chancellor
- (ii) Senior most Professor of University Teaching Department / School of studies in the subject
- (iii) Dean of the Faculty
- (iv) Head of the University Teaching Department/ School of studies in the subject, if any
- (v) Chairman, Board of studies of the subject
- (vi) One experts of R.D.C. approving the registration of the candidate  
One external subject expert and two other members shall form the quorum for this purpose The Presentation shall be made at the place/ through video conference facility and time fixed by the University

(b) The Screening Committee shall have following Powers:

- (i) To approve the work for the submission of thesis
- (ii) To suggest modifications, if any along with reason (s) to be recorded by the committee

(C) The presentation by the candidate shall be open to all interested and shall be announced on the Notice Board at least a week in advance by the Registrar.

4. The work of the candidate shall comply with the following conditions to merit the award of the degree:

It must be a substantial work making a distinct addition to learning in the concerned subject of the discipline

It must be original in the sense of opening up new fields of research, or of making a marked advancement on the results of previous investigations, or of giving a new interpretation of the facts already known.

It must be a scholarly work of high quality.

It must be the work done during the last five years before the submission of the thesis.

It must be the work published in reputed journal in the form of research papers and / or published in the form of books/ monographs, chapters contribution to books/ monographs, etc., out of which at least two must be authored solely by the candidate.

It must not be the work, which has been previously submitted for a degree or a diploma in this or in any other University.

5. The candidate shall submit the thesis as per the following guidelines:
  - a. Five copies of the thesis in hardbound form.
  - b. The thesis shall contain a statement that the thesis has been submitted for the award of the concerned degree for which the candidate has been admitted.
  - c. A soft copy of the thesis in CD.
  - d. A declaration by the candidate that the thesis has not been submitted for any other degree or diploma, as per the format given in Annexure- A.
  - e. A certificate from the Advisor, Head of the Department/ Coordinator of the school and the Chairman of the FRC that the thesis has been submitted for the award of the concerned degree of the University, as per the format given in Annexure- B.
  - f. The thesis shall be either in English or in Hindi except for the case where the subject of the thesis itself is a language. In such a case, the thesis may, at the option of the candidate, be in that specific language.
  - g. Three independent research papers published in standard journals or publications of merit on the subject of thesis
6. The Registrar shall obtain from the external expert of the screening committee a panel of at least six names including two foreign experts in the subject, not below the rank of University Professor who can be appointed examiners, in a sealed envelope for the consideration of Examination Committee constituted u/s 44 of the Adhinyam.
7. After being permitted by the screening Committee referred to above, the candidate shall submit four typewritten copies or photo copies of the thesis, sis

copies of approved synopsis and six copies of summary together with prescribed examination fee. The published papers/works must be incorporated either as a part of text or as appendix in the thesis. The candidate shall furnish a certificate to the effect that the work embodied in the thesis has not been submitted for the award of any degree either of this university or any other university or deemed university and that it contains his own work.

- a. On receipt of the thesis the Registrar shall call upon the Examination Committee constituted u/s 44 of the Adhiniyam to draw a panel of six names, taking into consideration the panel submitted by the expert of the screening committee, of the experts in the field of research not below the rank of University professor, including foreign experts.
- b. The Kulpati shall appoint three examiners in accordance with the provisions of the Adhiniyam of which one should invariably a foreign examiner.
- c. The examiners appointed by the Kulpati shall be approached in writing for their consent to evaluate the thesis together with the copies of approved synopsis and the summary of the thesis. On receiving the acceptance the thesis shall be sent to the examiners.

Provided that if a foreign examiner is appointed by the Kulpati and the candidate wishes the thesis to be sent by AIR MAIL he/she shall have to bear the charges of AIR MAIL.

- d. In the event of the report of the thesis not received within three months from the date of dispatch of the thesis, the Kulpati may cancel the appointment and such examiner shall be asked to return the thesis along with all the documents. The Kulpati shall appoint another examiner in place of such an examiner.
8. The examiner may seek clarification of the subject matter of the thesis from the candidate through the Registrar. The Registrar shall pass on the queries to the candidate without disclosing the identity of the examiner and the clarification obtained from the candidate shall be forwarded to the examiner. The provision shall be incorporated in the letter to be sent to the examiner while sending the thesis.
  9. The examiners must give specific opinion on the following points:
    - i. Whether the thesis embodies an original piece of research work characterized by the discovery of new facts or by a fresh approach towards interpretation of facts and theories.
    - ii. How far it evinces candidate's capacity for original thinking, critical examination and sound judgment?

iii. Whether the thesis is satisfactory in point of language and presentation of subject matter.

iv. Whether the thesis be approved for D.Litt./D.Sc. degree.

v. The examiner must also furnish a detailed report on the thesis together with a set of questions to be asked at the time of Viva-voce examination.

vi. In case the examiner suggests for an improvement of thesis, he must give a detailed report on the lines on which the thesis be modified and resubmitted.

10. The D.Litt./D.Sc. degree shall be awarded on the basis of an original work embodied in the thesis submitted by the candidate along with atleast three independent research papers published in standard journals or publications of merit on the subject of thesis

11. (i) If all the three examiners approve the thesis, the candidate shall be called upon to appear at the viva-voce examination as per the provisions of the ordinance.

(ii) If two examiners approve the thesis and the third rejects/recommends revision, the thesis shall sent to a fourth examiner (without the reports of earlier examiners) appointed by the Kulpati for evaluation. The opinion of the fourth examiner shall be final.

(iii) In case all the three examiners recommend revision/rejection or two examiners recommend revision/rejection and the third accepts, the thesis shall stand rejected.

(iv) In case the candidate is asked by the fourth examiner to revise under section 14(ii) the candidate shall be permitted to revise the thesis on the lines suggested by the examiner(s). The comments of the examiner(s) shall be made available to the candidate without disclosing the identity of the examiner. The candidate shall submit the revised thesis not earlier than six months and not later than eighteen months from the date the candidate is asked to revise the thesis. He/she shall have to pay a fee as prescribed by the university at the time of resubmission.

In case one of the examiners of the revised thesis recommends for the award then the candidate shall be called upon to appear at viva-voce examination. In case both the examiners reject or one reject and the other recommend for revision or both recommend for revision the thesis shall be rejected.

12. (i) If the thesis is finally approved under sections 11 (i), (ii) and (iv) the candidate shall be called upon to appear for a viva-voce examination conducted by atleast two external examiners. All the three examiners shall be invited to conduct the viva-voce examination.

- (ii) The viva-voce examination shall be conducted at the University Teaching Department of Studies on the date, time and place notified by the Registrar which shall be put on the notice board at least a week in advance.
- (iii) The candidate shall present the work embodied in the thesis before the board of examiners, faculty members, research scholars and other interested person. After the presentation, the examiners appointed for the viva-voce examination shall ask questions to the candidate. Others may submit their questions in writing to external examiners. Who may put such of those questions to the candidate as they deem fit. The examiners may also ask question beyond the scope of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the subject on which he has submitted the thesis.
- (iv) In case of divergence of opinion between the thesis examiners and viva-voce examiners or the divergence of opinion between the viva-voce examiner the candidate shall be asked to reappear at a second viva-voce examination within six months. He shall have to pay an additional fee of Rs. 400.00 for second viva-voce. If the candidate fails to satisfy the viva-voce examiners at the second examination, his thesis shall finally be rejected.
13. After the viva-voce examination the recommendations shall be reported to the Executive Council for approval. After the approval of Executive council for the award of D.Litt./D.Sc. degree to the candidate, one copy of the thesis shall be kept in the University Library, another in the Library of the Institution where he/she prosecuted his/her research work, and the remaining two copies shall be returned to the candidate.
- The year of award of the degree shall be the year of submission of the thesis provided the thesis is accepted without revision. In case of revision, the year of award of the degree shall be the year of submission of the revised thesis.
14. After the declaration of the result, the successful candidate on payment of a fee as prescribed by the University may be provided the copies of reports of the examiner without disclosing their names.
15. The candidates who have already been registered for D.Litt./D.Sc. degree under the repealed ordinance will continue to be governed by the provisions of the repealed ordinance.
- The candidate who have applied for registration but have not been registered till this ordinance comes into force shall be governed by the provisions of this ordinance.
16. On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of section 6(12) of the Adhiniyam.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE NO.13 of 2018  
MASTER OF PHILOSOPHY****General Instructions**

1. The Ordinance shall come into force with effect from the date of its notification by University in Gazette. With the enforcement of this ordinance, existing shall be repeated.
2. No M. Phil. Scholar shall join any other course/study or appear at any other examination leading to a degree, except Certificate course(s), during his/her M.Phil., programme.
3. A candidate for the degree of M. Phil. Must at the time of application, hold a Master's degree or equivalent in the concerned or allied subject with at least 55% Marks (50% for SC/ST/OBC (non-creamy layer)/Differently-abled and other categories of candidate as per the decision of the UGC from time to time, or for those who had obtained their Master's degree prior to 19<sup>th</sup> September, 1991) of the university a deemed university or other university incorporated by any law for the time being in force and recognized by the University.
4. A candidate shall ordinarily be permitted to work for M. Phil. Degree in the subject in which he/she has obtained his/her Master's Degree. Provided that, a candidate having Master's Degree in other subject may be allowed for admission in M. Phil. degree in allied subject of interdisciplinary nature of the same faculty or of allied faculties
5. Candidates shall be admitted through an entrance test followed by an interview. The students who have qualified UGC-NET with JRF/UGC-SCSIR-NET with JRF/ teacher fellowship holder or any other Government/ Foreign research fellowship holder shall be exempted from the entrance test but they have to appear in the interview.
6. M. Phil. programme shall be of two (2) consecutive semesters/ one year.
7. The university shall annually decide well in advance the number of seats available for M. Phil. Programme in each subject. The number of seats so decided, shall be notified by the university on its website and/ or through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in Hindi language, the number of seats for admission, subject, criteria for admission, procedure for admission, examination center(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates.

8. A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three M. Phil. Scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two M. Phil. Scholars and as Assistant Professor as Research supervisor can guide up to maximum of one M. Phil. Scholar.

9. Procedure of Admission

a. In response to the advertisement of notification of the university, the candidate desirous of seeking admission to M. Phil. programme shall be required to submit application on prescribed form (Appendix-I) along with demand draft of prescribed entrance test fee and appointive documents to the office of the Head of the proposed centre of entrance test with the given time period.

b. Candidates shall be admitted through the Entrance Test, which shall be conducted for each subject separately at the university Teaching Departments.

c. The Vice- Chancellor shall constitute a Advisory Committee (DEPARTMENT) to conduct the Entrance Test.

d. The function of the Committee (DEPARTMENT) shall be as follows:

i. to scrutinize the applications.

ii. to arrange the Entrance Test.

iii. to conduct the interview.

iv. to submit the final list of candidates.

v. Any related work assigned by the Vice- Chancellor.

10. (a) Entrance Test :-

The question paper of the entrance test will have two section A & B, each consisting of 50 objective type compulsory questions. The section A will represent a component of "Research Methodology", whereas section B shall be "Subject Specific". Each question will carry 1 Mark. The part A shall be of generic nature, intended to assess the research aptitude of the candidate.

i. There will be no Negative marking.

ii. The syllabus of both parts of the question paper shall be approved by the concerned Board of Studies. The Paper shall be prepared by a panel of examiners recommended by the Examination Committee of the concerned subject and approved by the Vice-Chancellor. The board can also opt for the common paper/ syllabus for Section A within the faculty.

iii. The duration of the Entrance test will be two hours.

iv. The candidates must score minimum 50% marks in the entrance test to qualify for the interview. A list of the eligible candidates for interview shall be prepared by the concerned Heads of the Research Centers and shall be notified after seeking approval from the Registrar and Hon'able Vice Chancellor.

**(b) Interview:-**

i. The successful candidates of the entrance test shall have to appear for an interview. The interview shall be conducted by the Committee (DEPARTMENT), which shall be duly nominated by Kulpati. The Committee shall review the research potential of the candidate and allocate the Department, Research Supervisor and Co-Supervisor, if any to the candidate.

ii. The Committee, duly appointed by the Vice Chancellor, will comprise of the following members:

- |   |                         |
|---|-------------------------|
| 1. Dean of the concerned faculty                                      | - Chairperson           |
| 2. Chairperson, Board of studies                                      | - Member                |
| 3. Head of the Department/Principal                                   | - Member & Co-ordinator |
| 4. One subject Expert<br>(if available)                               | - Member                |
| To be nominated by the Vice-Chancellor                                |                         |
| 4. One subject supervisor from Concerned Department<br>(if available) | - Member                |
| To be nominated by the Vice-Chancellor                                |                         |

If the Dean of the faculty is not available, the Vice Chancellor shall appoint any other Dean or a Senior Professor of the University to chair the Research Advisory Committee.

iii. The candidates are expected to discuss their research interest/area, choice of supervisor and co-supervisor, if any and tentative title of their dissertation before a duly constituted Research Advisory Committee.

iv. The evaluation in the interview viva-voce shall be based on the following aspects, viz. whether. The candidate possesses the competence for the proposed research; the research work can be suitably undertaken at the research center; the proposed area of research can contribute to new/ additional knowledge, etc.

v. The DEPARTMENT shall finalize the list of the candidates to be admitted to the M.Phil. programme in the concerned subject as per the merit and availability of seats. The final list shall be notified.

**Note:**

a. While granting admission to M.Phil. program, the DEPARTMENT will pay due attention to the state Reservation Policy.



- b. Chairman and two other members shall from the quorum. In case quorum is not complete then the Vice-Chancellor may nominate one or two subject experts in the relevant field(s) from the same university/ other in the relevant field (s) from the same university / other university to form the quorum.
11. Fees: After the candidate has been provisionally admitted to the course he/she shall have to pay the fees as decide by the university.
12. Allocation of supervisor : The allocation of the supervisor for a selected student shall finally be decided by the DEPARTMENT in a formal manner depending on the available seats with the supervisor, the available specialization among the supervisor and the research interest of the student as indicated during the interview.
13. Course work
- i. After having been admitted, each M. Phil. Students shall be required to undertake source work of one semester of 24 credits as prescribed by the university / school of studies/ Department.
- ii. The course work of M. Phil. program will comprise of –
- Research Methodology should cover areas such as statistical research methods research ethics, research report writing, etc. Review of published research in the relevant field. It will be undertaken under the supervisor or the regular teacher of the centre of course work, the course on computer application will include the computer application helpful in the relevant subject. The one advanced course I the relevant subject shall comprise the topic, which shall be decided by the concerned board of studies.
- iii. The course work shall be conducted in the University Teaching Department/ college for M. Phil. Research centers as approved by the Vice Chancellor.
- iv. A combined course work for M. Phil. And Ph.D. students may be conducted for a single / group of subject wherever possible. If found necessary, course work may be carried out in sister UTD/ Institute within the University for which due credit will be given.
- v. The candidate has to obtain a minimum of 55% of arks of its equivalent grade point in the course work in order to be eligible to continue in the M. Phil. Programme and submit the dissertation/ thesis.
- vi. As approved by the executive committee of the University, the Examination and evolution scheme for M. Phil. Course work shall be according to the examination and evolution scheme of the University as applicable to the other programmes of the UTDs.

- vii. A student who is unable to earn minimum number of credits as per the relevant Ordinance of the university will be declared as failed and he has to leave the course. If a student's abstains F r A Grade in any subject/paper, he/she will be treated to have failed in that paper. He/she have to reappear in the examination of that subject/paper as and when conducted or arranged y the UTD in the next semester. Marks obtained in repeat end-semester examination to decide the grade in the repeat course. The student has to pay the prescribed fee for repeating the course.
- viii. No student shall be allowed to repeat the course to improve the grade if he/she pass the course. If he/she further fails in the course, he/she shall be out of the M. Phil. Programme.

#### 14. Syllabus :-

The overall minimum credit requirement, including credit for the course work, for the award of M. Phil. degree shall not be less than 48 credits . The syllabus for M. Phil. course shall be prepared by the concerned board of studies and approved. However, the Board of studies shall be instructed to prepare the syllabus in the following manner:

First Semester: The credits of the M. Phil. course work (24 credits) will be as under:

I. Research Methodology	(4 credits)
II. Review of Published research in the relevant field	(4 credits)
III. Computer Applications	(4 credits)
IV. One Advance subjects in the relevant field	(4 credits)
V. Synopsis Submission	(4 credits)
VI. Comprehensive Viva- Voce	(4 credits)

Second Semester :

Upon satisfactory completion of course work, the M.Phil. Scholars shall be required to undertake research work ( dissertation/thesis) in the second semester (24 credits). Along with some seminars and presentation as prescribed below –

I. Seminar	(4 credits)
II. Term Paper/Assignment	(4 credits)
III. Final Dissertation/Project Presentation	(4 credits)
IV. Comprehensive Viva-Voce	(4 credits)

#### 15. Scheme of examination:

As approved by the Executive Committee of the University, the examination and evaluation scheme for M. Phil. course work shall be according to the examination and evaluation scheme of the University as applicable to the other programmes of the UTDs.

The M. Phil. course run in affiliated colleges should adopt the marking system, wherein each paper will be of 100 marks in each semester. The marks thus obtained in each paper will be converted into grades as per the scheme of the examination.

**16. Supervisor:**

Only a full time regular teacher of the concerned University department can act as a supervisor. However, Co-supervisor can be allowed in inter-disciplinary areas from other departments/ institutions with the approval of the Research Advisory Committee.

**17. Change of Supervisor**

Only und special circumstances, the candidate may be allowed to change the supervisor by the Kulpati on the recommendation of the Head of the Department/Principal.

**18. Pre-submission requirement**

Prior to submission of the dissertations, candidate shall prepare a draft dissertation and shall make a Pre-M. Phil. Presentation. The presentation shall be open to all the faculty members and research students and its aim will be to get feedback and comments, which may be suitably incorporated into the draft dissertation under the advice of the supervisor.

**19. Submission of dissertation**

- a. The candidate shall submit his/her dissertation for M. Phil degree before the date as notified by concerned Head of the department/Principal of the college.
- b. The finalized dissertation shall be type set on a computer using standard software like MS-word.
- c. The candidate shall submit three hard bound copies of the dissertation and two soft copies in the form of CD to the university

**20. Appointment of examiners**

The M. Phil. Dissertation submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least one external examiner who is not in the employment of the University department. The vice Chancellor shall appoint one examiner out of the panel of 4 external examiners submitted by the Examination Committee for evaluating the dissertations. Provided that the Vice Chancellor may add any name in the panel, if he/she feels necessary.

**21. Viva-voce examination**

The viva-voce examination shall be conducted by both the internal (Supervisor / Co-supervisor) and External Examiner.

**22. Award of M. Phil.**

After the successful viva-voce examination the result of the M. Phil examination shall be announced by the Registrar. Thereafter, the award of the M. Phil. degree shall be notified. A provisional certificate shall be issued by the Registrar to the successful candidates certifying to the effect that the M. Phil. degree has been awarded in accordance with the provisions of the UGC (Minimum standard and procedure for awards of M. Phil./Ph.D. degree) regulation 2016.

**23. Depository with UGC**

Following the successful completion of the evaluation process and before the announcement of the award of the Ph. D. degree, the university shall submit an electronic copy of the Ph. D. thesis to the Internet, for hosting the same so as to make it accessible to all. The candidate shall submit three copies of hardbound thesis and soft copy in the form of CD.

**24. Withdrawal of degree**

The University shall evolve a mechanism to detect plagiarism and other forms of academic dishonesty. A certificate from the research scholar & Research supervisor about the originality of the work (no plagiarism) shall be mandatory.

On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of section 6(12) of the Adhinyam

**APPLICATION FORM FOR ADMISSION  
IN Ph.D./M.Phil. PROGRAMMES**

Academic Session:

.....

Name of the Programme for Admission:

.....

(i) Ph.D. (ii) M.Phil. (iii) Both M.Phil. and Ph.D.)

Name of the Subject for Ph.D./m.Phil.:

.....

Subject for Entrance Test:

.....

Faculty: .....

Proposed Research Center:

.....

.....

Proposed Center for Entrance Test:

.....  
 .....

1. Applicant's Name (in Hindi):

.....

(in English):

.....

2. Date of Birth: .....

3. Gender: .....

4. Domicile of M.P. : Yes/No .....

5. Blood Group: .....

(if yes, attach photocopy of domicile proof)

6. Category: Unreserved/SC/ST/OBC/(non-creamy taker/Differently-Able):

.....

(Please Attach photocopy of proof of category of SC/ST/OBC (non-creamy taker/differently-abled))

7. Nationality: .....

8. Enrollment Number (if available) : .....

9. Name of Father/Husband:

.....

10. Name of Mother:

.....

11. Annual Income of Parents Rs:

.....

12. Are you UGC/CSIR NET with JRF Qualified Yes/No :

.....

13. Do you have Teacher Fellowship for Research Yes/No:

.....

14. Do you have Government/Foreign Research Fellowship Yes/No:

.....

15. Do you have M.Phil. degree (as per UGC Regulations 2009 or amended thereafter) with course work (Yes/No):

.....

.....

(in case of yes I any of the above mentioned questions no 12-15 please photocopy of the proof of the same )

16. Applicant's Address

(a) Permanent:

.....

.....

.....  
 .....  
**Mobile/Phone no. of Father/Husband:**  
 .....

**(b) For Correspondence:**  
 .....  
 .....

**Mobail No. of the Candidate:** ..... **Email ID of the**  
**Candidate:**.....

**Aadhar No. of the Candidate:**  
 .....  
 .....

**17. Educational Qualification (Enclose self attested photocopies):**

Class	Board/University	Year	Grade/% of marks	Division	Subject
10 <sup>th</sup>					
12 <sup>th</sup>					
Graduation					
Post Graduati on					
M.Phil.					
Any Other					

**18. Fee Details:**

**Amount (Rs):** ..... **Demand Draft No:**

..... **Date** .....

**Name of the Issuing Bank & Branch:**  
 .....  
 .....

19. Teaching / research Experience (if any):

.....

20. Any other Information:

.....  
.....

Date : .....

(Signature of Applicant)

**Parents/ Guardian Declaration**

I, Father/ Mother/ Guardian of -----who is  
seeking Admission in Ph. D/ M.Phil. At Collage/ School/ Institute -----

Declare that my ward will act as per rules of the University, Program, Department etc, and not Involved in any antisocial activities / activates / ragging. We know ragging is totally banned in the University. It is a cognizable offence. If my ward is found indulged in any type of ragging / in disciplinary activity, he/ will be punished by the Institute/ School as per the rules of the University. I take complete responsibility of his / her overall conduct at the research centre and University.

Date:

(Signature of Applicant)

(Signature of Parents/ Guardian)

**ORDINANCE NO.14 of 2018**  
**Bachelor of Engineering (B.Tech)/B.E.**  
**4 Years (Eight Semester) Degree Course**

**Course & Faculty**

1. This ordinance shall be applicable to the first degree in Engineering of four-year (eight semester) course, hereinafter called 4-YDC, shall be designated as Bachelor of Technology under the Faculty of Engineering and Technology.

- a) At present the degrees covers under this ordinance are Automobile Engineering / Chemical Engineering/ Petrochemical Engineering/ Civil Engineering / Computer Technology/ Computer Engineering/ Civil & Rural Engineering / Construction Technology / Digital Electronics / Electrical Engineering/ Electronics & Telecommunication Engineering / Electronics & Electrical Power Systems / Electronics & Communication Engineering / Electronics & Video Engineering / Electronics Engineering / Textile Technology / Instrumentation & Control / Industrial Electronics / Instrumentation / Marine Engineering / Mechanical Engineering // Mining Technology / Production Engineering / Production Technology /Aeronautical Engineering / Aviation Maintenance Engineering/ Tool Designing / Machine Technology / CAD / CAM/ RF Technology / Optical Fiber

Technology / Microwave Technology /Power Distribution Technology /Information Technology / Fire Technology/Agricultural engineering.

- b) Fire & Safety Engineering/ Technology, Cement Technology, Agriculture Technology, Food Technology ,Mining Engineering /Technology, Disaster Management ,Industrial Safety, Fashion Technology, Animation Technology, Hotel Technology, Aviation Technology, Aircraft Maintenance, Marine Technology, Event Management, Environment Management, Interior Design, Hotel Management, Leather Technology, Textile Technology Public Health Engineering, Construction Technology Management, Ceramic Technology etc.

2. These programmes are offered by the Faculty of Engineering & Technology and approved by the Board of Studies and Academic Council.

3. More Degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.

4. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

#### 5. Duration

The duration of these courses of study shall extend over four-year (eight semesters).

#### Intake & Fees

As Per Ordinance No. 02

#### Academic Year

As Per Ordinance No. 02

#### Eligibility

Candidates seeking admission to these courses must have the required qualification as decided by the AICTE

#### a. Admission to First Semester

- i. Candidates who have passed Final examination of the 10+2 system with PCM , conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR

- ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

OR

- iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR

- iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination



OR

vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects

b. Admission to Third Semester (Lateral Entry to 2<sup>nd</sup> Year)

i. Passed Diploma examination in related branch of engineering

OR

ii. Passed B. Sc Degree from a recognized University as defined by UGC and passed XII standard with mathematics as a subject.

iii. Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.

iv. Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.

v. Provided further that students, who have passed Diploma in Engineering & Technology or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the second year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7(b) (i), (ii), (iv) and (v) above.

c. Admission to NRI Candidate Non-Resident Indian (NRI ) candidates shall also be eligible for admission to B.Tech. as according to the directives of the Government of Madhya Pradesh, provided they satisfy with the criterion of clause 7(a) above.

#### **Admission Procedure**

a) Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.
- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.E.
- (iv) The University may prepare merit list based on clause 6(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
- (vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission

cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

b) Admission rules as framed by the University shall be applicable for all admissions from time to time.

#### **Branch Distribution**

Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

#### **Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies**

As Per Ordinance No. 05

#### **Merit List**

a) Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

b) Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

#### **Course Structure**

1. The B.Tech / B.E. courses in semester system shall consist of:
  - ii. Such courses (papers) as prescribed by the University
  - iii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
  - iv. Such scheme of examination as prescribed, by the University from time to time.
2. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

#### **Medium of Instructions and Examinations**

The medium of instructions and examinations shall be either Hindi or English throughout the course of study.

#### **Maximum Duration of Completion of Course**

A candidate has to complete the entire course of B.Tech. degree within a maximum period of eight years from the session of first admission.

#### **Examination Centers**

1. University examination centers will be notified by the university.

2. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

**General**

- 1) For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University regarding specific courses are applicable.
- 2) In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 3) In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

**ORDINANCE No. 15 of 2018**

**MASTER DEGREE OF ENGINEERING / TECHNOLOGY / ARCHITECTURE  
(ME / M. Tech. / M. Arch.)**

**Course & Faculty**

1. This ordinance shall be applicable to the Post Graduate Degree of Master of Engineering / Technology leading to the Degree of Masters of Engineering/ Technology/ Architecture (ME / M.Tech. / M.Arch.) in the concerned Subject and Faculty.
2. The course will be in following subject.
3. The course will be in following subject.
4. Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology, Fire & Safety Engineering/ Technology, Cement Technology, Agriculture Technology, Food Technology, Mining Engineering /Technology, , Disaster Management, Industrial Safety, Fashion Technology, Animation Technology, Hotel Technology, Aviation Technology, Aircraft Maintenance, Marine Technology, Event Management, Environment Management, Interior Design, Hotel Management, Leather Technology, Textile Technology Public Health Engineering, Construction Technology Management, Ceramic Technology, Geology etc.

Industrial Engineering & Management , Mechanical Engineering , Electrical & Electronics Engineering , Electronics & Communication Engineering ,Civil Engineering and Highway Road Technology, Fire Technology etc.

5. More Degree programmes can be offered under this ordinance on the recommendations of the Board of Studies
6. This ordinance shall be applicable to all the University teaching departments / Schools of this University.

#### **Duration**

1. Master of Engineering / Technology shall be a full time Degree Programme. The duration of the course shall be of four semesters (Two years).
2. The candidate registered for M. Tech programme shall not be permitted to join any other programme/course of this or any other university.

#### **Intake & Fees**

As Per Ordinance No. 02

#### **Academic Year**

As Per Ordinance No. 02

#### **Eligibility**

1. Every applicant for admission to the First Semester of ME/M.TECH./M.ARCH.
  - (i) Shall have passed B.E./B. Tech/B.Arch. or equivalent examinations in appropriate branch.
  - (ii) Applicants possessing the M.Sc. (Maths /Physics /Electronics /Computer Science / Information Technology) / MCA [for M.Tech in Computer Science / Computer Technology / Information Technology] degree.
  - (iii) Applicants possessing the M.Sc.( Physics/Electronics [for M.Tech in Electronics / Electronics & comm./VLSI/Digital Comm./Analog Comm., etc] degree.
  - (iv) Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score.
  - (v) All full time sponsored candidates must have at least two years experience in the relevant field after passing the qualifying examination. However the Vice Chancellor can relax the experience in case of sponsored candidates
  - (vi) Candidates sponsored by organizations recognized by the Academic Council, and applications from foreign nationals received through proper channel, may be considered for admission to the M.Tech programme. Their admission shall, however, be governed by the regulations prescribed by the Academic Council.
  - (vii) A candidate who possesses Associate Membership of Professional Bodies approved by the Academic Council and who has qualified in GATE shall also be eligible to apply for admission to the M.Tech programme, subject to regulations approved by the Academic Council.

**I. Admission Procedure**

Admission under these courses will be made as follows:

- (a) The University will issue admission notifications and process at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
  - (i) The candidate does not fulfill the eligibility conditions.
  - (ii) The prescribed fees are not enclosed.
  - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - (iv) Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

Admission rules as framed by the University shall be applicable for all admissions from time to time.

**Branch Distribution**

Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

**Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies**

As Per Ordinance No. 05

**Medium Of Instructions And Examinations**

The medium of instructions and examinations shall be either Hindi or English.

**Merit Lists**

1. Merit list of first 5 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
2. Final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of both the years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

**Maximum Duration of Completion of Course**

A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

**Examination Centers**

1. University examination centers will be notified by the university.
2. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

**General**

1. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University regarding specific courses are applicable.
2. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
3. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, chhatarpur.

**ORDINANCE No. 16 of 2018**  
**MASTER OF COMPUTER APPLICATION**  
**3 Year Full Time Post Graduate Course**

This ordinance shall be applicable to candidate admitted for Master of Computer Application Course

- 1.0 This ordinance shall be applicable to candidates admitted in First Year for Master of Computer Applications abbreviated as M.C.A.

**2.0 ADMISSIONS**

- 2.1 A candidate seeking admission to M.C.A. course should be graduate of any Indian UNIVERSITY, recognized by the UNIVERSITY, Grants Commission, New Delhi, as equivalent there to. The graduation should be with three year of regular study after passing Senior Secondary Examination (10 + 2) or its equivalent of an approved Board with mathematics as a compulsory subject at either (10+2) or Graduation level.

- 2.2 Non-Resident Indian (NRI) candidates shall also be eligible for admission to M.C.A. in accordance with directives of the Government of Madhya Pradesh Bhopal provided they satisfy the criterion of clause 2.1 above.
- 2.3 The admissions to M.C.A. course shall be governed by the rules of the Technical Education and Skill Development department, Government of Madhya Pradesh, Bhopal and/ or any other competent authority authorized by the of the State Government of Madhya Pradesh for this purpose.
- 2.4 Admission under these Courses will be made as follows:
- (a) The UNIVERSITY, will issue admission notification in news papers, on the UNIVERSITY,'s website, notice Board of the UNIVERSITY, and in order publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the UNIVERSITY/ UNIVERSITY,'s website/or the student will also be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission the provisional admission granted to him will be cancelled.
- (d) The application form may be rejected due to any of the following reasons:-
- The candidates do not fulfill the eligibility conditions.
  - The prescribed fees is not paid.
  - The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - Supporting documents for admission are not enclosed.
- (e) Enrollment/ Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary document /fees.
- (f) Admission rules as framed by the UNIVERSITY, shall be applicable for all admission from time to time.
- 2.5 Fees for the Course shall be as per decision of Board of Management of UNIVERSITY, and the number of seats as per statute 28
- 3.0 **EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES**  
As per Ordinance No. 5
- 4.0 **RE-ADMISSION**
- 4.1 A candidate who has discontinued the course during any semester may, on the recommendation of the Director/Principal of the college, be permitted to take re-admission to the course at the beginning of the semester concerned in a subsequent year, provided that the duration of course for such readmitted candidate shall be counted from the date of his/her first admission.

**5.0 DURATION OF COURSE**

- 5.1 One hour of conduct in Lecture (L) / Tutorial (T) / Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 5.2 The maximum duration of the course shall be six years. However, for one mercy attempt can be given by the Vice-Chancellor of UNIVERSITY, on reasonable ground.

**6.0 MERIT LISTS**

- 6.1 Merit list of first 10 candidates in the order of merit shall be declared by the UNIVERSITY, at the end of sixth semester on the basis of the integrated performance of all the semesters, securing at least first division and passing all semester examinations in single attempt.

**7.0 ATTENDANCE**

As per Ordinance 11 clause 6

**8.0 MEDIUM OF INSTRUCTION AND EXAMINATION**

- 8.1 The medium of instruction and examination shall be English throughout the course of study.
- 8.2 The subjects to be studied in different semester of M.C.A. of 3 years course shall be as per the schemes approved by the Board of Studies of the UNIVERSITY.
- 9.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
10. The reservation to SC/ST other category candidates shall be applicable as per the norms the State Government of M.P.

**ORDINANCE No. 17 of 2018****DIPLOMA IN PHARMACY (D. Pharma)  
AS PER RULE 91 OF PHARMACY COUNCIL OF INDIA**

1. **LIGIBILITY FOR ADMISSION:** No Candidate shall be admitted to Diploma in Pharmacy unless he/she had passed examination of 10+2 in Science.
- a) Pre-degree examination; any other qualification approved by the Pharmacy Council of India as equivalent to any of the above exam.
2. **DURATION OF THE COURSE** with each academic year spread over a period of not less than one hundred and eighty working days in addition to 500 hours practical training spread over a period of not less than 3 months.: The duration of the course shall be for two academic years,
3. **ADMISSION OF CANDIDATES** The Diploma in Pharmacy Part - I shall be



made in order of merit on previous qualifying exam or by 'Pre-Pharmacy Test' conducted in accordance with the scheme of Examinations and syllabus laid-down by the UNIVERSITY.

**4. FEES as per Statute No 26**

**5. COURSE OF STUDY:**

The course study shall be as per decision of Board of Management on the recommendation of Board of studies as per norms of Pharmacy Council of India

**6. PRACTICAL TRAINING**

After having appeared in Part-II examination of Diploma in Pharmacy conducted by Board/UNIVERSITY, or other approved examination Body or any other course accepted as being equivalent by the Pharmacy Council of India, a candidate shall be eligible to undergo practical training in one or more of the following institutions namely:

Hospitals/Dispensaries run by Central/State Government/Municipal corporations/central Government Health scheme and Employees state Insurance scheme. A pharmacy, chemist and Druggist licensed under the Drugs and cosmetics Rules of State/ Govt. Of India

**7. MODE OF EXAMINATIONS:**

(a) Each theory and practical examination in the subject mentioned shall be of three hours duration. A candidate who fails in theory or practical examination shall reappear in such theory or practical paper(s) as the case may be. Practical examination shall also consist of viva voce (oral) examination.

(b) Award of sessional marks and maintenance of records. A regular record of both theory and practical class work and examinations conducted in an institution imparting training for Diploma in Pharmacy Part-I and Diploma in pharmacy Part-II courses, shall be maintained for each student in the institution and 20 marks for each theory and 20 marks for each practical subject shall be allotted as sessional.

There shall be at least three periodic sessional examinations during each academic year. The highest aggregate of any two performances shall form the basis of calculating sessional marks.

The sessional marks in practical's shall be allotted on the following basis:

Actual performance in the sessional examination. --10

Day to day assessment in the practical class work.--10

(c) Minimum marks for passing the examination: A student shall not be declared to have passed Diploma in Pharmacy examination unless he/she secures at least 40% marks in each of the subject separately in theory examination, including sessional marks and at least 40% marks in each of the practical examination including sessional marks. The candidates securing 60% marks or above in aggregate in all subjects in a single attempt at the Diploma in Pharmacy (part-I) or Diploma in Pharmacy (part-II) examinations shall be declared to have passed in first class the Diploma in Pharmacy (part-I) of Diploma in Pharmacy (part II) examinations, as the case may be. Candidates securing 75% marks or above in any subject or subjects provided he/she passes in all the subjects in single attempt, will be given distinction in that

subjects(s).

(d) Eligibility for Promotion to Diploma in Pharmacy (Pt. II): All candidates who have appeared for all the subjects and passed the Diploma in pharmacy part-I class. However failure in more than two subjects (each Theory paper or practical examination shall be considered as a subject) shall debar him/her from promotion to the Diploma in Pharmacy Part-II class. Such candidates shall be examined in the failing subjects only at subsequent. A candidate who fails to pass D Pharm Part - I exam. in four attempts shall not allowed to continue the course.

Improvement of sessional marks: Candidates who wish to improve sessional marks can do so by appearing in two additional sessional examinations during the next academic year. The average score of the two examinations shall be the basis for improved sessional marks in theory. The sessional of practical's shall be improved by appearing in additional practical examinations. Marks awarded to a candidate for day to day assessment in the practical class, can not be improved unless he/she attends regular course of study again.

(f) Certificate of passing examination for Diploma in Pharmacy (part-II): Certificate of having passes the examination for the Diploma in pharmacy Part-II shall be granted by the Examining Authority to a successful student.

(g) Certificate of Diploma in Pharmacy: A certificate of Diploma in pharmacy shall be granted by the Examining Authority to successful candidate on producing certificate of having passed the Diploma in Pharmacy part-1 and Part-II and satisfactory completion of practical training for Diploma in pharmacy (part-III).

(h) The chairman and at least one expert Member of examining committee of the Examining Authority concerned with appointment of examiners and conduct. of pharmacy examination should be persons possessing B.Pharm./M.Pharm. with atleast two years of teaching experience.

#### 8. REGARDING EXAMINATION ATTENDANCE,

As per Ordinance No. 5 of the UNIVERSITY, for this purpose not with standing anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. 18 of 2018****BACHELOR OF PHARMACY (4 YEAR DEGREE COURSE)**

This ordinance shall be applicable to candidate admitted for Bachelor of Pharmacy (B.Pharm) degree and shall be governed by rules & guidelines of pharmacy council of India.

1.0 The first degree in Pharmacy of four-year (Eight semesters) course, hereinafter called 4-YDC, shall be designated as BACHELOR OF PHARMACY (B.Pharm.).

**2.0 ADMISSIONS**

2.1 The minimum qualification for admission to the first year B.Pharm. shall be the qualifying Higher Secondary School Certificate Examination (10+2) scheme with Physics, Chemistry and Mathematics / Biology (also securing pass marks in these three subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/UNIVERSITY,.

2.2 Minimum qualification for direct admission to second year of B. Pharm.. shall be 33% marks in Diploma in Pharmacy from any institution approved by the Pharmacy Council of India. (P.C.I) and as per prevalent norms of Government of Madhya Pradesh. Justification – B.Sc. student can not admitted directly into B. Pharm II Year.

2.3 Non-Resident Indian (NRI) candidates shall also be eligible for admission to B.Pharm in accordance with directives of the Government of Madhya Pradesh, provided they satisfy the criterion of clause 2.1.

2.4 The admissions to Pharmacy course shall be governed by the rules of the Technical Education and Skill Development Department, Government of Madhya Pradesh, Bhopal and/ or any other competent authority of the State government of Madhya Pradesh.

2.5 The admission procedure will be as per decision of Board of Management of UNIVERSITY,.

2.6 The fees of the course shall be decided by board management & number of seats will be as per statute 26.

**3.0 EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES**

As per Ordinance No. 5

**4.0 DURATION OF COURSE**

4.1 Course duration shall be 4 years spread over 8 semester

4.2 There shall be at least fourteen weeks of teaching in every semester.

- 4.3 One hour of conduct in Lecture (L) / Tutorial (T) /and at least 3 hours of Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 4.4 A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year / semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- 4.5 The maximum duration of the course shall be eight years. However, for one mercy attempt can be granted by Vice Chancellor which should be not more than one year on satisfactory reasons.

## 5.0 EDUCATIONAL TOUR, PROJECT WORK AND PROFESSIONAL TRAINING

### 5.1 EDUCATIONAL STUDY TOUR

For B.Pharm VI semester students an educational study tour to visit important manufacturing organization is compulsory. All students will have to submit a tour report after the study tour. The marks shall be awarded by the teacher-in-charge of the student's study tour. If a student is unable to go on Educational Study Tour, he will be awarded "Grade Point-F" However there shall not be any restriction of minimum pass grade in the Educational Tour.

### 5.2 PROJECT WORK

For B.Pharm VII semester students a project work shall be compulsory. The project shall be undertaken in any of the areas of Pharmaceutical Science. The project shall be made under the supervision and guidance of faculty Member(s). The candidate shall present a seminar on his/her project work. Every candidate shall be required to submit the project report in triplicate. The marks shall be awarded by the project supervisor and one external examiner.

### 5.3 PROFESSIONAL TRAINING

- 5.3.1 After examination of 7th semester a professional training in Industry/Hospitals / pharmacy /community/pharmacy/R&D of four weeks is mandatory for all students. The report of the Professional Training shall be submitted by the candidate in triplicate, duly certified by the organization he/she underwent his/her training.
- 5.3.2 The viva-voce examination based on the industrial training shall be carried out by Board of Examiners consisting of:
- Head/Principal of the institute Chairman
  - The external examiner Member
  - The internal examine Member

The marks shall be awarded by the Board of Examiners.

### 6.0 MERIT LIST

- 6.1 Final merit list of first ten (10) candidates in the order of merit shall be declared by the UNIVERSITY, only after the main examination of the eighth and final semester for B.Pharm. degree, on the basis of the integrated performance of all the four years. The merit list shall include the first ten candidates securing, at least first division and passing all semesters in single attempts.

**7.0 ATTENDENCE**

As per para 01 of Ordinance 04.

**8.0 MEDIUM OF INSTRUCTION AND EXAMINATION**

- 8.1 The medium of instruction and examination shall be English throughout the course of study.
- 8.2 The subjects to be studied in different semester of Bachelor of Pharmacy shall be as per the Schemes, approved by Board of Studies of .
9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCE No. 19 of 2018**  
**MASTER OF PHARMACY**  
**(TWO YEAR POST GRADUATE DEGREE COURSE)**

This ordinance is framed as per the norms/ guidelines / rules laid down by AICTE shall be applicable to candidate admitted for Master of pharmacy degree course

**1.0** The post graduate degree in Pharmacy of two year duration shall be designated as M. Pharma.

**2.0 ADMISSIONS**

- 2.1 Every applicant for admission to first semester of M.Pharm. Shall have passed B.Pharm. Or equivalent examination approved by AICTE with at least 50 % marks in aggregate. Candidates Belonging to SC/ST/OBC categories will get 10% relaxation in qualifying marks.
- 2.2 Applicants possessing valid GPAT score shall be given preference over to those candidates who do not possess GPAT score.
- 2.3 For sponsored candidates the minimum qualification shall be B. Pharm .with 50% marks and at least two years of experience after the date of passing B.Pharm. in the relevant field from recognized organizations, however the Vice Chancellor can relax the experience for sponsored candidates.
- 2.4 The admissions to M.Pharm. course shall be governed by the rules of the Technical Education department of Govt. of Madhya Pradesh, Bhopal and/or any other competent authority authorized by the State government of Madhya Pradesh for this purpose.
- 1.5 The admission procedure & fees shall be as per decision of Board of Management of the UNIVERSITY, & number of seats shall be as per statute 28.

**3.0 EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES**

As per Ordinance No. 5

- 1.0 The third and fourth semester is for project work. During these semesters the candidate shall devote himself/herself for the research work, in connection with any of the aspects of pharmaceutical science and assigned to him/her by the

Head of the Department concerned in the respective college. At the end of third semester the candidate shall submit the synopsis of his/her allotted research proposed and will appear in the Viva-Voce examination. Prior to submission of dissertation, candidate shall present a pre-submission seminar on his/her work. At the end of the fourth semester the candidate shall submit three typed or printed copies of the dissertation work written by him/her to the UNIVERSITY, through the Director/Principal of the college. The dissertation should be accompanied by the certificate from the Head of the Department and the project supervisor to the effect that it embodies actual work by the candidate and that the work has not been submitted earlier in part or full for the award of any other degree.

#### **5.0 READMISSION**

- 5.1 A candidate who has discontinued the course during any semester may, on the recommendation of the Director/Principal of the college, be permitted to take re-admission to the course at the beginning of the semester concerned in a subsequent year, provided that the duration of course for such readmitted candidate shall be counted from the date of his/her first admission.

#### **6.0 DURATION OF COURSE**

- 6.1. One hour of conduct in Lecture (L) / Tutorial (T) and six hours of conduct in practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 6.2 The maximum duration of the course shall be Five years. However, for one mercy attempt can be granted to student by Vice Chancellor which should be not more than one year on satisfactory reason.

#### **7.0 MERIT LIST**

- 7.1 In the notification declaring the results of the final semester examination for the Degree of M.Pharma, the names of the first five candidate in order of merit shall be notified by the UNIVERSITY,, securing at least first division and passing all semester examinations in single attempt.

#### **8.0 ATTENDENCE**

As per para 01 of the Ordinance 04.

#### **9.0 MEDIUM OF INSTRUCTION AND EXAMINATION:**

- 9.1. The medium of instruction and examination shall be English throughout the course of study.
- 9.2 The subject to be studied in different semester of M.Pharma shall be as per schemes approved by Board of Studies of the UNIVERSITY,
- 5.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final
6. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. 20 of 2018  
MASTER OF BUSINESS ADMINISTRATION (M.B.A.)  
(TWO / THREE YEARS FT/ PT COURSE)**

This Ordinance framed as per rules/ regulations/ guidelines laid down by AICTE/ UGC shall be applicable to candidates admitted to Master of Business Administration (M.B.A.) Course.

The Post Graduated Course in various management fields leading to the degree of master of business administration of the UNIVERSITY, the course will be in following specialization.

Executive, Finance Management, Finance Marketing & Human Resource Management, Finance Marketing, Finance Human Resource Development, Information Management, Public Health, Marketing & Finance, Marketing Management, Marketing, Tourism Management, Hotel Management & Catering Management, Disaster Management.

**1.0 ADMISSION:-**

1. Only such candidates of any Faculty of a statutory UNIVERSITY, who have secured at least 50% marks in the Degree examination or 50% marks at the post-graduate examinations shall be eligible to apply for admission to M.B.A. (Full -Time) course. The nature, scope and other necessary details of the admission test and the rules of admission shall be such as may be decided and notified by the UNIVERSITY, from time to time. The admission shall be as per Statute 28. Number of seats Reservation and Relaxations for SC, ST and other candidates will be as per M.P. Government admission rules. A candidate seeking admission to three year Part-time M.B.A. programme should be a Graduate/Post Graduate in any discipline with at least second division/marks from this UNIVERSITY, or any other statutory UNIVERSITY,. He/ She should also have a minimum of two year's full-time experience after graduation in executive position.

**2.0 SEMESTER EXAMINATION:**

As per Ordinance 5 of the UNIVERSITY,

**3.0** Fees shall be as per statute No. 26.

**4.0 Scheme of Evaluation**

The scheme of evaluation external & internal assessment shall be as per decision of Board of Management on the recommendation of Board of studies

**5.0 Minimum Percentage of mark to pass:**

The minimum percentage of marks to pass the examination in each semester, shall be 40% in each written paper and Internal Assessment separately 50% in the aggregate of each semester examination.

**6.0 PRACTICAL TRAINING**

(a) Every full-time student of M.B.A. programme shall be required to undergo practical training for six to ten weeks, preferably, during summer vacation, in

an organization and in the area approved by the Head of Institute.

- (b) A full-time student will write a report based on his/her training & industrial visits organized by the Institute from time to time.
- (c) A part-time student will submit a brief Report/Project Report based on the area of his/her specialization, preferably in the candidates own organization.
- (d) All such Reports shall be certified by the concerned organization and the Head of the Department of Institute. Such reports should be submitted in duplicate will be forwarded for evaluation.
- (e) The report shall be evaluated by examiner approved by the Vice- chancellor from the panel of examiners submitted by the Institute /Examination Committee, for the purpose.

#### 7.0 COMPREHENSIVE VIVA - VOCE

There will be a comprehensive viva-voce at the end of the second semester (for full-time programme)/third semester (for part-Time programme) to assess the students progress in core subjects and other functional areas.

The second comprehensive viva-voce will be held at the Institute of the Fourth (full-time programme)/sixth (part-time programme) semester to assess the students overall performance, on conclusion to the programme in general and to build confidence in them. Total marks allocated to this 'HEAD' shall be divided equally Between the above two.

The aforesaid comprehensive viva-voce shall be conducted by the institute with the help of Examiners approved by the Vice-chancellor from the panel of examiners submitted by the Institute, for the purpose.

The mark& awarded to students shall be on the Record of the Institute and shall be forwarded to the Registrar of Examination on conclusion of the 4th (full time programme) 6<sup>th</sup> (part-time programme) semester examination, for incorporation in the final result of the student.

#### 8.0 RE-APPEAR CLAUSE

As per decided by Board of Management on the recommendation of Board of Studies.

#### 9.0 AWARD OF DIVISION

No division shall be awarded in semester examinations. Successful candidates in all four/six semester examinations will be classified on the basis of combined result of 1st, 2nd, 3rd and 4th semester for full - time and 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semesters for part-time students respectively as follows:

Candidates securing 60% and above marks will be placed in the first division. All other successful candidates shall be placed in second divisions.

10.0 The details of courses for two year M.B.A. degree will be decided by Board of Management on the recommendation of Board of Studies & Academic Council.

11.0 The other rules regarding attendance, examination, merit list etc will be as per Ordinance of the UNIVERSITY, from time to time for this purpose .



- 12.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

### **ORDINANCENo. 21 of 2018**

### **B.H.M.S. (BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY)**

#### **1 DEFINITIONS:**

- a. Academic programme / programmes: shall mean a programme courses leading to award of B.H.M.S. (Bachelor of Homoeopathic Medicine and Surgery) degree. As per the guideline, rules and policies of regulatory council and the government of Madhya Pradesh.
  - b. Board of Studies (BOS) shall mean the Board of Studies of the School concerned of the UNIVERSITY,.
  - c. Course means a component of Academic Programme, carrying a distinctive code number.
  - d. External examiner shall mean an examiner who is not in the employment of the UNIVERSITY, or its affiliated institutions.
  - e. Student shall mean a person admitted to the UNIVERSITY, and its affiliated institutions for the academic programme to which this Ordinance is applicable.
2. The UNIVERSITY, shall hold examinations for the academic programme, as is approved by the Academic Council and for awarding B.H.M.S. degree, as per the prescribed Schemes of Teaching and Examinations and Syllabus as approved by the Academic Council.
  3. Admissions of the students shall be made by the institution/college, under the overall supervision of the UNIVERSITY,, as per the guidelines decided by the Academic Programme Committee, in accordance with the Govt. policy, and for the programmes/intake for which the UNIVERSITY, has granted. The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 26.

Examinations shall be open to regular students so admitted, who have undergone a course of study in the institution/ college, for a period specified for that programme of study in the Scheme of Teaching & Examination and Syllabus.

Provided further, that a student may be debarred from appearing in the examination of one or more courses as provided in Clause 7 of this Ordinance.

#### **4. ACADEMIC PROGRAMME COMMITTEE**

- a. There shall be an Academic Programme Committee in the concerned school of study of the UNIVERSITY, and programme-wise Academic Programme Committee(s) in affiliated institutions.
- b. (i) In the case of school of study of the UNIVERSITY,, all the teachers of the school not exceeding twenty five shall constitute the Academic Programme Committee of which the Dean of the school shall act as its Chairman. This Committee shall coordinate the implementation of the courses for optimum utilization of resources.
- (ii) In the case of identified institutions of the UNIVERSITY, recognized teachers not exceeding twenty five involved in the teaching of the course in an institution/ college shall constitute the Academic Programme Committee.

This Committee shall be headed by the Director/Principal of that institution / college, or another Member of the Committee so nominated by him. This Committee shall coordinate the implementation of the courses for optimum utilization of resources and shall also coordinate with Programme Coordination Committees as constituted by the UNIVERSITY.,

- c. The Academic programme Committees shall also perform other tasks as assigned to it by the Board of studies of the concerned School of study of the UNIVERSITY, or by the Director/Principal of the concerned identified institution.
- d. The Academic Programme Committee shall meet as and when required but at least once during every six months. The Chairman of the Committee will convene the meetings.

#### 5. PROGRAMME COORDINATION COMMITTEE

In order to facilitate academic coordination between different institutions running the same programme, a Programme Coordination Committee may be constituted by the UNIVERSITY,, if deemed desirable. The Directors/Principals of the concerned affiliated institutions shall be Members of this Committee. The Committee shall be headed by the Dean of the UNIVERSITY, / Director/ Principal to be nominated by the Vice-Chancellor.

The Committee shall coordinate the implementation of the academic programme to include timely coverage of the courses and uniformity in internal assessment/class tests. The Committee shall also assist in preparation of model question papers, if required, prepare guidelines for practical examinations and suggest names for panels of examiners. The Committee may also suggest any modifications in the syllabus, undertake comprehensive review of syllabus.

#### 6. VACATION FOR STUDENTS

Vacation for students shall be, as notified in the Academic Calendar every year by the UNIVERSITY.,

#### 7. ATTENDANCE

A student shall be required to have a minimum attendance of 75% or more in the aggregate of all the Subject taken together in an Academic year, provided that the Dean of the school in case of UNIVERSITY, Schools and Principal/Director in case of UNIVERSITY, maintained /affiliated institutes may conduct attendance shortage up to 5% for individual student for reasons to be recorded. However, under no condition, a student who has an aggregate attendance of less than 70% in an Academic year shall be not allowed to appear in the Annual examination.

Student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next Academic year and he/she will be required to take readmission and repeat all courses of the said academic year with the next batch of students. The UNIVERSITY, Enrolment number of such student shall however remain unchanged. Dean of the School/ Director / Principal shall announce the names of all such students who are not eligible to appear in the Annual examination, at least 5 calendar days before the start of the examination and simultaneously intimate the same to the Controller of Examinations. In case any student appears by default, who in fact has been detained by the Institution/ college, his / her result shall be treated as null and void.

#### 8. CURRICULUM OF THE PROGRAMME

Curriculum of the B.H.M.S. courses, theory and practical's shall be as approved by the Academic Council.

#### 9. (A) MINIMUM TEACHING HOURS, EXAMINATION & EVALUATION, CRITERIA FOR PASSING COURSES, MARKS AND DIVISIONS

- (i) Any undergraduate may be admitted to the First B.H.M.S. examination provided that he has regularly attended, in the subjects of the examination, theoretical and

practical for not less than one and half years in the college / institution to the satisfaction of the Principal / Director / Principal of the institution.

- (ii) A candidate securing 75% or above marks in any of the subjects shall be declared to receive honours in that subjects provided he has passed the examination in the first attempt.
- (iii) In order to pass the B.H.M.S. Examination a candidate must pass in all subjects of the examination Pass marks in all subjects both homoeopathic and allied medical subjects shall be 50% in each part (written, oral with practical).
- (iv) For appearing in Second B.H.M.S. exam, the candidate should have passed the First B.H.M.S. examination at least one year previously; and for third B.H.M.S. exam, he has passed the second B.H.M.S. examination at least one year previously. The Third B.H.M.S. examination shall be held at the end of 3.5years of B.H.M.S. course or at the end of 42nd month of admission to First B.H.M.S. .
- (v) The Fourth B.H.M.S. Examination shall be held at the end of 54th month of admission to First B.H.M.S. .

**NOTE:-** Any changes if notified through Regulation by the Central Council for Homoeopathy, the provision of the above clause shall be modified to the extent.

#### 10. RESULTS AND READMISSION TO EXAMINATION

- (i) Controller of Examination will ensure that the results of the examination are published in time so that the students who successfully complete the B.H.M.S. Examinations can complete the course in 5 1/2 years after admission.
- (ii) Candidates who has passed in one or more subjects need not appear in that subject or those subjects again in the subsequent examinations if the candidate passes the whole examination within four chances including the original examination.
- (iii) Facility to keep term: Not withstanding with the foregoing regulations, the students shall be allowed the facility to keep term on the following conditions:
  - (a) The candidate must pass the Second B.H.M.S. examination at least one term (6 months) before he is allowed to appear in the Third B.H.M.S. examination.
  - (b) The candidate must pass the Third B.H.M.S. examination at least one term (6 months) before he is allowed to appear in the Fourth B.H.M.S. examination.
  - (c) No candidate shall be given more than 4 chances to appear in First B.H.M.S. examination in the same subject.
- (iv) A candidate who appears at Second or Third B.H.M.S. examinations, but fails to pass in the subject or subjects, he may be admitted to the next examination in the subject or subjects. However candidates shall be allowed to keep term as provided in (iii) above.
- (v) Special classes, seminars, demonstrations, practical, tutorials etc. shall be arranged for the repeaters in the subject in which they have failed before they are allowed to appear at the next examination, in which attendance shall be Compulsory.
- (vi) If a candidate fails to pass in all the subjects within four chances in examinations, he shall be required to prosecute a further course of studying all the subjects and in all parts for one year to the satisfaction of the head of the college and appearing for examination in all the subjects.

Provided that if a student appearing for the Fourth B.H.M.S. examination has only one subject to pass at the end of prescribed chances, he shall be allowed to appear at the next

examination in that particular subject and shall complete the examination with this special chance.

- (vii) The examining body may under exceptional circumstances, partially or wholly cancel any examination conducted by it under intimation to the Central Council of Homoeopathy and arrange for conducting re-examination in those subjects within a period of thirty days from the date of such cancellation.
- (viii) Department marks may be awarded to the students at the discretion of the UNIVERSITY/ examining body on exceptional circumstances.

NOTE:- However, in clause 10 it is subject to the provision that any changes if notified through Regulation by the Central Council for Homoeopathy, the provision of the above clause shall be modified to the extent.

#### 11. EXAMINERS

No person other than the holder of a Diploma obtained after 4 years of study or a Degree in Homoeopathy or a person possessing qualification included in the Third Schedule shall be appointed as an internal or external examiner or paper setter for the conduct of a professional examination for the B.H.M.S. (Degree) any course.

Provided that :-

- (a) No such person shall be appointed as an internal examiner unless he has at least three year's teaching experience in the subject.
- (b) No person below the rank of a Reader / Assistant Professor in the subject of a Degree level institution/ college shall be appointed as an internal examiner.
- (c) No person shall be appointed as an external examiner in any allied medical subject unless he possesses a recognized medical qualification as required for appointment to a relative teaching post in accordance with Annexure B, of the Homoeopathy (Minimum Standard of Education) Regulation, 1983 / MSR 2013.
- (d) External examiners shall be appointed only from the teaching staff of recognized Homoeopathic College and Colleges of Modern Medicine.
- (e) Not more than one-third of the total number of external examiners shall be from amongst practitioners in Homoeopathy or Modern Medicine who, in the opinion of the examining body are practitioners of reputed and who have obtained a Homoeopathic qualification or a medical qualification recognized under the Indian Medical Council Act, 1956; MCH 2013.

#### 12. INTERNSHIP

1. Training in paediatric department to understand paediatric problems and their management through Homoeopathy.
2. In the department of skin he should be exposed to various skin lesions and their diagnosis including allergy, leprosy, Leukoderma etc., and their management through Homoeopathy.
3. He should be exposed to various community based health activities, health programmes, their implementations and organisational set up. He should also be involved in motivational programmes, health education nutrition, M.C.H., Family welfare and other activities, Control of communicable diseases like tuberculosis, leprosy and sexually transmitted disease.
4. Medico-Legal : Acquaintance with issue of various medical certificates like leave certificate on the ground of sickness, fitness certificate, death certificate, birth certificate, medical examination, court procedures in police cases like deaths by unnatural cause, accident etc. preservation of viscera in poisoning cases, postmortem, various Drugs Acts, Homoeopathic Pharmacopoeias, Homoeopathy Central Council Act, various State Homoeopathic Acts, Act of professional conduct

and ethics.

5. **Drug Proving:**In case of degree level internee, it shall be compulsory to take part in Drug Proving Programme and the Internee shall prove at least one drug during the period of internship.
6. Each student during the compulsory internship training shall be allotted specific assignment for doing his/her original work in an objective manner. The assignment to be given shall be decided mutually by the concerned students and the college authorities. Such assignments will be evaluated by a team of 3 experts (relevant to subject) appointed by the College/ institution with consent of UNIVERSITY, concerned. The College authority will also ensure avoidance of duplication of work.
7. **Maintenance of Records**Each internee shall have to maintain a detailed record of at least 25 acute cases and 15 chronic cases treated with homoeopathic medicine during his training in the medical department. Each internee shall have to maintain a detailed record of at least 10 delivery cases attended by him in the Department of Obstetrics and 15 Surgical cases assisted by him in the Department of Surgery. During this period internee shall also have to carry out any selective assignment on any subject given to him by the physician In-charge.

#### 8. Attendance

Minimum attendance of each internee shall not Be less than 80%.

9. Each candidate shall be required to undergo compulsory rotating internship of one year, after passing the final B.H.M.S. Examinations, to the satisfaction of the Principal of the Homoeopathic College. Thereafter only, the candidate shall be eligible for the award of Degree of Homoeopathic Medicine and Surgery (B.H.M.S.) by the UNIVERSITY,.
  - (i) All parts of the internship training shall be undertaken at the hospital attached to the College, and, in cases where such hospital cannot accommodate all of its students for internship then such candidates/ students shall be informed in writing by the college and it shall be the responsibility of the College to ensure that each of such students is put on internship training in a Homoeopathic Hospital or dispensary run by Government or local bodies.
  - (ii) To enable the State Board/ Council of Homoeopathy to grant provisional registration of minimum of one year to each candidate to undertake the internship, the UNIVERSITY, concerned shall issue a provisional passed certificate on passing the final B.H.M.S. examination to each successful candidate. Provided that in the event of shortage, or unsatisfactory work, the period of compulsory internship and the provisional registration shall be accordingly extended by the State Board/ Council.
  - (iii) Full registration shall only be given by the State Boards if the B.H.M.S. degree awarded by the UNIVERSITY, concerned is a recognized medical qualification as per Section 13(1) of the Act, and Board shall award registration to such candidates who produce certificate of completion or compulsory rotation internship of not less than one year duration from the Principal of College where one has been a bonafide student which shall also declare that the candidate is eligible.
  - (iv) The internee students shall not prescribe the treatment including medicines and each of them shall work under the direct supervision of Head of Department concerned and/or a Resident Medical Officer. No intern student shall issue any medico-legal document under his/her signatures.
  - (v) Each candidate shall complete the internship training at the maximum within a period of 24 months after passing the final year examination.
10. The internship training shall be regulated by the Principal in consultation with concerned Heads of Departments and R.M.O. as under:-

(i) Each interneer student shall be asked to maintain a record of work which is to be constantly monitored by the Head of concerned Department and/or Resident Medical Officer under whom the interneer is posted. The scrutiny of record shall be done in an objective way to update the knowledge, skill and aptitude of interneer.

(ii) The stress during the internship training shall be on case taking, evaluation of symptoms, ontological and miasmatic diagnostic analysis, repertorisation and management of sick people based on principles of Homoeopathy. Weekly seminars shall be conducted where interns in rotation be given, a chance to present their cases for discussion, and, concerned teachers/ R.M.O. shall assess performance of each of interns.

(iii) Rotation of intern-students shall be as under:

- (a) PDepartment of Medicine- 8 months wherein interneer will be rotated in each Psychology, Respiratory, Gastro-intestinal, Endocrinology, Skin and V.D., Locomotor, Cardiology, Paediatrics sections.
- (b) Surgery - 1 month
- (c) Obstetrics & Gynaecology - 2 months (1 month each (including Reproductive & child health care))
- (d) Community medicine (including PHC/ CHC) - 1 month

(iv) Each interneer shall be exposed to clinicopathology work to acquire skill in taking samples and doing routine blood-examination, blood smear for parasites, sputum examination, urine and stool examination. Students shall be trained to correlate laboratory findings with diagnosis and management of sick people.

(v) Each interneer shall be given opportunities to learn the diagnostic techniques like x-rays, Ultrasonography, E.C.G., Spirometer and other forthcoming techniques and correlate their findings with diagnosis and management of cases.

(vi) Each interneer students shall be given adequate knowledge about issuing of medico-legal certificates including medical and fitness certificates, death certificates, birth certificates, court producers and all of such legislation's be discussed which were taught in curriculum of Forensic Medicine.

(vii) Each interneer shall maintain records of 40 actual and 25 chronic cases complete in all manner including follow up in PDepartment of Medicine, record of 5 antenatal check-up and 3 delivery cases attended by him/ her in Department of Obstetrics and 3 cases of Gynaecology, records of 5 surgical cases assisted by him (and demonstrational knowledge of dressings) in Surgery department, and records of knowledge gained in Primary Health Centres, Community Health Centres, various health programmes.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCENo. 22of 2018 BACHELOR OF AYURVEDIC MEDICINE & SURGERY (B.A.M.S)

The programme shall be governed by the norms, rules and guideline of the concerned regulatory council Central council of Indian Medicine, New Delhi and the policies of Government of Madhya Pradesh.

1. **Definition & Duration:** The duration of the programme of instruction for the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be Four Year and Six Months, followed by compulsory rotating internship for one year.

This period of Four Year and Six Months will be divided as follows:-

Ist Professional	12 month
IInd Professional	12 month
IIIrd Professional	12 month
Final Professional	18 months
Compulsory Internship	12 months

#### 2. Admission

- 2.1 **Eligibility:** A candidate who attains the age of 17 years or more on or Before 31<sup>st</sup> December of the year and has passed:

- i) 10+2 examination from the MP Board of School Education, with at least 50% marks in aggregate of Physics, Chemistry & Biology for unreserved category 40% for SC / ST category students.

OR

- ii) An examination of any other UNIVERSITY, / Board recognized by state govt. as equivalent there to with at least 50% marks in aggregate of Physics, Chemistry & Biology.
- iii) English should be essentially a subject in 10+2 examination.
- iv) The intake of seats will be made as per provisions of Statute 28 and as approved by Govt. of India

3. **Procedure:** Admission shall be made through merit/entrance test conducted by Govt. authorized agency in the state fee shall have to Be remitted by the students in the beginning of every academic year on duly notified dates. Candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the UNIVERSITY,. The fee structure laid down in the Admission bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

#### 4. Examination:

- 4.1 The examination shall be open to a person:-

A. Who possesses the qualification laid down in clauses 3.

B. (i) Who has been on the rolls of a college admitted to the privileges of this UNIVERSITY, for the period provided in clause 2.1.

(ii) Whose name is submitted to the Registrar/Controller of Examination by the Principal of the College provided that the Principal of the College certifies that the candidate has:

a) Attended not less than 75% of the full course of lectures delivered in each subject 85% of the period assigned to practical work in each subject ( the lectures & practical work shall be counted up to 21 days before the commencement of the examination);

4.2. The examination shall be held according to the syllabus prescribed by central council of Indian medicine New Delhi and adopted by the UNIVERSITY, for regular students. Provided that the syllabus for candidates for the compartment examination shall be the same as was in force in the last Annual Examination.

4.3 Number of Papers teaching hours and Marks for Theory / Practical are as below:

Name of the Subject	Number of hours of Teaching			Details of Maximum Marks			
	Theory	Practical	Total	Number of Papers	Theory	Practical	Total
<b>Ist Professional</b>							
Padarth Vigyan evam Ayurved ka Itihas	100	--	100	Two	200	--	200
Sanskrit	200	--	200	One	100	--	200
Kriya Sharir (Physology)	200	200	400	Two	200	100	100
Departmenthna Sharir (Anatomy)	300	200	500	Two	200	100	300
Maulik Siddhant evam Ashtang Hridaya (Sutra Sthan).	150	--	150	One	100	--	100
<b>IInd Professional</b>							
Dravyaguna Vigyan	200	200	400	Two	200	200	400
Agad Tantra Vyavhar Ayurved evam Vidhi Vaidyaka	200	100	300	One	100	50	150
Rasashasira Exam -- Bhaishajya Kalpana Part - I	200	200	400	Two	200	200	400
Charak- (Puravardh) Samhita	200	--	200	One	100	--	100
<b>IIIrd Professional</b>							
Roga Nidan Exam Vikriti Vigyan	200	100	300	Two	200	100	300
Swastha Vritta & Yoga	200	100	300	Two	200	100	300
Prasuti & Stiroga	200	100	300	Two	200	100	300
Bal Roga	100	100	200	One	100	50	150
Charak Samhita (Uttarardh)	200	--	200	One	100	--	100
<b>Final Professional</b>							
Kayachikitsa	300	200	500	Two	200	100	300
Panchakarma	100	200	300	One	100	50	150
Shalya Tantra	200	150	350	Two	200	100	300
Shalakya Tantra	200	150	350	Two	200	100	300
Research Methodology & Medical - statistics	50	--	50	One	50	--	50

NOTE: The period of theory and practical shall not be less than 60 minutes (one hour). The duration of the practical of clinical subjects and Departmenthna Sharir (Dissection) shall be of at least 120 minutes (Two hours).



**5.1 FIRST PROFESSIONAL EXAMINATION:**

- a) The first professional examination shall be at the end of one academic year of first professional session. The first professional session will ordinarily start in July.
- b) The first professional examination shall be held in the following subjects:-
  1. Padarth Vigyan evam Ayurved ka Itihas
  2. Sanskrit
  3. Kriya Sharir (Physiology)
  4. Departmenthna Sharir (Anatomy)
  5. Maulik Siddhant evam Ashtang Hridaya (Sutra Sthan).
- c) A student failed in not more than two subjects shall be held eligible to keep the terms for the second professional Courses, however he/she will not be allowed to appear for second professional examination unless he/she passes in all the subjects of the first professional.

**5.2 SECOND PROFESSIONAL EXAMINATION:**

- a) The Second professional session shall start every year in the month of July following completion of First Professional examination.
- b) The second professional examination shall be ordinarily held and completed by the end of month of May/June every year after completion of one year of Second Professional session.
  1. Dravyaguna Vigyan (Pharmacology and Materia Medica)
  2. Rasashastra – Bhaishajya Kalpana (Pharmaceutical Science)
  3. Agad Tantra Vyavhar Ayurved evam Vidhi Vaidyaka (Toxicology and Medical Jurisprudence)
  4. Charak- Puravardh
- c) A student failed in not more than two subjects shall be held eligible to keep the terms for the third professional examination, however he/she will not be allowed to appear for third professional examination unless he/she passes in all the subjects of second professional examination.

**5.3 THIRD PROFESSIONAL EXAMINATION**

- a) The Third Professional session shall start every year in the month of July following completion of second professional Examination.
- b) The Third Professional examination shall be ordinarily held and completed by the end of the month of May/June every year after completion of one year of third professional session.
  1. Roga Nidan Vikriti Vigyan (Pathology & Microbiology)
  2. Charak Samhita\_ Uttarardh
  3. Swastha Vritta & Yoga (Preventive and Social Medicine & Yoga)
  4. Prasuti & Striroga (Gynaecology & Obstetrics)
  5. Bal Roga (Paediatrics)
- (a) A Student failed in not more than two subjects shall be held eligible to keep the terms for the final professional examination, however he/she will not be allowed to appear for final professional examination unless he/she passes in all the subjects of Third Professional examination.

**5.4 FINAL PROFESSIONAL EXAMINATION**

- a) The final professional session will be of 1 and ½ year duration and shall start every year in the month of July following completion of Third professional Examination. The Final professional examination Shall be ordinarily held and completed by the end of month of Oct./ Nov. every year after completion of one and half year of final professional examination.
- b) Final professional examination shall comprise of the following subjects: \_

1. Shalya Tantra (General Surgery)
2. Shalakyata Tantra (Diseases of Head & Neck including Ophthalmology, ENT and Dentistry)
3. Kayachikitsa (Internal Medicine-including Manas Roga, Rasayan & Vajkarana).
4. Panchakarma
5. Research Methodology & Medical – statistics.

#### 6. Examination Fee:

The examination fee to be paid by a candidate shall be as per UNIVERSITY, norms for each examination, or a part thereof.

#### 7. Evaluation:

The minimum marks required to pass in each subject shall be 50% (written & practical separately).

7.1 The final results shall be declared after taking into account the marks obtained by the candidate in all the examination & candidates who obtain more than 75% marks and passed in the first attempt all the examinations within the normal period of instructions shall be declared to have passed with distinction.

7.2 Every successful candidate shall be granted a Certificate-cum detail marks card of each examination. Marks obtained in each subject shall be supplied to unsuccessful candidates also. Provided that a candidate who qualifies all the four and half Year examinations of Ayurvedacharya will be issued a Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) B.A.M.S after completion of internship as provided in Clause-12

7.3 Every candidate on passing the Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) course of studies shall be required to, undergo compulsory rotatory internship training for a period of one year as under Before the degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) is conferred upon his/her.

Departments	Distribution of Six Months	Distribution of Twelve months
1. Kayachikitsa	2 Months	4 Months
2. Shalya	1 Month	2 Months
3. Shalakyata	1 Month	2 Months
4. Prasuti Tantra & Stri Roga	1 Month	2 Months
5. Kaumarbhritya	15 Days	1 Month
6. Panchkarma	15 Days	1 Month

Six months training of interns will be carried out with an object to orient and acquaint the intern with National health program. The intern will have to join in one of the following institute for undertaking such training.

- a) Primary Health Centre
- b) Community Health Centre/ District Hospital
- c) Any Hospital of Modern Medicine.
- d) Any Ayurved Hospital or Dispensary

All the above centers (a,b,c and d) will have to be recognized by the concerned UNIVERSITY, and concerned Govt. designated authority for taking such a training.

NOTE: Internship will start after the declaration of final year B.A.M.S examination result and Registration of Madhya Pradesh Ayurwada Unani Chikitsa Board, Bhopal

#### 8. General:

8.1 Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of academic year & nothing in this Ordinance shall be deemed to debar the UNIVERSITY, from amended the Ordinance & the amended Ordinance, if any shall apply to all the students, whether old or new.

9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. Which will not be contradictory to the CCIM regulation / GOI/GOMP rules. The decision of the Vice-Chancellor shall be final.

### ORDINANCE No. 23 of 2018

#### Basic B.Sc. (Nursing) 4 Year Degree Course

#### 1.0 AIMS & OBJECTIVES

##### 1.1 AIMS

The aims of the undergraduate nursing program are to:

- 1.1.1 Prepare graduates to assume responsibilities as professional, competent nurses and midwives in providing promotive, preventive, curative, and rehabilitative services.
- 1.1.2 Prepare nurses, who can make independent decisions in nursing situations, protect the rights of and facilitate individuals and groups in pursuit of health, function in the hospital, community-nursing services, and conduct research studies in the areas of nursing pDepartmenttice. They are also expected to assume the role of teacher, supervisor, and manager in a clinical / public health setting.

##### 1.2 OBJECTIVES

On completion of the four year B. Sc Nursing program the graduate will be able to:

- 1.2.1 Apply knowledge from physical, biological and Behavioral sciences, medicine including alternative systems and nursing in providing nursing care to individuals, families and communities.
- 1.2.2 Demonstrate understanding of life style and other factors, which affect health of individuals and groups.
- 1.2.3 Provide nursing care based on steps of nursing process in collaboration with the individuals and groups.
- 1.2.4 Demonstrate critical thinking skill in making decisions in all situations in order to provide quality care.
- 1.2.5 Utilize the latest trends and technology in providing health care.
- 1.2.6 Provide promotive preventive and restorative health services in line with the national health policies and programmes.

- 1.2.7 PDepartmenttice within the framework of code of ethics and professional conduct, and acceptable standards of pDepartmenttice within the legal boundaries.
- 1.2.8 Communicate effectively with individuals and groups, and Members of the health team in order to promote effective interpersonal relationships and teamwork.
- 1.2.9 Demonstrate skills in teaching to individuals and groups in clinical/community health settings.
- 1.2.10 Participate effectively as Members of the health team in health care delivery system.
- 1.2.11 Demonstrate leadership and managerial skills in clinical /community health settings.
- 1.2.12 Conduct need based research studies in various settings utilize the research findings to improve the quality of care.
- 1.2.13 Demonstrate awareness, interest, and contribute towards advancement of self and of the profession.

## 2.0 COURSE STRUCTURE

The degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in short Basic B.Sc. (Nursing).

- 1.1 The duration of B.Sc. (N) course shall extend over a period of four years consisting named Below:
  - i. Basic B.Sc. (N) First Year
  - ii. Basic B.Sc. (N) Second Year
  - iii. Basic B.Sc. (N) Third year
  - iv. Basic B.Sc. (N) Fourth Year including internship.

## 3.0 ACADEMIC QUALIFICATION FOR ADMISSION

- 3.1 The minimum educational requirement shall be the passing of: Higher Secondary School Certificate Examination (10 + 2)

OR

Senior School Certificate Examination (10+2), Pre degree Examination (10+2)

OR

An equivalent with 12 years schooling from a recognized Board or UNIVERSITY, with Science (Physics, Chemistry, Biology) and English with minimum of 45% aggregate marks (PCBE).

## 4.0 CRITERIA FOR SELECTION

- 4.1 The candidate who fulfill the aforesaid academic qualification for admission
- 4.2 The minimum age should be 17 years completed on or before Dec 31<sup>st</sup> of the year of admission.
- 4.3 The admission in B.Sc. (N) 1<sup>st</sup> year shall be based on the merit in the common entrance test or qualifying examination.
- 4.4 Candidate shall be medically fit.

## 5.0 COURSE DURATION

- 5.0 The duration of B.Sc. (Nursing) course shall be four years including internship.
- 5.1 The duration of each academic year of B.Sc. (Nursing) I, II, III, IV years shall be not less than 10 month.
- 5.2 The maximum period to complete the course successfully should not exceed 8 years from the date of admission

**6.0 COURSE COMMENCEMENT**

6.1 The commencement of B.Sc. (N) 1<sup>st</sup> year shall start during the period of July/August of every year.

6.2 Vacation shall be granted maximum eight weeks duration between 2 academic years.

6.3 The subject to be studied in different academic year of B.Sc. (N) shall be as per scheme given as in subsequent sequence.

**7.0 EXAMINATION**

7.1 The medium of instruction and examination shall be English throughout the course of the study.

**7.2 SCHEME OF EXAMINATION****B.Sc. (N) First Year**

Subject			Assessment		
Paper No.	Theory	Hours	Internal	External	Total
1.	Anatomy & Physiology	3	25	75	100
2.	Nutrition & Biochemistry	3	25	75	100
3.	Nursing Foundation	3	25	75	100
4.	Psychology	3	25	75	100
5.	Microbiology	3	25	75	100
6.	English	3	25	75	100
7.	Introduction to Computers	--	25	75	100
Practical No	Practical and Viva Voce				
1	Nursing Foundations		100	100	200

**B.Sc. (N) Second Year**

Subject		Assessment			
Paper	Theory	Hours	Internal	External	Total
8.	Sociology	3	25	75	100
9.	Medical Surgical Nursing (Adult including geriatrics)-I	3	25	75	100
10.	Pharmacology, Pathology & Genetics	3	25	75	100
11.	Community Health Nursing -I	3	25	75	100
12.	Communication and Educational Technology	3	25	75	100

Practical No.	Practical and Viva Voce				
2.	Medical – Surgical Nursing (Adult including geriatrics)-I		100	100	200

**B.Sc. (N) Third Year**

Subject		Assessment			
PaperNo.	Theory	Hours	Internal	External	Total
13.	Medical Surgical Nursing (Adult including geriatrics) -II	3	25	75	100
14.	Child Health Nursing	3	25	75	100
15.	Mental Health Nursing	3	25	75	100
PracticalNo.	Practical and Viva Voce				
3.	Medical -Surgical Nursing (Adult including geriatrics) - I		50	50	100
4.	Child Health Nursing		50	50	100
5.	Mental Health Nursing		50	50	100

**B.Sc. (N) Fourth Year**

Subject		Assessment			
Paper No.	Theory	Hours	Internal	External	Total
16.	Midwifery and Obstetrical Nursing	3	25	75	100
17.	Community Health Nursing - II	3	25	75	100
18.	Nursing Research & Statistics	3	25	75	100
19.	Management and Nursing Services and Education	3	25	75	100
Practical No.	Practical and Viva Voce				
6.	Midwifery and Obstetrical Nursing		50	50	100
7.	Community Health Nursing		50	50	100

### 7.3 UNIVERSITY, Examination

- 7.3.1 There shall be one Annual UNIVERSITY, Examination at the end of each academic year.
- 7.3.2 There shall be provision for supplementary examination.
- 7.3.3 The UNIVERSITY, examination for theory subject shall be out of 75 marks.
- 7.3.4 The UNIVERSITY, Examination marks for Nursing Foundation (Practical & viva voce Paper I) & Medical Surgical Nursing - I (Practical and viva voce paper II) shall be out of 100 marks
- 7.3.5 The UNIVERSITY, Examination marks for Medical Surgical Nursing - II (Practical and viva voce paper III), Child Health Nursing (Practical and viva voce paper IV), Mental Health Nursing (Practical and viva voce paper V), Midwifery and Obstetrical Nursing (Practical and viva voce paper VI) and Community Health Nursing (practical and viva voce paper VII) shall be out of 50 Marks.
- 7.3.7 Anatomy and physiology - Question paper will consist of Section A Anatomy of 37 marks and Section B Physiology should be of 38 marks.
- 7.3.7.1 Nutrition and Biochemistry - Question paper will consist of Section A Nutrition of 45marks and Section BBiochemistry of 30 marks.
- 7.3.7.2 Pharmacology, Pathology and Genetics : Section A of Pharmacology with 38 marks,Section B of Pathology of 25 and Genetics with 12 marks.
- 7.3.7.3 Nursing Research & Statistics-Nursing Research Should be of 50 marks and Statisticsof 25 marks.
- 7.3.7.4 Theory and Practical exams for Introduction to Computer will be conducted as Collegeexam and marks to be sent to UNIVERSITY, for inclusion in the marks sheet.
- 7.3.7.5 Maximum number of candidate for practical examination should not exceed 20 per day.
- 7.3.8 All practical examinations must be held in the respective clinical areas.
- 7.3.9 Fourth year final examination to be held only after completion of internship.

### 7.4 Internal Examination

- 7.4.1 The assessment of academic growth of the student shall be done on the basis of three term examination and one Pre UNIVERSITY, examination for theory and practical subjects.
- 7.4.2 The internal assessment marks for the theory subjects shall be out of 25 marks.
- 7.4.3 The internal assessment marks for the practical subjects shall be awarded on the basis of evaluation of performance of the student in the specific area / field.
- 7.4.4 The internal assessment marks for Nursing Foundation (Practical & viva voce Paper I) & Medical Surgical Nursing - I (Practical and viva voce paper II) shall be out of 100 marks.
- 7.4.5 The internal assessment marks for Medical Surgical Nursing (Adult including geriatrics) - II (Practical and viva voce paper III), Child Health Nursing (Practical and viva voce paper IV), Mental Health Nursing (Practical and viva voce paper V), Midwifery and Obstetrical Nursing (Practical and viva voce paper VI) and Community Health Nursing (practical and viva voce paper VII) shall be out of 50 Marks.

### 7.5 Supplementary Examination

- 7.5.1 There will be only one mid-session Supplementary Examination held by the UNIVERSITY, ordinarily held in the month of September / October. However those who fail in supplementary exam they will appear in main exam.
- 7.5.2 The first year students will have to clear all first year subjects in a maximum limit of 4 attempts, after which they will not be allowed to continue their basic B.Sc. (N) Course if, candidate fails in 4th attempt of 1<sup>st</sup> year

- 7.5.3 Non appearance at an examination on grounds of sickness or otherwise, will be treated as one of the four attempts allowed for 1st year subjects.
- 7.5.4 If a first year candidate fails in mid session supplementary papers, candidates will be given an opportunity to appear in the main examination of II<sup>nd</sup> year provisionally along with the backlog of last year subjects.
- 7.5.5 If a candidate fails in backlog subjects of the 1<sup>st</sup> year, the result of II<sup>nd</sup> year examination for which candidate will be provisionally admitted will be treated as cancelled. The candidate will have to repeat her backlog subjects of 1st year in next mid session supplementary examination.
- 7.5.6 A candidate, who appears in II<sup>nd</sup> year main examination and fails in any of the subjects will be permitted to appear in mid session supplementary examination and there after provisionally along with failed II<sup>nd</sup> year subject, but if any candidate fails in II<sup>nd</sup> year subject the candidate's III<sup>rd</sup> year result will be automatically cancelled. The same ruling will apply for the IV<sup>th</sup> year students also.
- 7.5.7 Only failed subjects, will have to be repeated in mid session supplementary or Supplementary examination with the main annual examination.
- 7.5.8 The marks obtained by the candidate in the subjects passed in Supplementary Examination or additional attempts shall be taken into account as pass in the examination.

### 8.0 CRITERIA FOR PASSING

- 8.1 A Candidate has to pass in theory and practical exam separately in each of the paper.
- 8.2 A Candidate failing in more than two subjects will not be promoted to the next academic year.
- 8.3 Minimum pass marks shall be 50% in each of the theory and practical papers separately.
- 8.4 Minimum pass marks shall be 45% for Introduction to Computer.
- 8.5 Minimum pass marks shall be 40 % for English only.
- 8.6 If a candidate fails in either theory or practical paper he/she has to re-appear for both the papers (Theory and Practical).
- 8.7 Maximum number of attempts permitted for each paper shall be three including first attempt.

### 9.0 DIVISION & MERIT

- 9.1 Distinction - 75% and above in any subject (First attempt only).
- 9.2 First Division - 60% and above in the aggregate of marks of all main subjects.
- 9.3 Second Division - Less than 60% in the aggregate of marks in all main subject.
- 9.4 Pass Class - Shall be awarded to the candidate passing with supplementary or more than one attempt.

### 10.1 ATTENDANCE

- 10.1 A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory in each subject for appearing for examination.
- 10.2 A candidate must have 100% attendance in each of the practical area before award of degree.

### 11.0 APPOINTMENT OF EXAMINER / QUESTION PAPER SETTER

The appointment of examiner for the theory and practical examination shall be based on following rules

- Question paper setter / moderator / head evaluator shall be Professor, Associate Professor or Lecturer with an experience of minimum 3 years teaching experience working in any nursing institute conducting nursing courses can be appointed.
- Practical examiner



- One internal and one external examiner should jointly conduct practical examination for each student.
- An examiner should be a lecturer or above in a college of nursing with M. Sc (N) in concerned subject and minimum of 3 years of teaching experience. To be an examiner for Nursing Foundations course faculty having M. Sc (N) with any specialty shall be considered.

#### 12.0 REVALUATION / RE-TOTALING

- 12.1 Revaluation and re-totalling of marks is permitted for theory papers only. The UNIVERSITY,, on receipt of application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.
- 12.2 The result after revaluation/re-totalling shall be declared as per prevailing revaluation/re-totalling rules and regulation of the Shri Krishna UNIVERSITY,

#### 13.0 CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of Institution, if;

- 13.1 Candidate is not found qualified as per INC/State Government norms and guidelines or the eligibility criteria prescribed by the UNIVERSITY,.

OR

- 13.2 Candidate is not able to complete the course within the stipulated time as prescribed in para 5.2. of the Ordinance.

Or

- 13.3 Candidate is found involved in serious breach of discipline in the Institution or in the UNIVERSITY, campus.

#### 14.0 SCHEME OF STUDIES

The subject to study in different academic year of B.Sc. (N) shall be as per the scheme given in subsequent sections.

##### a) Annual schedule of studies

1. Weeks available per year = 52 weeks
2. Vacation = 8 weeks
3. Gazetted holidays = 3 weeks
4. Examination (Including preparatory) = 4 weeks
5. Available weeks = 37 weeks
6. Hours per week = 40 Hours
7. Practical = 30 hours per wk (5x6 = 30)
8. Theory = 10 hours per wk (2x5 = 10)
9. Internship = 48 hours per wk (8x6 = 48)
10. Hours available per academic year 1480 (37 wk x 40 hours)

##### b) Distribution of Hours FIRST YEAR

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical)	(In hrs)
English	60		
Anatomy	60		
Physiology	60		
Nutrition	60		
Biochemistry	30		
Nursing Foundations	265+200	450	

Psychology	60		
Microbiology	60		
Introduction to Computer	45		
**Hindi /Regional language	30		
Library work / Self Study			50
Co- curricular Activities			50
Total Hours	930	450	100
		Total hours=	1480 Hrs

\*\* (Optional)

**SECOND YEAR**

Subject	Theory(in hrs.) (Class and lab)	Practical(in hrs.) (Clinical)	(In hrs)
1. Sociology	60		
2. Pharmacology	45		
3. Pathology	30		
4. Genetics	15		
5. Medical Surgical NursingI (Adult including Geriatrics)	210	720	
6. Community Health Nursing -I	90	135	
7. CommunicationandEducational	60+30		
8. Library work/ self Study			50
9. Co-curricular activities			35
Total Hours	540	855	85
<b>Total hours *1480 hrs.</b>			

**THIRD YEAR**

Subject	Theory (in hrs.)	Practical (in hrs.) (Clinical)	(In hrs)
1. Medical - Surgical Nursing-II (Adult including Geriatrics)	120	270	
2. Child Health Nursing	90	270	
3. Mental Health Nursing	90	270	
4. Midwifery and Obstetrical Nursing	90	180	
5. Library work/ self Study			50
6. Co-curricular activities			50
Total Hours	390	990	100

Total hours =1480 hrs.

**FOURTH YEAR**

Subject	Theory (in hrs.) (Class and lab)	Practical (in hrs.) (Clinical) 180	(Inhrs.) -
1. Midwifery and Obstetrical Nursing			
2. Community Health Nursing -II	90	135	
3. Nursing Research & Statistics	45		
4. Management of Nursing Services	60+30		
<b>Total Hours</b>	<b>225</b>	<b>315</b>	
<b>Total hours =540 hrs.</b>			

**Note:-** Project work to be carried out during internship.

**INTERNSHIP (INTEGRATED PDEPARTMENTTICE) Practical Hrs. 30 Hrs. /  
WK**

Subject	Theory	Practical(In hrs.)	In weeks
1. Midwifery and Obstetrical Nursing	--	240	5
2. Community Health Nursing -II	--	195	4
3. Medical Surgical Nursing (Adult and Geriatric)	--	430	9
4. Child Health Nursing	--	145	3
5. Mental Health Nursing	--	95	2
6. Research Project	--	45	1
<b>Total Hours</b>	<b>--</b>	<b>1150</b>	<b>24</b>
<b>Total hours =1690 hrs.</b>			

**Note:**

1. Internship means 8 hours of integrated clinical duties in which 2 weeks of evening and night shift duties are included.
2. Internship should be carried out as 8 hours per day @ 48 hours per week.
3. Students during internship will be supervised by nursing teacher.
4. Fourth year final examination to be held only after completing internship.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. 24 of 2018****POST BASIC B.Sc. (NURSING) PROGRAMME  
(2 Year Degree Course)****1. Admission to the Course:**

Admission to the Basic Post B.Sc. (Nursing) course shall be made in accordance with the terms and conditions laid down by University counciling.

**2. Admission Schedule and Receipt of Fees:**

The admission schedule including last date for the receipt of admission forms and fees shall be fixed by the Vice-Chancellor from time to time.

**3. Eligibility for Admission:**

The eligibility criteria for admission shall be as under:

- i. Must have obtained a Diploma in General Nursing and Midwifery from a recognized Board/UNIVERSITY, and registered as R.N.R.M. with the State Nurses Registration Council. A male nurse, trained Before the implementation of the new integrated course besides Being registered as a nurse with State Nurses Registration Council, shall produce evidence of training approved by Indian Nursing Council for a similar duration in lieu of midwifery in any one of the following areas:

- a. O.T. Techniques
- b. Ophthalmic Nursing
- c. Leprosy Nursing
- d. TB Nursing
- e. Psychiatric Nursing
- f. Neurological and Neuro surgical Nursing
- g. Community Health Nursing
- h. Cancer Nursing
- i. Orthopedic Nursing
- ii. The candidate should be medically fit.
- iii. Admission shall be done once in a year.

**Note:-** The age of the candidates seeking admission to the above courses shall be determined as per entry in the Matriculation/Secondary School Examination certificate or any other examination recognized as equivalent thereto.

**4. Duration of the Course:**

- i. The duration of the course shall be 02 years.
- ii. Duration of each course of Post Basic B.Sc. (N) i, ii year shall not be less than 10 month.
- iii. Maximum period to complete the course successfully should not exceed four years from the date of admission.

**5. The Medium of Instruction:**

The medium of instruction and examination shall be English.

**6. Syllabus:**

Syllabus of the course of basic Post (Nursing) will be as per guidelines of Indian Nursing Council and as aproved by the Board of Studies/Academic Council.

**7. Clinical Postings:**

During first year to Second year, there will be clinical postings according to master rotation plan in the different clinical areas of hospital & community.

**8. Examinations:**

The examinations shall be held as per Scheme of Examinations as approved by the Board of Studies/Academic Council of the UNIVERSITY,.

**9. Distribution of Marks:**

The distribution of marks shall be as prescribed in the Scheme of Examinations approved by the Board of Studies/Academic Council of the UNIVERSITY,.

**10. Setting of Question Papers:**

The examiner(s) will set the question papers as per criteria laid down in the Scheme of Examinations as approved by the Board of Studies/Academic Council of the UNIVERSITY,.

**11. Eligibility to Appear in the Examinations:**

The following regular students shall be eligible to appear in the examination:

- a. The student should bear a good moral character.
- b. The student must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical of the each subject for appearing in the examination.
- c. The student must have 100% attendance in each of the practical areas before award of degree.
- d. A deficiency in the attendance, both in theory and practical may be condoned by the Principal of Nursing up to 5%.
- e. The student must secure at least 50% marks of the total marks fixed for internal assessment in each subject, separately.
- f. The student, who fulfils the conditions laid down under (i) to (iii) above for one or more subjects

and not for the other(s), will be allowed to take examination only in such subject(s) in which he fulfils the conditions.

**12. Exemption from Attendance:**

1. The students who voluntarily donate blood to blood Bank may be given the Benefit of attendance of all period of that day.
2. The students who are appearing in First, Second & Third Supplementary examinations may be exempted from attending theory classes, practicals and demonstrations.
3. The student may be given Benefit of maximum 21 days of attendance on account of his/her participation in UNIVERSITY, or Inter-Collegiate Sports Tournaments/ Youth Festivals, NCC/NSS Camps/UNIVERSITY, Educational Excursions, Mountaineering Courses; and maximum 30 days for participation in Inter-UNIVERSITY, Sports Tournaments/ Youth Festivals; Provided that he/she has obtained prior approval of the Director/Principal, Faculty of Nursing on the recommendation of the concerned Head of the Department; Provided further that credit may be given only for the days on which lectures were delivered or tutorials or practical work done during the period of participation in the aforesaid events.

**Time to Forward the List of Students Eligible to Appear in the Examination:**

The Dean/Director, Faculty of Nursing shall send the list along with the examination admission forms of those students who satisfy the eligibility criteria to appear in the examinations to the Controller of Examinations as per schedule of examination circulated by the Controller of Examinations each year.

**Internal Assessment:**

The Internal Assessment shall be as given in the Scheme of Examination as approved by the Board of Studies/Academic Council.

- I. Internal Assessment should be submitted to the Controller of Examinations at least two weeks before the commencement of theory examinations.
- II. Internal Assessment shall be awarded on the basis of student's participation in learning process (class tests, assignment, pre-UNIVERSITY, examination, attendance, extra-curricular activities, etc.) as prescribed in the Scheme of Examinations as approved by the Board of Studies/Academic Council.
- III. The concerned teacher shall maintain and preserve the Internal Assessment record of each student, which should be made available for inspection to the student concerned as well as UNIVERSITY, authorities whenever demanded.
- IV. The re-appear/fail students may be re-assessed, if they so desire, next time for the purpose of improvement of internal assessment, otherwise their previous score of assessment will be carried forward.

**Promotion to Higher Class:**

- I. A student who has passed the lower class examination shall be eligible to higher class examination.
- II. A student failing in more than four subjects in first year class will not be promoted to 2<sup>nd</sup> year class, however student must pass each paper in 3 attempts including first attempt.
- III. A student who fails in the lower examination may be allowed to attend the next higher class but he/she will not be allowed to appear in the examination of the higher class till he/she passes in all the subjects of lower class.
- IV. If the student fails in either theory or practical papers he/she has to re-appear both the papers (Theory and practical).

**Re-appear/Fail Cases:**

The re-appear/fail students will be allowed to appear in the supplementary examinations

**Migration:**

A student who has passed his first year of basic Post (Nursing) examination from any Nursing College/Institute may be permitted to migrate from one College/Institute to another under the following conditions:

- I. The student has to apply for migration to the UNIVERSITY, within two months from the date of declaration of his/her first year Basic Post B.Sc. (Nursing) result.
- II. The applicant student will be permitted to migrate if a vacant seat is available in the College/Institute where, he/she wants to migrate.
- III. The applicant's total aggregate marks should not be less than the lowest marks obtained by a student of the college to which the migration is sought. This will be applicable only to the applicants seeking inter-UNIVERSITY, migration.
- IV. The applicant must submit 'No Objection Certificate' from the Principals/Directors of both the Colleges/Institutes from which migration is sought and the college to which migration is sought.
- V. Notwithstanding anything contained in the above rules, if an applicant does not fulfill any of the conditions given above, the Vice-Chancellor may allow a student to migrate under exceptional circumstances to another college.

**Examination Fee and Date for Receipt of Examination Forms:**

- I. The student will pay examination fee as prescribed by the UNIVERSITY, from time to time.
- II. The schedule for the receipt of examination forms and fees shall be fixed by the Vice-Chancellor from time to time.

**Pass Percentage and Gradation/Division:**

- I. The student who secures 50% marks in aggregate with a minimum of 50% in theory including orals and a minimum of 50% marks in practical/clinicals shall be declared to have passed.
- II. The student who secures 60% or more of the total marks in aggregate will be declared to have passed with 'First Division'.
- III. The student who secures less than 60% of the total marks in aggregate will be declared to have passed with 'Second Division'.
- IV. The student who secures 75% marks or above in a subject shall be declared to have passed with 'First Division Distinction' in that subject, provided he passes in all the subjects of the relevant professional examination in the first attempt.
- V. The student who completes the course in minimum period and passes each examination in the first attempt obtaining not less than 75% marks in each subject of every examination, shall be awarded degree of Bachelor of Science in Nursing with distinction in subject/s concerned.
- VI. The student who secures less than 50% marks either in theory including orals or in practical/clinical or both shall be declared to have failed.
- VII. The student must secure a minimum of 40% marks in subsidiary subjects.

**Discharge from the Course:**

- I. The student, who does not clear the First Professional examination within three years from the date of admission, shall be discharged from the course.
- II. The maximum period to complete the course successfully should not exceed 4 years.

**Grade Marks:**

- I. Maximum of five Grade marks can be awarded to a student in theory papers only in one academic year.
- II. Grade marks can be awarded in a maximum of three papers only in an academic year. He/she should be pass in other papers.
- III. If the student fails in one paper, he/she can be awarded a maximum of 04 Grade marks only.
- IV. After the award of Grade marks, the student should be pass in all the papers.

**Evaluation:**

The answer books will be evaluated as prescribed in the Scheme of Examinations.

**Re-checking/Revaluation of Answer Books:**

Revaluation and re-totalling of marks is permitted for theory papers only. The UNIVERSITY, on receipt of application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

The result after revaluation/re-totalling shall be declared as per prevailing revaluation/re-totalling rules and regulation of the UNIVERSITY.

**Practical Examinations:**

The practical examinations shall be conducted as prescribed in the Scheme of Examinations.

**Appointment of Examiners:**

The examiners will be appointed as per the following guidelines of the Indian Nursing Council with the approval of the Vice-Chancellor.

- I. An internal examiner should be a lecturer or above in a college of nursing with M.Sc. Nursing in concerned subject and minimum of 3 years of experience.
- II. External examiner should be a lecturer or above in other UNIVERSITY, with M.Sc. Nursing in concerned subject and minimum of 5 years of experience.
- III. One external and one internal examiner should jointly conduct practical examination for each student.
- IV. External examiners shall not be from the same UNIVERSITY, and preferably be from outside the state/UNIVERSITY,.
- V. External examiners shall rotate at an interval of 2 years.

- VI. In case the suitable examiner is not available, the Vice-Chancellor can relax the experience.

**Declaration of Results:**

- I. Results shall be declared as early as possible after the conclusion of each examination, but not later than the start of teaching for the next academic session.
- II. The successful students of the 1st and 2nd year examinations will be issued Detailed Marks Card.
- III. The failed students will also be issued Detailed Marks Cards.
- IV. The student whose result is declared late without any fault on his/her part may be allowed to attend the classes for the next higher Phase/Semester provisionally at his /her own risk and responsibility, subject to his /her passing the concerned Professional examination. In case, the student fails to pass the concerned examination, he/she will be governed by the Clause 15 of these regulations.

**Clinical Training**

All the candidates shall complete 1665 teaching hours in Clinical Training during the course.

**Internship of the Students of UNIVERSITY:**

All the students of Shri Krishna UNIVERSITY, will complete their internship in their parent college/Hospital. In some exceptional circumstances, a student may be permitted to complete his internship in another affiliated college subject to consent of Principals of both the colleges and No Objection Certificate from the UNIVERSITY. This would be allowed only if a seat is vacant in the college in which the student wants to complete his/her internship. The students will not Be allowed to do their Internship in a Civil Hospital.

**General**

Not with standing the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year.

**ORDINANCENo. 25 of 2018**  
**General Nursing & Midwifery (GNM) Programme**

**1. Admission to the Course:**

Admission to the GNM course shall be made in accordance to the Norms of Indian Nursing Council.

**2. Admission Schedule and Receipt of Fees:**

The admission schedule including last date for the receipt of admission forms and fees shall be fixed by the Vice-Chancellor from time to time.

**3. Eligibility for Admission:**

The eligibility criteria for admission shall be as under:

- i. Minimum and Maximum age for admission will be 17 and 35 years. There is no age bar for ANM/LHV.
- ii. Minimum education:
  - a. 10+2 class passed preferably Science (PCB) & English with aggregate of 40% marks



- b. 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out from recognized Board under AISSCE/CBSE/ICSE/SSCE/HSCE or other equivalent Board.
  - c. 10+2 vocational ANM under CBSE Board of other equivalent board from the school and recognized by Indian Nursing Council.
  - d. Registered as ANM with State Nursing Registration Council.
  - iii. Student shall be medically fit.
  - iv. Students qualified in 10+2 Arts or Science examination or Health care Science- Vocational stream ONLY conducted by National Institute of Open School.
  - v. Student shall be admitted once in a year.
- 4. Criteria for Selection**
- 4.1 The candidate who fulfill the aforesaid academic qualification for admission.
  - 4.2 Admission shall be based on merit of qualifying examination.
  - 4.3 Candidate shall be medically fit.
  - 4.4 There shall be no upper age limit for admission for trained Registered nurses.
- 5. Duration of the Course:**
- 5.1 The duration of the course shall be three and half years with Internship.
  - 5.2 Maximum period to complete the course successfully should not exceed years from the date of admission.
- 6. Course Commencement**
- 6.1 The commencement of first year GNM shall start during the period of July/August of every year.
  - 6.2 Vacation shall be granted to the student as per Indian Nursing Council guideline.
  - 6.3 The subject to Be studied in different academic year of GNM shall be as per scheme given as in subsequent section.
- 7. Syllabus:**  
Syllabus of the course of GNM will be as per guidelines of Indian Nursing Council and as approved by the Board of Studies/Academic Council.
- 8. Clinical Postings:**  
Clinical postings will be according to master rotation plan in different clinical areas of hospital & community.
- 9. Examinations:**  
The examinations shall be held as per Scheme of Examinations as approved by the Board of Studies/Academic Council of the UNIVERSITY.,  
The medium of instruction and examination shall be English through out the course of study.
- 9.1 There shall be one annual UNIVERSITY, Examination at the end of each academic year in the month of May/June.
  - 9.2 The external Examination for practical subject shall be as per the scheme of Examination
  - 9.3 A minimum of 50% marks in theory and practical is required to clear the Examination.
  - 9.4 A Candidate has to secure minimum of 33% in English (qualify examination). The obtained marks shall be not be added in grand total.

- 9.5 Maximum number of students for practical examination should not exceed Beyond 15-20 per day.
- 9.6 All practical examinations must be held in the respective clinical areas.
- 9.7 The duration of theory examinations shall be Three hours.
- 9.8 If a candidate fails in any number of subjects in main examination, he/she will be considered as supplementary candidate in subsequent examination.

**9.2 Supplementary Examination:**

9.2.1 There will be only one mid-session Supplementary Examination by the UNIVERSITY, generally held in the month of September / October of each year. However those who clear the supplementary exam, will appear in the main exam.

**9.3 Internal Examination**

- 9.3.1 The assessment of academic growth of the students shall be done continuously and on day to day basis.
- 9.3.2 Internal assessment marks shall be on the basis of two term examination and one pre-UNIVERSITY, examination, class tests, theory and practical assignment and clinical performance.
- 9.3.3 The internal assessment marks for the theory subjects shall be out of 25 marks.
- 9.3.4 The internal assessment marks for the practical shall be out of 50 marks.
- 9.3.5 A candidate has to secure minimum of 50% marks in internal examination for qualifying/appearing in the external examination.
- 9.3.6 In case a candidate fails in any subjects there shall be provision of improvement in internal assessment marks and those marks will be considered in subsequent examinations.

**Criteria for passing**

- 10.1 A Candidate has to pass in theory and practical exam separately in each subject.
- 10.2 Minimum passing marks shall be 50% in each of the theory (i.e. internal assessment and UNIVERSITY, examination taken together) and practical (i.e. internal assessment and UNIVERSITY, examination taken together) papers separately.
- 10.3 A candidate has to secure minimum of 33% in qualifying subject (English) for passing.
- 10.4 If a candidate fails in either theory or practical paper he/she has to re-appear for both the papers (Theory and Practical).
- 10.5 A Candidate failing in any number of subjects will be promoted to the next year but the duration of completion shall not exceed then 6 years.
- 10.6 GDepartmente marks up to a maximum of 5 marks may be awarded to students who have fail in two subjects but passed in all other subjects.

**10. Division & Merit**

- Distinction - 75% and above in any subject (First attempt only)
- First Division - 60% and above in the aggregate of marks of all main subject.
- Second Division - 50% and above but less than 60% in the aggregate of Marks of all main subjects.
- Pass - Shall be awarded to the candidate passing with Supplementary or more than one attempt.

**11. Setting of Question Papers:**

The examiner(s) will set the question papers as per criteria laid down in the Scheme of Examinations as approved by the Board of Studies of the UNIVERSITY.

**12. Eligibility to Appear in the Examinations:**

The following regular students shall be eligible to appear in the examination:

- i. The student should bear a good moral character.
  - ii. The student must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical of the each subject for appearing in the examination.
  - iii. The student must have 100% attendance in each of the practical areas Before award of Diploma in GNM.
  - iv. The student must secure at least 50% marks of the total marks fixed for internal assessment in each subject, separately.
13. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

**ORDINANCE NO. 26 of 2018****M.Sc Nursing (Nurse Practitioner in Clinical Care)**

1. Introduction :- The nurse practitioner programme is critical care is a residency program with a main focus on competency-base training.
2. Aim:- The program prepares registered B.Sc Nurses for advanced professional roles as clinical experts, managers, educators & consulting leading to M.Sc. degree in critical care nurse practitioner.
3. Course Duration:- The duration of Course is two years with the curriculum consisting of theory that includes core courses, advanced professional courses and clinical courses Besides clinical Practicum, which is a major component.
4. Objectives:- On completion of the program the nurse practitioner will be able to
  - I. Assume responsibility & accountability to provide competent care to critically ill patients & appropriate family care in tertiary care centers.
  - II. Demonstrate clinical competence/expertise in providing critical care, which includes diagnostics reasoning, complex monitoring and therapies.
  - III. Apply theoretical, Patho-physiological & pharmacological principles & evidencebase in implementing therapies/ interventions in critical care.
  - IV. Identify the critical conditions using differential diagnosis & carry out treatment/ interventions to stabilize & restore patients health & minimize or manage complications independently or collaboratively as a part of critical care team.
  - V. Collaborate with other health care professionals in the critical care team across the curriculum of critical care.

**6. Eligibility:-**

Applicants must possess a registered B.Sc Nurse with a minimum of one-year clinical experience, preferably in any critical care setting prior to work environment.

- I. Must have undergone the B.Sc. in an institution recognized by the INC.
- II. Must have scored not less than 55% aggregate marks in B.Sc.Program.
- III. Selection will be based on the merit of an entrance examination & interview held by the competent authority.

**7. Entrance /selection test-**

Selection of candidates should be based on the merit of the entrance examination held by UNIVERSITY.

**8. Regulations for examination**

(i) Eligibility to appear in examination:-

80% of the attendance for theory & practical's. However 100% attendance for practical Before the award of degree.

(ii) Classification of results:-

- 50% pass in each theory & practical separately.
- 50%-Below 60% second division.
- 60%-Below 75% 1<sup>st</sup> division.
- 75% & above Distinction.
- For declaring the rank aggregate of 2 years marks to be considered.
- If the candidate fails in either practical's or theory paper he/she has to reappears for both the papers (theory & practical's) Maximum no. of attempt per subject is three (3) inclusive of 1<sup>st</sup> attempt. The maximum period to complete the course successfully should not exceed 4 years.

Candidate who fails in any two subjects shall be permitted to continue the studies in the second year. However the candidate shall not be allowed to appear for the second year examination till such time that he/she passes all subjects of the first year M.Sc.Nursing examination.

9. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Directors of the School. The decision of the Vice-Chancellor shall be final.

10. The reservation & SC/ST/Other category candidates shall be applicable as per the name of the State Govt of M.P.

**ORDINANCE NO.27 of 2018****TWO YEARS (YEARLY) POST GRADUTE DEGREE COURSES****Courses & Faculty**

1. This ordinance shall be applicable to all two years post graduate degree courses except those for which the university had separate ordinances These courses shall be run on yearly system.
2. At present the degrees cover under this ordinance are Master of Science (M.Sc.), Master of Arts (M.A.) Master of commerce (M.Com.) and Master in social work (MSW)
3. These Degrees may be followed by the specific area of specialization of the stud to be reflected in the parentheses, as specified by the UGC like MA (English /Hindi /Sanskrit /Urdu /Political Science /History /Philosophy /Sociology / Geography /Math/ Economics / Public Admin./Psychology /Rural Development / Drawing /Criminology /Education /Yoga Fashion Desining), M.Sc. (Physics/Math / Chemistry /Botany / Zoology / Statistics / Micro Biology / Bio-Technology / Criminology / & Forensic Science / Home Science/ Animation/ Fire & Safety) M.Com. (Administration / international / Business/ (Fashion Desining /Textile Desining/Interior Designing) ), M.A.- Music / M.A.- Dance. M.A. Film & theater ,
4. These courses are offered by the concerned Faculty after the approval of concerned Board of Studies and Academic Council.
5. More degree programmers can be offered under this ordinance on the recommendations of the Board of Studiers.

6. The ordinance shall be applicable to all the university teaching department/institute/school of this University.

**Duration**

The duration of these courses of study shall extend over two years.

**Intake & Fees**

As per ordinance No. 02

**Academic Year**

As per ordinance No. 02

**Eligibility**

7. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognized university or an equivalent body.
- M.B.A. – Bachelor degree (Hons./Pass) from any recognized university in any discipline (Such as commerce, art, science, engineering, management etc.)
  - M.Com. – Bachelor of Commerce (Hons./Pass) or BBA or Bachelor of Arts with Economics (with at least 45% marks in Economics) or B.A. with Commerce, Marketing or Insurance as a subject.
  - M.Sc. (Physics) – Bachelor degree (Hons./Pass) with Physics as one of the subject from any recognized University.
  - M.Sc. (Maths) – Bachelor degree (Hons./Pass) with Mathematics/Statistics as one of the subject from any recognized University.
  - M.Sc. (Chemistry) – Bachelor degree (Hons./Pass) with Chemistry as one of the subject from any recognized University.
  - M.A. (any subject) – Bachelor degree (Hons./Pass) from any recognized University in any discipline.
  - M.S.W. – Bachelor degree (Hons./Pass) from any recognized University in any discipline.
  - M.Sc. (Zoology) – Bachelor degree (Hons./Pass) with Botany/Zoology as one of the subject from any recognized University.
  - M.Sc. (Microbiology / Bio Technology) – Bachelor degree (Hons./Pass) with Microbiology / Bio Technology as one of the subject from any recognized University.
  - M.Sc. (Agriculture) – Bachelor degree (Hons./Pass) with Agriculture as one of the subject from any recognized University.
  - M.Sc. (Forensic Science) – Bachelor degree (Hons./Pass) from any recognized University.
  - M.Sc. (Geology) – Bachelor degree (Hons./Pass) with Geology as one of the subject from any recognized University.
  - M.Sc. (Environmental Science) – Bachelor degree (Hons./Pass) with Science from any recognized University.
  - LL.M. – Bachelor degree (Hons./Pass) of LL.B. from any recognized University.
  - M.Sc. (I.T.) – Bachelor degree (Hons./Pass) from any recognized University
  - M.Sc. (Computer Sc.) Lateral Entry II years – Bachelor degree (Hons./Pass) and PGDCA from any recognized University.
  - M. Music – Bachelor degree (Hons./Pass) in Music from any recognized University.
8. Candidates appearing for final Year / Semester of graduation Examination and awaiting for their result can apply. They will have to provide proof of passing the degree, within 15 day of admission.

9. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the university.

#### Admission Procedure

10. Admission under these courses will be made as follows:
- The University will issue admission notifications and process as per its convince as the time of admission before the start of every cycle.
  - List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice of the University / University's Website/or the students will be information directly of their admission after the last date of application.
  - The candidates whose result of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates however, must produce the previous year mark sheet /School/ certificates as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.
  - The application form may be rejected due to any of the following reason:
    - The candidate does not fulfill the legibility conditions
    - The Prescribed fees is not enclosed .
    - The application form is not signed by the candidate and his/her parent guardian, wherever required.
    - Supporting document for admission are not enclosed.
  - Enrollment/ registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
  - Admission rules as framed by the University shall be applicable for all admissions from time to time.

#### Course Structure

11. The Post graduate course in yearly shall consist of:
- Such courses (papers) as prescribed by the University
  - Such job internship, lab work, practical, in-plant training, project etc. as may be prescribed by the University and
  - Such Scheme of examination as prescribed by the University from time to time.
12. The Course curriculum of each course shall be approved by the concerned Board of Studies and the Academic. Council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice-Chancellor.

#### Medium of Instructions And Examinations.

The medium of instructions and examinations shall be either Hindi or English.

#### Examination – Promotion to Higher Semester award of Credits and Grades, Division and Condensation of Deficiencies

As Per Ordinance No. 05

#### Merit Lists

- Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch form amongst the candidates who have passed in one attempt.

2. Branch wise final merit list shall be declared by the university only after the main examination of the second and final year each degree, on the basis of the integrated performance of all the two years, The merit list shall include the first ten candidates securing at least first Division and passing all papers in single attempts.

#### **Maximum Duration of Completion of Course**

A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

#### **Examination Centers**

1. University examination centers will be notified by the university.
2. For matter not covered in this specific ordinance general rules and regulation of Shri Krishna University regarding specific courses are applicable.
3. In matter of admission, attendance, examination and in other matter not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions or the ordinance.
4. In case of any dispute/ambiguity, the ruling of the vice Chancellor Shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
5. In case of any, dispute, the matter shall be decided under the jurisdiction of District Court, Chhatarpur.

### **ORDINANCE NO. 28 of 2018**

#### **ORDINANCE FOR THREE YEARS (YEARLY) UNDER GRADUATE DEGREE COURSES**

##### **Courses & faculty**

1. This ordinance shall be applicable to all three years under graduate degree courses except those for which the university have separate ordinance These courses shall be run on yearly system.
2. The degrees covered under this ordinance are Bachelor of Arts B.A. (Foundation Course and any three subject : Sociology/ History / Political Science/ Economics/ Hindi/ English Literature/ Geography/ Psychology /Philosophy/ Public Administration/ Sanskrit/ Urdu /Yoga / Criminology & Forensic Science / Faison Marketing & Promotion/ Faison Technology/ Music/ Education / Physical Education /Film & Theater), Bachelor of Science -B.Sc. (Foundation Course and in any three subject Physics / Maths / Chemistry/ Botany / Zoology / Statistics / Micro Biology/ Bio-Technology/ Criminology & Forensic Science/ Geology/ Fire Safety & Hazard Management / Faison Designing / Textile Designing / Interior Designing / Animation / IT / CS / Environmental Science ), Bachelor of commerce (B.Com) and Bachelor of Business Administration (BBA), Bachelor in Social Work (BSW), Bachelor of Home Science (B.H.Sc.) B.Sc.(Hotel Management), B.Sc.(Aeronautical),B.Sc.(Public Health).
3. In B.A. and B.Sc. if student desires, can take one additional subject, applying for the same though HOD and approval of Dean of faculty.
4. These Programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
5. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.

6. The ordinance shall be applicable to all the University teaching department /Institutes Schools of this university.

**Duration**

The duration of these course of study shall extend over three years

**Intake & fees**

As Per Ordinance No . 02 and decided by approving authority.

**Academic Year**

As Per Ordinance No . 02.

**Eligibility**

Candidates seeking admission to these courses must have passed the Senior Secondary (12<sup>th</sup>) examination as specified below from any recognized Board or an equivalent.

B.A. - Passed 10+2 exam with any subject

B.C.A. - Passed 10+2 exam with any subject

B.Com. - Passed 10+2 exam with Commerce / Mathematics / Economics

B.B.A. - Passed 10+2 exam with any subject

B.S.W. - Passed 10+2 exam with any subject

B.Sc. - Passed 10+2 exam with Science

B.Sc.(IT).-Passed 10+2 Exam with any Stream or equivalent Examination.

B.Sc.(Fire Safety & Hazard Management) Lateral Entry- .-Passed 10+2 Exam with any Stream with one year Diploma in Fire Safety & Hazard Management.

B.Sc.(Home Science)- Passed 10+2 Exam with any Stream or other any other equivalent vocational/Professional Course.

B.Sc.(Hotel Management)- Passed 10+2 Exam with any Stream or equivalent Examination.

B.Music- Passed 10+2 exam with any subject

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

**Admission Procedure**

7. Admission under these courses will be made as follows:

- The University will issue admission notifications and process at the time of admission before the start of every cycle.
- List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University / University's website/or the students will be informed directly of their admission after the last date of application.
- The candidates whose be admitted provisionally as per the prosses decided by the academic council. Such candidates, however, must produce the previous year mark sheet /school /college certificate, as a proof of required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualification examination a month of the due date of admission, failing which the provisional admission shall be cancelled.



- d. If a candidate admitted provisionally under (c) above could not obtain the mark to fulfill the requirements & eligibility criteria of the admission provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons:  
The candidate does not fulfil the eligibility conditions  
The prescribed fees are not enclosed.  
The application form is not signed by the candidate and his/her present guardian, wherever required.
- f. Enrollment/ Registration number will be assigned to the student by the University after verification \* submission of all necessary document/fees.
- g. Admission rules as framed by the University shall be applicable for all admission from time to time.

#### Course Structure

8. The under graduate course in yearly system shall consist of :
  - a. Such courses (papers) as prescribed by the University.
  - b. Such job intership, lab work, practical, in plant training, project etc. as may be prescribed by the University and
  - c. Such scheme of examination as prescribed, by the University from time to time.
9. The course curriculum of each course shall be approve by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or making scheme of the course after the due approval of Vice-Chancellor.
10. Their will be three session each of one year each named I, II, and III.

#### Medium of Instructions and Examinations

11. The medium of instructions and examination shall be either Hindi or English.

#### Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

#### Merit Lists

12. Merit List of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
13. Branch wise final merit list shall be declared by the University only after the main examination of the third and final year for each degree, on the basis of the integrated performances of all three years. The merit list shall include the first ten candidates securing at least first Division and Passing all session in single attempts.

#### Maximum Duration of Completion of Course

14. A candidate has to complete the entire course of under graduate within a maximum period of six years from the session first admission.

#### Examination centers

15. University examination centers will be notified by the University .

#### General

16. In matters of admission attendance, examinations and in all other matter not provided in this ordinance, the courses shall in the University so they are not inconsistent with the provisions of the ordinance.
17. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University, regarding specific courses are applicable.
18. In case of any dispute/ambiguity, the riling of the vice Chancellor Shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
19. In case of any, dispute, the matter shall be decided under the jurisdiction of District Court, Chhatarpur.

### ORDINANCE NO. 29 of 2018

### THREE YEAR (SIX SEMESTER) DIPLOMA COURESES (POLYTECHNIC ENGINEERING DIPLOMA)

#### Courses & faculty

1. This ordinance shall be applicable to three year (six Semesters ) diploma course except those for with the university has separate. Courses except those for which the university has separate ordinance, these course shall be run on semester system.
  - a. At present the degrees covers under this ordinance are Diploma in Automobile Engineering / Chemical Engineering / Petrochemical Engineering / Computer Technology / Computer Engineering/ Civil & Rural Engineering / Construction Technology / Dress Designing & Garment Manufacturing / Digital Electronic/ Electrical Engineering / Electronics & Telecommunication Engineering / Electrical & Electrical power systems / Electronics Engineering / Garment Technology / Instaurations & Control / Industrial Electronics / Instrumentation / Marine Engineering / Mechanical Engineering / Modern office PDepartmenttice / Mining & Mine Surveying / Production Engineering / Production Technology / Aeronautical Engineering / Aviation Maintenance Engineering / Tool Designing / Machine technology /CAD / CAM/ RF Technology/ Optical Fiber Technology / Microsoft Technology / Power Distribution Technology / Hardware Maintenance Technology / Open Source Technology / Microsoft Technology / Software Testing / Structural Engineering / Highway Technology / Bridge Technology / Water Harvesting Technology / Information Technology / Fire Technology etc.
  - b. These Programmers are offered by the faculty of Engineering & Technology approved by the Board of Studies and Academic Council
  - c. More Diploma programmers can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the university teaching department/ Institutes / School of this University.

#### Duration

3. The duration of these course of study shall extend over three years (Six Semesters) .
4. The Full time regular Diploma Course in Engineering shall be for a period of three academic years. The Course will run on semester pattern and the semester course will be of 16 weeks duration each.

5. The First Year Diploma Course (Semester I & II) of study is common for almost all branches of Engineering / Technology, except for Diploma course in Modern office Department and few other special courses.

#### Intake & fees

As Per Ordinance No . 02 and decided by approving authority.

#### Academic Year

As Per Ordinance No . 02

#### Eligibility

6. The Candidates who pass X Standard or equivalent examination with mathematics and Science subject are eligible for admission into three year diploma course.
7. For lateral Entry into the second year (III Semester) of the three year diploma course, the candidates shall be required to have passed the Higher Secondary Examination (Academic or Vocational) of 10 plus 2 pattern, with the following Conditions.
- Academic Stream candidates should have compulsorily studied Math, Physics & Chemistry at 10+2 level.
  - Vocational Stream candidates should have studied either Math or Physics or Chemistry as one of the subjects of study along with the related Vocational Subject (Theory & Practical ) at 10+2 Level
8. There is no age limit for the admission.

#### Admission Procedure

8. Admission under these courses will be made as follows:
- The University will issue admission notifications and process at the time of admission before the start of every cycle.
  - List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University / University's website/or the students will be informed directly of their admission after the last date of application.
  - The candidates whose be admitted provisionally as per the processes decided by the academic council. Such candidates, however, must produce the previous year mark sheet /school /college certificate, as a proof of required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualification examination a month of the due date of admission, failing which the provisional admission shall be cancelled.
  - If a candidate admitted provisionally under (c) above could not obtain the mark to fulfill the requirements & eligibility criteria of the admission provisional admission granted to him will be cancelled.
  - The application form may be rejected due to any of the following reasons:
    - The candidate does not fulfill the eligibility conditions
    - The prescribed fees are not enclosed.
    - The application form is not signed by the candidate and his/her present guardian, wherever required.
  - Enrollment/ Registration number will be assigned to the student by the University after verification \* submission of all necessary document/fees.
  - Admission rules as framed by the University shall be applicable for all admission from time to time.

**Course Structure**

9. The Diploma Course in Semester system shall consist of :
- Such courses (papers) as prescribed by the University.
  - Such job internship, lab work, practical, in plant training, project etc. as may be prescribed by the University.
  - Such scheme of examination as prescribed, by the University from time to time.
10. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or making scheme of the course after the due approval of Vice-Chancellor.

**Time Limit to complete the Diploma Course**

11. The Following time limits to complete the Diploma Course of 3 years Duration and pass all the subject pertaining to the course:
- Student Admitted to the First Year : 6 Years
  - Student Admitted to Second Year ( lateral Entry) : 5 Years

**Medium of Instructions and Examinations**

12. The medium of instructions and examination shall be either Hindi or English.

**Examination – Promotion to Higher Semester Award of Credit and Grades, Division and Condo nation of Deficiencies**

As Per Ordinance No. 05

**Merit Lists**

13. Merit List of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
14. final merit list shall be declared by the University only after the main examination of the third and final year for each degree, on the basis of the integrated performances of all three years. The merit list shall include the first ten candidates securing at least first Division and Passing all session in single attempts.

**Maximum Duration of Completion of Course**

15. A candidate has to complete the entire course of under graduate within a maximum period of six years from the session first admission.

**Examination centers**

16. University examination centers will be notified by the University.

**General**

17. In matters of admission attendance, examinations and in all other matter not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinance of the same in the University so far as they are not inconsistent with the provisions of the ordinance.
18. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University, regarding specific courses are applicable.
19. In case of any dispute/ambiguity, the riling of the vice Chancellor Shall be final. However on the recommendations of the Academic Council the Vice- Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any, dispute, the matter shall be decided under the jurisdiction of District Court, Chhatarpur.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR**  
**ORDINANCE NO. -30**

**PARAMEDICAL COURSES**

This Ordinance shall be applicable to candidates appearing for Paramedical courses.

**1. Duration of Course –**

Diploma In Medical Lab Technician (DMLT) –	2 Year
Certificate/ Diploma In E.C.G. Technician-	6 Month/1 Year
Certificate/Diploma in X-Ray(Radiographer Technician )-	6 Month/1 Year
Certificate/Diploma in Health Inspector (CHI) -	6 Month/1 Year
Certificate/Diploma in Operation Theater Technology(COTT)-	6 Month/1 Year
Certificate in Ultra Sound Technician (CUST)-	6 Month/1 Year
Certificate/Diploma In Yogic Science(10+2 any discipline) -	6 Month/1 Year

**2. No. of Seats**

As Per Ordinance No. 02 and as decided by University.

**3. Admission**

Minimum qualification for admission to the course shall be the Higher Secondary School Certificate Examination (10+2) Scheme with Biology asmenetary (also securing pass Marks in three subject Individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University or eligibility criteria prescribed by paramedical council M.P.

For S.C/S.T/OBC Candidate, the seat will be reserved as per provision of M.P. Government form time to time. Other norms laid down by State Council of Paramedical courses shall also followed

**4. Examination & Attendance:-**

Examination & Attendance for Candidates of this Course will be as per Ordinance of-this University.

**5. Course Structure :-**

The course curriculum of each course shall be approved by the concerned Board of Studies as per the guide line of Para-medical Council of M.P. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

The theory will consist of 50%, Internal Assessment 20 % & Practical 30% of total marks.

**6. Fees as decided by Approval Authority/University**

**7. Medium of Instruction:-**

Mediumof Instruction will be in English.

**8. Award of Certificate:-**

Candidates have to score 33% passing mark in theory & Practical separately to qualify for Certificate. Candidate securing 75% marks will be graded as excellent, 60 to 75% very good, 45% To 60 good and 33 to 45% below, 33% marks will be treated as failed in certificate course

**9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not Covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any Or all the Deans / Directors of the Schools. The decision of the Vice-Chancellor shall be final.**

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE No. 31 of 2018 BACHELOR OF ARCHITECTURE 5 YEAR DEGREE COURSE (B.Arch)

This ordinance shall be applicable to candidate admitted for Bachelor of Architecture (B. Arch) degree & shall be governed by rules and regulation given by council of Architecture New Delhi.

- 1.0 The first degree in Architecture of five-year (Ten semester) course, hereinafter called 5-YDC, shall be designated as Bachelor of Architecture (B.Arch.)

#### 2.0 ADMISSIONS

Admission of students to the Architecture Course under the faculty of Architecture will be governed by the following regulations.

- 2.1 The minimum qualification for admission to the first year B.Arch. course shall be qualifying Higher Secondary School Certificate Examination (10+2) with physics, chemistry and maths conducted by the M.P. Board of Secondary Education or any other Board or UNIVERSITY,, recognized equivalent by the State Government of Madhya Pradesh with minimum of 45 % marks in aggregate and Mathematics as one of the subjects.
- 2.2 Candidates who have qualified the diploma course in any branch with 45% marks in aggregate from M.P. Board of Technical Education, Bhopal or any equivalent board recognized by AICTE shall also be eligible for admission to the third semester of B.Arch.course. The admissions to B.Arch. course shall be governed by the rules of the Technical Education Government of Madhya Pradesh Bhopal.
- 2.3 Candidate who have qualified the NATA Conduct by council of Architecture will only be eligible for admission.
- 2.4 Admission procedure will be as per decided of Board of Management of UNIVERSITY,.
- 2.5 The fees of course shall be decided by board of Management of UNIVERSITY, and number of seats will be as per statute 26.
- 3.0 EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES

As per Ordinance No. 5

#### 4.0 DURATION OF COURSE

- 4.1 Course duration shall be five years spread 10 semester
- 4.2 There shall be at least Sixteen weeks of teaching in every semester.
- 4.2 One hour of conduct of Lecture (L) / Tutorial (T) / Practicals (P) shall normally be equal to one credit as shown in the schemes.
- 4.3 A candidate may provisionally continue to attend next higher year, even if the result of qualifying year / semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.

4.4 A candidate will not be promoted to group (b)[4<sup>th</sup> to 5<sup>th</sup> Year] until and unless he passes in group A 1<sup>st</sup> to 3<sup>rd</sup> year .

4.5 The maximum duration of the course shall be Nine Years. However, for one mercy attempt can be granted to student by Vice Chancellor which should be not more than one year on satisfactory reason.

4.6 A candidate will not be promoted to next higher class if he fails to pass core subject (Design & Building construction).

#### 5.0 MERIT LIST

5.1 Final merit list of first ten (10) candidates in the order of merit shall be declared by the UNIVERSITY, only after the main examination of the tenth and final semester for B.Arch. degree, on the basis of the integrated performance of all the five years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

#### 6.0 ATTENDANCE

As per para 01 of Ordinance 04.

#### 7.0 MEDIUM OF INSTRUCTION AND EXAMINATION

7.1 The medium of instruction and examination shall be English throughout the course of study.

7.2 The subjects to be studied in different semester of Bachelor of Architecture shall be as per the schemes, approved by the Board of Study of the UNIVERSITY.

8.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

### ORDINANCE No. 32 Of 2018 BACHELOR OF LAWS (LL.B.)

The Ordinance framed as per rules/ guidelines/ norms laid down by Bar Council of India, shall be applicable to candidates for Bachelor of Law (LL.B.) degree, a three years course spread to six semester.

#### 1.0 ADMISSION:

1.1 A candidates who has scored minimum 50% in Bachelor Degree is eligible for admission in Degree of Law. The admission will be on merit basis and other qualification as decided by Board of Management of UNIVERSITY. For SC/ ST/OBC candidates the minimum percentage for admission will be 45 % .To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for admission. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list. Provided that the admission criteria shall be as per the norms of BCI.

**Eligibility:-**

- 1.2 A candidate who after having passed the final examination for the Bachelor's degree in Arts, Science, Commerce, Agriculture, Engineering, Medicine or Veterinary & Animal Husbandry of the UNIVERSITY, or degree of any other UNIVERSITY, recognized by the UNIVERSITY, as equivalent thereof shall be admitted to the programme. The fees for each course shall be decided by Board of Management of UNIVERSITY,, the Number of seats in each course will be as per Statute 26.

**2.0 Examination:-**

- 2.1 There shall be the following three examinations for the Degree of Bachelor of laws, viz:-

- 1) LL.B (Part - I) Examination 1st & 2nd Semester
- 2) LL.B (Part - II) Examination 3rd & 4th semester
- 3) LL.B (Part - III) Examination 5th & 6th semester

- 2.2 Examination: Prosecution of a course of study for one academic year means at least 75 % attendance of the lectures and tutorials held in an academic session. The deficiency in attendance, if any, in the case of a student, may be condoned in accordance with the provisions of ordinance of the UNIVERSITY, in this behalf.

- (i) The strength as a section in a law class shall not exceed 80 student in any class.

**3.0 Rules for Promotion to the next semester and higher class of 3YDC:**

- (i) From Odd semester to even semester:

A candidate who has appeared in the odd-semester of any particular year shall be promoted to an even Semester of that year (i.e. from I to II, from III to IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.

- (ii) From Even semester to odd semester:

A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:-

- (a) A backlog of two papers (Theory and/or Practical) for his promotion from Second Semester of LL.B. First Year to Third Semester of LL.B. Second Year.
- (b) A backlog of four papers (Theory and/or Practical) (inclusive backlog of two papers of LL.B. First Year) for his promotion from Fourth Semester of LL.B. Second Year to Fifth Semester of LL.B. Final/Third year.

- (iii) The minimum passing marks in each, paper shall be 40 marks and passing marks in aggregate shall be 50 percent of that Semester Examination.

- (iv) A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper in which he has already acquired passing marks, that is 50% or more marks. A candidate shall not be permitted to appear/reappear in any examination or any paper in which he has been declared pass by the UNIVERSITY,, for any purpose whatever.

**4.0 Ex-studentship:**



Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex-student of LL.B. First Year, LL.B. Second Year and LL.B. Third/Final Year as under:

- (a) Ex student in LL. B. First Year- If he carries backlog of three or more papers in First and/or Second Semester of LL. B. First Year.
  - (b) Ex-student in LL. B. Second Year - If he carries backlog of three or more papers in Third and/or Fourth Semester of LL.B. Second Year.
  - (c) Ex-student in LL. B. Third/Final Year - If he carries a backlog of any paper in Fifth and Sixth Semester of LL. B. Third/Final Year.
- 5.0 A candidate failing in aggregate in any semester and carrying any semester by reason thereof in LL.B First Year, LL.B. Second Year and/or LL.B. Year or after the declaration of his result of Sixth Semester of LL.B. Third/Final Year shall also be deemed to be, an Ex-student. He shall be entitled to pass the, backlog of semester for passing in aggregate.
- 6.0 Revaluation of answer books shall be allowed as per provision of ordinance No. 5 of UNIVERSITY.
- 7.0 The subjects and papers for each year of LL.B. shall be prescribed by the Faculty of Law on the recommendations of the Board of Studies.
- 8.0 If not provided otherwise the candidates will have to pass separately in written papers and practical.
- 9.0 The minimum passing marks in each years examination shall be 50 percent in the aggregate of all the papers and 40 percent marks in each individual paper. Division to successful candidates for the LL. B. degree will be assigned at the end of Final Year Examination on the basis of the aggregate. The total marks obtained by him at the LL. B. First Year; Second Year and Final Year Examinations i.e. all Six Semesters as under:
- First Division 60 percent or above of the aggregate marks  
 Second Division 50 percent or above of the aggregate marks
- Note(i) No third division shall be awarded  
 (ii) Candidates who obtain 75 percent or more marks in aggregate shall be declared to have passed the LL.B degree course in First Division with distinction.  
 (iii) V.C. GDepartmente mark as per rule can be awarded.
- 10.0 Candidates appearing for the LL.B. Examination shall have the option of answering questions through the medium of Hindi. (Devnagri Script) or English.
- 11.0 In order to be successful in any of the LL.B part I the LL.B part II and the LL.B part III examination an examination must obtain at least 40% marks in each theory paper as also separately than tutorial work, practical Training etc. Besides obtaining at least 48 % marks in the aggregate of all theory papers and tutorial work & practical Training etc.
- 12.0 Supplementary Examination and provision of gDepartmente mark shall be as per decision of Board of Management on the recommendation of Board of Studies.
- 13.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE NO. 33 OF 2018****MASTER OF LAWS (LL.M.)****Course & Faculty**

1. This ordinance shall be applicable to the Master Degree leading to the Master of Law (LL.M) degree.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

**Duration**

4. Master of Law (LL.M) degree. shall be a full time Degree Programme. The duration of the course shall be of Two years.
5. The candidate registered for Master of Law (LL.M) programme shall not be permitted to join any other programme/course of this or any other university.

**Intake & Fees**

As Per Ordinance No. 02 and as decided by the approval authority.

**Academic Year**

As Per Ordinance No. 02

**Eligibility**

6. The qualifying examination for candidates in Law shall have obtained 50% marks at Bachelor of Law (LL.B.). The admission will be on merit basis and other qualification as decided by Board of Management of University for SC & ST the minimum percentage for admission will be 45 % To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for- admission.
7. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list.
8. Provided that the admission criteria shall be as per the norms of BCI.

**Admission Procedure**

9. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the

previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

e. The application form may be rejected due to any of the following reasons :

(i) The candidate does not fulfill the eligibility conditions

(ii) The prescribed fees is not enclosed.

(iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.

(iv) Supporting documents for admission are not enclosed.

f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

#### **Course Structure**

10. The Master Degree of Master of Law (LL.M) shall consist of:

a. Such courses (papers) as prescribed by the University

b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and

c. Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

#### **Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies**

As Per Ordinance No. 05

#### **Medium Of Instructions And Examinations**

12. The medium of instructions and examinations shall be either Hindi or English.

#### **Maximum Duration of Completion of Course**

13. A candidate has to complete the entire course of graduate degree within a maximum period of four years from the session of first admission.

#### **Examination Centers**

14. University examination centers will be notified by the university.

15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

**General**

16. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University Chhatarpur regarding specific courses are applicable.

17. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

18. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

**ORDINANCE No. 34 of 2018**

**FIVE YEAR LAW COURSE (BA. LL.B. (HONS))**

This Ordinance framed as per rules/ regulations / guidelines laid down by Bar Council of India shall be applicable to candidates admitted for five years Law Course BA. LL.B. (Hons)  
General Rules:-

This Ordinance shall be applicable to candidates admitted for five year Law course BA.LL.B (Hons) degree

**Programme:-**

1. The Degree of Bachelor of law B.A.LL.B. (Hons) shall be a full time regular program comprise a course of study spread over a period of five academic years.

**Admission:-**

2.(a) Candidate seeking admission to the B.A. LL.B.(Hons) degree must have passed an examination in 10+2 course of examination in any discipline of M.P. Board of Secondary Education or any equivalent Examination from recognised Board with 50% marks. However for SC&ST candidates/ disabled, the aggregate marks will be 45%. NRI can Be admitted directly on the basis of overall academic records & preference will be given to SAARC and developing countries with securing minimum 50% marks in aggregate.

(b) Duration of Course shall be of five Years spread to 10 Semester

(c) The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Ordinance 02 and as decided by approval authority.

**Promotin Rules:-**

3. Rules for promotion to the next semester and higher class of Five year degree course

(i) From odd semester to even semester :

A candidate shall who has appeared in the odd semester examination in any particular year shall be promoted to an even semester of the year, irrespective of failing in any number of theory paper and practical examination of that semester.

(ii) From even semester to odd semester

A candidate who has appeared in the even semester examination in any particular year shall not be promoted to next semester and higher class, if he carries a backlog of more than two papers. I - V - III - VII

4. The minimum passing marks of each paper (Theory and Practical) shall be 40 marks and passing mark in aggregate (Theory and Practical) shall be 50%.

5. The subjects and papers for each year of B.A.LL.B. (Hons) shall be prescribed by the faculty of Law on the recommendation of the Board of study. As per norms provided by BC and UGC unless otherwise provided each paper will carry the written exam of 80 marks and internal assessment of 20 marks. The candidate will have to pass separately in written paper and internal assessment.

6. The minimum passing marks in each year examination shall be 50% in aggregate of all the papers and 40% marks in each individual paper. Division to successful candidate for the B.A.LL.B. degree will be assigned from total marks obtained at the B.A.LL.B. First year, Second year, Third year, Fourth year and Final year examinations i.e. all ten semesters as under.

FIRST DIVISION WITH DISTINCTION : 75% more

FIRST DIVISION : 60% or above of the aggregate marks.

SECOND DIVISION : 50% or above of the aggregate marks.

7. Candidate appearing for B.A.LL.B. (Hons) examination shall have to answer the question in English or Hindi medium.
8. The rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by Department of Higher Education, Govt. of M.P. & UGC from time to time shall be adopted and notified by the UNIVERSITY,.
9. Regarding Attendance, merit list, condonation of deficiency etc will be as per Ordinance of UNIVERSITY, from time to time for this purpose.
10. Reservation of seats as per M.P. Govt. norms.
11. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of Committee consisting of any or all the Directors of the Schools. The decision of the Vice Chancellor shall be final.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. 35 of 2018  
Four year (Yearly) B. Music programme****1. Programme:**

B.Mus. Shall be a full time regular programme of four years duration. This programme shall run in the University.

**2. Eligibility Rules :**

1. A candidate who has passed (a) Higher Secondary 10+2 Pattern Examination of M.P. Board or any other examination recognized by the university as equivalent there to, (b) Prathama Course.
2. Candidate must have two years training certificate from any recognized institution/guru.
3. Preference will be given to the candidates who have completed one year Certificate or Diploma course Raja Mansingh Tomar Music & Arts University, Gwalior or any recognized institution.
4. Weight age will be given to the candidates as under:
  - (a) A candidate who have participated in any International/National/District Level Musical Conference/Symposium/Programme organized by an Institution/Body recognized by Raja Mansingh Tomar Music & Arts University, Gwalior shall be given 5 marks.
  - (b) Additional 10 marks shall be given to those applicants who have obtained position in International, National, State, level competition.
5. Academic Council shall have powers to amend the aforesaid marks and additional marks as per the need and requirement of time.
6. Candidates who are in service have to obtain necessary permission from competent authority & have to take leave from parent department to complete the course and a no objection certificate issued by competent authority has to be submitted before joining the course.
7. Candidates expelled from any other college or dismissed from Government Service on disciplinary grounds and those who are known to have been involved in acts of crime and of gross indiscipline or misbehavior will not be eligible for admission.
8. Firstly a University Department shall be given 60 seats which may be increased on the recommendation of the Academic Council looking in to the requirement and facility.
9. Reservation for SC/ST/OBC candidates and candidates belonging to freedom fighter, Ex- military person category shall be in accordance with M.P Government Rules.

10. Admission shall be granted to the candidates on their own risk and responsibility on the basis of details furnished by them. If any time it is noticed that admission has been obtained by any candidate by giving incorrect, false information, concealing information or by oversight, the admission granted shall be cancelled and the candidate shall be asked to leave the dept. forth with after the accounts.

11. There is no age bar for the admission in the course.

3. Admission Rules regarding admission procedure shall be applicable as framed by Shri Krishna University, Chhatarpur & Govt. of M.P. Bhopal.

4. Course Structure The course structure and detailed syllabus will be finalized by Board of studies under the faculty of music.

5. Scheme of Examination The Scheme of examination for the course & the programme shall be prescribed/notified by the university from time to time. The examination of the course will be conducted as per Annual system of examination.

6. Conditions of passing & award of division

(a) An examinee obtaining, 75% or more marks in the aggregate shall be given distinction. Those obtaining 60% or above but below 75% will be give First division. Those obtaining 50% but below 60% will be given Second division. Those obtaining 36% and above but below 50% marks will be awarded Third division. The minimum pass marks in each course will be 36%.

(b) If an examinee fails in any paper, he or she may be permitted to appear in the subsequent examination in the/those paper (s). It will not be necessary for candidate who is not successful in the examination to seek admission in the same course. Such a student may appear as "Failed - reappear" candidate after depositing the required fees in the subsequent examination. Such a student will get only one change to pass the course.

7. General Conditions:

(i) All other matters not specifically provided in this ordinance, shall be governed by relevant provisions of general ordinances of the Shri Krishna University, Chhatarpur.

(ii) In case of any dispute regarding the interpretation of any rule/order, the matter shall be referred to the Vice Chancellor and his decision shall be final.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE No. 36 of 2018 BACHELOR OF EDUCATION (B.Ed.) (Two Year Degree Course)

The Ordinance governed by rules / guidelines/ norms laid down by NCTE, shall be applicable for the award of Bachelor of Education Program generally known as (B. Ed) & shall be:

1.0 The Duration of Degree of Bachelor of Education of the UNIVERSITY, shall spread over Two academic year or Four semesters. Which can be completed in a maximum of three years form the date of admission to the program. As per NCTE norms

2.0 Candidate with at least fifty five percent marks either in the bachelor degree and / or in the master's degree in Science / Social Science / Humanity, Bachelor in Engineering or Technology with specialization in Science and Maths with 55% marks or any other qualification equivalent thereto, are eligible for admission to the program.

The reservation and relaxation for SC /ST/OBC and other categories shall be as per the rules of state govt., whichever is applicable.

Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral or both for selection of candidates for admission to the B.Ed. class in Colleges or in Teaching Department of UNIVERSITY, as deemed necessary.

Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for B.Ed. training in the institution maintained by it, the requirement of division or Grade as prescribed by para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the Director /Principal of the institution concerned. The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 28.

Provided further that all norms laid down by NCTE and that of State Government shall be followed

#### 3.0 Attendance

As per Ordinance 2

4.0 Candidates intending to present themselves at the examination shall submit through the Principal of the constitute College, their applications on. prescribed forms, so as to reach the Registrar by the date fixed far thepurpose, together with the fees as required by the rules in force for the time being and produce the following certificates from the Principal of the college, viz: Certificates.

(i) Of good conduct

(ii) Of fitness to appear at the examination.

(iii) Of having completed regular course of study by attending at least the minimum number of classes/ pDepartmenttices as required by para 3 above.

#### 5.0 Curriculum Transaction

(a) Practical work to be performed by each student



**Item Essential (Numbers)**

a	Lesson planning and teaching in real school situation including internship	Thirty lessons – fifteen lessons in each teaching subject
b	Lesson planning and teaching in simulated situation	Ten lesson – five lessons in each teaching subject
c	Observation of lessons taught by fellow students	Ten lessons – five lessons in each teaching subject
d	Action Research Project	1 (One)
e	Stand alone experience of school organization	Two days
f	Field- specific community experience	Five days

**Supervision of PDepartmenttice lesson**

Out of prescribed pDepartmenttice teaching lessons atleast 50% lessons would be supervised fully by the teacher educators and feedback given to the students orally as well as comments in writing. Record of lesson planning, teaching and supervision would be maintained.

**6.0 (a) The examination shall consist of two parts, namely:-****(i) Part I - Theory****(ii) Part II - Practical and sessional.**

The scope of studies in different papers shall be such as are prescribed by the Academic council, the Board of Studies and the Faculty of Education and published by a notification.

(i) The written part of the examination shall be held in the month of April every year Actual date of commencement of examination will be notified by the Registrar in advance.

(ii) The practical part of the examination shall be arranged by the Principal or the Head of the Department of Education, as the case may, before the written examination by such date as may be directed by the Registrar from time to time.

**(b) Practical & sessional work shall be as per decision of Board of Management of the UNIVERSITY,****7.0 Division**

(a) First Division with Honors: 75% and above.

(b) First Division: 60% and above but Below 75%. Second Division: 50% and above but Below 60%.

(c) An examinee obtaining 75% or more marks in the aggregate in theory and practically sessional combined shall be given distinction, The UNIVERSITY, is free to take any decision, which is not covered by the ordinance as per needs.

**8.0 The Principal of a College providing courses of B.Ed. degree shall send the statement of marks obtained by the students of his college in theory & practical to the Registrar****9.0 Supplementary of Examination**

(a) Candidates who are eligible to appear as supplementary candidates under the provision shall have to clear the supplementary in next three attempts immediately

(b) An examinee who after having appeared in the examination but fails in not more than two papers and by not more than three marks but secures the minimum

aggregate marks prescribed for a pass shall be entitled to a Department up to three marks in order to pass the examination.

- 10.0 The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.
- 11.0 The Registrar of UNIVERSITY, shall as soon as possible after the examination but not later than the 60<sup>th</sup> day from the date which the theory examination was completed publish the results of the examination by announcing the roll nos. and names of successful candidates.
- 12.0 In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.
- 13.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
- 14.0 Legal Jurisdiction  
All matters of any dispute shall be limited to Chhatarpur court only. The UNIVERSITY, reserve the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need.
- 15.0 The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

### ORDINANCE No. 37 of 2018

#### TWO YEAR DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)

This ordinance shall be applicable to candidates for two years Diploma in Elementary Education (D.El.Ed.), following the norms, rules and guideline of NCTE.

##### (1) Duration

The duration of the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer /winter /staggered) are available to the learners for guided / supervised instruction and face to face contact sessions.

##### (2) Qualification/Eligibility

Candidates seeking admission to this course must have passed.

Senior Secondary (Class XII) or equivalent examination passed with minimum 50% marks.

##### (3) Admission procedure

Admission under this Course will be made as follows:

(a) The UNIVERSITY, will issue admission notification in news papers, on the UNIVERSITY's website, notice Board of the UNIVERSITY, and in order publicity media Before the start of every cycle.

(b) list of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the UNIVERSITY/ UNIVERSITY's website/or the student will be informed directly of their admission after the last date of application.

The candidate whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission unless the provisional admission granted to him will be cancelled.

(c) The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed
- The application form is not signed by the candidate and his/her parent guardian, wherever required
- Supporting documents for admission are not enclosed.

(f) Enrollment/ Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary document and fees.

(g) Admission rules as framed by the UNIVERSITY, shall be applicable for all admission from time to time. Other norms laid down by NCTE courses shall also followed

(4) Academic Year

There will be two academic cycles every years, one from July to June and second from January to December.

(5) Intake & Fees

The intake and fees for the course shall be decided by the Board of Management of the UNIVERSITY, from time to time, subject to approval by the Regulatory Commission.

(6) Course Structure

6.1 The Diploma in Education (D.El.Ed.) course shall consist of :

(a) Syllabus as prescribed by the UNIVERSITY, as per the guidelines of NCTE.

(b) Internship, lab work, practical, projects etc. as may be prescribed by the UNIVERSITY,.

(c) Such scheme of examination as prescribed, by the UNIVERSITY, from time to time.

6.2 The curriculum of the course shall be approved by the concerned Board of Studies and the Academic Council of the UNIVERSITY,.

(7) Medium of Instruction and Examination

The medium of instruction and examination shall be either Hindi or English

(8) Examination Scheme

As per Ordinance No. 5

## (1) Promotion to Next Year &amp; Failed Candidate

A candidate may provisionally continue his/her studies in second year after the examination of the first year in which he/she appeared is over.

If a candidate fails in not more than one paper of the first examination but clears all the remaining papers of that examination. He/she will be allowed to appear in the supplementary examination, which shall be conducted to keep the term (ATKT) and promoted to the next year. Examination shall be conducted within 45 days of the declaration of the result. After clear that paper the student is allowed to promote in the second year.

Provided further, that if a candidate fails in more than one paper in first year examination, he/she may be allowed to appear as an ex-student in the next examination of the same year.

A candidates will be awarded diploma only in the year when he/she clear all the papers of both the year.

## (10) Allocation of Division

- a. First Division with Honors :75% and above
- b. First Division: 60% and above but Below 75%
- c. Second Division: 50% and above but Below 60%

## (11) Merit List

## (12) Maximum Duration of Completion of Course

A Candidates has to complete the entire course of Diploma in Education (D.Ed.) within a maximum period of four year from the session of first admission.

## (13) Examination Centre

UNIVERSITY, examination centers will be notified by the UNIVERSITY.

## (14) General

In matters of admission, attendance, examination and in all other matters not provided in this Ordinance, the course shall be governed by the provision of the relevant ordinance of the same in the UNIVERSITY, so far as they are not inconsistent with the provision of this ordinance.

## (15) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

## (16) Legal Jurisdiction

All matters of any dispute shall be limited to Chhatarpur court only. The UNIVERSITY, reserve the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need

## (17) The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

## SHRI KRISHNA UNIVERSITY, ATARPUR

ORDINANCE No. 38 of 2018

### MASTER OF EDUCATION (M.Ed.) 2 YEARS COURSE

The Ordinance framed as per rules/ regulations/ guidelines laid down by NCTE shall be applicable for the award of Master of Education (M.Ed.) Course

#### 1. Eligibility for admission

- i) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent grade in the following programmes:
  - (a) B.Ed.
  - (b) B.A. B.Ed., B.Sc.B.Ed.
  - (c) B.El.Ed.
  - (d) D.El.Ed. with undergraduate degree (with 50% marks in each)
- ii) The reservation for SC/ST/OBC and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable. There shall be relaxation of five percent marks in favour of SC/ST/OBC and other categories of candidates.
- iii) The candidate shall be granted admission according to approved rules of the UNIVERSITY,
- iv) The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 26.

#### 2. Duration of the course

The M.Ed. programme shall be of a duration of two academic years including field attachment for a minimum of 4 weeks and research dissertation.

#### 3. Mode of Instruction

- i) The course of study shall include learning and teaching through Regular.
- ii) Instructions shall be imparted through lecture programmes, supplemented with written assignments, lesson packages and contact programmes.
- iii) Medium of instructions shall be Hindi/English.

#### 4. Assignments

- i) During the period, assignments and lesson packages will from the study of the programme
- ii) Completed assignment's shall be deposited candidate in the intervening months. assignments will serve as feed back and will be counted towards internal assessment in each paper.
- iii) The whole course in each paper will be divided into a number of units which shall be supplied to the candidate from time to time.

#### 5. Scheme of Examination

- i) The scope of studies in different papers shall be such as is prescribed Shri Krishna UNIVERSITY,.
- ii) The following shall be the scheme of examinations:

Part I- Theory (five papers) 500 marks.

Written assignments 100 marks.

Part II-Dissertations & Viva Voce 200 marks

Total 800 marks

iii) Details of the scheme of Examination / Evaluation are as follows

Scheme of Examination / Evaluation							
(A)	Papers	Maximum Marks			Minimum Marks		
		Ext.	Int.	Total	Ext.	Int.	Total
	I	80	20	100	40	10	50
	II	80	20	100	40	10	50
	III	80	20	100	40	10	50
	IV	80	20	100	40	10	50
	V	80	20	100	40	10	50
(B)	Field work / Practical & Seminar	50	50	100	25	25	50
(C)	Dissertation Viva Voce	100	100	200	50	50	100
Grand Total		800			400		

iv) A candidate must secure minimum pass marks in A & B part separately Division will be awarded on the basis of marks obtained in Part I & part II taken together on the following basis:

First Division with Honors: 75% and above.

First Division: 60% and above but Below 75%. Second Division: 50% and above but below 60%

- v) Viva Voce examination will be conducted by a Board of two examiners appointed by the UNIVERSITY,, one of whom shall be the guide for dissertation as far as possible.
- vi) Assignments and dissertation relating to Part I & II of the examination will have to be submitted Before the theory examination.
- vii) The Viva Voce examination shall be arranged by the UNIVERSITY, after the theory examination.
- viii) The merit list of candidates securing first 10 positions in the first division will be notified by the UNIVERSITY.

#### 6. Ex- students

- i) A candidate failing in either or both of the two parts may, reappear as an Ex-student, in the part concerned or in the whole as the case may be, at a subsequent examination without being required to undergo regular course of studies again, subject to his/her complying with the provisions of ordinance and regulations of Shri Krishna UNIVERSITY, from time to time..

Provided that such advantage of appearing at the examination as Ex-student shall be admissible for a period of two years from the date when the candidate had appeared at the examinations as a regular candidate.

- ii) An Ex-student seeking permission for re-admission to a subsequent examination shall submit his/her application on prescribed form indicating the papers and parts of the examination intended to appear to the VICE CHANCELLOR, before the date fixed for the purpose together with such fees and documents as are required of him/her and he/she shall be governed by the provisions of all relevant ordinance of the UNIVERSITY.
- iii) Marks of Internal assessment if they are above the minimum prescribed for a pass, shall be brought forward for the purpose of results at the subsequent examination.
7. Fees of the course The candidate will have to pay fees as decided by the Institute authority as prescribed time schedule.
8. UNIVERSITY, examinations will be conducted at suitable Centers as decided by the authorities of the UNIVERSITY.
9. General: In all matters pertaining to the course, the decision of the Vice-chancellor of the UNIVERSITY, shall be final and as per Ordinance of the UNIVERSITY, for this purpose. Provided the norms laid down by NCTE and M.P. Govt. shall be the binding to the UNIVERSITY,
10. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
11. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

### ORDINANCE No. 39 of 2018

#### BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.) (TWO YEAR DEGREE COURSE)

This Ordinance framed as per rules/ regulations/ guidelines laid down by NCTE shall be applicable to candidates admitted to Bachelor of Physical Education (B.P.Ed.). The B.P.Ed Programme shall be of duration of Two academic year or Four Semesters.

#### 1.0 Admission:

- 1.1 Bachelor's degree in any discipline with 50% marks and having at least participation in the inter-College/Inter-Zonal/ District/ School competition in sports and games as recognized by the AIU/IOA/ SGFI/Govt. of India.
- or
- 1.2 Bachelor's degree in physical education with 45%
- or
- 1.3 Bachelor's degree in any discipline with 45% marks and studied physical education as compulsory/ elective subject.
- Or
- 1.4 Graduation with 45% marks and at least three years of teaching experience.

- 2.0 The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 26.
- 3.0 A successful candidate who obtains percentage of marks between 33% to 45% shall be placed in third division; those who obtain between 45 to 60% of marks shall be placed in second division & candidates who obtain 60% or above marks placed in first division and First Division with Honors 75% and above.
- 4.0 The details of courses will be decided by Board of Management on the recommendation of Board of Studies & Academic Council time to time.
- 5.0 Regarding Attendance, merit list, condonation of deficiency etc will be as per Ordinance of UNIVERSITY, from time to time for this purpose.
- 6.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
- 7.0 Legal Jurisdiction

All matters of any dispute shall be limited to Chhatarpur court only. The UNIVERSITY, reserve the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need.

### ORDINANCE No. 40 of 2018

#### MASTER OF PHYSICAL EDUCATION (M.P. Ed.)

This Ordinance framed as per rules/ regulations/ guidelines laid down by NCTE shall be applicable to candidates admitted to Master of Physical Education (M.P. Ed.)

##### 1. ADMISSION:-

Candidate who have obtained at least fifty percent marks in the B.P. Ed. Degree / or Bachelor of Physical Education (BPE). B.Sc. degree in Health and Health Education are eligible for admission.

General Level of Physical Efficiency

2. The Duration of Course will be 2 Academic years or spread to 4 semesters.
3. The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 26.
4. For both the previous and final examination a candidate will be declared successful if she/he obtains at least 36% of the aggregate mark in all subjects. The examinee must pass separately in both theory and practical. No division will be assigned for the result of the previous examination. The division in which a candidate is placed shall be determined on the basis of aggregate of marks obtained in both the M.P.Ed. Previous & Final Exams.
5. Successful candidate who obtain 60% or more of the aggregate shall be placed in the first division and First Division with Honors 75% and above. Those obtaining less than 60% but not less than 48% will be placed in the Second division. All these successful candidates obtaining less than 48% placed in the Third division. Candidates obtaining less than 36% will be declared failed.
6. The details of courses for 2 year M.P. Ed. will be decided by Board of Management on



the recommendation of Board of Studies & Academic Council.

- 7 The other rules regarding attendance, examination, etc maximum duration of course will be as per Ordinance of UNIVERSITY, from time to time for this purpose. Provided further that all the norms laid down by NCTE and Govt. of MP shall be followed.
8. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.
9. Legal Jurisdiction  
All matters of any dispute shall be limited to Chhatarpur court only. The UNIVERSITY, reserve the rights to change configuration, courses, contents, fee structure, scheme of evaluation, time schedule of face to face programme and examination as per need.
- 10 The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

### ORDINANCENO. 41 of 2018

#### BACHELOR OF EDUCATION - SPECIAL EDUCATION [B.Ed. Spl. Ed.]

##### 1. Objectives:

The B. Ed. Spl. Ed. programme aims to develop Special Education Teachers/Educators for children with disabilities for various settings (including Inclusive, Special, Open School and Home Based Education). The B.Ed. (Special Education) programme will prepare human resources to enable them to acquire knowledge and develop competencies and skills to impart education and training effectively to children with disability as well as all other children and this Being teachers for all children. After completing the B.Ed. (Special Education) programme the student-teachers will:

- a. Acquire knowledge and skills about human development, contemporary Indian education, and pedagogy of various school subjects and assessment for learning.
- b. Acquire knowledge and skills about nature and educational needs of children with disabilities as well as of few select specific disabilities.
- c. Develop conceptual understanding of education provisions and skills for working with children with various disabilities in Special and inclusive settings.
- d. Enhance knowledge and skills for professional development.

The ordinance shall be applicable for the award of Bachelor of Education-Special Education (B.Ed. Spl. Ed.) degree in Hearing Impairment (HI), Mental Retardation (MR), and Visual Impairment (VI)

**2. Duration:**

The Course/programme will be of two years with 4 semesters. Each semester will be of 16-18 weeks; 2 weeks in summer and 2 weeks in inter semester break will also Be utilized for covering the courses. In this way, the following operational weeks will be available for transacting the course:

Year 1- 16-18 weeks for two semesters + 2 weeks in summer

Year 2- 16-18 weeks for two semesters + 2 weeks in inter-semester breaks

This comes to 64-72 weeks + 6 weeks for field activities/skill development with 40 credits in each year.

The duration of the Course is two academic years, which can Be completed in a maximum of three years from the date of admission to the programme.

**3. Eligibility for Admission:**

B.A. / B.Sc. / B.Com. or an equivalent degree at graduate level depending on the requirements of Being the school subject for pedagogical courses and for the particular course with minimum 50% in the qualifying degree examination.

Provided that the Vice-Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral on both for selection of candidates for admission to the B.Ed.Spl.Ed, class in Colleges or in Teaching Department of UNIVERSITY,, as deemed necessary.

**4. Admission:**

Admission Procedure: Admission shall be made on merit on the basis of marks obtained in the qualifying Examination and in the Entrance Examination or any other selection process as per the policy of the state government/UNIVERSITY, /RCI..

**5. Programme Pattern:**

The programme has been developed on Semester basis. RCI has proposed 2000 marks in view of disability specific specialization. the UNIVERSITY, has norms and guidelines adopt same pattern of RCI propose B.Ed.Spl .Ed. programme.

**6. General Framework Of The Course:**

The course is planned on the Choice Based Credit System (CBCS). According to UGC guidelines one credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week. RCI also recommends practical work for each theory course Besides these contact hours including self study, assignments, etc. That may involve same number of hours as are the contact hours specified for each course. The UNIVERSITY, has adopt same course structure as proposed by RCI.

The Course structure has three sets of courses:

1. Core courses in every semester
2. Elective course which can Be chosen from pool of papers in order to:
  - a. Support the discipline of study
  - b. Provide an expanded scope
  - c. Exposure to some other discipline/domain (this will depend on the options available with the implementing UNIVERSITY, and institution)

d. Nurturing student proficiency/skills

3. Elective Foundation courses are value-based

The UNIVERSITY, will follow the 10-point grading system following letter grades recommended by the UGC as given Below:

**Table 1: Grades and Grade Points**

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

- A student obtaining Grade F shall be considered fail and will be required to reappear in the examination.
- For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE, etc.

The statutory requirement for eligibility to enter as assistant professor in colleges and universities in the disciplines of arts, science, commerce, etc., is a minimum average mark of 50% and 55% in relevant postgraduate degree respectively for reserved and general category. Hence, it is recommended that the cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system. Similarly cut-off marks shall be fixed for grade B and B+ based on the recommendation of the statutory bodies (AICTE, NCTE, etc.) of the relevant disciplines.

RCI as a statutory body recommends that the cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system. Internal assessment for Theory Courses will not exceed 20% and 50% in the Practicum wherever applicable. The same pattern will be followed by the UNIVERSITY.

**7. Passing Minimum:**

Minimum 50 % marks are essential in all courses for passing in the programme (GDepartmente Marks as per UNIVERSITY, norms).

**8. Nature of Evaluation:**

Internal and External as per UNIVERSITY, norms; RCI as Statutory body recommends that the (i) cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system, and (ii) Internal assessment for Theory Courses will not exceed 20% and 50% in the Practicum wherever applicable.

- 9. Examination :**  
UNIVERSITY, examination will be notified by the UNIVERSITY,.
- 10. Seats and Fees of the Course:**  
10.1 The Fees for each courses shall be decided by Board of Management of UNIVERSITY,  
10.2 The no of seats in each B.Ed. Spl. Ed course will be as per RCI Norms.
- 11. Medium of Instruction**  
The medium of instructions shall be either Hindi or English.
- 12. Award of Degree**  
The affiliating Universities will award degree in Bachelor of Education Special Education (Area of Specialization). The areas of specialization provided are Autism Spectrum Disorders (ASD), Hearing Impairment (HI) ,Mental Retardation / Intellectual Disability (MR/ID), and Visual Impairment (VI). For example in the area of Hearing Impairment the degree awarded will be B.Ed.Spl.Ed. (HI). While issuing degree certificate, the Universities are advised to clearly spell out the area of specialization and mention as a statement that the passed out can teach in all settings and other disabilities (cross disabilities)

### ORDINANCENO. 42 of 2018

#### DIPLOMA IN ELEMENTARY EDUCATION -SPECIAL EDUCATION (D. El. Ed.Spl.Ed)

This ordinance shall be applicable to candidates admitted to Diploma in Elementary Education – Special Education (D. El. Ed.Spl.Ed)

#### 1. Objective

The Diploma Course in Special Education aims to develop professionals for special education within a broad framework of education in the current millennium. The course will enable pre-service teachers to acquire knowledge, develop competencies and pDepartmenttice skills to impart education to Deaf & Hard of Hearing children. The general objective of the course is to prepare special teachers at pre-Primary (Nursery, Kindergarten etc.) and primary (I to IV – lower primary and V to VII – upper primary) levels to serve in the following settings:

- (a) Special schools
- (b) Integrated \ Inclusive setup
- (c) Itinerant programmes

#### 2. Admission:-

2.1 Students who have passed Plus 2 examination / Junior College with minimum at least 50%Marks in the qualifying Examination will be eligible for the course.

2.2 Admission shall be made on merit on the basis of marks obtained in the qualifying Examination and in the Entrance Examination or any other selection process as per the policy of the state government/UNIVERSITY, /RCI

- 3 TheDuration of Course will be 2 academic years/four semesters.

**4 Fees:**

The Fees for each courses shall be decided by Board of Management of UNIVERSITY, the no of seats in each course will be as per RCI Norms.

**5. Division:**

For both the First Year and Second Year examination a candidate will be declared successful if she/he obtains at least 50% of the aggregate mark in all subjects. The examinee must pass separately in both theory and practical No. division will be assigned for the result of the First Year examination. The division in which a candidate is placed shall be determines on the basis of aggregate of marks obtained in both the D.El.Ed. Spl.Ed First year and Second Year Exams.

Successful candidate who obtain 60% or more of the aggregate shall be placed in the first division. Those obtaining less than 60% but not less than 50% will be placed in the Second division. Candidate obtaining less than 50% will be declared failed.

6. The details of courses for 2 years D.El.Ed.Spl.Ed will be decided by Board of Management on the recommendation of Board of Studies and Academic Council.

7. The other rules regarding attendance, examination, etc. maximum duration of course will be as per Ordinance of UNIVERSITY, from time to time for this purpose. Provided further that all the norms laid down by R.C.I. shall be followed.

**8. Minimum Attendance:**

Eighty Percent minimum Attendance is required both in the theory and Practical to Be eligible to paper in the semester examination

9. **MEDIUM OF INSTRUCTION:** English, Hindi and / or regional language of the state.

**10. Examination**

As per RCI's Scheme of Examination.

11. UNIVERSITY, examination will be notified by the UNIVERSITY.

12. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna UNIVERSITY, and RCI rules regarding specific courses are applicable.

13. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the UNIVERSITY, so far as they inconsistent with the provisions of this ordinance.

14. In case of any dispute/ambiguity, the ruling of the Vice-Chancellor and M.P. Govt. shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

15. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Bhopal.

16. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCENO. 43 of 2018****DEGREE OF MASTER OF EDUCATION- SPECIAL EDUCATION  
[M.Ed.Spl.Ed]****1. Objectives of the program:**

The M.Ed.Spl.Ed. programme supports three shared philosophical stances underlying long-standing tradition of preparing teacher educators as education leaders. These stances include teaching as inquiry, teaching as curriculum making and teaching for social justice. The objectives of the program are to:

Assist potential teacher educators to exert leadership in advocating and meeting educational needs of children with disabilities in various settings offer special teacher educators the opportunity to develop specialized capacity for leadership in curriculum, pedagogy and universal design build theoretical knowledge and skills in research methodologies and conducting research in order to enhance education of children with disabilities in all settings.

The Ordinance shall applicable for the award of Master of Education-Special Education (M.Ed.Spl.Ed) in M.R., V.I. and H.I. Course.

**2. Eligibility For Admission:**

**The admission for the degree of M.Ed. Spl.Ed. degree shall be open to:**

- a) A candidate who has successfully passed B.Ed Spl.Ed. with minimum 50% marks in respective disability area from a recognized UNIVERSITY, or any other degree considered equivalent to B.Ed Spl. Ed. from an affiliating UNIVERSITY, and/ or teaching department under any UNIVERSITY, recognized by U.G.C. with RCI registration.
- b) A candidate who has successfully passed the B .Ed. General course and has successfully completed Diploma in Education Special Education in respective disability area recognized by the Rehabilitation Council of India with minimum 50 percent marks in each course.
- c) A candidate having passed PG Diploma in special Education (Till Academic session)
- d) A candidate with B.Ed. in particular specialization may be allowed for M.Ed. cross disability/ multi category (as and when offered) but the reverse is not allowed. B .Ed. with multi-category should not Be admitted for specialization in a single disability at the M.Ed. level, however; as part of CBCS, these can Be admitted to B.Ed. Spl. Edu. Area C Courses and complete the Specialization Courses to qualify for a particular disability. On completion of Area C, these can Be admitted to the M.Ed. Spl.Ed in a specific disability.
- e) A student with B.A./B.Sc./B.Com. B.Ed.Spl.Ed. (4 years Integrated)
- f) Candidate should have valid RCI registration.

**3. Admission Procedure:**

Admission shall be made on merit on the basis of marks obtained in the qualifying Examination and in the Entrance Examination or any other selection process as per the policy of the state government/UNIVERSITY /RCI.

**4. Duration Of the Course**

The Course/programme will be of two years with 2 semesters in each year. Each semester will be of 16-18 weeks; 2 weeks in summer and 2 weeks in inter semester break will also Be utilized for covering the courses. In this way, the following operational weeks will be available for transacting the course:

Year 1- 16-18 weeks for two semesters + 2 weeks in summer

Year 2- 16-18 weeks for two semesters + 2 weeks in inter-semester breaks

This comes to 64-72 weeks + 6 weeks for field activities/skill development with 40 credits in each year.

The duration of the Course is of four Semesters, that is, two academic years, which can Be completed in a maximum of three years from the date of admission to the programme

**5. General Framework of The Course**

The course is planned on the Choice Based Credit System (CBCS). According to UGC guidelines one credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical works/field per week. RCI also recommends practical work for each theory course Besides these contact hours including self study, assignments etc. That may involve same number of hours as are the contact hours specified for each course.

The Course structure has three sets of courses

1. Core courses in every semester
2. Elective course which can Be chosen from pool of papers in order to;
  - a. Support the discipline of study
  - b. Provide an expanded scope
  - c. Exposure to some other discipline/domain (this will depend on the options available with the implementing UNIVERSITY, and institution)
  - d. Nurturing student proficiency/skills
3. Elective Foundation courses are value-based

UNIVERSITY, will follow the 10-point grading system following letter grades recommended by the UGC as given Below:

**Table 1: Grades and Grade Points**

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

- a. A student obtaining Grade F shall be considered fail and will be required to reappear in the examination.
- b. For non-credit courses 'Satisfactory' or "Unsatisfactory" shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/ CGPA.
- c. The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE, etc.
- d. The statutory requirement for eligibility to enter as assistant professor in colleges and universities in the disciplines of arts, science, commerce, etc., is a minimum average mark of 50% and 55% in relevant postgraduate degree respectively for reserved and general category. Hence, it is recommended that the cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system. Similarly cut-off marks shall be fixed for grade B and B+ based on the recommendation of the statutory bodies (AICTE, NCTE etc.,) of the relevant disciplines.

RCI as Statutory Body recommends that the cut-off marks for Grade B shall not be less than 50% and for Grade B+, it should not be less than 55% under the absolute grading system. Internal assessment for Theory Courses will not exceed 20% and 50% in the Practicum wherever applicable. the UNIVERSITY, will be follow the same as above.

#### Programme Structure:

#### STRUCTURE FOR 4 SEMESTERS (2 YEARS)

Code	Area	Courses	Credits
A	Core courses	7	28
B	Specialization Courses	4	16
C	Elective Courses	1	04
D	Dissertation	1	16
E	Practical I	2	08
F	Practical II	2	08
<b>Total</b>		<b>17</b>	<b>80</b>

The M. Ed. Spl. Ed. programme is presently Being offered in following specializations:

- a) Hearing Impairment (HI)
- b) Mental Retardation / Intellectual Disability (MR/ID)
- c) Visual Impairment (VI)

#### 6. Mode of Instruction

- (i) The course of study shall include learning and teaching through Regular mode.
- (ii) Instructions shall be imparted through lecture, tutorial, Seminar, demonstration programmes, supplemented with written assignments and Projects, lesson packages and contact programmes.
- (iii) Medium of instructions shall be Hindi/English.



**7. Programme Pattern**

The programme has been developed on Semester basis. RCI has earmarked 2000 marks for M.Ed.Spl.Ed. programme in view of disability specific specialization. the same pattern will be followed by the UNIVERSITY, As per RCI and norms.

**8. Passing Minimum**

Minimum 50 % marks or grade 'B' are essential in all courses for passing in the programme (Grace Marks as per UNIVERSITY, norms).

Successful candidate of M.Ed. Spl. Ed. Shall in division on the basis of total marks obtained in the 1<sup>st</sup> and 2<sup>nd</sup> years / semester of the examination taken in accordance with the following scale ( No division shall be awarded in first years)

- 50% or above but less than 60% marks – Second Division
- 60% or above First Division.

**9. Ex-Students**

- (i) A candidate failing in either or both of the two parts may, reappear as an Ex-student. In the part concerned or in the whole as the case may be, at a subsequent examination without Being required to undergo regular course of studies again, subject to his/her complying with the provisions of ordinance and regulations of Shri Krishna UNIVERSITY, from time to time. Provided that such advantage of appearing at the examination as Ex-student shall be admissible for a period of two years from the date when the candidate had appeared at the examinations as a regular candidate.
- (ii) An Ex-student seeking permission for re-admission to a subsequent examination shall submit his/her application on prescribed form indicating the papers and parts of the examination intended to appear to the VICE-CHANCELLOR, Before the date fixed for the purpose together with such fees and documents as are required of him/her and he/she shall be governed by the provisions of all relevant ordinance of the UNIVERSITY,.
- (iii) Marks of Internal assessment if they are above the minimum prescribed for a pass, shall be brought forward on the purpose of results at the subsequent examination.

**10. Award of Degree:**

The affiliating Universities will award degree in Master of Education Special Education (Area of Specialization). The areas of specialization provided are Hearing Impairment (HI)/ Mental Retardation (MR)/ Visual Impairment (VI). For example in the area of hearing impairment the degree awarded will be M.Ed.Spl.Ed. (HI). While issuing degree certificate, the Universities should clearly spell out the area of specialization.

**11. Seats And Fees Of the Course:**

The Fees for each courses shall be decided by Board of Management of UNIVERSITY, the no of seats in each course will be as per RCI

12. In all matters pertaining to the course, the decision of the Vice-Chancellor of the UNIVERSITY, shall be final and as per Ordinance of the UNIVERSITY, for this purpose. The norms laid down by R.C.I. will be binding to the UNIVERSITY.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE No. 44 of 2018 INTEGRATED PROGRAMME FOR BACHELOR OF EDUCATION (B.A.B.Ed. / B.Sc.B.Ed.) (FOUR YEAR INTEGRATED DEGREE COURSE)

#### 1 Objective

- 1.1 The four year integrated programme aim at integrating general studies comprising science (B.Sc. B.Ed.) and social sciences or humanities (B.A. B.Ed.), and professional studies comprising foundations of education, pedagogy of school subjects, and Practicum related to the tasks and functions of a school teacher. It maintains a balance Between theory and pDepartmenttice and coherence and integration among the components of the programme, representing a wide knowledge base of a secondary school teacher. The programme aims at preparing teachers for Upper Primary and Secondary stages of education. The Ordinance governed by rules / guidelines/ norms laid down by NCTE, shall be applicable for the award of Integrated programme Bachelor of Education Programme generally known as (B.A. B. Ed / B.Sc. B.Ed.) & shall be:

#### 2 Duration

- 2.1 The B.Sc. B.Ed. and B.A. B.Ed. programmes shall be of four academic years of eight semesters including school based experience and internship in teaching. Student teachers shall, however, Be permitted to complete the programme within a maximum period of six years from the date of admission to the programme as per NCTE norms.

#### 3 Eligibility

- 3.1 Candidates with at least 50% marks in the Senior Secondary/Higher Secondary +2 or its equivalent are eligible for admission.  
3.2 The reservation for SC/ST/others category shall be as per the rules of State Government Madhya Pradesh.

#### 4 Admission Procedure

- 4.1 Admission shall be made on merit on the basis of marks obtained in the qualifying examination and in the entrance examination or any other selection process as per the Policy of the State Government / UNIVERSITY.  
4.2 At the time of admission to the programme the student will need to indicate , their selection of the subjects to be pursued for the discipline option and the commerce and the accompanying pedagogic specializations for which they are applying, and these may be assigned on the basis of order of merit and availability.

Provided further that all norms laid down by NCTE and that of State Government shall be followed

#### 5.0 Attendance

As per Ordinance 11 clause 6 of the UNIVERSITY,.

- 5.1 Candidates intending to present themselves at the examination shall submit through the Principal of the College/HOD of Education, their applications on. Prescribed forms, so as to reach the Registrar by the date fixed far the purpose, together with the fees as required by the rules in force for the time Being and

produce the following certificates from the Principal of the college/HOD of Education, viz: Certificates.

- (i) Of good conduct
- (ii) Of fitness to appear at the examination.
- (iii) Of having completed regular course of study by attending at least the minimum number of classes/ practices as required by para 3 above.

## 6.0 Curriculum

The B.Sc.B.Ed and B.A.B.Ed. Programmes consist of content courses on par with those of undergraduate liberal programmes in Science and Arts stream and supportive courses, pedagogic courses, and Practicum including school experience and internship in teaching. Information and Communication Technology (ICT), gender, yoga education, and disability/inclusive education shall form an integral part of the B.Sc. B.Ed./ B.A. B.Ed. curriculum

- Theory Courses
- Perspectives in Education
- Curriculum and Pedagogic Studies
- Language and Communication, and Development of Self
- Practicum and School Internship

## 7.1 Programme Implementation

The UNIVERSITY, will have to meet the following specific demands of the professional programme of study:-

- (a) Prepare a calendar for all activities, including school internship. The school internship and other school related Practicum shall be synchronized with the academic calendar of the school.
- (b) Initiate and deepen the discourse on education by organizing seminars, debates, lectures and discussion groups for students and faculty.
- (c) Organize inter-institutional interDepartmenttions for students Between various colleges on themes of Educational significance and also participate in such events organized in other institutions.
- (d) Be integrated into the life of the institution and have opportunities to participate with and interDepartmentt with students from the other under graduate programmes.
- (e) Adopt a participatory teaching approach to help students develop reflective thinking and critical Questioning skills.
- (f) Facilitate interns to maintain reflective journals and observation records which provide opportunities for reflective thinking.
- (g) Maintain records of planning, observation schedule and feedback and reflective reports prepared by the interns.
- (h) The UNIVERSITY, shall provide opportunities for faculty development and also organize academic enrichment programmes for the professional development of faculty. Faculty shall be encouraged to participate in academic pursuits and pursue research, especially in secondary school.

## 7.2 Assessment

- (a) The scheme of evaluation shall be such as prescribed by the UNIVERSITY,.
- (b) Each theory course may carry a weightage of 30 percent for internal assessment and 70 percent for an annual examination. At least one-fourth of total marks

shall be allocated to assessment of 16 weeks of pDepartmenttice teaching. Students shall be given information about their grades/marks as part of professional feedback so that they get the opportunity to improve their performance.

- (c) For the liberal courses, including school internship shall be assessed only internally. A minimum of 25% of all lessons taught by the student for each pedagogic area will be observed and considered for evaluation, spread in a manner to reflect the development of the student.
- (d) The basis of Internal Assessment shall be as follows:  
 Theory : Individual / group assignments  
 Observation records/ Presentation and Student Portfolios  
 Practical: Observational records/ diaries / journals  
 Individual and group reports  
 Faculty observation and evaluation Headmaster/cooperating teachers reports on the overall school involvement of the student will also Be taken into account.
- (e) A Moderation Board constituted by the UNIVERSITY, shall monitor issues of quality and parity in grading and assignment Between Colleges affiliated to a particular UNIVERSITY, and offering the four year programme for all Practicum Courses and the School Internship Programme.
- (f) There shall be a provision for grievance redressal and removal of biases in the internal assessment. Mechanisms shall be worked out where faculty other than the ones actually dealing with the course/subject or through the involvement of school mentor and external expert in addition to the internal examiners shall be involved.

### 8.0 Examination:

- (a) The examination shall consist of two parts, namely:-  
 (i) Part I - Theory  
 (ii) Part II - Practical and sessional.
- (b) The scope of studies in different papers shall be such as are prescribed by the Academic council, the Board of Studies and the Faculty of Education and published by a notification.
- (c) (i) The written part of the examination shall be held in the month of DecemBer and June every year in two semesters. Actual date of commencement of examination will be notified by the Registrar in advance.  
 (ii) The practical part of the examination shall be arranged by the Principal or the Head of the Department of Education, as the case may, Before the written examination by such date as may be directed by the Registrar from time to time.
- (d) Practical & sessional work shall be as per decision of Board of Management of the UNIVERSITY,

### 9.0 Division

- (a) First Division with Honors: 75% and above.  
 (b) First Division: 60% and above but Below 75%. Second Division: 50% and above but Below 60%  
 (c) An examinee obtaining 75% or more marks in the aggregate in theory,

practical sessional shall be given distinction.

10.0 The Principal of a College/HOD of Education department providing courses of B.A. B.Ed./ B.Sc. B.Ed. degree shall send the statement of marks obtained by the students of his college in theory & practical to the Registrar

**11.0 Supplementary of Examination**

(a) Candidates who are eligible to appear as supplementary candidates under the provision shall have to clear the supplementary in next three attempts immediately

(b) An examinee who after having appeared in the examination but fails in not more than two papers and by not more than three marks but secures the minimum aggregate marks prescribed for a pass shall be entitled to a grace up to three marks in order to pass the examination.

12.0 The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.

13.0 The Registrar of UNIVERSITY, shall as soon as possible after the examination but not later than the 60<sup>th</sup> day from the date which the theory examination was completed publish the results of the examination by announcing the roll nos. and names of successful candidates.

14 In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.

15 The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

**ORDINANCE No. 45 of 2018**

**(As per NCTE Guideline)**

**Bachelor of Education (B.Ed.) (3 Years Degree Course)/Part Time**

This Ordinance is governed by rules/ guidelines/ norms laid down by NCTE and shall be applicable for the award of Bachelor of education (B.Ed.) degree Part Time.

**1.0 Duration:-**

The B.Ed. programme shall be of duration of three academic years, which can be completed in a maximum period of five years from the date of admission to the programme. However, for one mercy attempt can be given by the Vice-Chancellor of University on reasonable ground.

**2.0 Eligibility:-**

(a) Upper Primary and Secondary school teachers who are in service as full time teacher for at least two years at the time of making application and who shall continue to be in service during the entire duration of the programme. The applicant shall be required to furnish a certificate to this effect from the Head of the school where he/she is employed.

(b) The applicants with at least 50% marks either in the Bachelor Degree and be in the Postgraduate Degree in Sciences/Humanities/Social Sciences or Bachelor degree in Engineering or Technology with background /specialization in Science and Mathematics with 50% marks or any other qualification equivalent thereto are eligible for admission.

(c) The reservation and relaxation for SC/ST/OBC/PWD shall be as per rules of the Central/State Governments, whichever applicable.

Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral on both for selection of candidates for admission to the B.Ed. class in Colleges or in Teaching Department of University, as deemed necessary.

Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for B.Ed. training in the institution maintained by it, the requirement of marks or Grade as prescribed in Para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the director /Principal/Dean of the institution concerned. The fees for each course shall be decided by Board of Management of University.

Provided further that all norms laid down by NCTE and that of State Government shall be followed.

### 3.0 Working Days:-

- (a) There shall be face-to-face teaching for at least 120 days each in the year, 2 and 3 year of the programme.
- (b) Supervised School Internship for a period of 12 weeks (60 days) — 04 weeks (20 days) each year in schools where the trainee teachers are working.
- (c) School-based and community-based activities as part of the Practicum component of the curriculum for 150 days (50 days each year). These shall include preparation of case study, writing seminar/term paper and book reviews observation of children, parent teacher meetings, text books analysis and preparation of evaluation tools. In addition, the students shall continue to be engaged in regular teaching work assigned to them by the school where they are employed.
- (d) The programme shall be conducted in a face-to-face mode in a teacher education institution during vacations; therefore it shall be possible for the institution to work for 42 hours in a week (6 x 7 hours).
- (e) The minimum attendance of students enrolled in the programme shall have to be 80% for all the course 4 work, and 90% for school internship.

4.0 Candidates intending to present themselves at the examination shall submit through the Dean/HOD of the School/Department, their applications on prescribed forms, so as to reach the Controller Examination by the date fixed for the purpose, together with the fees as required by the rules in force for the

time being and produce the following certificates from the Principal of the college, viz: Certificates.

- (i) Of good conduct
- (ii) Of having completed regular course of study by attending at least the minimum number of classes/ pDepartmentices/Practical's as required by Para 3 above.

**4.1 Course Commencement** - The course will start in July/ as approved by Board of Management/ date notified by other competent authority of the State Government every year.

**4.2 Admission under this Course will be made as follows:**

(a) The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of academic year.

(b) The University may conduct its own Entrance Examination at state or national level for admission. The admission to B.Ed. 1st year shall be based on the merit in the entrance test.

(b-i) Vacant seats shall be filled up on the basis of marks obtained in the qualifying examination strictly on the basis of merit by conducting University level counseling.

List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University's website/or the student will be informed directly of their admission.

(c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

(d) The application form may be rejected due to any of the following reasons:-

- The candidates does not fulfill the eligibility conditions
- The prescribed fees is not enclosed
- The application form is not signed by the candidate and his/her parent guardian, wherever required
- Supporting documents for admission are not enclosed.

(f) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.

**5.0 Examination:**

- (a) The examination shall consist of two parts, namely:-
- (i) Part I – theory
- (ii) Part II – Practical, sessional and Viva-Voce.
- (b) The scope of studies in different papers shall be such as prescribed by the Board of Studies as per guideline of NCTE New Delhi as amended time to time and approved by Academic council and the Board of management.
- (i) The practical part of the examination. Shall be arranged by the Dean/HOD of the School/Department, as the case may, before the written examination by such date as may be directed by the Controller Examination from time to time.
- (d) Practical & sessional work shall be as per the scheme and syllabus of the course.

**6.0 DIVISION**

(a) A candidate shall not be declared to have passed B. Ed. examination unless he secures at least 36 % marks in each of the subject separately in the theory examination, including sessional marks and at least 40% marks in each of the practical examination including sessional marks. A candidate must be secures aggregate 40% marks in each subject.

(b) A Student obtaining 40% or more but less than 50 % marks shall be placed in Pass Division,

(c) A Student obtaining 50% or more but less than 60% marks shall be placed in Second division.

(d) A Student obtaining 60% or more marks but less than 75% shall be placed in First division.

(e) A Student obtaining 75% or more marks shall be placed in First division with Distinction.

**7.0** Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical subject shall be considered as two separate subjects, for the purpose of awarding gDepartmente marks).

After condonation of marks, the result of concerned subject shall be declared as "Pass by Grace".

**8.0 PROMOTION TO HIGHER SEMESTER/ YEAR**

8.1 As per NCTE norms.

8.2 The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division/Distinction by one mark subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.



## 9.0 REVALUATION/RE-TOTALING

(a) Revaluation and re-totaling of marks is permitted for theory papers only. The University, on application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

(b) The result after revaluation/re-totaling shall be declared as per prevailing revaluation/re-totaling rules and regulation of the University.

11.0 In the notification declaring results of the examination the names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.

11.1 Award of Credits and Grades shall be as per prevailing NCTE norms.

12.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any two or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

## 13.0 MERIT LIST

Merit list of first top ten (10) rank candidates in the order of merit shall be declared by the University at the end examination securing at least first division and passing all theory and practical examinations in single attempt. Merit list shall be declared only after considering the revaluation result, if any.

## 14.0 MEDIUM OF INSTRUCTION AND EXAMINATION

14.1 The medium of instruction and examination shall be Hindi or English throughout the course of study.

14.2 The subjects to be studied in one year of course shall be as per the scheme approved by the Board of Studies of the University.

### ORDINANCE No. 46 of 2018

(As per NCTE Guideline)

### Diploma of Education (D.Ed.) (3 Years Degree Course)/Part Time

This Ordinance is governed by rules/ guidelines/ norms laid down by NCTE and shall be applicable for the award of Diploma of education (D.Ed.) degree Part Time.

#### 1.0 Duration:-

The D.Ed. programme shall be of duration of three academic years, which can be completed in a maximum period of five years from the date of admission to the programme. However, for one mercy attempt can be given by the Vice-Chancellor of University on reasonable ground.

**2.0 Eligibility:-**

- (a) Minimum educational Qualification is 10+2 level or Equivalent.
- (b) Candidate having two year of Teaching Experience in Pre- Primary, Primary or Middle which is recognized by the state or central Govt.

Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral on both for selection of candidates for admission to the D.Ed. class in Colleges or in Teaching Department of University, as deemed necessary.

Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for D.Ed. training in the institution maintained by it, the requirement of marks or Grade as prescribed in para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the director /Principal/Dean of the institution concerned. The fees for each course shall be decided by Board of Management of University.

Provided further that all norms laid down by NCTE and that of State Government shall be followed.

**3.0 Working Days:-**

- (a) There shall be face-to-face teaching for at least 120 days each in the year, 2 and 3 year of the programme.
- (b) Supervised School Internship for a period of 12 weeks (60 days) — 04 weeks (20 days) each year in schools where the trainee teachers are working.
- (c) School-based and community-based activities as part of the Practicum component of the curriculum for 150 days (50 days each year). These shall include preparation of case study, writing seminar/term paper and book reviews observation of children, parent teacher meetings, text books analysis and preparation of evaluation tools. In addition, the students shall continue to be engaged in regular teaching work assigned to them by the school where they are employed.
- (d) The programme shall be conducted in a face-to-face mode in a teacher education institution during vacations; therefore it shall be possible for the institution to work for 42 hours in a week (6 x 7 hours).
- (e) The minimum attendance of students enrolled in the programme shall have to be 80% for all the course 4 work, and 90% for school internship.

4.0 Candidates intending to present themselves at the examination shall submit through the Dean/HOD of the School/Department, their applications on prescribed forms, so as to reach the Controller Examination by the date fixed for the purpose, together with the fees as required by the rules in force for the time

being and produce the following certificates from the Principal of the college, viz: Certificates.

(i) Of good conduct

(ii) Of having completed regular course of study by attending at least the minimum number of classes/ pDepartmentices/Practical's as required by Para 3 above.

**4.1 Course Commencement** - The course will start in July/ as approved by Board of Management/ date notified by other competent authority of the State Government every year.

**4.2 Admission under this Course will be made as follows:**

(a) The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of academic year.

(b) The University may conduct its own Entrance Examination at state or national level for admission. The admission to D.Ed. 1st year shall be based on the merit in the entrance test.

(b-i) Vacant seats shall be filled up on the basis of marks obtained in the qualifying examination strictly on the basis of merit by conducting University level counseling.

List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University's website/or the student will be informed directly of their admission.

(c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

(d) The application form may be rejected due to any of the following reasons:-

- The candidates does not fulfill the eligibility conditions
- The prescribed fees is not enclosed
- The application form is not signed by the candidate and his/her parent guardian, wherever required
- Supporting documents for admission are not enclosed.

- Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.

#### 5.0 Examination:

(a) The examination shall consist of two parts, namely:-

(i) Part I – theory

(ii) Part II – Practical, sessional and Viva-Voce.

(b) The scope of studies in different papers shall be such as prescribed by the Board of Studies as per guideline of NCTE New Delhi as amended time to time and approved by Academic council and the Board of management.

(i) The practical part of the examination. Shall be arranged by the Dean/HOD of the School/Department, as the case may, before the written examination by such date as may be directed by the Controller Examination from time to time.

(d) Practical & sessional work shall be as per the scheme and syllabus of the course.

#### 6.0 DIVISION

(a) A candidate shall not be declared to have passed B. Ed. examination unless he secures at least 36 % marks in each of the subject separately in the theory examination, including sessional marks and at least 40% marks in each of the practical examination including sessional marks. A candidate must be secures aggregate 40% marks in each subject.

(b) A Student obtaining 40% or more but less than 50 % marks shall be placed in Pass Division,

(c) A Student obtaining 50% or more but less than 60% marks shall be placed in Second division.

(d) A Student obtaining 60% or more marks but less than 75% shall be placed in First division.

(e) A Student obtaining 75% or more marks shall be placed in First division with Distinction.

7.0 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical subject shall be considered as two separate subjects, for the purpose of awarding gDepartmente marks).

After condonation of marks, the result of concerned subject shall be declared as "Pass by GDepartmente".

#### 8.0 PROMOTION TO HIGHER SEMESTER/ YEAR

8.1 As per NCTE/ state Govt. Norms.

8.2 The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division/Distinction by one mark subject to the

condition that where the deficiency of one mark is so condoned it shall nowhere be added.

#### 9.0 REVALUATION/RE-TOTALING

(a) Revaluation and re-totalling of marks is permitted for theory papers only. The University, on application within the stipulated time and remittance of a prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

(b) The result after revaluation/re-totalling shall be declared as per prevailing revaluation/re-totalling rules and regulation of the University.

11.0 In the notification declaring results of the examination the names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.

11.1 Award of Credits and Grades shall be as per prevailing NCTE norms.

12.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any two or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

#### 13.0 MERIT LIST

Merit list of first top ten (10) rank candidates in the order of merit shall be declared by the University at the end examination securing at least first division and passing all theory and practical examinations in single attempt. Merit list shall be declared only after considering the revaluation result, if any.

#### 14.0 MEDIUM OF INSTRUCTION AND EXAMINATION

14.1 The medium of instruction and examination shall be Hindi or English throughout the course of study.

14.2 The subjects to be studied in one year of course shall be as per the scheme approved by the Board of Studies of the University.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

ORDINANCE No. 47 of 2018

(As per NCTE Guideline)

Master of Education (M.Ed.) (3 Years Degree Course)/Part Time

This Ordinance is governed by rules/ guidelines/ norms laid down by NCTE and shall be applicable for the award of Master of education (M.Ed.) degree Part Time.

#### 1.0 Duration:-

The M.Ed. programme shall be of duration of three academic years, which can be completed in a maximum period of five years from the date of admission to the programme. However, for one mercy attempt can be given by the Vice-Chancellor of University on reasonable ground.

## 2.0 Eligibility:-

The eligibility for admission to the candidates from Madhya Pradesh as per jurisdiction to the three years M.Ed. Programme through Open and Distance Learning (ODL) mode will be as per NCTE norms i.e. at least 50% marks in B.Ed. or in the Education component of 4 years B.A. B.Ed /B.Sc.B.Ed. or B.Ed. There shall be a relaxation of marks/reservation of seats for the SC/ST/OBC and other categories as per NCTE norms and rules of the Government of Madhya Pradesh.

Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for M.Ed. training in the institution maintained by it, the requirement of marks or Grade as prescribed in para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the director /Principal/Dean of the institution concerned. The fees for each course shall be decided by Board of Management of University.

Provided further that all norms laid down by NCTE and that of State Government shall be followed.

## 3.0 Working Days:-

(a) There shall be face-to-face teaching for at least 120 days each in the year, 2 and 3 year of the programme.

(b) Supervised School Internship for a period of 12 weeks (60 days) — 04 weeks (20 days) each year in schools where the trainee teachers are working.

(c) School-based and community-based activities as part of the Practicum component of the curriculum for 150 days (50 days each year). These shall include preparation of case study, writing seminar/term paper. and book reviews observation of children, parent teacher meetings, text books analysis and preparation of evaluation tools. In addition, the students shall continue to be engaged in regular teaching work assigned to them by the school where they are employed.

(d) The programme shall be conducted in a face-to-face mode in a teacher education institution during vacations; therefore it shall be possible for the institution to work for 42 hours in a week (6 x 7 hours).

(e) The minimum attendance of students enrolled in the programme shall have to be 80% for all the course 4 work, and 90% for school internship.

4.0 Candidates intending to present themselves at the examination shall submit through the Dean/HOD of the School/Department, their applications on prescribed forms, so as to reach the Controller Examination by the date fixed for the purpose, together with the fees as required by the rules in force for the time being and produce the following certificates from the Dean of Faculty.

(i) Of good conduct

(ii) Of having completed regular course of study by attending at least the minimum number of classes/pDepartmentices/Practicals as required by para 3 above.

4.1 Course Commencement - The course will start in July/ as approved by Board of Management.

#### 4.2 Admission under this Course will be made as follows:

(a) The University will issue admission notification in newspapers, on the University's website, notice Board of the University and in other publicity media before the start of academic year.

(b) The University may conduct its own Entrance Examination at state or national level for admission. The admission to M.Ed. 1st year shall be based on the merit in the entrance test.

(b-i) Vacant seats shall be filled up on the basis of marks obtained in the qualifying examination strictly on the basis of merit by conducting University level counseling.

List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University's website/or the student will be informed directly of their admission.

(c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

(d) The application form may be rejected due to any of the following reasons:-

- The candidates does not fulfill the eligibility conditions
- The prescribed fees is not enclosed
- The application form is not signed by the candidate and his/her parent guardian, wherever required
- Supporting documents for admission are not enclosed.

(e) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.

#### 5.0 Examination:

(a) The examination shall consist of two parts, namely:-

(i) Part I – theory

(ii) Part II – Practical, sessional and Viva-Voce.

(b) The scope of studies in different papers shall be such as prescribed by the Board of Studies as per guideline of NCTE New Delhi as amended time to time and approved by Academic council and the Board of management.

(i) The practical part of the examination. Shall be arranged by the Dean/HOD of the School/Department, as the case may, before the written examination by such date as may be directed by the Controller Examination from time to time.

(d) Practical & sessional work shall be as per the scheme and syllabus of the course.

#### 6.0 DIVISION

(a) A candidate shall not be declared to have passed M. Ed. examination unless he secures at least 36 % marks in each of the subject separately in the theory examination, including sessional marks and at least 40% marks in each of the practical examination including sessional marks. A candidate must be secures aggregate 40% marks in each subject.

(b) A Student obtaining 40% or more but less than 50 % marks shall be placed in Pass Division,

(c) A Student obtaining 50% or more but less than 60% marks shall be placed in Second division.

(d) A Student obtaining 60% or more marks but less than 75% shall be placed in First division.

(e) A Student obtaining 75% or more marks shall be placed in First division with Distinction.

- 7.0 Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical subject shall be considered as two separate subjects, for the purpose of awarding Departmente marks).

After condonation of marks, the result of concerned subject shall be declared as "Pass by Departmente".

### 8.0 PROMOTION TO HIGHER SEMESTER/ YEAR

8.1 As per NCTE/ state Govt. Norms.

8.2 The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division/Distinction by one mark subject to the condition that where the deficiency of one mark is so condoned it shall nowhere be added.

### 9.0 REVALUATION/RE-TOTALING

(a) Revaluation and re-totaling of marks is permitted for theory papers only. The University, on application within the stipulated time and remittance of prescribed fee, shall permit a recounting of marks and/or revaluation for the subject(s) applied.

(b) The result after revaluation/re-totaling shall be declared as per prevailing revaluation/re-totaling rules and regulation of the University.

- 11.0 In the notification declaring results of the examination the names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.

11.1 Award of Credits and Grades shall be as per prevailing NCTE norms.

12.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issue arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any two or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

### 13.0 MERIT LIST

Merit list of first top ten(10) rank candidates in the order of merit shall be declared by the University at the end examination securing at least first division and passing all theory and practical examinations in single attempt. Merit list shall be declared only after considering the revaluation result, if any



## 14.0 MEDIUM OF INSTRUCTION AND EXAMINATION

14.1 The medium of instruction and examination shall be Hindi or English throughout the course of study.

14.2 The subjects to be studied in one year of course shall be as per the scheme approved by the Board of Studies of the University.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

ORDINANCE No. 48 of 2018

### MASTER OF APPLIED MANAGEMENT (MAM)

1.0 The Five years (Ten Semesters Dual Degree Programme) shall be in Applied Management. This course is designated as Master of Applied Management (MAM)

1.1 The studies and examinations of these Dual Degree programmes (DDP) shall be on the basis of Marks- Cum - credit system but semester wise and final evaluation shall be by grading system.

1.2 Master of Applied Management, shall be awarded on completion of following:

- credits in 1st to 8th semester and 06 months internship in the 9th semester & 06 months dissertation work (DW)/Project in 10<sup>th</sup> semester.

### 2.0 ADMISSIONS

2.1 Minimum qualification for admission to the first year of Dual Degree programme shall be the qualifying Higher Secondary School Certificate Examination (10+2) scheme of the M.P. Board of Secondary Education or equivalent securing at least 50% of aggregate marks (also securing pass marks/grade in all subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board. The fees for each course shall be decided by Board of Management of UNIVERSITY, the Number of seats in each course will be as per Statute 28.

2.2 The admissions to MAM Dual Degree Programme shall be governed by the rules of the technical education and training department government of Madhya Pradesh Bhopal and/ or any other competent authority of the state government of Madhya Pradesh.

2.3 The Reservation to SC/ST/OBC/PH candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

2.4 Transfer of candidates form other programme/courses/places shall not Be permitted in the programme.

2.5 A candidate who has discontinued the course during any semester of first three years duration shall not Be permitted to take re-admission to the course.

### 3.0 Examinations

3.1 The subjects to Be studied in different semesters of Dual Degree programme shall be as per the schemes and syllabi, approved by the respective Board of Studies.

3.2 There shall be one UNIVERSITY, examination at the end of each semester. These examinations will be designated as follows:

a) During first year: DDP I semester, DDP II semester.

- |                        |                   |                    |
|------------------------|-------------------|--------------------|
| b) During second year: | DDP III semester, | DDP IV semester.   |
| c) During third year:  | DDP V semester,   | DDP VI semester.   |
| d) During fourth year: | DDP VII semester, | DDP VIII semester. |
| e) During fifth year:  | DDP IX semester,  | DDP X semester.    |

3.3 There will be full examination at the end of each semester consisting of end semester of theory and practical of all the subjects. Supplementary examination will not be conducted separately.

3.4 (a) Each candidate of this Dual Degree programme shall have to undertake a dissertation work (DW)/Project/Case Study. The topic of the dissertation work (DW)/Project/Case Study shall be allotted at the end of the ninth semester examination. Candidate has to pursue DW/Project/Case Study only after the completion of internship. The topic shall be chosen from current innovative fields of importance. The allotment procedure shall be decided by the MAM department of the Institute.

(b) The topic of DW/Project/Case Study once decided shall not be changed.

(c) There will be 06 months internship in 9th Semester.

#### 4.0 PROMOTION TO HIGHER SEMESTER AND YEAR

A candidate who has been admitted in the DDP programme will be promoted to the higher class in accordance with the following rules:

4.1 For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0 and grade required is C.

4.2 To pass a particular subject of the programme the minimum required grade is D. However, the candidate should also separately score minimum of grade D in end semester examinations of theory and practical parts of the subject. For practical examinations at least one external examiner from outside the institute shall always be there.

4.3 A candidate who fails to score minimum of grade D in more than two subjects (Theory and Practical of the same subject shall be treated as two subjects) in a particular year, shall not be admitted to the next higher year.

4.4 The result of final semester shall be declared only if the candidates have fully cleared all the previous semesters.

4.5 If a candidate has passed all the subjects of the Programme in 10<sup>th</sup> semester. But has failed to score a minimum CGPA of 5.0 as per the requirement of rule 4.1 above, such a candidate shall be permitted to cover up the short fall in requisite grade point by reappearing in maximum of two theory papers chosen from subjects of any of the semesters in the ensuing examination.

4.6 Other than the provision of rule 4.5 above a candidate shall not be permitted to reappear, in the papers which he/she has cleared, for improvement of division/marks or for any other purpose.

#### 5.0 AWARD OF CREDITS AND GRADES

5.1 Each Programme, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be

approved by the standing committee of Academic Council / Academic Council and the Executive Council. Only approved programmes can Be offered during any semester.

5.2 A student shall be continuously evaluated for his / her academic performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, internship, quizzes, end-semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic Council / Academic Council and Executive Council of the UNIVERSITY.

5.3 The distribution of weightage /marks for each component shall be decided by the respective of Board of Study and approved by standing committee of Academic Council and Executive Council of the UNIVERSITY, subject to such stipulation as given under:

(a) Theory Block

I.	Quizzes, assignments and regularity	10%
ii.	Mid - semester test	20%
iii.	End - semester examination	70%
	Total	100%

(b) Practical Block

i. Lab work and performance, Internship, quiz, assignments and regularity	- 40%
ii. End - semester examination	- 60%
Total	-100%

5.4 Practical training/Internship and project work shall be treated as practical subjects. assignments, quizzes, laboratory work, internship, class work, mid semester test and regularity.

The grades to Be used and their numerical equivalents are as under:

Credit Based Grading System

Grade	%Marks range	Grade Point	Description of performance
	(Based on absolute Marks system)		

>	90-100	10	Outstanding
>	80-90	9	Excellent
>	70-80	8	Very Good
>	60-70	7	Good
>	50-60	6	Average
>	40-50	5	Satisfactory
	Below 40	0	Fail.
		0	Incomplete.
		0	Withdrawal

3.7 The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where;  $c_i$  is the number of credits offered in the  $i$ th subject of a semester for which SGPA is to be calculated,  $p_i$  is the corresponding grade point earned in the  $i$ th subject, where  $i = 1, 2, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

here  $NC_j$  is the number of total credits offered in the  $j$ th semester,  $SG_j$  is the SGPA earned in the  $j$ th semester, where  $j = 1, 2, m$ , are the number of semesters in that course.

5.8 A candidate on successful completion of the first Six semesters with minimum CGPA of 5.0, shall be eligible for the award of a Bachelor Degree of Business Administration (BBA) Or A candidate on successful completion of the first Eight semesters with minimum CGPA of 5.0, shall be eligible for the award of a Bachelor Degree of Business Administration (BBA) with honours.

5.9 A candidate who possesses a Bachelor Degree of Business Administration (BBA) of the UNIVERSITY, shall be eligible for admission to the seventh semester or A candidate who possesses a Bachelor Degree of Business Administration (BBA) Honours of the UNIVERSITY, shall be eligible for admission to the Ninth semester for the purpose of completing the course, leading to the Master's Degree in Applied Management within maximum duration of this course as per Para 8.4 of this Ordinance, provided that immediately after the declaration of the results of the final semester examinations and before conferment of the Degree of Master of Applied Management the candidate shall surrender to the UNIVERSITY, the Bachelor

Degree of Business Administration (BBA) / Degree of Business Administration (BBA) honours.

## 6.0 CONDONATION OF DEFICIENCY

- 6.1 One gDepartmente mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on Behalf of the Vice- Chancellor in the Dual Degree programme examination.

## 7.0 AWARD OF DIVISION

- 7.1 Division shall be awarded only after the tenth and final semester examination based on integrated performance of the candidate for all the five years as per following details

The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = CGPA Obtained x 10

## 8.0 DURATION OF PROGRAMME

- 8.1 There shall be at least fourteen weeks of teaching every semester
- 8.2 One hour of conduct in Lecturer (L) / Tutorial (T) / Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 8.3 A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year / semester has not Been declared. However, subsequently if he/she is notable to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- 8.4 The maximum duration of the programme shall be eight years. However, for one mercy attempt Ordinance for "Examination General" shall be applicable.

## 9.0 MERIT LIST

- 9.1 Final merit list of first three (3) candidates in the order of merit shall be declared by the UNIVERSITY, only after the main examination of the final semester for DDP programme, on the basis of the integrated performance of all the semesters. The merit list shall include the first three candidates securing at least first division and passing all semesters in single attempts.

CGPA Score Divisions

7.5 5 CGPA Honors	First Division with
6.5 s CGPA < 7.5	First Division
5.0 CGPA < 6.5	Second Division

## 10.0 ATTENDENCE

- 10.1 Candidates appearing as regular students for any semester examination are required to attend 75 per cent of the lectures delivered and the practical classes held separately in each subject of the programme of study, provided that a short fall in attendance up to 10% and a further 5% can Be condoned by the Head of the department of and Vice-Chancellor of the UNIVERSITY,, respectively for satisfactory reasons.

## 11.0 MEDIUM OF INSTRUCTION

- 11.1 The medium of instruction and examination shall be English throughout the programme of study.
- 12.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. The decision of the Vice-Chancellor shall be final.

# SHRI KRISHNA UNIVERSITY, CHHATARPUR

ORDINANCENo. 49 of 2018

## BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY (BHMCT)

### 1. Eligibility for Admission:

10+2 or equivalent qualification, pass with at least 45% marks; relaxation for SC/ST/OBC candidates as per policy of Government of MP

### 2. Intake: 60 seats

### 3. Reservation:

Reservation shall be applicable as per State Government/UNIVERSITY, norms.

### 4. Duration of the Course:

(a) Duration of the Course leading to the Degree of Bachelor of Hotel Management and Catering Technology (BHMCT) shall be of four academic years, spread-over eight semesters i.e., two semesters in each academic year: July to DecemBer & January to June, respectively.

(b)Maximum duration to complete the course shall be 8 years.

### 5. Admission

- a) Admissions to BHMCT Course shall be based on the merit of the Entrance Test/ marks in qualifying exams.
- b) Counseling: List of candidates shall be displayed in the official website of the UNIVERSITY,, along with time, date and place of counseling. The candidates, short listed for counseling, shall also Be informed to this effect through counseling letters.
- c) In any eventuality, if entrance test is not conducted for some reasons, the admissions shall be made on the basis of the performance of the candidates in their qualifying examination (i.e., marks obtained in 10+2 or equivalent)

### 6. Course Fee

- a) The course fee, subject to approval of the Regulatory Commission, is to Be remitted annually, shall be prescribed by the UNIVERSITY, from time to time. Information to this effect will be specifically incorporated in the Admission Bulletin/Brochure of the concerned Academic Year. The course fee shall have to Be remitted by the students in the Beginning of every academic year on duly notified dates. Candidates failing to deposit the fee in time shall be liable for penalty, as rescriBed by the UNIVERSITY,.

- b) The fee structure laid down in the Admission Bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

**7. Teaching**

In each, except, Eighth Semester, there shall be actual teaching for a minimum of 90 days, excluding admission, preparatory and examination period. The Eighth Semester shall be devoted to Industrial Training and final preparation of Dissertation and Training Report.

**8. Medium of Instruction:**

Medium of Instruction in BHMCT course shall be 'English'. The condition of English medium has been laid-down in view of the industry requirement vis-a-vis Better entrepreneurial employment opportunities for the incumbent students.

**9. Attendance**

- (a) Minimum attendance required for becoming eligible to appear in semester examinations for each theory and practical paper shall be 75%.
- (b) In case a student is short of attendance due to illness; or participation in UNIVERSITY, / state/national level sports/extra-curricular activities etc., the following conditions shall apply.
- (i) Shortage of up to 10% attendance may be condoned by the Head of the Department, on the specific recommendation of the Staff Council.
- (ii) Shortage of up to a maximum of 25% may be condoned by the Vice Chancellor on the specific recommendations of the Head of the Department.
- (c) Name of such student, who remains absent for consecutive 30 days without prior permission/ citing valid reasons, shall be struck off the attendance register and his/her admission shall stand cancelled. Readmission shall be done only after remitting the prescribed fee. However, the Department may not entertain candidate's request for re-admission if he/she fails to justify the reason for his/her absence, or on valid disciplinary ground.

**10. Examination**

- (a) **Sessional Examination/Internal Assessment:** In every semester, 30 marks shall be assigned for internal assessment/sessional examination, in each theory and practical subject/paper. The subject teacher shall conduct two sessional examinations of 15 marks each, on a date notified at least one week in advance. Students failing to appear in the sessional or obtaining less than 40% marks in the internal assessment of any paper shall not be eligible to appear in concerned semester examination. The department shall have to preserve the records of internal assessment at least for six months from the date of the commencement of the concerned semester examination.
- (b) **Semester Examinations (Written/Theory Examination):** Examination of odd and even semesters shall normally be conducted during the month of December and May, in that order. The question paper will be set by examiners appointed by the Vice-Chancellor on the recommendation of the Board of Studies. The pattern of

the question paper will be prescribed and duly notified by the UNIVERSITY, from time to time. The weightage of each theory paper will be 70 marks.

(c) Practical Examinations:

Practical examinations may be normally convened Before theory examinations. However, in unavoidable circumstances, practical examinations can also Be held after theory papers.

(d) Preliminary Industrial Training (Ten Weeks): The Student shall have to undergo a ten weeks preliminary industrial training in a leading hotel/resort property, duly approved by the institute. Though the institute may help the incumbent students in arranging their training in suitable institutions, the sole responsibility, in this context, will rest on the students.

They will have to submit a comprehensive training report on the format prescribed by the Department, at least one month Before commencement of the examinations. Alongside the training report, candidates shall also have to submit Logbook incorporating details of day-today training in clause 7, training is in 8<sup>th</sup> Semester.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Departments/ Institutions/ Schools. The decision of the Vice-Chancellor shall be final

11. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

**ORDINANCE NO. 50 of 2018**

**BACHELOR OF HOSPITAL MANAGEMENT (BHM)  
(THREE YEARS FULL TIME)**

**1. Objective:**

To empower potential Hospital & Health Care Management Professionals with in depth knowledge, skills, abilities & practical exposure to equip them with the required competencies for contribution to the health care and allied sectors in a meaningful manner.

**2. Duration:**

Three Years Full time

**3. Eligibility:**

10+2 Science from any recognized board with a minimum of 45% (40% for SC/ST/OBC) The nature, scope and other necessary details of the admission test and the rules of admission shall be such as may be decided and notified by the UNIVERSITY, from time to time.



The admission procedure & fees shall be as per decision of Board of Management of the UNIVERSITY, & number of seats shall be as per statue 26.

**4. Selection Procedure**

Selection on merit basis.

**5. Medium of Instruction**

English

**6. Age Limit**

No Bar

**7. Pattern of Programme**

Three Years annual examination

**1. Course Specialization**

Hospital management

**2. Examination & Method of assessment**

100 credits in 3 Years. Out of which 92 credits will have a component of internal as well as external evaluation & 08 credits will be exclusively internal evaluation. Each credit is defined as 15 hours of teaching & 30 Hrs. of Practical Training. Each credit is assessed for 25 Marks. Internal programmer will be evaluated 100% internally by the institute.

**3. Standard of passing:**

A student has to pass both internal & external exam separately. The grade F (GP less than 1.6) of individual head (internal & external) will be considered as fail.

**4. Award Of degree:**

This degree will be awarded after taking into consideration the performance of the student in all 6 semester by Shri Krishna UNIVERSITY,.

A student will be eligible for award for this degree only if he obtains a minimum of 2.00 CGPA at the end of 6 semester.

**5. Board of Management will decide the details of courses for Three years BHM degree on the recommendation of Board of Studies & Academic Council.**

**6. The other rules regarding attendance, examination, merit list etc will be as per ordinance of the UNIVERSITY, from time to time for this purpose.**

**7. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the Central Govt./State Government of Madhya Pradesh.**

**8. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.**

**SHRI KRISHNA UNIVERSITY CHHATARPUR****ORDINANCE No. 51 of 2018  
MASTER OF HOSPITAL MANAGEMENT****1 AIMS :**

It is a flagship educational programme which aims to develop trained professional managers with requisite skills in planning, implementation, operational management, diagnosing and problem solving, consultancy and entrepreneurship with a view to prepare them to manage hospitals and health care institutions in developing country's, both the public and the private sectors, and to meet the rising demand for quality health care management.

**2.NAME OF STATUTORY / REGULATORY BODY**

This Courses Organized by university.

**3.DURATION:- 2 Year****4.QUALIFICATION /CRITERIA:-**

Must possess a graduate degree of any university treated as equivalent in medical and non- medical field with 50% aggregate (45% for SC and ST candidates)

**5. ADMISSION PROCESSES :-**Admissions are done at institutional level According to merit and the reservation rules are followed as per Norms of the Government ..**6. CANCELLATION OF ADMISSION**

In case of Producing false documents and non payment of the fees, the admission will be cancelled.

**7. FEES**

To be as decided by University.

**8. ATTENDANCE**

Has attended not less than 75% of the total classes held in each theory/lab/seminar/dissertation etc. This requirement shall be fulfilled separately for each subject of study. A deficiency up to 10% may be condoned by the Chairman of the Department.

A further condonation of 5% in attendance may be allowed in severe/compassionate circumstances by the Vice-Chancellor. However it may not be treated as a matter of right by the students. (In case a student fails to fulfill the necessary requirement of the attendance in any subject(s) in any semester, he/ she shall not

be promoted to next semester and will have to repeat that academic semester in the next academic session along with regular students.)

**9. STANDARD OF PASSING / DIVISION**

In order to pass a candidate should obtain at least 50% marks separately in internal Assessment and external examination in each of theory practical papers.

a) Less than 60% is Second Division,

- b) 60% and above and below 75% is First division,  
c) 75% and above is Distinction.

**MODE OF EXAMINATION :- Semester wise**

9. Board of Management will decide the details of courses for Three years BHM degree on the recommendation of Board of Studies & Academic Council.
10. The other rules regarding attendance, examination, merit list etc will be as per ordinance of the UNIVERSITY, from time to time for this purpose.
11. The Reservation to SC/ST/Other category candidates shall be applicable as per the norms of the Central Govt./State Government of Madhya Pradesh.
12. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

**ORDINANCE No. 52 of 2018**  
**POST GRADUATE DIPLOMA IN TOURISMS AND HOTEL**  
**MANAGEMENT (PGDT&HM) 1 YEAR PG DIPLOMA**

This Ordinance shall be applicable to candidates admitted to DIPLOMA IN TOURISMS AND HOTEL MANAGEMENT (PGDT&HM)

**1. ADMISSION**

(a) A candidate who has (a) passed the final examination of Bachelor's degree in any of the faculties of this UNIVERSITY, or an examination conducted by a UNIVERSITY, recognized as equivalent there to for this purpose and (b) thereafter prosecuted a regular course of study in a teaching department of the UNIVERSITY, or in a college affiliated to the UNIVERSITY, in respect of the course, for one academic session, shall be eligible for admission to the examination for post - graduate diploma in Tourism and Hotel management.

(b)(i) Candidates for Regular course of study means attendance separately of at least 75 % in lectures and practical work, seminar etc. arranged by the college during the session and in sending the records of attendance to the UNIVERSITY, the Head of the Department or the Principal of the college shall, follow the rules laid down in Ordinance of the UNIVERSITY, for this Purpose including deficiency in attendance.

(ii) Any deficiency in attendance not exceeding 15 percent may be condoned, under the provisions of ordinance of the UNIVERSITY, from time to time.

- 2.(a) Every candidate seeking admission to the examination shall have paid to the UNIVERSITY, or the college such fee as prescribed in this Behalf and shall submit an application for the purpose, on a prescribed form together with necessary fees through the head of the Department or the Principal of the college concerned so as to reach the Registrar not later than the date preceding the

examination that may have been fixed and notified earlier. The intake shall be decided by Board of Management.

- 3.(a) The annual written examination shall be held as far as possible in March / April every year. The actual date of commencement of examination shall be notified in advance and at such centers as may be decided by Board.
- (b) Candidates shall be required to submit three typed copies of their project report which shall have been prepared under the guidance of the head of the department in the UNIVERSITY, or in the college or an approved teacher, so as to reach the Registrar not later than a date preceding three weeks before the date of commencement of the written examination. The viva voce shall be arranged subsequently after assessment of the dissertation.
- 4.(a) In order to be successful at an examination an examinee shall be required to obtain:
- (i) At least 40% marks in each of the theory papers.
- (ii) At least 40% marks in the practical and
- (iii) At least 40% marks in the aggregate of all theory papers and the practical's.
- (b) Successful examination shall be placed in division in accordance with the following scale:
- (i) Those who obtain 60% or more marks in the aggregate - First division
- (ii) Those who obtain less than 60% but not less than 45% marks in the aggregate - Second Division.
- (iii) Those who obtain less than 45% but not less than 40% marks in the aggregate - Third Division.
5. Notwithstanding the provisions contained in the above paragraph, the Vice Chancellor may condense the deficiency of one mark if any examinee is failing or missing a higher division on by not more than one mark, where the deficiency so condoned, the one mark shall be added.
6. A candidate who fails at the examination, may, at his/her option, re-appear in it in a subsequent year as an ex-student without being required to undergo a further course of studies in the department or the college.  
Provided that such a candidate shall fulfill all other conditions of this ordinance as also of other ordinances which are made applicable to him/her by the authorities of UNIVERSITY,
7. The Registrar shall as soon as possible after the examination, but not later than the 60<sup>th</sup> day from the date when the written examination was over publish the result, accounting the names and Roll Nos. of the successful examinees.
8. In the notification declaring the result of the examination names of first five successful candidates who are placed in first division may be arranged in order of merit.
9. Scheme of Examination for the post graduate diploma in Tourism and Hotel Management.

	Paper No	Title of the paper	Maximum Marks	Minimum Marks

	Paper - I	Survey of Indian History & Culture	100	40
	Paper - II	Tourism, principles & Departmental practices	100	40
(a) Theory	Paper- III	Tourist Transport & Travel agencies	100	40
	Paper - IV	Hotel Management & Catering	100	40
	Paper - V	India as a tourist Destination	100	40
(b) Practical	Project Report	50 Marks	100	40
	Tour Report	25 Marks		
	Test for verbal Exposition & Viva- voce	25 Marks		
	<b>Aggregate</b>			

- A. The project report should be examined by the external examiner.
- B. The tour report should be valued by the internal examiners.
- C. The viva-voce test will be examined by the Internal & External examiner as appointed by authorities of the UNIVERSITY, from time to time.
10. The PGDT&HM degree course will be Governed by such rules & regulation as approved by Board of Management of the UNIVERSITY, & also as per this purpose. .
11. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion or advice of a Committee consisting of any or all the Directors of the college. The decision of the Vice-Chancellor shall be final.
12. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCENO. 53 of 2018 TWO/THREE YEARS DIPLOMA IN AGRICULTURE

#### 1. OBJECTIVE

- To train rural youth so that their services can Be utilized in dissemination of technology to farmers in an easily understandable manner.
- The trained rural youth serve as grass root level functionaries in various government departments and other agencies involved in agriculture/animal husbandry rural development.

2. To train rural youth in agriculture and veterinary, who in turn can utilize the training in implementing improved technologies in their fields, Besides generating self employment and gaining employment to serve in the agro-based industries.

#### 3. COURSE DESCRIPTION, FEATURES AND FACILITIES

For students who wish to gain an agriculture diploma course, they will learn many facets including natural resources, soil conditions, agribusiness management, livestock production & agricultural management, the working of agricultural machinery such as harvesters, cropping machinery & other machinery used in the agricultural system. The Diploma syllabus covers the basics in crop and livestock management, dealing with climate, pests & basic management pDepartmenttices for running a farm. It also covers the sales strategy, marketing plans and devising a budget. The courses are meant to introduce students to basic issues facing farmers and give them the tools needed to deal with most common situations. A special programme called "PAMP" (Participatory Agricultural Management Programme) is introduced in 3rd semester to learn the production and protection technologies by involving themselves in cultivation of rainfed and irrigated crops. Under this programme the students are Being formed into several groups for raising rainfed and irrigated crops.

#### 4. JOB & FUTURE PROSPECTS

- Farm manager Horticulture
- Market development officers Breeders
- Bankers & Insurance executive
- Food industries
- Fertilizer companies
- Environmental Manager
- Fish farm manager
- Soil Chemist
- Animal nutritionist
- Field trials officer
- Agriculture Magazine journalist
- Newspaper journalist
- Sales executive
- Extension specialist
- Village Labour Extension Worker in Panchayats & blocks Agrochemical sales personal.

**5. TITLE OF COURSE:**

Diploma in Agriculture

**6. DURATION OF THE COURSE:**

(a) Two Years (Four semesters)

(b) Three years (six semesters)

**7. ELIGIBILITY FOR ADMISSION:**

Candidate who have passed duly recognized following examination:-

**(A) Eligibility For Three Years Diploma**10<sup>th</sup> pass with 45% or Equivalent grade by any nation of the 10<sup>th</sup> pass with 45%

or Equivalent grade by any recognized Central Board, such as Central Board of Secondary Education, New Delhi Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

Any Public School/ Board/ UNIVERSITY, examination in India or in any foreign country recognized as equivalent to 10<sup>th</sup> pass with 45% or Equivalent grade**Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.**(B) Eligibility For Two Years Diploma**

- Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

- H.S.C. Vocational Examination by any recognized Central/State Board.

Or

- Senior Secondary School Examination conducted by the National/any state open schooling with a minimum of five subjects of relevant and required fields.

Or

- Any Public School/ Board/ UNIVERSITY, examination in India or in any foreign country recognized as equivalent to 10+2.

Or

- Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

Or

- General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level.

Or

- Any other examination equivalent to 10+2 by Central/State Government, & Candidate with Agriculture Stream/Physics, Chemistry, Mathematics/Physics, Chemistry, Biology/Physics, Chemistry, Biotechnology/Physics, Chemistry, Computer Science or any other suitable combination of subjects should have passed in all the subjects with minimum

requirement, as prescribed by the UGC/other concerned Regulatory Bodies mainly ICAR.

Relaxation for SC/ST/other as per Govt. of Madhya Pradesh rules.

**8. ELIGIBILITY FOR ADMISSION TO NRI/OTHER PRIVILEGED CANDIDATES:-**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government.

**9. Admission Procedure:**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The UNIVERSITY, entrance test/Examination consisting of Aptitude Test/Group Discussion/ Personal Interview or through Counseling or the UNIVERSITY, may also use the score card of various Institute/Board/other Professional Bodies/Organizations or any other mode as decided by the UGC/other relevant Bodies.

**10. Branch/Specialization Distribution:**

Admission to the particular branch/Specialization of study shall be as decided by the UNIVERSITY, on the basis of counseling/ personal interview.

**11. Intake :**

The intake for each of these courses shall be decided by the UNIVERSITY, from time to time, taking care of the norms of the concerned relevant body.

**12. Academic cycle/year:**

There will be one/two academic cycle for these courses every year like Summer & Winter as decided by the UNIVERSITY,.

**13. Course Structure :**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the UNIVERSITY, duly approved by the Academic Council.

**14. Medium of Instruction :**

The medium of instruction and examination shall be English and Hindi.

**15. Examination :**

a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**15. Eligibility for Diploma Program :**

a) A student shall be declared to Be eligible for award of the diploma if he/she has:

b) Registered and successfully completed all the core courses, optional courses, practical/Lab classes. including seminars, workshops, presentations, Group



discussion, Field Work/Training, Industrial Visit, Educational Tour, Extension Science, Project Work and other assignments etc where ever applicable.

- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable;
- d) Earned the specified credits in all the categories of subjects if applicable;
- e) Secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the UNIVERSITY,.

No dues to the UNIVERSITY,, Hostels, Libraries, NCC/NSS etc; and  
No disciplinary action is pending against him/her.

#### **16 Attendance Requirement :**

A candidate must have at least 75% attendance. Provided that, in case of illness or Because of other reasonable cause it shall be relaxed by the Vice Chancellor as per the provisions laid down in ordinances.

#### **17. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of Diploma in Agriculture ordinarily with in a maximum period of Four/Five years from the session of first admission. However, for any exceptional case the matter shall be decided by the UNIVERSITY, as per the provisions of relevant rules and regulations.

#### **18. General Instruction :**

- i.) The admission to the Diploma In agriculture courses shall be governed in Accordance and provisions with the rules/Directives of UGC/relevant Body or any other competent authority of the Govt. of India/State Government as amended time to time.
- ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Body or any other competent authority of the Govt. of India/State Government as amended time to time.
- iii.) For matters not covered in this specific ordinance, General rules and regulation of UNIVERSITY, Bhopal, regarding specific courses shall be competent to take any decision which shall be final.

**19. Syllabus and Scheme :** The curriculum and other related regulations of diploma in agriculture will be as per schemes and curriculum proposed by board of studies approved by academic council and final approval of board of management.

**20. Reservation:** The Reservation to SC/ST/Other Category Candidate shall be applicable as per the norms of the Central Government / State Government Of Madhya Pradesh.

**21.** At present in the faculty of Agriculture Science & Technology, Diploma in Agriculture shall include the branches/Specialization of Agronomy, Agriculture, Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science &

Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture etc.

The list of following Branches/specializations of Diploma In Agriculture course shall include the current courses/programmes. However, the Diploma Programmes/Courses in Agriculture/Agriculture related/allied streams, Diploma (Horticulture), Diploma (Floriculture), Diploma (Agriculture Biotechnology), Diploma (Sericulture) etc. Diploma Programmes with their various Courses shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

22. These programmes are offered by the Faculty of Agriculture Science & Technology and after approval of Academic Council and Board recommended by the concerned Board of Studies of Management of the UNIVERSITY,
23. The UNIVERSITY, shall also offer more number of Two Year Diploma programmes with various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of UNIVERSITY, alone and/or in collaborations with or tie-up with other Educational or Academic Institute/Organizations/Universities/Research Organizations/Industries and to provide the dissemination of Knowledge to all concerned through out the world.
24. This Ordinance shall be applicable to all Two Years diploma in Agriculture and Agriculture related/allied stream except those for which the UNIVERSITY, has separate Ordinance. The courses mentioned in this ordinance shall run under this ordinance.

#### ORDINANCENO. 54 of 2018

#### FOUR YEARS OF BACHELOR OF TECHNOLOGY (AGRICULTURE)

1. **Title of the Degree:**  
Bachelor Of Technology in Agriculture –B. Tech (Ag)
2. **Duration**  
The duration of these courses of study shall extend over four year (eight semesters).
3. **Number of Seats & Fees**  
The Fees for each course shall be decided by Board of Management of UNIVERSITY, and the number of seats in each course will be as per statute 26
4. **Academic Year**  
The Course shall be commence from the month of July – August of every academic year.
5. **Eligibility**  
Candidates seeking admission to these courses must have the required qualification as prescribed by the AICTE/Competent Authority from any recognized UNIVERSITY, or an equivalent body. Relaxation for SC/ST/OBC as per Govt. of Madhya Pradesh rules.

**Admission to First Semester**

- i. Candidates who have passed Final examination of the 10+2 system with PCM/PCB/Agriculture conducted by any recognized Central/State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR

- ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

OR

- iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR

- iv. Any Public School/Board/UNIVERSITY, examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination.

- vi. Senior Secondary School Examination conducted by the National Open Schooling with a minimum of five subjects.

**6. Admission to Third Semester (Lateral Entry to 2nd Year)**

- i. Passed in Diploma examination in Agricultural engineering.
- ii. Passed B.Sc. Degree from a recognized UNIVERSITY, as defined by UGC.
- iii. Provided that in case of students Belonging to B.Sc. Stream, shall clear the subjects of Engineering Graphics/Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.
- iv. Provided further that students Belonging to B.Sc. Stream shall be considered only after filling the supernumerary seats in this category with students Belonging to the Diploma stream.
- v. Provided further that students, who have passed Diploma in Agriculture Engineering & Technology or B.Sc. Degree from a recognized UNIVERSITY, as defined by UGC shall also Be eligible for admission to the second year Engineering Degree courses subject to vacancies in the first year in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7 (i), (ii), (iv) and (v) above.

**7. Admission to NRI Candidate**

Non-Resident Indian (NRI) candidates shall also Be eligible for admission to Be. as according to the directives of the Government of Madhya Pradesh, provided they satisfy with the criterion of clause 7(a) above.

**8. Admission Procedure**

Admission under these courses will be made as follows:

- i. The UNIVERSITY, will issue admission notifications and process as per it's convince at the time of admission Before the start of every cycle.
- ii. The UNIVERSITY, may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.

- iii. The UNIVERSITY, may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level/National Level Authority for admissions to B. Tech (Agriculture)
- iv. The UNIVERSITY, may prepare merit list based on clause 7 (a).
- v. List of candidates provisionally selected for admission/short listed based on merit will be displayed on the notice board of the UNIVERSITY,UNIVERSITY,'s website/or the students will be informed directly.
- vi. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria Before the due date failing which, the provisional admission cannot Be granted. The candidate so admitted shall have to Be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- vii. Enrollment/Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary documents/fees.  
Admission rules as framed by the UNIVERSITY, shall be applicable for all admissions from time to time.

#### 9. Merit List

Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

Final merit list shall be declared by the UNIVERSITY, only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

#### 10. Course Structure

The B. Tech courses in semester system shall consist of :

- i. Such courses (papers) as prescribed by the UNIVERSITY,.
- ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the UNIVERSITY, and
- iii. Such Scheme of examination as prescribed, by the UNIVERSITY, from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the UNIVERSITY,. The Academic council of the UNIVERSITY, on the recommendation of the concerned Board of Studies may change number of papers and/or marking scheme of the course after the due approval of Vice-Chancellor.

#### 11. Medium of Instructions and Examinations

The medium of instructions and examinations shall be either Hindi or English throughout the course of study.

#### 12. Maximum Duration of Completion of Course

A candidate has to complete the entire course of B. Tech. degree within a maximum period of eight years from the session of first admission.

**14. Examination :**

a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14. **Reservation:** The Reservation to SC/ST/Other Category Candidate shall be applicable as per the norms of the State Government Of Madhya Pradesh.

**ORDINANCE NO.55 of 2018**

**MASTER OF TECHNOLOGY (AGRICULTURE)**

**1 Title of the Degree:**

This ordinance shall be applicable to the Post Graduate Degree of Master of Technology [Agriculture] in the concerned Subject and Faculty.

**2 Duration**

Master of Technology [Agriculture Engg.] shall be a full time Degree Programme. The duration of the course shall be four semester (Two years).

The candidate registered of Master of Technology [Agriculture ] programme shall not Be permitted to join any other programme/ course of this or any other UNIVERSITY,.

**3 Intake & Fees**

The Fees for each course shall be decided by Board of Management of UNIVERSITY, the no of seats in each course will be as per statute 26

**4 Academic Year**

The Course commence from the month of July – August of every academic year

**5 Eligibility**

Every applicant for admission to the First Semester of M. Tech ( Ag. Engg) must have passes B. Tech [Ag. Engg]. **Admission Procedure**

Admission under courses will be made as follows:

(a) The UNIVERSITY, will issue admission notification and process as per it's convince at the time of admission Before the start of every cycle.

- (b) List of candidates provisionally selected for admission/ shortlisted based on merit will Be displayed on the notice board of the UNIVERSITY/ UNIVERSITY,'s website/ or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates. However, must produce the previous year mark sheet /school/College certificates, as a proof for required eligibility criteria the due date failing which, the provisional admission cannot Be granted. The candidate so admitted shall have to Be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirement & eligibility criteria of the admission the provisional admission granted to him Be cancelled.
- (e) The application form may be rejected due to any of the following reasons:
- (i) The candidate does not fulfill the eligibility conditions.
  - (ii) The prescribed fees is not enclosed.
  - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - (iv) Supporting documents of admission are not enclosed.
- (f) Enrollment/ Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary documents/ fees.
- (g) Admission rules as framed by the UNIVERSITY, shall be applicable for all admissions from time to time.
- (h) Relaxation for SC/ST/ others as per govt. of Madhya Pradesh rules.

#### 11. Course Structure

The Post Graduate Degree of leading to the Degree of Master of Technology [ Agriculture] shall consist of:

- a. Such courses (papers) as prescribed by the UNIVERSITY,
- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the UNIVERSITY, and
- c. Such scheme of examination as prescribed, by the UNIVERSITY, from time to time.

The course curriculum of each course shall be approved by the concerned Board of studies and the academic council of the UNIVERSITY,. The Academic council of the UNIVERSITY, on the recommendation of the

concerned Board of Studies may change number of papers and / or marking scheme of the course after the due approval of Vice chancellor.

**12. Medium of Instruction And Examinations**

The medium of instructions and examinations shall be either Hindi or English.

Conduct of examination As per Ordinance No. 05 under first ordinance of the Shri Krishna UNIVERSITY,, Chhatarpur.

**13. Maximum Duration of Completion of Course**

A candidate has to complete the entire course of post graduate degree within a maximum period of four year from the session of first admission.

**14. General**

For matters not covered in this specific ordinance general rules and regulation of Shri Krishna UNIVERSITY, regarding specific courses are applicable.

**15. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.**

## **SHRI KRISHNA UNIVERSITY, CHHATARPUR**

ORDINANCENO. 56 of 2018

CERTIFICATE, DIPLOMA, VOCATIONAL CERTIFICATE, VOCATIONAL  
DIPLOMA & VARIOUS SKILLS DEVELOPMENT COURSES

**1. Preamble**

UNIVERSITY, shall impart various courses in certificate, diploma, PG Diploma, vocational certificate, vocational diploma & various skills development courses for gainful employment generation to rural and urban youth. The course will lead for the award of diploma and certificates. The candidates will be given quality technology / Technical knowledge and practical training in different courses. The diploma and certificate with sound knowledge skills and attitudes shall develop a candidate as a profitable entrepreneur.

**2. Course & Faculty**

- a. This ordinance shall be applicable to the certificate, diploma, PG Diploma, vocational certificate, vocational diploma & various skills development trades and skills. These programmes are offered by concerned faculty approved by Academic Council. List of courses are as per Ordinance No. 1, courses of Different Sector Skill Councils like Automotive Skills Development Council, Security Knowledge And Skill Development Council, Retailers Associations Skill Council of India, Media & Entertainment Skill Council, IT- Ites Sector Skill Council, Health Care Sector Skill Council, Council, Gems & Jewellery Skill Council of India, BFSI Sector Skill Council of India , Leather Sector skill Council, Electronics Sector Skill Council, Food Industry Capacity, and skill Initiative, Telecom Sector Skill Council, Agriculture Skill Council of India,

Logistics Sector Skill Council, Indian Plumbing Sector Skill Council, Capital Goods Skill Council, Construction Skill Development Council of India, Life Sciences Sector Skill Council, Indian Iron & Steel Sector Skill Council, Skill Council for Mining Sector, Power Sector Skill Council, Apparel, Made-ups and Home Furnishings Sector Skill Council, Beauty & Wellness Sector Skill Council, Textile & Handloom Sector Skill Council, Handicrafts & Carpets Sector Skill Council, Tourism & Hospitality Sector Skill Council, Construction Equipment Sector Skill Council, Sports, Physical Education, Fitness and Leisure Skill Council, Management and Management Services Skill Council of National Skill Development Corporation, courses of Madhya Pradesh Council of Vocational Education and Training (MPCVET) and State Skill Development Corporation.

- b. Certificate & Diploma in Yoga, Library Science, Film and Theatre, Dance and Music, Fine Arts Fashion and Animation, Fire and Safety, Social Work, Rural Development, Home Science, Disaster Management, Journalism and Mass Communication, Business Administration & Management (Finance, Accounting & HR and more).

### 3. Vocational Education Program

- 3.1 Certification levels, Diploma, Advance diploma or vocation degree shall be based on the stream based sector specific specialization.
- 3.2 Each certification level requires 1000 hours of theory and training /skill per annum for level I to VII. For the vocational stream leading to Degree or a Diploma or a Advance Diploma, these hours shall have two components – Vocational (Skill) and Academic/Formal Education. The Vocational component will go on increasing as the level of certification increases.
- 3.3 The skill modules or vocational contents at a certification level could Be a single skill or a group of skills of number of hours prescribed.

### 4. Duration

The Duration for the courses will vary from 03 months to 24 months as per ordinance No 01 or Different Sector Skill Councils of National Skill Development Corporation or MPCVET or State Skill Development Corporation.

### 5. Intake & Fees

The Fees for each courses shall be decided by Board of Management of UNIVERSITY, the Number of seats in each batch in each course will be as per statute 26.

### 6. Courses and Eligibility

The Eligibility of candidates for different courses will be as per ordinance No.1 or Different sector skill Council of National Skill Development Corporation or MPCVET or State Skill Development Corporation and as otherwise specified in other ordinances.

### National Skill Qualification Frame work



## Duration and Entry Level Qualification

Certification Level	General Qualification	Case I		Case II	
		Vocational Qualification	Certifying Body	Vocational Qualification	Certifying Body
1.	Secondary Department Grade IX	Grade IX (Vocational)	Department Board	Grade IX (Vocational)	Department Board
2.	Secondary Department Grade X	Grade X (Vocational)	Department Board	Grade X (Vocational)	Department Board
3.	Higher Secondary Department Grade XI	Diploma (Vocational)	UNIVERSITY,	Grade XI (Vocational)	Department Board
4.	Higher Secondary Department Grade XII			Grade XII (Vocational)	Department Board
5.	1 <sup>st</sup> Year Bachelors			Degree (Vocational)	Shri Krishna UNIVERSITY,
6.	2 <sup>nd</sup> Year Bachelors	Advanced Diploma (Vocational)	Shri Krishna UNIVERSITY,		
7.	3 <sup>rd</sup> Year Bachelors				

- Notwithstanding anything above admission to vocational courses are governed by the rules made by Shri Krishna UNIVERSITY, of Govt. of Madhya Pradesh in the line with NSQF Qualification Requirement.
- Curriculum: Initially the Curriculum of 14 Trades in Various Sectors Developed by AICTE. New Delhi will be followed. After words when need arise the Curriculum will be Developed as per Guidelines from AICTE, New Delhi, NSDC, New Delhi & Sector Skill Council of Relevant Area. In Development of Curriculum Involvement in of Industry and user group will be ensured.
- 7. Performance based Vocational Certification, Diploma, Advance Diploma and Vocational Degree. Vocational Education Programs.

S. No.	Name of Award	Basis
I	Certification Level 1	1000 hrs of learning
II	Certification Level 2	1000 hrs of learning
III	Certification Level 3	1000 hrs of learning
IV	Certification Level 4	1000 hrs of learning

V	Certification Level 5	1000 hrs of learning
VI	Certification Level 6	1000 hrs of learning
VII	Certification Level 7	1000 hrs of learning
VIII	Diploma	Cumulative performance of Level 3,4 and 5
IX	Advance Diploma	Cumulative performance of Level 6 and 7
X	Degree	Cumulative performance of Level 5, 6 and 7

### 8. Admission Procedure

Admission under these Courses will be made as follows:

- a) The UNIVERSITY, issue admission notification in news papers, the UNIVERSITY, website, notice Board of the UNIVERSITY, and publicity in Media Before the start of every cycle. Hoardings will be used for attDepartmentting Students and other stake holders.
- b) List of candidates provisionally selected for admission/ shortlisted on merit will be displayed on the notice board of the UNIVERSITY/ UNIVERSITY, website/or the student will be informed directly of their admission.
- c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however must produce the previous years mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates admitted shall present mark sheet of the qualifying examination within a month of the due date of admission failing with provisional admission granted will be cancelled.
- d) The application form may be rejected due to any of the following reasons:
  - The candidates does not fulfill the eligibility conditions
  - The prescribed fees in not enclose
  - The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - Supporting documents for admission are not enclosed.
- e) Enrollment/ Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary document/fees
- f) Admission rules as farmed by the UNIVERSITY, shall be applicable for all admission.

### 9. Course Structure

The diploma & certificate courses in various trades and skills shall consist of :

- a) Such course ( paper) as prescribed by the UNIVERSITY,
- b) Such on the job training, job internship, lab work, practical, in- plant training, project etc, as may be prescribed by the UNIVERSITY, and
- c) Such scheme of Examination as prescribed by the Board of Management of UNIVERSITY, from time to time
- d) The course curriculum of each course shall be based on recommendation of the academic council of the UNIVERSITY,. The academic council of the UNIVERSITY, on the Recommendation of the concerned Board of studies may change number of paper and/ or marking scheme of the course after the due approval of Vice Chancellor as per the regulatory body. As per the regulatory body.
- e) If required in a programme a student shall be requires submitting a project report based on the areas of his/her specialization. The project report certified by the concerned organization and the concerns coordinator/ teacher shall be submitted in one copy to the register if the UNIVERSITY, for evaluation.
- f) Facilities of Apprenticeship Training will be provided under Apprenticeship and students would Be placed in industry for hands on pDepartmenttice and work experience.

#### 10. Medium of Instruction and Examination

The medium if instruction and examination shall be either Hindi or English.

#### 11. Examination Scheme

- a) Each student to appear in the examination of theory/ practical/workshop pDepartmenttice and continuous internal assessment. The internal assessment will be held in the manner prescribed from time to time by the UNIVERSITY,.
  - 30 percent marks of each paper will be earmarked internal assessment ( for each semester, there will be two separate evaluations of 15 marks each)
  - Main examination will carry 70 percent marks.
  - For passing the examination the candidate required to secure at least 36% marks in UNIVERSITY, examination separately in the term- end theory, practical and internal Assessment in each on the prescribed paper and aggregate of 40% in the subject practical are also to Be cleared separately with 40 marks wherever applicable.
  - There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50 %
- b) Each certificate program shall have one theory and one practical paper. The Diploma course may have than one theory/ practical papers that are decided by the concerned Board of studies for each course.

## 12. Assessment and Grading

**12.1 Grading System-** Absolute grading system will be followed. In every subject of academic/ formal education part the candidate will be awarded a letter grade based on one's combined performance of all the components, e.g. TA, CT and ELE. Similarly in every practical subject of academic part as well as skill part of vocational course, the candidate will be awarded a letter grade on one's combined performance of all components. e.g. TA and EPE. These grades will be described by letters indicating a qualitative assessment of the candidate's performance through a number equivalent called Grade point (GP) as given Below. A subject is completed successfully, or credit is earned for a subject when letter grade C or Better is obtained in the subject.

Letter Grade (LG) A+ A B B+ C+ C F  
10 9 8 7 6 5 0

**12.2 Absolute Grading System-** Grade will be awarded for every subject taking into consideration marks obtained by the students in a particular subject. This will be done on the basis of absolute grading system. The absolute grading system as adopted is explained Below:

Grade	Theory	Practical
A+	85% <= Marks <= 100%	90% <= Marks <= 100%
A	75% <= Marks <= 85%	82% <= Marks <= 90%
B+	65% <= Marks <= 85%	74% <= Marks <= 82%
B	55% <= Marks <= 65%	66% <= Marks <= 74%
C+	45% <= Marks <= 55%	58% <= Marks <= 66%
C	35% <= Marks <= 45%	50% <= Marks <= 58%
F	0% <= Marks <= 35%	0% <= Marks <= 50%

### 12.3 Fail Grade "F"

Additionally, further categorization of F will be:

**F1-** Failing to appear in ELE and / or EPF due to illness or so but otherwise satisfactory performance thus eligible for re exam in that subject.

**FS-** Failing in Sessionals, i.e. in TA, so repeat the level.

**FX-** Failing due to shortage of attendance, so repeat the level.

WW- Result due to aggregate marks Being less than 50% of total marks of Academic part and skill part and skill part together, so eligible to appear in one or two subjects of Academic part of one's choice.

**13. Award of class or division:**

The class/division awards to student is as hereunder

- Distinction : 75% <=Marks <= %
- Class I : 65% <=Marks <= 75%
- Class II : 50% <=Marks <= 65%

14. A candidate who fails to secure a minimum of 70% of attendance shall be liable to Be detained ( Including the concession contained in Clause 5 above ) by a general or a special order of the vice Chancellor or the Principal as the may be, from level examination and will be required to take readmission in the same level of course whenever the level of course commences.

**15. Reservation**

The Reservation to SC/ST/Other Category Candidate shall be applicable as per the norms of the State Govt Of Madhya Pradesh.

**ORDINANCE NO. 57 of 2018**

**ORDINANCE FOR THREE YEARS (SIX SEMESTERS)  
Bachelor of Vocation [B.Voc.]**

**1- Course**

This ordinance shall be applicable to Bachelor of Vocation [B.VOC.], a three years under graduate degree course. This course shall be run on semester system. The Certification of this course as per the provision of Multiple exit such as Diploma/ Advanced Diploma programme.

The duration of these courses of study shall extend over six semesters (Three Years).

**2- Intake & Fees**

The intake and fees for each of these courses shall be decided by the University from time to time.

**3- Academic Cycle**

There will be one/ two academic cycle for this course every year like Summer (July) & Winter (January) as decided by the University.

**\* Eligibility For Admission :**

Every applicant for admission to the First Semester of .Voc. shall possess following educational qualification:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

H.S.C. Vocational Examination by any recognized Central/State Board  
Or

Senior Secondary School Examination conducted by the National/any State  
Open schooling with a minimum of five subjects of relevant and required  
fields.

Or

Any Public School/ Board /University examination in India or in any foreign  
country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the  
National Defense Academy

Or

General Certificate Education (GCE) Examination (London/Cambridge/Sri  
Lanka) at the Advanced(A) Level

Or

Any other examination equivalent to 10+2 by Central/State Government

- 2- **Note:** Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

**6- Eligibility for Admission to NRI Candidates:-**

Non-resident Indian candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and/or State Government

**7. Admission Procedure :**

The eligible candidates as specified in clause 3 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the NCTE/UGC/other relevant Regulatory Bodies from time to time.

**8. Specialization Distribution :**

Admission to a particular stream/ specialization of B.VOC. Course/Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

**9. Course Structure :**

Course structure of each programme, shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

**10. Medium of Instruction** : The medium of instruction and examination shall be English and Hindi

**11. Examination :**

a.) Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

b.) The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

**12. Eligibility for Degree** : This course has a provision for multi-point exit system. The certification will lead to Diploma (After I Year) /Advanced Diploma (After II Year) / B.Voc. (Degree) in the specialization of Vocational Area

**II. Award of Degree/ Advanced Diploma/Diploma**

**(A) for the Award of B.Voc.(in Vocational Sector/ Specialization/ Area)**

A student shall be declared to be eligible for award of the degree if, he/ she has:

a.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/pDepartmentices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.

b.) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time;

c.) Earned the specified credits in all the categories of subjects;

d.) Secured a minimum CGPA of 4.5 or 45% in aggregate overall for B.Voc.(in Vocational Sector/ Specialization/ Area). However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

e.) No dues to the University, Hostels, Libraries, NCC/NSS etc; and

f.) No disciplinary action is pending against him/her.

**(B)for the Award of Advanced Diploma (in Vocational Sector/ Specialization/ Area)**

A student shall be declared to be eligible for award of Advanced Diploma (in Vocational Sector/ Specialization/ Area)if, he/ she has:

a.) Not desirous to continue his further studies of fifth and sixth semester

b.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/pDepartmentices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.

- c.) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time;
- d.) Earned the specified credits in all the categories of subjects;
- e.) Secured a minimum CGPA of 4.0 or 40% in aggregate overall for Advanced Diploma (in Vocational Sector/ Specialization/ Area). However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- f.) No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- g.) No disciplinary action is pending against him/her.

**(C) for the Award of Diploma (in Vocational Sector/ Specialization/ Area)**

A student shall be declared to be eligible for award of Diploma (in Vocational Sector/ Specialization/ Area) if, he/ she has:

- a.) Not desirous to continue his further studies after second semester
- b.) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/pDepartmentices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned semester examinations.
- c.) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time;
- d.) Earned the specified credits in all the categories of subjects;
- e.) Secured a minimum CGPA of 4.0 or 40% in aggregate overall for Diploma (in Vocational Sector/ Specialization/ Area). However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- f.) No dues to the University, Hostels, Libraries, NCC/NSS etc; and
- g.) No disciplinary action is pending against him/her.

**13. Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

**14. Maximum Duration of Completion of Course:**

A candidate has to complete the entire course of B. Voc. Degree ordinarily within a maximum period of Six year from the session of first admission.

**15. General Instruction : i.)**

The admission to the B.Voc Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

ii.) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.



iii.) For matters not covered in this specific ordinance, General rules and regulations of Shri Krishna University Chhatarpur, regarding specific courses shall be applicable. In other matters Board of Management of Shri Krishna University Chhatarpur shall be competent to take any decision which shall be final.

16. At present in the Degree of B.Voc. shall include the sectors of vocational area, Automobiles, Entertainment, Information Technology, Telecommunication, Marketing, Agriculture, Construction, Applied Arts, Tourism, Printing and Publishing etc and other vocational sectors describe by the NCVT, NSDC, State Govt, Central Govt. & other regulatory body/ Institutions/Societies/organizations etc of the vocational area and also sector/Branch of the vocational area decided by the University as per the need of society, industry, organization time to time with their Specialization/Branches .

The list of various Branches/specializations of B.Voc. course shall include the current courses/programme as well as proposed in future. However, all the B.Voc. programmes with various Sectors/ Branches/ specializations at present & in future shall run and governed through this ordinance.

The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

17. In future, more branches/specializations/courses/programmes of B.Voc degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
18. As per the objective of the UGC for B.Voc programme the University shall offer various Specialization titles in said programme, which shall run under this ordinance on the recommendation of concerned Board of Studies of the University alone and/or in MOU/collaboration or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned through out the World.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE NO. 58 of 2018 ONE YEAR BACHELOR OF LIBRARY & INFORMATION SCIENCE (BLIB & I.SC.)

#### OBJECTIVE:

1. To give the students an understanding of the basic principles and Fundamental of Library Science.
2. To enable the students to understand the purpose and function of the library in changing social and academic environment.
3. To train the students in the techniques of modern methods of Library Management.
4. To enable the students to understand and adopt the information Technology enabled Library Services (ITELS).
5. To develop user friendly Library Environment.

#### 1. Course & Faculty

- a. This ordinance shall be applicable to the one Year Bachelor Degree.
- b. This ordinance shall be applicable to all the UNIVERSITY, teaching departments/ Schools of this UNIVERSITY,.
- c. At present the degree covers under this ordinance is Bachelor of Library & Information Science (B.Lib&I.Sc.),
- d. More degree programme can Be offered under this ordinance on the recommendations of the Board of Studies.
- e. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

#### 2. Duration

The duration of these courses of study shall be one year.

#### 3. Intake & Fees

The Fees for each course shall be decided by Board of Management of UNIVERSITY, and the number of seats in each course will be as per statute 26

#### 4. Academic Year

The Course shall be commencing from the month of July/ August of every academic year

#### 5. Eligibility

The minimum qualification for admission to the course for the Degree of Bachelor of Library and Information Science shall be:

Bachelor's Degree with 50% marks in the aggregate.

OR

- a. Master's Degree of any recognized UNIVERSITY, with 50% marks in the aggregate. The highest marks obtained either at graduate or post graduate will be considered for the purpose of admission.

OR

- b. Deputed/in-service\* candidate should be at least graduate of any recognized UNIVERSITY,.

#### 6. Admission Procedure

- 6.1 Admission under these courses will be made as follows:

- a. The UNIVERSITY, will issue admission notifications and process as per it's convenience at the time of admission before the start of every cycle.
  - b. List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the UNIVERSITY/ UNIVERSITY,'s website/or the student will be informed directly of their admission after the last date of application.
  - c. The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria Before the due date failing which, the provisional admission cannot Be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
  - d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
  - e. The application form may be rejected due to any of the following reasons:
    - (i) The candidate does not fulfill the eligibility conditions.
    - (ii) The prescribed fees is not enclosed.
    - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
    - (iv) Supporting documents for admission are not enclosed.
  - f. Enrollment/Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary documents/fees.
  - g. Admission rules as framed by the UNIVERSITY, shall be applicable for all admissions from time to time.
- 6.2 The One Year Bachelor Degree shall consist of:**
- a) Such courses (papers) as prescribed by the UNIVERSITY,.
  - b) Such job internship includes practical, training, projects etc. as may be prescribed by the UNIVERSITY, and
  - c) Such scheme of examination as prescribed, by the UNIVERSITY, from time to time.
- 6.3** The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the UNIVERSITY,. The Academic Council of the UNIVERSITY, on the recommendation of the concerned Board of Studies may change number of papers and/or marking scheme of the course after the due approval of Vice-Chancellor.
- 7. Examination – Promotion to Higher Semester Award of Credits and Grades, Davison and Condonation of Deficiencies**
- As per Ordinance No. 05
- 8. Medium of Instructions And Examinations**  
The medium of instructions and examinations will be both Hindi & English.
- 9. Maximum Duration of Completion of Course**  
A candidate has to complete the entire course of graduate degree within a maximum period of two year from the session of first admission.
- 10 Reservation:**

The Reservation to SC/ST/Other Category Candidate shall be applicable as per the norms of the State Government Of Madhya Pradesh.

#### 11 Examinations

UNIVERSITY, examination centres will be notified by the UNIVERSITY,.

In matters of admission, attendance, examinations and in all other matter not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the UNIVERSITY, so far as they are not inconsistent with the provisions of this ordinance.

#### 12 General

For matters not covered in this specific ordinance general rules and regulation of Shri Krishna UNIVERSITY, regarding specific courses are applicable.

In case of any dispute/ambiguity, the ruling of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

### ORDINANCE NO. 59 OF 2018 ONE YEAR MASTER OF LIBRARY & INFORMATION SCIENCE (M.LIB & I.S.C.)

#### OBJECTIVE:

1. To give the students an understanding of the basic principles and Fundamental of Library Science.
2. To enable the students to understand the purpose and function of the library in changing social and academic environment.
3. To train the students in the techniques of modern methods of Library Management.
4. To enable the students to understand and adopt the information Technology enabled Library Services (ITELS).
5. To develop user friendly Library Environment.

#### 1. Course & Faculty

- a) This ordinance shall be applicable to the One Year Master Degree.
- b) This ordinance shall be applicable to all the UNIVERSITY, teaching departments/Schools of this UNIVERSITY,.
- c) At present the degree covers under this ordinance is Master of Library & Information Science (M.Lib & I.Sc.).
- d) More degree programme can Be offered under this ordinance on the recommendations of the Board of Studies.
- e) These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

#### 2. Duration

The duration of these courses of study shall be one Year.

#### 3. Intake & Fees

The Fees for each courses shall be decided by Board of Management of UNIVERSITY, and the no of seats in each course will be as per statute 26.

#### 4. Academic Year

The Course shall Be commencing from the month of July – August of every academic year

#### 5. Eligibility

M.Lib & I.Sc. – candidates seeking admission to these courses must have passed B.Lib & I.Sc. from any recognized UNIVERSITY, or an equivalent body.

#### 6. Admission Procedure

Admission under these courses will be made as follows:

- a) The UNIVERSITY, will issue admission notifications and process at the time of admission Before the start of every cycle.
- b) List of candidates provisionally selected for admission/shortlisted based on merit will be displayed on the notice board of the UNIVERSITY,UNIVERSITY,'s website/or the students will be informed directly of their admission after the last date of application.
- c) The candidates whose results of the qualifying exam are awaited can also apply they will be admitted provisionally as per the process decided by the academic council, Such candidates, however, must produce the previous year mark sheet/School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot Be granted. The candidate so admitted shall have to Be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e) The application form may be rejected due to any of the following reasons:
  - (i) The candidate does not fulfill the eligibility conditions.
  - (ii) The prescribed fees is not enclosed.
  - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - (iv) Supporting documents for admission are not enclosed.
- f) Enrollment/Registration number will be assigned to the student by the UNIVERSITY, after verification & submission of all the necessary documents/fees.
- g) Admission rules as framed by the UNIVERSITY, shall be applicable for all admissions from time to time.

#### 7. Course Structure

The One Year Master Degree shall consist of:

- a) Such courses (papers) as prescribed by the UNIVERSITY,.
- b) Such job internship, includes practical experience of every section of the library projects etc. as may be prescribed by the UNIVERSITY, and
- c) Such scheme of examination as prescribed, by the UNIVERSITY, from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic Council of the UNIVERSITY,. The Academic council of the UNIVERSITY, on the recommendation of the concerned Board

- of Studies may change number of papers and for marking scheme of the course after the due approval of Vice-Chancellor.
8. **Examination – promotion to higher Semester Award of Credits and Grades, Divisions and Condo nation of Deficiencies.**  
As per Ordinance No. 05.
  9. **Medium of instructions and Examinations**  
The medium of instructions and examinations shall be either both Hindi & English.
  10. **Maximum Duration of Completion of Course**  
A candidate has to complete the entire course of Post Graduate Degree within a maximum period of two years from the session of first admission.
  11. **Examination**  
UNIVERSITY, examination will be notified by the UNIVERSITY,.  
In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the UNIVERSITY, so far as they are not inconsistent with the provisions of the ordinance.
  - 12 **Reservation:** The Reservation to SC/ST/Other Category Candidate shall be applicable as per the norms of the State Government Of Madhya Pradesh.
  - 13 **General**  
For matters not covered in this specific ordinance general rules and regulation of Shri Krishna UNIVERSITY, regarding specific courses are applicable.  
In case of any dispute/ambiguity, the ruling of the Vice-Chancellor shall be competent to change the System/Pattern of the examination.  
  
In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

**ORRDINANCE NO. 60 of 2018**  
**BACHELOR OF JOURNALISM MASS & COMMUNICATION**

1. **A: Eligibility:**  
BA (Mass Communication and journalism) - 10+2 in any discipline from recognized UNIVERSITY,  
Note -5% marks relaxation for SC/ST candidates for eligibility.  
B. Intake - 60 seats  
Note : reservation as per rule of the State Government/UNIVERSITY,
2. **Duration –03 years (maximum 06 years for completion of course).**  
Criteria of Admission-  
Admission to eligible candidate will be strictly on the basis of entrance test/merit list.
3. **Medium of Instructions and Examination – English and Hindi**
4. **Fee -**  
(i) Tution and other Fee: As prescribed by the UNIVERSITY, from time to time.

**5. Examination –**

(i) Attendance : Minimum attendance required to Become eligible to appear in the examination for each paper shall be 75% of all class lectures (theory and Practical). In case student is short of attendance due to illness, participation in sports, extra-curricular activities etc the following rules shall apply.

(a) Shortage of upto 10% shall be condoned by the HOD on the specific recommendation of the class teacher.

(b) A shortage of upto 25% can Be condoned by the Vice-Chancellor on the specific recommendation of the Head of the Department.

(c) (ii) Process of Evaluation

(a)(i) **Theory papers:** Theory examination shall be conducted by the UNIVERSITY, as mentioned in the academic calendar of the department. The question paper will be set by the examiners appointed by the Vice-Chancellor based on the recommendation of Board of Studies. The pattern of the question paper will be decided by the UNIVERSITY,. The weightage of theory examination will be 70%.

**a(ii) Sessional Examination**

The subject teacher shall conduct sessional examinations in each theory paper. The questions will be objective/short answer type. The weightage of this examination will be 30%. Sessional are to Be conducted by consulting faculties, round the session by the consent of HOD. Two sessionals of 15% marks of the total marks in each paper are to Be conducted. If any student does not appear in the sessional examination before the commencement of the semester/annual examination, except on payment of the penalty as per UNIVERSITY, Rules for sessional examination.

**(b) Practical Examination**

Practical examination will be conducted by the examiners appointed by the Vice Chancellor on the recommendations of the Course Committee Board of Studies. Each student has to present the practical records.

**6. Qualifying marks and promotion:**

The minimum passing marks shall be 40% taken together. The minimum pass 40% marks have to Be obtained in the theory, sessional and practical, individually. On the basis of percentage of total marks secured taken together of all years of duration by a candidate, he/she shall be awarded a division, as detailed Below:

(i) Third Division : 40% or more but less than 50%.

(ii) Second Division : 50% or more but less than 60%.

(iii) First Division : 60% or more but less than 75%.

(iv) First Division with Distinction : 75% or more.

A candidate can Be provisionally promoted to the next semester if he/she fulfils the following condition, but he/she will have to clear paper as back paper as per rules given Below:-

If he/she has obtained 40% marks in the aggregate but has failed to secure 40% marks individually in theory, sessional & practical.

**7. Declaration of results and award of degree:**

After completion of the evaluation process, result will be declared by the UNIVERSITY,. Candidates declared successful may get the provisional degree from the Register/Vice-Chancellor of the UNIVERSITY, after on a week of

result. Original degree will be conferred at the time of convocation to Be held annually as decided by the Vice-Chancellor.

**8. Back-paper and improvement:**

In case, a candidate is able to clear at least 50% papers in annual examination, he/she will be promoted to next year on the condition that he/she has to clear remaining 50% or less paper as back paper, which shall be conducted along with the scheduled exam of back paper for all UNIVERSITY, students. Such candidate will be given maximum two attempts to clear these back papers. The UNIVERSITY, may also hold a special back paper exam for all papers after the declaration of final year result.

A candidate may be allowed one chance to improve his/his division maximum up to two papers in next subsequent examination of that course.

The improvement of percentage will be allowed in every year.

**9. Ex-student**

In case a student fails in the examination as per relevant provision, he/she will be allowed to reappear in subsequent examination as an ex-student, without attending classes. He/she shall be required to appear and clear all papers, practical exam etc. as per provision of the syllabus in that year.

**NOTE:**

If a candidate has availed of the chance of appearing in the back paper, he/she would not Be allowed to improve his/her percentage.

**10. Scrutiny:** Scrutiny facility will be given to the student in two papers on payment of prescribed fee as decided by the UNIVERSITY, from time to time.

**11. Amendment:** Any ordinance, fee structure and eligibility is subject to amendment from time to time as may be decided by appropriate body of the UNIVERSITY,.

**12. Course structure of BA (MCJ)**

Details of Marks for each paper

**BA(MCJ) I<sup>ST</sup> Year**

Code no	Title of the paper	Theory	Sessional /Internal Test	Practical /Viva-voce	Total
BM-11	Introduction to Mass Communication	70	30	---	100
Bm-12	Reporting & Editing -I	70	30	---	100
BM-13	Writing for Mass Media	70	30	---	100
Bm-14	Indian Government and Politics and International Relations	70	30	---	100
BM-15	Computer Applications for Mass Media	70	30	---	100
PB-01	Practical	---	---	100	100



**BA (MCJ) II<sup>ND</sup> Year**

Code no	Title of the paper	Theory	Sessiona l/Internal Test	Practical/ Viva-voce	Total
BM-16	Introduction to Audio- Visual Media	70	30	---	100
BM-17	Reporting and Editing - II	70	30	---	100
BM-18	Advertising	70	30	---	100
BM-19	Public relations	70	30	---	100
BM-20	Economic Development and Planning in India	70	30	---	100
PB-02	Practical	---	---	100	100

**BA (MCJ) III<sup>rd</sup> Year**

Code no	Title of the paper	Theory	Sessiona l/Internal Test	Practical/ Viva-voce	Total
BM-21	Reporting and Editing -III	70	30	---	100
BM-22	Photo-Journalism	70	30	---	100
BM-23	Design and Graphics	70	30	---	100
BM-24	Indian Constitution and Media Laws	70	30	---	100
BM-25	Development Communication	70	30	---	100
PB-03	Practical	---	---	100	100

14. The scope of studies of part I, II, & III examination shall be as prescribed by the UNIVERSITY/board of studies in the syllabus from time to time & printed in the prospectus for the examination concerned.
15. Not wide standing anything stated in the ordinance for any unforeseen issue, and not covered by this ordinance, in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Directors of the schools. The decision of Vice-Chancellor shall be final.
16. The reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of M.P.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE NO. 61 of 2018 MASTER OF JOURNALISM (MJ)

1. This degree shall be known as Master of Journalism.
2. The duration of the programme shall extend over two full academic sessions and each of these academic sessions shall be sub-divided into two semesters each.
3. The minimum qualification for application to admission in MJ programme shall be as follows:  
A candidate holding a graduate degree of the UNIVERSITY, or of any other UNIVERSITY, recognized to be equivalent thereto by the UNIVERSITY, shall be eligible for admission to MJ programme.
4. The admission to the MJ programme of study shall be made on merit to Be decided on the basis of written entrance test and/or selection interview organized by the UNIVERSITY,. English/Hindi shall be the medium for the entrance test, instruction and examination for the course of study.  
The admission so granted shall be further governed by the UNIVERSITY, rules applicable to all the students in the UNIVERSITY, and the decision of the Kulpati in case of any dispute shall be final.
5. The total intake capacity of the MJ programme shall be as per UGC norms and as decided by the UNIVERSITY, from time to time.
6. The students admitted to MJ programme shall not be permitted to appear at any other examination.
7. The MJ programme shall consist of such courses/papers and dissertation as may be prescribed by the UNIVERSITY,.
8. There shall be a UNIVERSITY, Examination conducted by the UNIVERSITY, at the end of each semester on the basis of course contents and scheme of examination as may be prescribed by the UNIVERSITY, from time to time.
9. A student after having undertaken a regular course of study shall be eligible to Be admitted to the semester Examination if he/she had attended at least 75 percent of the classes of the Semester concerned.
10. A candidate in order to Be declared pass at any of the Semester Examination shall be required to obtain at least P grade points in each of the theory papers, CE & AA. Practical.
11. A candidate, declared pass at the first semester examination shall be eligible to Be promoted to the second semester and shall be eligible to take up the second semester examination if he/she fulfils all other conditions to Be eligible to appear at the examination.
  - 1) A candidate who fails in maximum two courses shall be allowed to keep the term and shall be eligible for promotion to the second semester, if he has cleared/passed all internal assessment exams.
  - 2) Such candidate as mentioned in subsection (1) under proviso shall be eligible to take examination in such subjects of the first semester ,in which he has failed, simultaneously with the examination of second semester, subject to the other conditions for eligibility of examination Being fulfilled.

- 3) If the student aforesaid under subsection (2) fails to clear his courses of first semester along with the second semester exam then in such case he shall appear as an ex-student in the immediately following first semester examination again.
- 4) If such a student as described under this proviso fails to clear his courses of first semester even in the second attempt as described under proviso (3) he shall cease to Be a student of MJ programme.
12. A candidate declared pass at the first and second semester examination shall be eligible to Be promoted to the third semester examination and shall be eligible to take up the third semester examination, if he/she fulfills all other conditions to appear at the examination.
- 1) A candidate who fails in maximum two courses shall be allowed to keep the term and shall be eligible for promotion to the third semester, if has cleared/passed all internal assessment exams.
- 2) Such candidate as mentioned in subsection (1) under provision shall be eligible to take examination in such subjects of the second semester in which he has failed, simultaneously with the examination of third semester, subject to the other conditions for eligibility of examination being fulfilled.
- 3) If the student aforesaid under subsection (2) fails to clear his theory papers of second semester along with the third semester exam then in such case he shall appear as an ex-student in the immediately following second semester examination again. Subject to the condition that he has cleared the first semester.
- 4) If such student as descriBed under this proviso fails to clear his course of second semester even in the second attempt as descriBed under proviso (3) he shall be cease to Be a student of MJ programme.
13. A candidate declared pass at the I<sup>st</sup>, II<sup>ND</sup>, III<sup>RD</sup> semester examination shall only Be eligible to Be attempt to the fourth semester.
- 1) A candidate who fails in maximum two courses shall be allowed to keep the term and shall be eligible for promotion to the fourth semester, if he has cleared/passed all internal assessment exams.
- 2) Such candidate as mentioned in subsection (1) under proviso shall be eligible to take examination in such subjects of the third semester in which he has failed, simultaneously with the examination of fourth semester, subject to the other conditions for eligibility of examination being fulfilled.
- 3) If the student aforesaid under subsection (2) fails to clear his theory papers of third semester along with the fourth semester then in such case he shall appear as an ex-student in the immediately following third semester examination again. Subject to the condition that he has cleared the second semester.
- 4) If such a student as described under this proviso fails to clear his courses of third semester even in the second attempt as described under provision.
- (3) he shall cease to be a student of MJ programme.
14. A candidate who after passing in the internal assessment of all the courses and dissertation is eligible to Be admitted to the semester examination fails to appear at the examination due to illness or any other unavoidable reasons, he/she will be permitted to appear at the next two subsequent examinations of the semester concerned as an ex-student of the semester only and in case he/she fails to pass the examination, he/she shall cease to Be a student of MJ programme of the UNIVERSITY,.

15. A candidate not permitted to take up the first semester examination due to shortage or attendance shall be required to apply for admission afresh in the next academic session and shall also be required to appear at the admission test.
16. There shall be no second full or supplementary examination for any semester examination.
17. There shall not be any revaluation in case of internal assessment in case of internal assessment, project report, dissertation and practical.
18. No person shall be admitted to MJ programme if he/she has already passed the MJ examination of the UNIVERSITY, or any equivalent examination of any other UNIVERSITY, or statutory body.
19. Each student shall be required to pay such fees of the courses as may be prescribed by the UNIVERSITY, from time to time.
20. In matters of admission, attendance, examination, deficiency condonation of gDepartmente marks or VC gDepartmente in all other matters not provided for in this Ordinance the MJ degree programme shall be governed by the general provisions of the relevant Ordinance save in so far as they are not inconsistent with the Provisions of this Ordinance.
21. Notwithstanding anything stated with the ordinance for any unforeseen issue not covered by this ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion /advice of a committee consisting of any or all the Directors of the schools. The decision of Vice Chancellor shall be final.

**ORDINANCE No. 62 of 2018**

**ORDINANCE FOR BACHELOR OF VETERINARY SCIENCE AND  
ANIMAL HUSBANDRY (B.V.Sc. & A.H.) DEGREE COURSE**

**Course & Faculty**

1. This ordinance shall be applicable to the first degree in Agriculture Engineering of Five-year course, hereinafter called 5-YDC, and shall be designated as BACHELOR OF VETERINARY SCIENCE AND ANIMAL HUSBANDRY under the Faculty of Veterinary Science.

**Duration**

2. The duration of these courses of study shall extend over Five-year.

**Intake & Fees**

As Per Ordinance No. 02

**Academic Year**

As Per Ordinance No. 02

**Eligibility**

3. Candidates seeking admission to this course must have the required qualification as decided by Veterinary Council of India from any recognized Institute or an equivalent body.
4. a. Admission to First Year

- i. Candidates who have passed Final examination of the 10+2 system with Physics ,Chemistry ,Biology and English and obtained 50% in aggregate of these subjects, conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.  
OR
  - ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy  
OR
  - iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level  
OR
  - iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.  
OR
  - v. H.S.C. Vocational Examination  
OR
  - vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects
- b. Admission to NRI Candidate

Non-Resident Indian (N R I ) candidates shall also be eligible for admission as according to the directives of the Government of Madhya Pradesh.

#### Admission Procedure

5. Admission under these courses will be made as follows:

- i. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
  - ii. The University may conduct its own entrance examination for admission and prepare the merit list on the basis of exam result.
  - iii. The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.V.Sc. &A.H.
  - iv. List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
  - v. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
  - vi. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
6. Admission rules as framed by the University shall be applicable for all admissions from time to time.

**Examination – Promotion to Higher Class Award of Marks, Division and Condo nation of Deficiencies**

As Per Ordinance No. 05

**Merit List**

7. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
8. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

**Course Structure**

9. The B.V.Sc. &A.M. courses in yearly/Semester system shall consist of:
  - vii. Such courses (papers) as prescribed by the University
  - viii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
  - ix. Such scheme of examination as prescribed, by the University from time to time.
10. The course curriculum of course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

**Maximum Duration of Completion of Course**

11. As per Ordinance No. 03

**Examination Centers**

12. University examination centers will be notified by the university.
13. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

**General**

14. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University regarding specific courses are applicable.
15. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
16. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

**ORDINANCE No. 63 of 2018**

### ORDINANCE FOR M. VOC. TWO YEARS PROGRAMME

This Ordinance will apply to various Two years full time (Four Semester) M. Voc Programmes to the University.

<b>Degree time</b>	M. Voc (.....) Four Semester (2 Years) Programme. Name of the sector/trade will be written in the bracket.
<b>Name of the faculty and Board of Studies</b>	Faculty and Board of Studies as per concerned specialization and University
<b>Duration of Course</b>	Two Years (Four Semester)
<b>Eligibility</b>	B. Voc or equivalent in relevant trade/sector with at least 50% marks or equivalent grade. Relaxation to be given as per concerned University rules.
<b>Admission Procedure</b>	As decided by the concerned University from time to time
<b>Number of Seats</b>	As decided by UGC/state government/concerned University from time to time
<b>Examination Curriculum &amp; Related Regulation</b>	As per the Ordinance of concerned University
<b>Eligibility for Degree</b>	A candidate shall be eligible for the degree of M. Voc four semester (Two years program) when he/she has completed the requirements of examination successful as per the rules.  After successful completion of one years (two semester) a candidate will be eligible for P.G. Diploma.  P.G. Diploma will be given only to those students who leave the program after successful completion of one years (two semester)

	After two years (Four semester) successful completion of candidate will be eligible for Post-Graduation degree M. Voc
Teaching	Methods of teaching shall be a combination of lecture, tutorials, seminars, educational, tours, assignments, laboratory work, workshop practical, industrial training and project work, The regular faculty of the University, guest faculty from the reputed University and industrial Partners will be involved in teaching and laboratory work/workshop practice. Distinguished experts shall also be invited for lecture and seminars special topics.
Attendance	<p>a) Every teaching staff members handling a class will take attendance till the last instruction day in the semester. The last will be specified by the Dean. Faculty of in consultation with the Head/Coordinator/Course Director The percentage of attendance calculated up to this point, will be indicated by the concerned teaching staff.</p> <p>b) Students are normally expected to attend 100% theory. Titrial are the practical classes/workshop practices However, no student shall be allowed to appear in the end semester examination in the paper unless he/she has put in at least 75% attendance during the course of instruction in each paper.</p> <p>The attendance in theory and practical session will be considered separately. In he case of shortage of attendance. The cases will be considers as per the rules of University.</p>
General instructions	For matters not covered in the ordinance general rules of concerned University shall be applicable. In all other matter the Executive Council/Vice Chancellor of the concerned University shall be the competent to take the decision.
Special Provisions	<p>(i) Sector/Trade will be decided by the UGC/State Government/Concerned University.</p> <p>(ii) In case of any dispute regarding the interpretation of the Ordinance the decision of the concerned Vice Chancellor shall be final.</p> <p>(iii) The course should be completed within the double period of duration of course from the date of admission.</p> <p>(iv) All legal matter will be subject to the concerned University jurisdiction only.</p>



## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCENo. 64 of 2018 FIVE YEAR INTEGRATED POST GRADUATE ENGINEERING PROGRAMME (5YIPGD)

- 1 This ordinance shall be applicable to candidate admitted for Integrated Post Graduate Programme
- 1.0 The Integrated Post Graduate Five / Six Year (Ten / Twelve Semesters) Engineering Programme shall be designated as Master of Technology Integrated Programme conducted by UNIVERSITY, revised as 5 YIPGD in various branches.
- 1.1 The branches of study for five year course shall be:

Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics & Communication Engineering, Computer Science Engineering, Information Technology, Electrical & Electronics Engineering, Architecture, Rural Technology, Electronics & Instrumentation, Automobile Engineering, Chemical Engineering, Metallurgical Engineering, Mining Engineering, Textile Engineering, Production Engineering, Fire Technology & Safety Engineering, Instrumentation & Control Engineering, Bio-Medical Engineering, Biotechnology and Industrial Engg. & Management, Nano-Technology.

The courses shall be offered as per AICTE norms

The Board of Management of UNIVERSITY, may add 5 YIPGD in other branch also

#### 2.0 ADMISSIONS

- 2.1 Minimum qualification for admission to the first year 5YIPGD programme shall be the qualifying Higher Secondary School Certificate Examination (10+2) scheme in first division with Physics, Chemistry and Mathematics (also securing pass marks in these three subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/UNIVERSITY.
- 2.2 Eligible candidates as specified in clause 2.1 shall be admitted in the programmes referred in para 1.1 here, only on merit basis of a National Level Entrance Examination (NLEE) conducted by this UNIVERSITY, for this purpose. The details of which shall be notified on the website of the UNIVERSITY, and in news papers.
- 2.3 The Reservation to SC/ST/OBC/Physically handicapped candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.
- 2.4 Lateral entry of a student shall not be permitted at any stage of the programme.
- 2.5 The admission procedure shall be as per decision of Board of Management of the UNIVERSITY,
- 2.6 The fees course shall be decided by Board of Management of the UNIVERSITY, and number of seats for course shall be as per statute 26.

### **3.0 EXAMINATIONS - PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES**

As per Ordinance No. 5

### **4.0 DURATION OF PROGRAMME**

- 4.1 One hour of conduct in Lecturer (L) / Tutorial (T) / Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 4.2 A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year / semester has not been declared. However subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- 4.3 The maximum duration of the programme shall be seven years. However, for one mercy attempt can be granted to student by Vice Chancellor which should be not more than one year on satisfactory reason.

### **5.0 MERIT LIST**

- 5.1 Branch wise final merit list of first five (5) candidates in the order of merit shall be declared by the UNIVERSITY, only after the main examination of the tenth and final semester for 5 YIPGD programme, on the basis of the integrated performance of all the five years. The merit list shall include the first five candidates securing at least first division and passing all semesters in single attempts.

### **6.0 ATTENDENCE**

As per Ordinance 11, clause 6

### **7.0 MEDIUM OF INSTRUCTION,**

- 7.1 The medium of instruction and examination shall be English Through out the programme of study.
- 7.2 The subject to studied in different semester of 5 year course shall be as per schemes approved by Board of StudieQf the UNIVERSITY,
- 8.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance; or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

ORDINANCENo. 65 of 2018

### BACHELOR OF SCIENCE IN PHYSIO THERAPY (BPT)

#### 1.0 AIMS AND OBJECTIVES

##### a) AIMS

- Acquisition of adequate theoretical and the practical knowledge and foundation in the basic Pre-clinical, Para-clinical and clinical medical subjects.
- Proficiency in the diagnosis and skills of basic physiotherapy procedures and techniques with adequate theoretical basis and rationale of allied sciences.
- To detect and evaluate the anatomical, patho-physiological impairments, resulting in disfunction of various age groups & occupation; as well as epidemiological features in the population & arrive at appropriate diagnosis.
- To understand the rationale & basic investigative approach to the medical system and surgical intervention regimens & accordingly plan & implement specific Physiotherapeutic measures effectively.
- To pDepartmenttice Professional Autonomy & Ethical principles with referral as well as first contact clients in conformity with ethical code for Physiotherapists.
- To pDepartmenttice Moral and Ethical values and Evidence Based PDepartmenttices with regard to Physiotherapy.

#### 1.2 OBJECTIVES

The Objective of the course which is complementary to medicine shall be to allow the students.

- a) To acquire adequate theoretical & practical knowledge in the basic medical subjects.
- b) To impart Electrotherapy & Therapeutic Exercise procedures with adequate theoretical & practical base.
- c) To enable the student to acquire skills in the evaluation & diagnosis of the physical problems presented by the patients.
- d) To build up a learning process that shall include living experience, problem oriented approach, case studies & community health care activities.
- e) To impart competency in Physiotherapeutic measure of specific choice towards Preventive, Curative, Symptomatic & Restorative or Rehabilitative goals in a variety of health care settings.
- f) To develop professional autonomy through independent physical diagnosis and prescription as a physiotherapist for all physiotherapy related referrals and/ or primary clients.
- g) To endorse physiotherapeutic moral and ethical codes as per international standards and to emphasis on the conduct of professional pDepartmenttice for patient's welfare as the primary responsibility.

- h) To develop confidence in clinical, teaching and administrative assignments and continue to seek further knowledge in the fields of physiotherapy.
- i) To introduce the students to the fundamentals of Biostatistics & Physiotherapy Research activities.
- j) To teach every aspect of National policies on health and devote himself/herself to its practical implementation.

## 2.0 COURSE STRUCTURE

- a) The Degree in Physiotherapy of 4 1/2 years (Four academic years and Six months internship) course here in after called 4 1/2 year degree course shall be designated as Bachelor of Physiotherapy, in short BPT.
- b) **Duration of the course:** The Bachelor of Physiotherapy (BPT) is a Four & Half year (including internship) regular degree course, named Below:
  - i. BPT- I year
  - ii. BPT- II year
  - iii. BPT- III year
  - iv. BPT- IV year

After successful completion of BPT IV year, the student shall require to complete Six months Compulsory Rotatory Internship Program.
- c) Each academic year shall consist of 240 teaching days.
- d) Compulsory Rotatory Internship shall be not less than 6 months.
- e) The Student admitted in BPT course shall have to complete the course within the maximum permissible duration of 8 years, from the date of admission.

## 3.0 ACADEMIC QUALIFICATION & SELECTION CRITERIA FOR ADMISSION

- a. Admission to the First year in Bachelor of Physiotherapy degree course shall be 10+2 system of education in science group or equivalent examination with Chemistry, Physics & Biology, as main subjects conducted by a recognized Board/Council/ UNIVERSITY, with minimum of 50% marks. However for SC/ST/OBC candidate the percentage will be relaxed to 45%.
- b. Vocational Subject like Bio-technology, MLT, Fisheries, Dietetics, Live Stock and Poultry etc in substitution for Biology shall be also considered for Eligibility.
- c. The candidate should have completed minimum of 17 years of age on/Before 31<sup>st</sup> DecemBer of the concerned academic session.
- d. Selection Criteria: The admission in BPT- First Year shall be based on the merit of the qualifying examination.

Or

- e. Common Entrance Test (CET), conducted by the UNIVERSITY, / any designated agency.
- f. On admission, every candidate shall have to get fitness certificate from a Qualified Doctor for physical fitness.

## 4.0 COMMENCEMENT OF COURSE

The course shall be commencing from the month of August of every academic year.

## 5.0 REGULATIONS RELATING TO THE ASSESSMENT OF ACADEMIC GROWTH OF THE STUDENT

The assessment of academic growth of the student shall be done on the basis of Three Sessional Examination (conducted during the year) and one UNIVERSITY, Examination (conducted at the end of the academic year).

The medium of Instruction and Examination shall be English throughout the course of the study.

### 5.1 Attendance

- a) Candidates appearing as regular student for any annual examination are required to attend 75% of the total lecturer's delivered and of the practical classes held separately in each subject of the course of the study.
- b) The total lecture and practical shall be conducted as per scheme and syllabus given in subsequent section.

### 5.2 Sessional Examinations

Three Sessional Examination shall be conducted for each subject, separately for theory and practical.

### 5.3 Internal Assessment

The internal assessment for each subject (in Theory and Practical separately) of each academic year shall carry 20 marks in theory and 20 marks in practical, separately.

### 5.4 UNIVERSITY, Examination; Theory & Practical Written Examination

- a. The Main Examination shall be held on yearly basis for all the Four years respectively.
- b. There shall be 2 UNIVERSITY, Examination in a year: Main examination in May/June and Supplementary Examination (II examination) in October/November.  
The succeeding examination shall be held within 6 months.

### 5.5 Appointment of the Examiners/ Question Paper Setters

The appointment of examiner for the UNIVERSITY, Examination shall be based on following criteria;

- For Theory paper setting and valuation there shall be two examiners for each subject, one Internal Examiner and one External Examiner shall be required. Both the examiners shall be Assistant Professor with 3 years teaching experience in the concerned subject.
- For the Practical examinations there shall be two examiners for each subject, one External Examiner and one Internal Examiner, with minimum qualification and experience of an Assistant Professor with 3 years teaching experience in the concerned subject.
- The External Examiner shall; Be the subject expert from outside the UNIVERSITY, having Masters/ Post Graduate. Qualification in the concerned subject with minimum 3 Year teaching experience.

- The Faculty of the Subject/ Head of the Department with minimum 3 years of teaching experience shall be the Internal-Cum-convener examiner for the examinations.

#### 5.6 Criteria for Passing

In each subject / head (Theory and Practical);

- In all the UNIVERSITY, examinations, the candidates shall have to obtain 50%, marks separately in Theory plus Viva Voce plus Internal Assessment and Practical plus Internal Assessment examination.
- Each theory paper and practical-will be treated as separate subject/ head for the passing.
- The student shall carry over two subjects from one year to the following year and must pass in the fail subject before appearing in the next year examination. The student shall carry two subjects from first year to second year, second year to third year as well as third year to fourth year and must pass in the fail subjects Before appearing the next year examination.

#### 5.7 Division and Merit List

The Division shall be awarded after Annual UNIVERSITY, Examination in each academic year and shall be based on the aggregate marks obtained by the candidates at his/ her successful attempt in annual UNIVERSITY, Examination.

There shall be Divisions as follows:

Distinction: 75% and above of grand total marks in First attempt.

First Division: >60% and <75% of grand total marks in First attempt

Second Division: >50% and <60% of grand total marks in First attempt.

Distinction in individual subject: >75% marks in individual subject shall be indicated exclusively in the mark sheet provided in First attempt.

The merit shall be declared by the UNIVERSITY, after the final year UNIVERSITY, examination, on the basis of the aggregate marks of all academic years in UNIVERSITY, examination. The merit list shall include the first ten candidates securing at least First Division and passing all the appeared subjects in annual examination in first attempt.

#### 6.0 REVALUATION / RE-TOTALING

- Student may apply for Re-evaluation and/or Retotaling of the answer sheet of the appeared subjects, post result for any doubt in the marks obtained on the following criteria.
- Student may go for all the appeared subjects of that session for Re-valuation as well as Re-totaling simultaneously, within stipulated time, as prescribed by the UNIVERSITY.

### 7.0 COMPULSORY ROTATARY INTERNSHIP:

- There shall be Six months of Internship after the Final year examination, for the candidate who declared passed the examination in all the subjects. Internship should be Rotating and Compulsory for all the students.
- Internship should be done in minimum 100 Bedded specialty hospitals in various specialties.
- Hospital must have Physiotherapy OPD with qualified Physiotherapist to guide the students.
- The Internship shall cover the clinical branches; concerned with Physiotherapy such as Orthopedics, Cardio-respiratory Medicine & Surgery including ICU, Neurology, Neurosurgery, Pediatrics, General Medicine, General Surgery, Obstetrics and Gynecology both In-patient and Outpatient services.
- Student seeking training outside the campus must obtain a NOC from the HOI prior to the program.
- Any absenteeism, misconduct, poor performance etc. may require the extension of the program on recommendation of the HOD.

Student shall obtain Internship Completion Certificate from the concerned hospital with the specialty and the hours of program. Same should be submitted to the institute for the Six months Internship Completion Certificate.

- Candidate shall be awarded with the Degree certificate only after the successful completion of the Compulsory Six months Rotatory Internship.
- The 6 months of Rotational Internship shall be covered in the following pattern:

S. NO.	Department	Period
1)	Physiotherapy & Rehabilitation Medicine OPD (including Pediatrics to Geriatrics cases)	1 month
2)	Orthopedic wards and OPD	1 month
3)	Neurology and Neurosurgery wards (including	1 month
4)	Cardio-respiratory Medicine & Surgery ward and	1 month
5)	General Medicine and Pediatric wards (including	1 Month
6)	General Surgery wards (including Burns, OBG)	1 Month

- **Issue of Internship Completion Certificate:** Every candidate, after successful completion of Six months Rotatory Internship shall be eligible for Internship Completion Certificate, issued by HOI.

### 8.0 CANCELLATION OF ADMISSION

- The admission of a student at any stage of study shall be cancelled by the Vice Chancellor based on recommendation of Head of the Institution, if:
- He/She is not found qualified as per MP Paramedical Council norms and guidelines or the eligibility criteria prescribed by the UNIVERSITY,.
- He/ she is found to have produced false/ forged documents or found to have used unfair means to secure admission.
- He/She is found involved in serious breach of discipline in he Institution or in the UNIVERSITY, campus.

### 9.0 SCHEME OF COURSE / EXAMINATION

#### 9.1 Scheme of Teaching Schedule (for each academic year)

Subject	Theory Min. Hrs.	Practical Min. Hrs	Clinical / Lab Posting	Total Hrs.
<b>FIRST YEAR</b>				
Human Anatomy	140	60	-	200
Human Physiology	140	60	-	200
Bioelectrical modalities	80	-	-	80
Biomechanical	80	-	-	80
Psychology and Sociology	60+60	-	-	120
• Applied English	60	-	-	60
• First aid and Basic Nursing	60	20	-	80
<b>SECOND YEAR</b>				
Biochemistry & Pharmacology	60+60	-	-	120
Pathology & Microbiology	60+60	-	-	120
Gen. Surgery / Obs/ Gynea/ ENT/ Opth	100	20	30	150
Gen. Medicine	100	20	30	150
Orthopedics	100	20	30	150
Electrotherapy	100	100	-	200
Exercise Therapy including Yoga	100	100	-	200
<b>THIRD YEAR</b>				
Neurology, Neurosurgery, Cardio-Departmentic Disease & Surgery	120	20	40	180



Physiotherapy in Orthopedics	120	100	30	250
Physiotherapy in Neurology & Neurosurgery	120	100	30	250
Physical Evaluation	120	80	-	200
Biomechanics & Bio-engineering	60+60	-	-	120
• Occupational Therapy & Speech Therapy	10+10	-	-	20
• Observatory Clinical Posting	-	-	100	100
<b>FOURTH YEAR</b>				
Physical Diagnosis & Prescription	80	40	-	120
Physiotherapy in CardiothoDepartmentic Conditions	120	80	60	260
Sports Physiotherapy	120	80	60	260
Community Medicine, Community PT, Field Visits and Physiotherapy Ethics	60+60	-	40	160
Rehabilitation Therapy & Biostatistics	40+40	-	20	100
• Project	-	40	-	40
• Clinical Posting	-	-	300	300
• Clinical Research Methodology	20	-	-	20
• Computer Science	20	40	-	60

\* Non Examination (Subsidiary) Subjects.

### 9.1 Question Paper Pattern

The subject having section A and section B with max. 100 marks (50 marks each) Each section (A/B) shall have the following pattern		
ESSAY TYPE	1 (ANY 1 OUT OF 2)	20
SHORT ANSWER TYPE	5 (ANY 5 OUT OF 6)	6x5 = 30
The subject having section A and section B with max. 80 marks(40 marks each) Each section (A/B) shall have the following pattern		
ESSAY TYPE	1 (ANY 1 OUT OF 2)	20
SHORT ANSWER TYPE	4 (ANY 4 OUT OF 5)	5x4 = 20

## 9.3 Scheme of Examination

BPT – I Year										
S.	Subject	Theory					Practical			Total
		Written		Viva Voce	Internal Assessment	Min. Marks	Practical	Internal Assessment	Min. Marks	
		Ti	Max	Max. Marks	Max. Marks		Max. Marks	Max. Marks		Max. Marks
1.	Human Anatomy	3	100	20	20	70	40	20	30	200
2.	Human Physiology	3	100	20	20	70	40	20	30	200
3.	Bioelectrical modalities	3	80	-	20	50	-	-	-	100
4.	Biomechanical	3	80	-	20	50	-	-	-	100
5.	Psychology and Sociology	3	80	-	20	50	-	-	-	100

## Scheme of Examination

BPT – II Year										
S.	Subject	Theory					Practical			Total
		Written		Viva Voce	Internal Assessment	Min. Marks	Practical	Internal Assessment	Min. Marks	
		Ti	Ma	Max. Marks	Max. Marks		Max. Marks	Max. Marks		Max. Marks
1.	Biochemistry & Pharmacology	3	80	-	20	50	-	-	-	100
2.	Pathology & Microbiology	3	80	-	20	50	-	-	-	100
3.	Gen. Surgery / Obs/ Gynea / ENT/ Opth	3	80	-	20	50	-	-	-	100
4.	Gen. Medicine	3	80	-	20	50	-	-	-	100
5.	Orthopedics	3	100	20	20	70	40	20	30	200

6.	Electrotherapy	3	100	20	20	70	40	20	30	200
7.	Exercise Therapy including Yoga	3	100	20	20	70	40	20	30	200

**Scheme of Examination**

<b>BPT - III Year</b>										
S.	Subject	Theory					Practical			Total
		Written		Viva Voce	Internal Assessment	Min. Marks	Practical	Internal Assessment	Min. Marks	
		Time	Max. Marks	Max. Marks	Max. Marks		Max. Marks	Max. Marks		Max. Marks
1.	Neurology, Neurosurgery, Cardiothoracic Disease & Surgery	3 hrs.	80	-	20	50	-	-	-	100
2.	Physiotherapy in Orthopedics	3 hrs.	100	20	20	70	40	20	30	200
3.	Physiotherapy in Neurology & Neurosurgery	3 hrs.	100	20	20	70	40	20	30	200

4.	Physical Evaluation	3 hrs.	100	20	20	70	40	20	30	200
5.	Biomechanics & Bio-engineering	3 hrs.	80	-	20	50	-	-	-	100

**Scheme of Examination**

BPT - III Year										
S.	Subject	Theory					Practical			Total
		Written		Viva Voce	Internal Assessment	Min. Marks	Practical	Internal Assessment	Min. Marks	
		Time	Max. Marks	Max. Marks	Max. Marks		Max. Marks	Max. Marks		Max. Marks
1.	Physical Diagnosis & Prescription	3 hrs.	100	20	20	70	40	20	30	200
2.	Physiotherapy in Cardiothoracic Conditions	3 hrs.	100	20	20	70	40	20	30	200
3.	Sports Physiotherapy	3 hrs.	100	20	20	70	40	20	30	200
4.	Community Medicine, Community	3 hrs.	80	-	20	50	-	-	-	100

	PT, Field Visits and Physio therap y Ethics								
5.	Rehab ilitatio n Thera py &Bios tatic s	3 hrs.	80	-	20	50	-	-	10

- \* Minimum 50% passing marks require in theory & internal assessment as well as in practical & viva- voce.
- 10- The reservation to SC/ST other category candidates shall be applicable as per the norms of the state Government of M.P.

### ORDINANCE NO. 66 of 2018

#### ORDINANCE FOR FIVE YEAR (TEN SEMESTERS) DUAL DEGREE INTEGRATED POST GRADUATE PROGRAMME IN ENGINEERING & MANAGEMENT

##### 1.Course & Faculty

1. This ordinance shall be applicable to all five years (ten semesters) dual degree integrated Post Graduate degree courses except those for which the university has separate ordinances. These courses shall be run on semester system.
  - a. The Five years (Ten Semesters) Integrated Post Graduate Programme shall be designated as Five Year Dual Degree Integrated Post Graduate Programme conducted by University Teaching Department (UTD) and abridged as 5 YDDIPG in various branches. The branches of study can be any of the branch in which the University has its UTD
  - b. The studies and examinations of these 5YDDIPG programmes shall be on the basis of Grading- Cum - credit system.
  - c. On the completion of the course the candidate shall be awarded Bachelor of Engineering (B.E.) and Master of Technology (M.Tech.) Degrees (i.e., B.E. + M.Tech.) or Bachelor of Engineering (B.E.) and Master of Business Administration (M.B.A.) Degrees (i.e., B.E. + M.B.A.), as the case may be.
  - d. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council. More programme can be offered under this ordinance on the recommendations of the Board of Studies/Faculty and approved by Academic Council and University.

**2. Duration**

The duration of these courses of study shall extend over ten semesters.

**3. Intake & Fees**

The intake and fees for each of these courses shall be decided by the Board of Management of the University from time to time subject to the approval of the regulatory body. The basic unit of intake in a course will be as per the approval granted from the respective authority / 60 seats. Multiples of this unit can also be set up.

**4. Academic Year**

There will be one academic cycle every year, from July to June.

**5. Eligibility**

Minimum qualification for admission to the first year 5YDDIPG shall be the qualifying Higher Secondary School Certificate Examination (10+2) scheme with Physics, Chemistry and Mathematics conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/ University or as decided by Shri Krishna University.

- (a) For first year 5YDDIPG in Biotechnology & Biomedical option will be available for Biotechnology or Biology instead of Chemistry as minimum qualification. Physics and Mathematics is compulsory for admission to any branch.
- (b) Admission to Third Semester (Lateral Entry to 2<sup>nd</sup> Year) will be available to Candidates who have passed the Diploma course in related branch of engineering from M.P. Board of Technical Education, Bhopal or equivalent. Subject to the eligibility by Academic section.
- (c) Non-Resident Indian (N R I)/PIO/Foreign candidates shall also be eligible for admission to 5YDDIPG in accordance with prevailing norms/directives, provided they satisfy the criterion of clause 5 above.
- (d) Any student migrating from any other University shall be admitted in the institution provided that the provision of para 15 of this Ordinance will be applicable at the time of admission.
- (e) Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.
- (f) Transfer of candidates from other programme/courses shall not be permitted in this five year integrated programme.
- (g)

**6. Admission Procedure**

Admission under these courses will be made as follows:

- (a) The eligible candidates as specified in clause 5(a) above should secure a place in the merit list prepared by PEB, Bhopal or JEEE or any other competent authority of the State Government of Madhya Pradesh/Central Government for admission to BE.
- (b) The University may also conduct its own entrance examination for admission to its engineering courses or may utilize the list of results of such examination/Test conducted by different State/National/Professional bodies.

- (c) Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary document/fees.
- (d) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of cycles every year. Alternately University may decide to conduct an Online/Offline admission test for which also notification in Newspaper, University Notice Board of University will be given.
- (e) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (f) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (g) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfil the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (h) The application form may be rejected due to any of the following reasons :
- o The candidate does not fulfil the eligibility conditions
  - o The prescribed fees is not enclosed.
  - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
  - o Supporting documents for admission are not enclosed.
- (i) Enrolment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (j) Admission rules as framed by the University shall be applicable for all admissions from time to time.

### **7.Course Structure**

- (i) The five years integrated post graduation course in semester system shall consist of;
- a) Such courses (papers) as prescribed by the University
  - b) Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
  - c) Such scheme of examination as prescribed, by the University from time to time.

The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the



University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

a) During first year:

5 YDDIPG I semester, 5 YDDIPG II semester.

b) During second year:

5 YDDIPG III semester, 5 YDDIPG (integrated) IV semester.

c) During third year:

5 YDDIPG V semester, 5 YDDIPG VI semester.

d) During fourth year:

5 YDDIPG VII semester, 5 YDDIPG VIII semester.

e) During fifth year:

5 YDDIPG IX semester, 5 YDDIPG X semester.

Number of core subjects in a semester excluding elective will not be less than 3 (Three) and will not more than 5, including of foundation course (if any).

Each subjects having one or two theory papers as recommended by the Board of Studies/Faculty & approved by Academic Council.

Every candidates of this programme shall have to undertake a dissertation work (DW/Project). The topic of the dissertation shall be allotted at the end of the eighth semester examination. The topic shall be chosen from current innovative fields of importance. The allotment procedure shall be decided by the department of the concerned branch of the UTD.

The topic of dissertation work (DW/Project) once decided normally not be changed.

### **8. Medium of Instructions and Examinations**

The medium of instructions and examinations shall be English.

### **9. Examination Criteria**

No candidate shall be allowed to take the term-end Semester Examination unless one has:

- (i) Attended at least 75% of lectures / practical delivered.
- (ii) Paid all the fees due
- (iii) Obtained 'No Dues' certificate from the concerned Department/college.
- (iv) Submitted the job internship certificate / Project Report, as notified in the syllabus.
- (v) Received in-plant training as prescribed in the syllabus.

Clause (i) above shall not be applicable to Ex-candidates.

Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- a) The Scheme of examination pattern will be as recommended by BOS/faculty and approved by Academic Council of the University.
- b) A candidate, who has taken admission has appeared in the examination of odd semester of a particular year, will automatically be promoted to even semester of that year irrespective of failing in any number of subjects of previous semester.
- c) A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year/ semester has not been declared. However, subsequently if he/she is not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.
- d) For passing the examination; the candidate will be required to secure at least D Grade in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper.
- e) There will be an external examiner to evaluate the project report. The minimum passing Grade for project work will be 'B'.

#### **10. Promotion to Next Semester & Failed Candidate**

There shall be no supplementary or second examination in between the semester exam.

A candidate may provisionally continue his/her studies in higher semester class after the examinations of the semester he/she appeared. However, his/her eligibility shall be evaluated only after the results of semesters are declared at which he/she had appeared.

Provided further, that if a candidate fails in more than one paper in any semester examination, he/she may be allowed to appear as an ex-student in the next examinations of the same semester.

- (1) A candidate clears all the subjects of 1<sup>st</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in the 2<sup>nd</sup> semester.
- (2) A candidate clears all the subjects of 2<sup>nd</sup> semester examination or fails in one or more subjects of the same will be allowed to the admission in 3<sup>rd</sup> semester.
- 3(i) A candidate shall not be admitted in the 3<sup>rd</sup> year (5<sup>th</sup> or 6<sup>th</sup> semester) unless he/she has fully passed/cleared all the papers in the 1<sup>st</sup> & 2<sup>nd</sup> semester with CGPA > 5.0
- 3(ii) A candidate shall not be admitted in 4<sup>th</sup> year (7<sup>th</sup> or 8<sup>th</sup> semester) unless he/she has fully passed/cleared all the papers in the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> semester with CGPA > 5.0

3(iii)A candidate shall not be admitted in 5<sup>th</sup> year (9<sup>th</sup> or 10<sup>th</sup> semester) unless he/she has fully passed/cleared all the papers in the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> semester with CGPA > 5.0

Provided further, that if a candidate fails in some papers of earlier semester and clears the final semester, his result will be withheld. A candidate will be awarded degree only in the year when he/she clears the papers of earlier semesters. In such situation, mark sheet for each semester will be issued separately up to Ninth semester and a composite mark sheet will be issued in the Tenth semester once the candidate clears all the papers.

The result of Tenth and final semester shall be declared only if the candidate has fully cleared all the previous semesters.

### 11. Allocation of Division

Division shall be awarded only after the Tenth and final semester examination based on integrated performance of the candidate for all the five years as per followings details.

CGPA Score	Divisions
7.5 CGPA	First Division With Honours
6.5 CGPA < 7.5	First Division
5.0 CGPA < 6.5	II Division
CGPA < 5.0	Fail

The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{\text{CGPA}_{\text{Obtained}}}{10} \times 100$$

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### Credit Based Grading System

Grade	% Marks range (based on absolute)	Grade Point	Description of performance
A+	91-100	10	Outstanding
A	81-90	9	Excellent
B+	71-80	8	Very Good
B	61-70	7	Good
C+	51-60	6	Average
C	41-50	5	Satisfactory

D	31-40	4	Marginal
F	30 & below	0	Fail
I		0	Incomplete.
W		0	Withdrawal

1. The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^n C_i P_i}{\sum_{i=1}^n C_i}$$

Where  $C_i$  is the number of credits offered in the  $i^{\text{th}}$  subject of a Semester for which SGPA is to be calculated,  $P_i$  is the corresponding grade point earned in the  $i^{\text{th}}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^n SG_j NC_j}{\sum_{j=1}^n NC_j}$$

here  $NC_j$  is the number of total credits offered in the  $j^{\text{th}}$  semester,  $SG_j$  is the SGPA earned in the  $j^{\text{th}}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that course.

Kulpati GDepartmente of one mark will be given for Pass/ATKT in each semester and for improvement in division in final semester.

If a candidate has passed all the subjects of the Programme in tenth semester but has failed to score a minimum CPGA=5.0 as per the requirement of rule 19 above, such a candidate shall be permitted to cover up the short fall in requisite marks by reappearing in maximum of two theory papers chosen from subjects of any of the semesters in the ensuing examination.

Other than the provision of rule 21 above a candidate shall not be permitted to reappear, in the papers which he/she has cleared, for improvement of division/marks or for any other purpose.

**12. Merit Lists**

Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

Branch wise final merit list shall be declared by the University only after the main examination of the final semester for each-degree, on the basis of the integrated performance. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

**13. Maximum Duration of Completion of Course**

A candidate has to complete the entire course of dual degree integrated Post Graduate degree courses within a maximum period of tenyears from the session of first admission.

**14. Examination Centers**

University examination centers will be notified by the university.

**15. General**

In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance

In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

**ORDINANCE No. 67 of 2018****ORDINANCE FOR IMPLEMENTING CBCS(CHOICE BASED CREDIT SYSTEM) IN ALL THE PROGRAMMES OF UNIVERSITY (CBCS)****Award of Credits/Grades and Exam Scheme**

1. Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies/faculties and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
  - (i) The distribution of weightage/marks for each component shall be recommended by the respective Board of Studies/faculties and approved by Academic Council.
  - (ii) A student shall be continuously evaluated for his/her academic performance in a subject through tutorial work, practical, home assignment, mid-semester tests, field work, seminars, quizzes, end- semester examinations and

regularity, as proposed by respective Board of Studies/faculties and approved by Academic Council.

2. For the award of degree and promotion to higher semester minimum **Cumulative Grade Point Average (CGPA)** required is 5.0.

(i) To pass a particular subject of the course the minimum required grade is D. However, the candidate should also separately score minimum of grade D in end semester examinations of theory and practical parts separately of the subject. For practical examinations one external examiner from outside the institute shall always be there.

(ii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA of 5.0 as per requirement, such a candidate shall be permitted to improve requisite grade point by reappearing in **maximum of three theory/practical subjects**, in the ensuing examination (theory and practical of a subject shall be treated as separate subjects.)

(iii) Other than the provision of clause (ii) above, a candidate shall not be permitted to reappear in that examination, for improvement of division/Grade or for any other purpose.

(a) **Theory Block**

(i) Attendance, Aptitude & Discipline	- 20%
(ii) Class Tests/ Assignments /Quizes	- 15%
(iii) Minor (Mid- semester test (One))	- 20%
(iv) Minor (End-semester examination)	- 50%

**Total - 100%**

(b) **Practical Block**

(i) Lab work and performance, quizzes, assignments and attendance	- 50%
(ii) End- semester examination	- 50%

**Total - 100%**

2. Practical training, and project work shall be treated as practical subjects.

(i) In each semester, there will normally be one mid semester test and 4 class tests. Only in emergent cases number of tests could be reduced to two with approval of the Vice Chancellor.

(ii) The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test, end semester exam and regularity. The grades to be used and their numerical equivalents are as under:

**Credit Based Grading System**

Grade	% Marks range (based on absolute marks system)	Grade Poi	Description of performance
A+	91-100	10	Outstanding
A	81-90	9	Excellent

B+	71-80	8	Very Good
B	61-70	7	Good
C+	51-60	6	Average
C	41-50	5	Satisfactory
D	31-40	4	Marginal
F	30 & below	0	Fail
I		0	Incomplete.
W		0	Withdrawal

- (iii) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under:

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where  $C_i$  is the number of credits offered in the  $i^{\text{th}}$  subject of a Semester for which SGPA is to be calculated,  $P_i$  is the corresponding grade point earned in the  $i^{\text{th}}$  subject, where  $i = 1, 2, \dots, n$ , are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

where  $NC_j$  is the number of total credits offered in the  $j^{\text{th}}$  semester,  $SG_j$  is the SGPA earned in the  $j^{\text{th}}$  semester, where  $j = 1, 2, \dots, m$ , are the number of semesters in that programme.

3. Credit earned in particular course will be

Credits earned = Grade point X Total Credits assigned to particular course

**3. Condonation of Deficiency**

Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical) of the same subject shall be considered as two separate subjects, for the purpose of awarding gDepartmente marks) in a each semester.

- One gDepartmente mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on behalf of the Vice-Chancellor.

**4. Award of Division**

Division shall be awarded only after the final semester and final semester examination based on integrated performance of the candidate for all the four years

as per followings details.

CGPA Score	Divisions
7.5 CGPA	First Division With Honours
6.5 CGPA < 7.5	First Division
5.0 CGPA < 6.5	II Division
CGPA < 5.0	Fail

The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{\text{CGPA}_{\text{Obtained}} \times 100}{10}$$

### ORDINANCE NO. 68 of 2018

#### TWO YEAR DIPLOMA IN PRIMARY EDUCATION (DPE)

This ordinance shall be applicable to candidates for two years diploma in primary education (DPE)

#### 1. Duration

The duration of the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer /winter /staggered) are available to the learners for guided / supervised instruction and face to face contact sessions.

#### 2. Qualification

Candidates seeking admission to these course must have passed.

- Senior Secondary (Class XII) or equivalent examination passed
- Two years teaching experience in a Government/ Government recognized Private primary / elementary school.

#### 3. Admission procedure

Admission under these Courses will be made as follows:

- The University will issue admission notification in news papers, on the University's website, notice Board of the University and in order publicity media before the start of every cycle.
- List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University's website/or the student will be informed directly of their admission after the last date of application.



- c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission the provisional admission granted to him will be cancelled.
- d) The application from may be rejected due to any of the following reasons:-
- The candidates does not fulfill the eligibility conditions
  - The prescribed fees is not enclosed
  - The application from is not signed by the candidate and his/her parent guardian, wherever required
  - Supporting documents for admission are not enclosed.
- e) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.
- f) Admission rules as farmed by the University shall be applicable for all admission From time to time. Other norms laid down by State Council of Paramedical Courses shall also followed

#### 4. Academic Year

As Per Ordinance No 02

#### 5. Intake & Fees

As Per Ordinance No 01 of ordinance 04

#### Course Structure

The Diploma in Primary Education (DPE) course shall consist of:

- (a) Such course (papers) as prescribed by the University
- (b) Such job internship, lab work, practical, in plant training, projects etc. as may be Prescribed by the University and
- (c) Such scheme of examination as presided, by the University from time to time.

The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic Council of the University.

#### 6. Medium of Instruction and Examination

The medium of Instruction and examination shall be either Hindi or English

#### 7. Examination Scheme

As per Ordinance No. 5

#### 8. Promotion to Next Year & Failed Candidate

A candidate may provisionally continue his/her studies in second year after the examination of the first year in which he/she appeared is over.

If a candidate fails in not more than one paper in the first examination but clears all the remaining papers of that examination. He/she will be allowed to be

appear in the supplementary examination, which shall be conducted keep the term (ATKT) and promoted to the next year. Candidates shall be conducted within 45 days of the declaration of the result. After clear that paper the student is allowed to promote in the second year.

Provided further, that if a candidate fails in more than one paper in first year examination, he/she may be allowed to appear as an ex-student in the next examination of the same year.

A candidate will be awarded degree only in the year when he/she clear all the papers of both the year.

**9. Allocation of Division**

As per Ordinance No, 5

**10. Merit List**

As per Ordinance No. 5

**11. Maximum Duration of Completion of Course**

A Candidate has to complete the entire course of Diploma in Primary Education (DPE) within a maximum period of four year from the session of first admission.

12. University examination centers will be notified by the University.

13. In matters of admission, attendance, and examination and in all other matters not provided in this Ordinance, the course shall be governed by the provision of the relevant ordinance of the same in the University so far as they are not inconsistent with the provision of this ordinance.

14. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the-event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Dean/ Directors of the Schools. The decision of the Vice-Chancellor shall be final.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE NO. 69 OF 2018 BACHELOR OF PHYSICAL EDUCATION (B.P.E.) (THREE YEAR DEGREE COURSE)

This Ordinance shall be applicable to candidates admitted to Bachelor of Physical Education (B.P.E.) Duration of course will be 3 years each year shall be of 2 semesters.

1. Admission:-

A candidate who after passing his Higher Secondary (10+2) Examination in any discipline of M.P. Board of Secondary Education or any examination from a recognised Board shall be admitted to the B.P.E., first Year Examination.

2. Fees of the course shall be as per Ordinance No. 04.

3. For all B.P.E., first, second and third year examinations a candidate will be declared successful if He/She obtains at least 33% of the aggregate marks in the subject, the examinee must pass separately in both theory and practical examinations. No division will be assigned in the result of the B.P.E.. First and Second Year examinations. A division in which a candidate is placed shall be determined on the basis of aggregate of marks obtained in all three years i.e. B.P.E.. First, B.P.E.. Second and B.P.E.. Third Year examinations consisting of six semester

4. A successful candidate who obtains percentage of marks between 33% to 45% shall be placed in Third division, those who obtain between 45% to 60% of marks shall be placed in second division and those candidate who obtain 60% or above percentage of marks placed in first division.

5. The details of courses for 3 year B.P.E semester wise, will be decided by Board of Management on the recommendation of Board of Studies & Academic Council from time to time.

6. Regarding Attendance, merit list, consolation of deficiency etc will be as per Ordinance of University from time to time for this purpose.

Examination Centers

7. University examination centers will be notified by the university.

General

8. For matters not covered in this specific ordinance general rules and regulation of Shri Krishna University regarding specific courses are applicable.

9. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

10. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

11. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Chhatarpur.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR**

ORDINANCE No.70 Of 2018

DOCTOR OF LAWS (LL. D.)

**1. INTRODUCTION**

- 1.1 These Ordinances shall be called Doctor of Laws (LL. D.) and shall be in effect from the date of approval of the Executive Council.
- 1.2 The degree of LL. D. of the University shall be conferred on the candidates who fulfill the requirements as specified in these ordinances.

**2. ELIGIBILITY**

- 2.1. A candidate seeking admission to LL. D. programme of the University, must have pursued outstanding research in the concerned discipline and obtained the minimum qualifications required for admission as mentioned below. The candidate

(a) must have obtained a Ph. D. or an equivalent degree from this University, in the concerned discipline, at least 4 (four) academic years prior to the date of application,

OR

(b) must have obtained a Ph. D. or an equivalent degree from any other recognized university or from a foreign university of standing, in the concerned discipline, at least 4 (four) academic years prior to the date of application and a Master's and/or a Bachelor's degree from this University,

OR

(c) must be a permanent teacher of the this University, who has put in a minimum of 4 (four) years of service in that capacity, in this University, prior to the date of application, and has obtained a Ph. D. or an equivalent degree from this or from any other recognized university or from a foreign university of standing, in the concerned discipline.

**3 APPLICATION**

- 3.1 A candidate, who is seeking admission to LL. D. programme and who is eligible for admission in accordance with Clause 2 of these Ordinances, shall apply to the Controller of Examinations by submitting the following:

(a) His/ her bio-data giving the details of educational qualifications, fields of specialization, research experience, academic distinctions, etc., along with a passport size photograph.

(b) Title of the thesis.

(c) A brief account of his/ her recent research work, in about 1000 words on the subject relevant to the discipline in which he/ she has applied for admission to

LL. D. programme, showing how far his/ her work is original and is contributory to the advancement of knowledge.

(d) List of publications.

(e) Attested copies of certificates in support of qualifications and experience.

(f) A certificate from two persons each of whom is either a Member of the Academic Council of this University or a graduate of LL. D. of this University to the effect that he/ she is by habits and character a fit and a proper person to be admitted to the degree.

3.2 The last date for submission of the application form shall be 31<sup>st</sup> July in an academic year.

3.3 The Controller of Examinations shall send the application of the candidate to the concerned Faculty/ Institute within a week after the last date of the submission of application.

#### 4. RESEARCH COMMITTEE

4.1 Subject to the general superintendence of the Academic Council, a committee, namely, the Faculty Research Committee (FRC) shall deal with all matters connected with the LL. D. of the University in accordance with these Ordinances. However, the degree shall be formally approved only by a Research Degree Committee, whose constitution is similar to that of Research Degree Committee for the Ph. D. degree, except for some minor changes as mentioned hereunder.

4.2 The constitution of the Research Degree Committee shall be as follows:

- |  |           |
|--|-----------|
| i) Vice-Chancellor   | Chairman  |
| ii) Rector   | Member    |
| iii) Director of the Institute (in the case where the faculty is associated with an institute)   | Member    |
| iv) Dean of the faculty  | Member    |
| v) The Heads of the Departments and the Coordinators of the Departments of the concerned faculty | Members   |
| vi) Two expert Members of the FRC out of which One is the Advisor of the concerned candidate     | Members   |
| vii) Registrar   | Secretary |

4.3 The constitution of the FRC shall be as follows:

- |   |           |
|---|-----------|
| i) Director of the Institute (in the case where the faculty is associated with an institute)  | Chairman  |
| ii) Dean of the faculty   | Member*   |
| iii) Two experts from the concerned faculty, nominated by the concerned Head of the Department with the approval of the Director/ Dean, out of which one will act as the Advisor of the concerned candidate | Members   |
| iv) Concerned Head of the Department/Coordinator of the School  | Secretary |

#### 5. ADMISSION

5.1 The Admission Board shall scrutinize the applications of the candidates and shall recommend the eligible candidates for admission, to the Academic section.

of the University. The Admission Board shall also send the list of the names of the Advisors of the candidates to the Academic section for communicating to the concerned candidates.

- 5.2 The Registrar shall issue the letter of admission to each candidate recommended by the Admission Board
- 5.3 Within one month after the receipt of the letter of admission, the candidate shall pay the prescribed fee as per *Annexure - A*, and shall get registered in the concerned Department by filling a registration form.
- 5.4 If the candidate is not an alumnus of this University, he/ she shall get enrolled before the submission of the thesis.

#### **6. SUBMISSION OF THE THESIS**

- 6.1 A candidate, admitted to LL. D. Programme in accordance with Clause 5 of these Ordinances, shall deliver a pre-submission seminar in the Department before the submission of the thesis, which shall be arranged by the Advisor of the candidate to apprise the teachers and other research workers of the Department/School of his/ her work.
- 6.2 The candidate, within one year from the date of his/ her admission, shall submit the thesis to the Registrar approved by the concerned FRC, and duly forwarded by its Chairman.
- 6.3 The candidate shall submit the thesis as per the following guidelines:
  - (a) Five copies of the thesis in hardbound form as per the format given in *Annexure - B*.
  - (b) The title page of the thesis shall contain a statement that the thesis has been submitted for the award of the concerned degree for which the candidate has been admitted.
  - (c) A soft copy in CD of the Extended AbstDepartmentt of the thesis mentioned in *Annexure - B*.
  - (d) A declaration by the candidate that the thesis has not been submitted for any other degree or diploma, as per the format given in *Annexure - C*.
  - (e) A certificate from the Advisor, Head of the Department/Coordinator of the School and the Chairman of the FRC that the thesis has been submitted for the award of the concerned degree of the University, as per the format given in *Annexure - D*.
  - (f) The thesis shall be either in English or in Hindi except for the case where the subject of the thesis itself is a language. In such a case, the thesis may, at the option of the candidate, be in that specific language.
- 6.4 The work of the candidate shall comply with the following conditions to merit the award of the degree:
 

It must be a substantial work making a distinct addition to learning in the concerned subject of the discipline.

It must be original in the sense of opening up new fields of research, or of making a marked advancement on the results of previous investigations, or of giving a new interpretation of the facts already known.

It must be a scholarly work of high quality.

It must be the work done during the last five years before the submission of the thesis.

It must be the work published in reputed journals in the form of research papers and/ or published in the form of books/ monographs, chapter contribution to books/ monographs, etc., out of which at least two must be authored solely by the candidate.

It must not be the work, which has been previously submitted for a degree or a diploma in this or in any other University.

## 7. EXAMINATION

### 7.2 Panel of Examiners:

While forwarding the thesis of the candidate to the Academic Section of the University, the Admission Board shall recommend a panel of examiners of four (two/three from India and one/two from abroad) experts in the concerned area of the work submitted.

### 7.3 Board of Examiners:

On receipt of the panel of the examiners, the Academic Section shall forward the same to the Controller of Examinations, who in turn shall submit it to the Vice-Chancellor for the appointment of the Board of Examiners from the panel. The Board of Examiners shall consist of two Members, out of which one shall be from abroad.

### 4 Evaluation of Thesis:

- (a) The controller of examinations shall get in touch with each examiner to secure acceptance of the examinership. For this purpose, if e-mail address of the examiner is available, he/ she shall be contacted through e-mail and the soft copy of the Extended Abstract of the thesis may be sent to him/ her, to get his/ her consent at the earliest. If however, no information is received from an examiner within a reasonable time, his/ her appointment shall be cancelled and a new examiner shall be appointed from the existing panel of examiners in accordance with Clause 7.3
- (b) On receipt of the acceptance from an examiner, the Controller of Examinations shall forward the copy of the thesis to him/ her, along with a copy of the regulations relating to the award of the LL. D. degree of this University and take necessary action to get the report of the examiner expeditiously.
- (c) The examiners shall be requested to submit their individual reports within two months of the receipt of the thesis.
- (d) In case, an examiner does not send his/her report within the above period, a reminder shall be sent to his/her. This shall be followed by a subsequent reminder after a fortnight.
- (e) In the event of the report not being received from the examiner within 12 weeks, his/her examinership shall be cancelled and a new examiner shall be appointed, from the existing panel of examiners, as per Clause 7.3.

- (f) The examiners shall examine the thesis specifically with a view to judge whether the work is in accordance with Clause 6.4.
- (g) The examiners shall give explicit reports with any one of the following recommendations
- (i) the thesis be accepted for the award of LL. D. degree
  - (ii) the thesis be rejected
  - (iii) the thesis be submitted in a revised form after adding some more work to the already submitted work.
- (h) The examiner shall give specific and unambiguous reasons for his/ her recommendations. If the thesis is recommended for revision, the examiner may suggest points for improvement of the presented work.
- (i) If the thesis is recommended for revision, the candidate shall be required to submit the revised thesis not earlier than six months and not later than two years, from the date of communication of the report to him/ her by the University. The candidate shall be required to remit only the Examination fee for submitting the revised thesis.
- (j) If the thesis has been recommended for revision, a fresh appointment of examiners in accordance with Clause 7.3 shall be made from the existing panel of examiners. If the need be, a fresh panel of examiners may be recommended by the Admission Board. The other procedures as per the Clauses 7.4 (a) to (f) shall be followed for the evaluation of the thesis. However, the Controller of Examinations, along with the revised thesis, shall send the copy (copies) of the recommendation(s) of the examiner(s) who recommended the revision of the thesis.
- (k) The examiners who evaluate the revised thesis shall recommend only either the acceptance or the rejection of the thesis and shall not recommend any further revision of the thesis.

#### 7.5 Award of the Degree

- (a) The reports of all the examiners shall be placed before the concerned Admission Board. If all the reports are unanimous, recommending the thesis to be accepted for the award of the degree, and if the Admission Board considers the case to be fit and proper, it shall recommend it to the Research Degree Committee for the award of the degree.
- (b) Even if one examiner recommends the rejection of the thesis, the thesis shall be rejected.
- (c) If the thesis is rejected, the candidate shall not be allowed to apply again for admission within a period of 4 (four) years.
- (d) After the Research Degree Committee approves the thesis for the award of the degree, the candidate concerned may be given the examiners' reports for which he/ she shall apply separately.
- (e) The year of award of the degree shall be the year of submission of the thesis provided the thesis is accepted without revision. In case of revision, the year of award of the degree shall be the year of submission of the revised thesis.
- (f) The degree certificate shall mention the title of the thesis and the name of the concerned Department/ School in which the candidate was admitted.



(g) The Extended Abstract Department of the approved thesis for the award of the degree shall be published in the "Abstracts of Accepted Theses for the Doctor of Laws Degree" of the Shri Krishna University.

(h) The Academic Section shall send one copy of the thesis duly approved for the award of the degree, for preserving in the Shri Krishna University library and the other in the departmental/ faculty library.

## 8. CONCLUSION

8.1 Not with standing any thing contained in these Ordinances, all matters related to the candidates shall be governed by the rules and procedures framed by the Academic Council that are in force at that point of time.

8.2 From the date when these Ordinances come into operation, all previous Ordinances on the subject shall cease to have effect.

Provided that this revocation shall not affect the previous Ordinances so revoked or anything done or suffered under any previous Ordinances so revoked or affect any right, privilege, obligation or liability acquired, arrived or incurred under any Ordinances so revoked.

8.3 Any doubt or dispute about the interpretation of these Ordinances shall be referred to the Vice-Chancellor, whose decision, in his capacity as the Chairman, Academic Council, shall be final.

The Vice-Chancellor may modify, amend and/ or delete any of the clauses given in these Ordinances or add any clause(s) to these Ordinances, to facilitate the pursuit of excellence in research, provided that any such modification, amendment, deletion, and addition shall be reported to the Academic Council at its next meeting for approval.

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## ANNEXURE - A

(see Clause 5.3)

### Fees Structure for LL. D./ Vachaspati Programme

S. No.	Particulars	Amount (Rs.)
1.	Enrolment Fee*	
2.	Admission Fee	
3.	Examination Fee	
	<u>Total</u>	

Note: Additional fees for foreign nationals and NRIs shall be US ....

\* Only for Employees who are not the alumni of this University.

**ANNEXURE – B**

(see Clause 6.3 (a), (c))

**FORMAT OF THE THESIS**

The following format may be normally adopted for the LL. D./ Vachaspati thesis:

1. Cover page.
2. Inner cover page.
3. Declaration by the candidate as per the format given in *Annexure – C*, to the effect that the work has not been submitted for any other degree or diploma.
4. Certificate from the Advisor, Head of the Department/ Coordinator of the School and Chairman of the FRC as per the format given in *Annexure – D*.
5. Contents.
6. An Extended Abstract of about 2000 words, describing the research work carried out during the last 5 (five) years (before the date of submission), on the subject relevant to the discipline in which the candidate has applied for the degree, explaining how far the work is original, exemplary and is contributive to the advancement of knowledge. It shall also summarize the relevance of the publications to the specific subject of the thesis being submitted.
7. Reprints of the published work by the candidate, in the relevant subject, in the form of research papers, abstracts of books/ monographs, chapter contribution to books/ monographs/ citations of candidate's work by others.
8. List of publications.
9. A personal profile of the candidate with photograph, not exceeding one page.

**ANNEXURE – C**

(see Clause 6.3 (d))

**CANDIDATE'S DECLARATION**

I, ....., declare that this thesis, entitled ".....", submitted for the award of the degree of ..... of this University, has not been submitted earlier for the award of any degree or diploma of this or any other University.

Date: .....  
(candidate)

(Signature of the

Place:

**ANNEXURE - D**  
(see Clause 6.3 (e))

**CERTIFICATE**

This is to certify that this thesis entitled "....." has been submitted by ..... for the award of the degree of ..... of Shri Krishna University.

.....  
.....

(Signature of the Advisor) (Signature of the Head of the Department/  
Coordinator of the School)

(Name & Designation)

-----  
(Signature of the Chairman of the FRC)

**ORDINANCE No. - 71 of 2018**

**DIPLOMA IN DAIRYING AND ANIMAL HUSBANDRY  
(THREE YEARS FT COURSE)**

**1. Animal Husbandry and Dairying**

**1.0 SCOPE**

The Diploma in Animal Husbandry & Dairying programme offers intensive curriculum on different aspects of animal husbandry and dairying.

**2.0 DURATION**

The duration of the course for the Diploma in Animal Husbandry & Dairying shall be 3 years (6 semesters). The maximum period allowed for completion of Diploma in Animal Husbandry & Dairying shall be 6 years (12 semesters) failing which the student shall stand discontinued as an enrolled student of the University. The course for each year shall be divided into two semesters. Each semester shall be of 18 to 19 weeks of instruction work. The academic year shall start from 1st August. There shall be an inter-semester break of about 2 weeks between first and second semester and summer vacation of approximately five weeks at the end of the second semester (Academic session) till the commencement of the next academic session.

An enrolled student, in order to earn Diploma in Animal Husbandry & Dairying of the Institute shall creditably have completed the prescribed number of courses and contact hours and shall have earned an overall grades point average (OGPA) of 6.50 and above under 10.00.

### 3.0 MINIMUM QUALIFICATION FOR ADMISSION TO DIPLOMA IN ANIMAL HUNBANDRY & DAIRYING

- Candidates for admission to this course should have passed 10th standard or its equivalent examination of a recognized Indian Board. The candidate should have passed the examination in Physics, Chemistry, Mathematics and English as a core subject.
- Candidates must have passed the qualifying examination as enumerated above securing minimum 50% marks in aggregate for General, OBC and UPS candidates and 40% marks in aggregate for SC, ST and PH categories. Candidates with a compartment / supplementary in any of the subject will not be eligible.

### 4.0 ENTRANCE EXAMINATION

Admission to Diploma in Dairy Technology programme shall be on the basis of merit or as decided by the Board of Studies.

### 5.0 RESERVATION

Reservation of seats shall be as per Government of India directives/Govt. of MP.

### 6.0 REGISTRATION

6.1 A student selected for admission shall become an enrolled student of the Diploma in Animal Husbandry & Dairying programme only when he/she reports for registration on the due date, mentioned in the admission letter with following documents in original and on payment of prescribed fees.

- a) Mark sheets and certificates related to Class X.
- b) Three recent and clear passport size color photographs.
- c) ChaDepartmentter Certificate from the Head of the Institution last attended.
- d) Certificate of physical fitness from Authorized Medical Attendant.
- e) Domicile Certificate.
- f) Transfer/School Leaving Certificate or such document for verification of date of birth.
- g) In case SC/ST candidates and non-creamy layer of OBC categories as per Central Govt. requirement and issued by the Competent Authority/ a certificate from Ist Class Magistrate of the District or any authorized person.

- h) Medical certificate in case of Physically Handicapped (PH) candidate issued by Medical Officer of any Govt. Hospital with description of the kind and the degree of disability.
- i) The fees payable by the students shall be such as prescribed by the Institute from time to time.
- j) Registration form for courses offered.
- k) The selected candidate will be required to produce migration certificate from the Board from which they have obtained the eligible qualifications within one month of joining the course.

### 6.5 READMISSION

The students who withdraw from the Institute or whose names have been struck off by the Institute (other than on disciplinary grounds) may be readmitted on genuine grounds such as natural calamity/defense posting/exceptional circumstances at the discretion of the Dean of Department. However, on readmission of such students, the period of break shall be counted towards the maximum period allowed for the award of diploma. On readmission, the concerned student shall be required to pay all the dues from date of discontinuance up to the date of rejoining apart from readmission fee at the prescribed rates of Rs. 1000/- and also fine as per rule.

#### NOTE :

1. In case the request for readmission is not acceded to, the candidate shall have to seek fresh admission along with other candidates as per prevailing University Admission Rules.
2. The student seeking readmission shall have to produce an affidavit to the effect that (i) he/she was not in any employment elsewhere and (ii) he/she was not involved in any criminal offence during the period of absence.
3. If the student is in receipt of any scholarship/fellowship he/she shall not be entitled to receive the same for the period of absence. For its continuance, the matter shall be considered on merit of each case by the concerned Standing Committee.

### 7. FEES

The fee for the application form, entrance examination, tuition fee, examination fee and other charges shall be as prescribed by the UNIVERSITY from time to time.

The examination fee paid by a candidate is not refundable under any circumstances.

### 8. ACADEMIC REQUIREMENTS

- 8.1 An enrolled student, in order to earn Diploma in Animal Husbandry & Dairying of the Institute shall creditably have completed the prescribed

number of courses and contact hours and shall have earned an overall grades point average (OGPA) of 6.5 and above under 10.00 evaluation system.

- 8.2 The distribution of courses and contact hours and credit hours for each semester is given in the syllabus.

### 8.3 NUMBER OF CREDITS IN A COURSE

- (a) Credit Definition: One lecture/tutorial of theory per week per semester will be equivalent to one credit and 2-3 hours of lab work per week for practical will be equal to one credit. Minimum credits requirement

There shall be 15-25 credits requirement per semester for the Diploma students. 8.4 The student shall offer a course in Hindi (if not studied up to Matric / Xth standard) in the first semester of first year and pass it satisfactorily. However, 75 per cent attendance will be compulsory.

- 8.5 The students who have not cleared 90% of the courses of first year will not be allowed to register the courses for the third year unless and until he/she has completed all the courses for which an opportunity could be provided during the second year.

However, concession as above will not be available to the students who do not have 75% attendance in the concerned course failing which they would have to attend such courses again and complete the 75% requisite attendance and then only they can register for the third year Diploma in Animal Husbandry & Dairying and undergo training.

### 9. SYSTEM OF EVALUATION & EXAMINATION PROCEDURE

- 9.1 The evaluation of student's achievements in a course (Theory and Practical) shall be based on his/her performance in mid-term examination, semester-end final examination, seminars and practical exercises. The relative weightage to be given to mid-term examination will be 20% marks and final semester-end examination 80% marks.
- 9.2 Every instructor shall prepare his/her course outline for his/ her teaching and shall submit it to the Head of his/her Division.
- 9.3 During the 8th week of each semester, there shall be a mid-term examination in each course lasting for at least one hour. The mid-term examination shall be scheduled by the Controller of Examination during each semester.
- 9.4 For the students who did not appear for the said examination due to genuine reasons like illness etc. a 'make-up' examination will be conducted within 7 days of completion of mid-term examination. The student requesting for make-up examination shall have genuine reasons. He/She may produce a medical certificate signed by Medical Officer of the Institute or competent Medical Officer if he/she falls sick.
- 9.5 The answer books of the semester-end final examination shall be shown to students on request within 7 days after commencement of the next semester

and kept with teacher till the end of next semester. There shall be no reevaluation of the answer books. However, the re-totaling of the marks will be allowed.

- 9.6 The distribution of marks for examination of Theory and Practical examination in a given course shall be in proportion to the number of credit hours for theory and practical.
- 9.7 The minimum marks required to pass a course shall be 60% separately in theory and practical.
- 9.8 Instructor of practical class shall evaluate each exercise and record the same on the practical notebook and this would carry weight-age of 25% of total marks assigned to a course.
- 9.9 If a student fails to obtain the 60% pass marks in theory and practical separately in a course, she shall be declared 'FAIL' in the course.
- 9.10 A Supplementary Examination shall be conducted by the Controller of Examinations for the students who fail in a course, within 20 days of the declaration of results. The supplementary examination will carry 100 marks. He/she will appear in theory or in practical examination in which he/she has failed/ If he/she is failed in both i.e. in theory and practical, then he/she will appear in both.
- 9.11 If a student was found ineligible for appearing in semester-end examination due to shortage of attendance or if a student who does not appear in semester-end examination for any reason he/she shall not be allowed to appear in supplementary examination and shall have to attend the classes in subsequent semester, when the course is normally offered.
- 9.12 If a student fails in the Supplementary Examination, he has to attend the classes for that course in the semester in which that course is normally offered. If a student fails in the semester-end examination but does not appear in the Supplementary Examination, he shall be treated at par with the student failing in the Supplementary Examination and shall have to attend the regular classes of the course.
- 9.13 When a student fails in a course he/she will be awarded "F" grade in that course and "Zero" Grade points. Whenever, a student repeats a course, the earlier grade point is ignored and the grade point average is computed on the basis of the grade obtained after repetition.
- 9.14 The evaluation of answer sheets of semester examination must be completed within 6 days after the conduct of examination and Head of Division must keep an eye on the same to ensure timely submission of marks to COE office in one lot.

#### 10.0 ACADEMIC PROBATION

- 10.1 A student who fails to clear one or more courses in a semester, i.e. a student who secures less than 6.0 grades in one or more courses in a semester, shall

be placed on academic probation provided the number of such courses is less than 50 per cent of total courses. A warning will be issued to such students.

- 10.2 If the student has not cleared 50% courses of the first year, he/she will be automatically dropped from University. If the student has not cleared up to 70% courses, he/she will be retained in previous class.
- 10.3 The student may be allowed to go for farm training in case he/she has cleared 100% of the course work of first five semesters.

### 11.0 IN FARM TRAINING

- 11.1 The students will undergo field Training after completion of 5th semester of 3rd year to give them exposure on Dairy Husbandry practices. The student will write a comprehensive report at the end of the training programme and submit to the faculty/Head of Department for evaluation.
- 11.2 This will consist of intensive practical in farm training including in farm training on Poultry Farming, On Piggy, Goat and Sheep farming. The students will be required to work with their own hands under the supervision and guidance of the faculty or teacher-in-charge. This in-farm training will enable the students to develop work culture as well as acquire technical professional competence.
- 11.4 The students will be required to submit periodic reports as may be decided by the faculty/Training Coordinator. Upon conclusion of a prescribed course program for a given section/work area, the students will be required to submit a consolidated work report as well as critical appraisal of the management aspects for attaining higher efficiency. At the end of the training, the students will submit a final consolidated report typed and bound to the Head of station through Training Coordinator for evaluation. A certificate of satisfactory completion of the training has to be obtained by each student from the faculty and submit along with the In-farm training report.
- 11.5 The attendance requirement is 75 % during the In-farm training period failing which the students will have to repeat the entire training and for any disciplinary action, Head of Department. The faculty will maintain a record of the student's attendance on monthly basis.
- 11.6 In case any student is unable to attend due to sickness, injury or any other form of temporary disability or unforeseen contingency, the faculty shall refer the matter to Head of Department.

### 12.0 CLASS ATTENDANCE

- 12.1 A student shall be required to maintain a minimum of 75 percent attendance separately for theory and practical in each course. It shall be the responsibility of the student to ensure that his/her attendance requirement does not fall short of the minimum fixed. A candidate who has not obtained the percentage of lectures / practical etc., as prescribed and the deficiency thereof has not been condoned by Head of Department, shall not be eligible to appear in the examination



- 12.2 Lectures shall be counted up to the last working day of the semester. Under special circumstances Viz. illness, the student may be granted condonation of attendance by the Head of Department maximum up to 5%. No further condonation even of medical grounds or otherwise shall be granted to a student under any circumstances.
- 12.5 A candidate who has not obtained required percentage of attendance in theory and practical's etc. will not be eligible to appear in the semester end examination on that course. All teachers are required to send the report of shortage of attendance to the Head of the Department. The Head of Department will be responsible for bringing the notice of shortage of attendance in all courses after mid-term examination to the student and the teacher.

#### 14. GENERAL

1. Notwithstanding the integrated nature of the course which is spread over more than one academic year, the regulations in force at the time a student joins the course shall hold good only for the examinations held during or at the end of the academic year and nothing in these regulations shall be deemed to debar the institute from amending these regulation and the amended regulation (s), if any, shall apply to all students whether old or new.
2. Subject to such advice as may be given the Board of Management or the Academic Council the Decision of the Kulpati shall be final and no suit, application, petition, revision or appeal shall lie in a court of law or in any authority outside the University/Institute in respect of interpretation of these regulations.

#### 15.0 ELIGIBILITY FOR DIPLOMA

A student is deemed to have completed the requirements for Diploma and is eligible for the award of Diploma in Animal Husbandry & Dairying if:-

- a) He/She has satisfied all the rules of evaluation as prescribed by the Academic Council from time to time.
- b) He/She has undertaken all the courses as required in each semester and he/she has obtained requisite grades in those courses/semesters including In-plant Training.
- c) He/She has cleared satisfactorily the Dissertation/Industrial report.
- d) He/She has paid all fees due to the Institute.
- e) There is no case of indiscipline pending against him/her.
- (f) A student will have to obtain in overall not less than 65% marks for the award of a Diploma..

#### 16.0 ONE ALL INDIA EDUCATIONAL TOUR:

One All India Educational Tour is compulsory to Animal Husbandry & Dairying students during summer vacation after second year. The planning of

tour will be made by the Class In-charge in advance. The tour Coordinator will be designated for each year. This will be non-credit course. The tour coordinator will award the grade (S/US) on the basis of detailed tour reports submitted by tour students. The maximum duration for the tour will be of 10 days.

## **2. Dairy Technology**

### **1.0 SCOPE**

The Diploma in Dairy Technology programme offers intensive training in milk processing, milk products quality control and engineering aspects of dairy processing equipment.

### **2.0 DURATION**

The duration of the course for the Diploma in Dairy Technology shall be 3 years (6 semesters). The maximum period allowed for completion of Diploma in Dairy Technology shall be 6 years (12 semesters) failing which the student shall stand discontinued as an enrolled student of the University. The course for each year shall be divided into two semesters. Each semester shall be of 18 to 19 weeks of instruction work. There shall be an inter-semester break of about 2 weeks between first and second semester and summer vacation of approximately five weeks at the end of the second semester (Academic session) till the commencement of the next academic session. An enrolled student, in order to earn Diploma in Dairy Technology of the Institute shall creditably have completed the prescribed number of courses and contact hours and shall have earned an overall grades point average (OGPA) of 6.50 and above under 10.00.

### **3.0 MINIMUM QUALIFICATION FOR ADMISSION TO DIPLOMA IN DAIRY TECHNOLOGY**

- Candidates for admission to this course should have passed 10th standard or its equivalent examination of a recognized Indian Board. The candidate should have passed the examination in Physics, Chemistry, Mathematics and English as a core subject.
- Candidates must have passed the qualifying examination as enumerated above securing minimum 50% marks in aggregate for General, OBC and UPS candidates and 40% marks in aggregate for SC, ST and PH categories. Candidates with a compartment / supplementary in any of the subject will not be eligible.

### **4.0 ENTRANCE EXAMINATION**

Admission to Diploma in Dairy Technology programme shall be on the basis of merit.

### **5.0 RESERVATION**

Fifteen per cent of total seats are reserved for candidates belonging to Scheduled Castes, 7.5% for Scheduled Tribes, 27% for OBC as per Government of India directives applicable at the time of counseling and 3% for Physically Handicapped (having permanent disability of not less than 40%) provided the candidate is otherwise fit for admission. The reservation

of seats is interchangeable amongst the SC/ST candidates depending upon the availability of such candidates. However, if such candidates are not available, the seats will be treated as unreserved.

#### 6.0 REGISTRATION

- 6.1 A student selected for admission shall become an enrolled student of the Diploma in Dairy Technology programme only when he/she reports for registration on the due date, mentioned in the admission letter with following documents in original and on payment of prescribed fees.
- a) Mark sheets and certificates related to Class X.
  - b) Three recent and clear passport size color photographs.
  - c) ChaDepartmentter Certificate from the Head of the Institution last attended.
  - d) Certificate of physical fitness from Authorized Medical Attendant.
  - e) Domicile Certificate.
  - f) Transfer/School Leaving Certificate or such document for verification of date of birth.
  - g) In case SC/ST candidates and non-creamy layer of OBC categories as per Central Govt. requirement and issued by the Competent Authority/ a certificate from 1st Class Magistrate of the District or any authorized person.
  - h) Medical certificate in case of Physically Handicapped (PH) candidate issued by Medical Officer of any Govt. Hospital with description of the kind and the degree of disability.
  - i) The fees payable by the students shall be such as prescribed by the Institute from time to time.
  - j) Registration form for courses offered.
  - k) The selected candidate will be required to produce migration certificate from the Board from which they have obtained the eligible qualifications within one month of joining the course.

#### 6.4 REGISTRATION PROCESS IN CASE OF CONTINUING STUDENTS

Registration in the case of continuing students will consist of the following steps to be completed within first week of the beginning of each semester.

- a) Payment of Fees in person.
- b) Registration of courses required to be completed within three working days, thereafter a fine of Rs. 10/- per day will be charged. All courses with credit have to be filled in course registration card & duly signed by teacher & advisor.
- c) A student should be present in person on the date of registration. No registration in absentia will be allowed. The students will be permitted for late registration with valid reasons within three working days from the notified date shall be required to pay late registration fee at the prevailing rates i.e. Rs. 250/-. Thereafter a fine of Rs. 500/- per day will be charged. However, a student who is on medical/long leave or any other valid ground, and who is unable to register for a particular semester on the date duly notified for registration, the Head of Department may permit the registration in absentia on that day through the person authorized by the concerned student.
- d) The students will not be allowed to register in the respective semester if the students do not report for registration up to the last date of registration in the respective semester.

- e) On the day of registration, Course In-charges will be available at one place in lecture halls of the divisions for signature on the registration forms.

## 6.5 READMISSION

Re-admission in normal case is not permissible. A student who wants to withdraw from University for a semester may submit application at least 15 days before the commencement of semester end examination of that semester. However, on readmission of such students, the period of break shall be counted towards the maximum period allowed for the award of degree. On readmission, the concerned student shall be required to pay all the dues from date of discontinuance up to the date of rejoining apart from readmission fee at the prescribed rates of Rs. 1000/- and also fine as per rule.

### NOTE:

1. In case the request for readmission is not acceded to, the candidate shall have to seek fresh admission along with other candidates as per prevailing University Admission Rules.
2. The student seeking readmission shall have to produce an affidavit to the effect that (I) he/she was not in any employment elsewhere and (ii) he/she was not involved in any criminal offence during the period of absence.
3. If the student is in receipt of any scholarship/fellowship he/she shall not be entitled to receive the same for the period of absence. For its continuance, the matter shall be considered on merit of each case by the concerned Standing Committee.

7. **FEES:** The fee for the application form, entrance examination, tuition fee, examination fee and other charges shall be as prescribed by the institute from time to time. The examination fee paid by a candidate is not refundable under any circumstances.

## 8. ACADEMIC REQUIREMENTS

8.1 An enrolled student, in order to earn Diploma in Dairy Technology of the Institute shall creditably have completed the prescribed number of courses and contact hours and shall have earned an overall grades point average (OGPA) of 6.5 under 10.00 evaluation system.

8.2 The distribution of courses and contact hours and credit hours for each semester is given in the syllabus.

## 8.3 NUMBER OF CREDITS IN A COURSE

- (a) Credit Definition: One lecture/tutorial of theory per week per semester will be equivalent to one credit and 2-3 hours of lab work per week for practical will be equal to one credit.

### Minimum credits requirement

- 8.4 The student shall offer a non-credit course in Hindi (if not studied up to Metric / Xth standard) in the first semester of first year and pass it satisfactorily. However, 75 per cent attendance will be compulsory.
- 8.5 The students who have not cleared 90% of the courses of first year will not be allowed to register the courses for the third year unless and until he/she has completed all the courses for which an opportunity could be provided during the second year. However, concession as above will not be available to the students who do not have 75% attendance in the concerned course failing which they would have to attend such courses again and complete the 75% requisite attendance and then only they can register for the third year Diploma in Dairy Technology programme and undergo in-plant training.
- 9.8 Instructor of practical class shall evaluate each exercise and record the same on the practical notebook and this would carry weight-age of 25% of total marks assigned to a course.
- 9.9 If a student fails to obtain the 60% pass marks in theory and practical separately in a course, she shall be declared 'FAIL' in the course.
- 9.10 A Supplementary Examination shall be conducted by the Controller of Examinations for the students who fail in a course, within 20 days of the declaration of results. The supplementary examination will carry 100 marks. He/she will appear in theory or in practical examination in which he/she has failed/ if he/she is failed in both i.e. in theory and practical, then he/she will appear in both.
- 9.11 If a student was found ineligible for appearing in semester-end examination due to shortage of attendance or if a student who does not appear in semester-end examination for any reason he/she shall not be allowed to appear in supplementary examination and shall have to attend the classes in subsequent semester, when the course is normally offered.
- 9.12 If a student fails in the Supplementary Examination, he has to attend the classes for that course in the semester in which that course is normally offered. If a student fails in the semester-end examination but does not appear in the Supplementary Examination, he shall be treated at par with the student failing in the Supplementary Examination and shall have to attend the regular classes of the course.
- 9.13 When a student fails in a course he/she will be awarded "F" grade in that course and "Zero" Grade points. Whenever, a student repeats a course, the earlier grade point is ignored and the grade point average is computed on the basis of the grade obtained after repetition.
- 9.16 The grading of students shall be done on a 10 point scale. The students will be awarded grade point on the basis of their performance in each course. The grade point when multiplied by 10 will give the equivalent marks in percentage. The grade point obtained in a course will be rounded off to two decimal place. The minimum grade point to be secured for the successful completion of a course will be 6.0.

**10.0 ACADEMIC PROBATION**

- 10.1 A student who fails to clear one or more courses in a semester, i.e. a student who secures less than 6.0 grades in one or more courses in a semester, shall be placed on academic probation provided the number of such courses is less than 50 per cent of total courses. A warning will be issued to such students.
- 10.2 If the student has not cleared 50% courses of the first year, he/she will be automatically dropped from University. If the student has not cleared up to 70% courses, he/she will be retained in previous class.
- 10.3 The student may be allowed to go for **in-plant training** in case he/she has cleared **100% of the course work** of first five semesters.

**11.0 INPLANT TRAINING**

- 11.1 The students will undergo In-plant Training after completion of 5th semester of 3rd year to give them exposure of the wider spectrum of the Dairy Industry and related food processing and packaging industry. The student will write a comprehensive report at the end of the training programme and submit to the Head, DT for evaluation.
- 11.2 During the third year of Diploma in Dairy Technology course, the students will be allowed for In-plant training at Model Dairy Plant/Commercial Dairy Plant.
- 11.3 This will consist of intensive practical learning in manufacture of dairy products, maintenance of dairy equipment, quality assurance of dairy products and various management aspects of a commercial dairy plant. The students will be required to work with their own hands under the supervision and guidance of plant supervisor and/or teacher-in-charge. They will be essentially the skilled work force to the dairy plant capable of not only physical work but technically skilled to manufacture quality products with minimum wastage. This intensive training will enable the students to develop work culture as well as acquire technical professional competence.
- 11.4 The students will be required to submit periodic reports as may be decided by the Training Coordinator/Dairy plant authorities. Upon conclusion of a prescribed course program for a given section/work area, the students will be required to submit a consolidated work report as well as critical appraisal of the management aspects for attaining higher efficiency. At the end of the training, the students will submit a final consolidated report typed and bound to the Head of station through Training Coordinator and Manager for evaluation. A certificate of satisfactory completion of the training has to be obtained by each student from Manager of the Dairy Plant and submit along with the In-Plant training report.
- 11.5 At the end of the 5th Semester, the student's performance for the In-plant Training will be evaluated. The evaluation will be coordinated by the Head of the Department.
- 11.6 The attendance requirement is 75% during the In-plant training period failing which the students will have to repeat the entire training without stipend.

**12.0 CLASS ATTENDANCE** A teacher shall maintain a record of the student's attendance in each course taught from first day. The marking of attendance will be by number, only absent will be marked as "A". The long absence of the students must be reported immediately to the University office/Head of Department.

**12.1** Student shall be required to maintain a minimum of 75 percent attendance separately for theory and practical in each course. It shall be the responsibility of the student to ensure that his/her attendance requirement does not fall short of the minimum fixed. A candidate who has not obtained the percentage of lectures / practical etc., as prescribed and the deficiency thereof has not been condoned by the Head of Department, shall not be eligible to appear in the examination.

#### **14.0 GENERAL**

1. Notwithstanding the integrated nature of the course which is spread over more than one academic year, the regulations in force at the time a student joins the course shall hold good only for the examinations held during or at the end of the academic year and nothing in these regulations shall be deemed to debar the institute from amending these regulation and the amended regulation (s), if any, shall apply to all students whether old or new.
2. Subject to such advice as may be given the Board of Management or the Academic Council the Decision of the Kulpati shall be final and no suit, application, petition, revision or appeal shall lie in a court of law or in any authority outside the University/Institute in respect of interpretation of these regulations.

#### **15.0 ELIGIBILITY FOR DIPLOMA**

A student is deemed to have completed the requirements for Diploma and is eligible for the award of Diploma in Dairy Technology if:-

- a) He/She has satisfied all the rules of evaluation as prescribed by the Academic Council from time to time.
- b) He/She has undertaken all the courses as required in each semester and he/she has obtained requisite grades in those courses/semesters including In-plant Training.
- c) He/She has cleared satisfactorily the Dissertation/Industrial report.
- d) He/She has paid all fees due to the Institute.
- e) There is no case of indiscipline pending against him/her.
- f) A student will have to obtain in overall not less than 65% marks for the award of a degree.

**16.0 ONE ALL INDIA EDUCATIONAL TOUR:** One All India Educational Tour is compulsory to Diploma in Dairy Technology students during summer vacation after second year. The planning of tour will be made by the Class In-charge in advance. The tour Coordinator will be designated for each year. This will be non-credit course. The tour coordinator will award the grade (S/US) on the basis of detailed tour reports submitted by tour students. The maximum duration for the tour will be of 10 days.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. – 72 of 2018****B.Sc. (Agriculture) Hons.****FOUR YEARS (SEMESTER SYSTEM) FT UNDER GRADUATE COURSE**

This ordinance and regulations will be governing B.Sc. (Ag) Hons. degree programme in Semester system in the University Department. The ordinance has been grouped into following parts:

1. Academic year and fees
2. Admission and course requirement for B. Sc. (Ag.) Hons.
3. Evaluation of courses of UG
4. Course curricula and syllabus

**1. Academic year and fees**

Academic year will be divided into two semester having duration of approximately 20 weeks each. Students will pay fees as prescribed by the UNIVERSITY, for B.Sc. (Ag.) Hons. at the time of admission.

**2. Admission and course requirement  
Procedure for admission**

Admission to the first year of B. Sc. (Ag.) Hons. course will be made strictly on the basis of merit obtained by candidate in a competitive examination called combined entrance test (PET - Ag) to be conducted by the UNIVERSITY, on the date and centres announced from time to time under the supervision of the Dean (Faculty of Agriculture).

**Eligibility of admission**

The entrance examination will be opened to Indian Citizen and NRI's. A candidate will be eligible to appear in the combined entrance test, if he/she is physically fit and had passed/ appeared in the qualifying examination i.e. Intermediate examination (10+2) in Agriculture or Science (Bio group only), should have obtained minimum second division in the qualifying examination and has not crossed 21 years of age on July 1<sup>st</sup> of that academic year. The candidates selected by PET will be allowed to take admission only after producing the mark sheet of the qualifying examination.

**Merit list for admission**

Candidate will be selected for admission on the basis of merit secured in the combined entrance test conducted by the University. In case of equal marks in the entrance test, the rank of candidates will be decided on the following basis:

- (i) The percentage of marks obtained in the qualifying exam i.e. Intermediate.
- (ii) If percentage of marks obtained in qualifying examination happens to



be equal, the percentage of marks obtained in high school will be considered for deciding the merit.

- (iii) If the percentage to marks in high school is also same, the candidate senior in age would rank higher.

#### **Number of seats**

Total number of seats available for admission to B. Sc. (Ag.) Hons. will be as sanctioned by the UNIVERSITY, Out of total seats, 27% and 23% are reserved for OBC and SC/ST candidates, respectively. 20% seats are reserved for women in all categories. Quota for staff wards and students from other states of India should be stipulated on the basis of the decision of the Hon'ble Vice Chancellor.

#### **Cancellation of admission**

The admission of student is liable to be cancelled on the occurrence of any of the following.

- If, he/ she fails to attend classes and remain absent regularly for 30 day or more without permission of the head of the Institutions /Colleges.
- On an act of indiscipline as per rules of the University.

#### **Course period**

Minimum period required for completion of B. Sc. (Ag.) Hons. will be eight semesters, extending to a maximum of 12 consecutive semesters. The duration of semester will be 20 weeks with at least 105 instruction days and each academic year would consist of two semesters.

### **3. Evaluation of the course**

#### **Examination**

The student's achievements will be evaluated on the basis of their performance in different tests in the form of written and practical examinations. System of evaluation of different courses approved by the Board of Studies.

S. No.	Marks distribution	Mode of Exam	Min. Passing Marks
i)	20 Marks Mid-Term	Internal	Not less than 33% (7.0 marks)
ii)	30 Marks Practical	External	Not less than 33% (10.0 marks)
iii)	50Mark Theory Final	External	Not less than 50% (17.0 marks)

Note: Total minimum passing marks will be 40 out of 100 (Not less than 40%)

The Mid-Term examination will be of 1.0 hrs. duration and will generally cover about 50% of the total course. The Mid-Term examination will be conducted by the internal examiner, while the practical examination will be conducted by the external examiner. The final examination will cover entire course of theory and practical and will be external in nature.

#### **3.2.1 Absence from the examination**

The candidate who fails to appear in any of the examination will be marked absent in the examination.

#### **3.3 Repeat of the examination.**

A repeat of examination will be held with next batch examination in odd and even semester.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE No. – 73 of 2018****M.Sc. (Agriculture)****TWO YEARS (SEMESTER SYSTEM) FT POST GRADUATE COURSE****ORDINANCES GOVERNING ADMISSION TO M.Sc.(Ag.) COURSES**

1 – This ordinance and regulations will be governing M.Sc.(Ag.) PG programme in Semester system in the University Department.

2.1 **MODE OF ADMISSION** Admission to the M.Sc. (Ag.) courses shall be made on merit computed on the basis of marks obtained by candidates in a competitive examination called Post Graduated Entrance Test for Agriculture, herein after abbreviated 'PGET-Ag' to be conducted by the Controller of Examinations, Shri Krishna UNIVERSITY, Chhatarpur, on a date and centers to be announced from time to time.

2.2 **ELIGIBILITY** i (a) Candidates with four years B.Sc. (Ag.) Degree with credit based course programme under the guidelines of ICAR or an equivalent qualification. (b) Candidates with four years B.Sc. (Hort.) Degree with credit based course programme under the guide lines of ICAR will be considered for M.Sc. (Ag) Horticulture only. ii 6.00/10 or 2.5/4, 3.5/5, 4.0/6 OGPA for general candidates. For SC/ST/OBC candidates OGPA of 2.0/4, 3.0/5, 3.5/6 and 5.5/10 as per university guidelines. iii Has not secured more than one III division or equivalent O.G.P.A. in his/her academic career.

2.2.1 Candidates appearing at the respective qualifying examinations shall be eligible to appear at the entrance examination but shall have to provide the proof of their passing the said examination by the date as decided by the university.

2.3 **NUMBER OF SEATS** Total number of seats available is 123 which will be distributed among the 10 departments with the maximum limit of 13 per department. This includes SC (15%), ST (7.5%), OBC (27%) and PC(3%).

**2.4 SUPERNUMERARY ADMISSION/ WEIGHTAGES**

2.4.1 A maximum of two (2) supernumerary admissions in each department may be made from among the candidates who have been awarded fellowship by ICAR on the basis of written test, provided they fulfill the minimum eligibility conditions for admission. Such candidates shall not be required to appear in PGET.

2.4.2 A maximum of One (1) supernumerary admission may be made in the Department of Animal Husbandry and Dairying from among the candidates with B.Sc. (A.H.) /B.Sc. (Dairying)/ B.V.Sc. & A.H. or equivalent

- qualifications holding ICAR Junior Fellowship. Such candidates shall not be required to appear in PGET.
- 2.4.3 **ADMISSION OF FOREIGN NATIONALS** As per University rules existing at the time of admission
- 2.4.4 **ADMISSION OF UNIVERSITY EMPLOYEES** As per University rules existing at the time of admission
- 2.4.5 **ADMISSION OF SONS/DAUGHTERS OF PERMANENT EMPLOYEES OF THE UNIVERSITY** As per University rules existing at the time of admission
- 2.4.6 Twenty five per cent (25%) supernumerary seats shall be available for admission of candidates on the basis of the All India Combined Examination conducted by the UNIVERSITY for Master's Degree Programme.
- 2.5 **ACADEMIC RECORD RATING** Not applicable in the light of entrance examination
- 2.6 **SCHEME OF ENTRANCE EXAMINATION (PGET-Ag.)** The examination shall comprise one paper of 300 marks of two hour duration consisting of 120 MULTIPLE CHOICE questions. 2.6.1 **SYLLABUS FOR THE ENTRANCE EXAMINATION** The question paper shall be based on B.Sc. (Ag.) courses generally taught at graduation level as approved by UNIVERSITY.
- 2.7 **MERIT LIST FOR ADMISSION**
- 2.7.1 **EVALUATION** Three marks shall be awarded for each correct answer whereas one mark shall be deducted for each Page No.5 incorrect answer
- 2.7.2 Candidates shall be selected in order of merit on the basis of the aggregate marks secured at the PGETAg. of that academic session.
- 2.7.3 In case of equal marks at the PGET-Ag the inter-se ranking of the candidates shall be decided in the following order. ii. The OGPA obtained by the candidates at the qualifying examination recognized for the purpose of appearing in the PGET-Ag. ii. If the OGPA at the above [vide 2.7.3 (i) examination happen to be the same, the date of birth would be the basis, i.e. , the candidate senior in the age would rank higher.
- 2.7.4 In all matters relating to M.Sc. (Ag.) admission decision of a Committee comprising the Admission Committee of Institute and the Admission Committee of the respective Department shall be final.
- 2.7.5 Scrutiny/re-evaluation of the answer books of the PGET-Ag shall be done as per university rules.
- 2.7.6 The candidates shortlisted for counseling will be informed individually by registered post/ speed post/ e-mail/university webpage.

- 2.7.7 A candidate/candidates selected for admission may be referred to a Medical Board for Medical Examination for fitness by the Admission Committee.
- 2.8 **ALLOCATION OF DISCIPLINE** The successful candidates on merit basis will be called on a specific date(s) for verification of certificates. Those found eligible shall appear, in order of merit, on the given date and time before the Admission Committee for counseling, where they shall be asked to exercise their choice of the subject. The choice once exercised shall be final and no change shall be allowed even if vacancies arise in any discipline at a later stage. 2.8.1 **INSTITUTIONAL PREFERENCE** As per University rules.
- 2.9 Notwithstanding anything contained in these ordinances, the Entrance Test Notification approved by the Academic Council of UNIVERSITY, for the concerned academic year shall be final.

### **ORDINANCE NO. 74 OF 2018**

#### **BACHELOR OF ELEMENTARY EDUCATION (B.ELED.)**

Norms and standards for the bachelor of elementary teacher education programme leading to the Bachelor of Elementary Education (B.El.Ed.) Degree

#### **1. Preamble**

1.1 The Bachelor of Elementary Education (B.El.Ed) is a four-year professional degree programme of teacher education offered after senior secondary. It aims to prepare teachers for the elementary stage of education, i.e. for Classes i to viii. In addition, the programme prepares students for a wide range of professional and academic options in elementary education including teaching in elementary schools with special orientation for government schools; leading elementary school systems in various capacities; teaching and research in elementary education in the government and non-governmental sector; pursuing post-graduate and research studies in education and other disciplines; and working as teacher education in various state Institutes and University Departments/Colleges offering programmes in elementary education.

1.2 The B.El.Ed programme shall be offered only in a constituent or affiliated college of a University offering undergraduate studies in liberal arts, humanities, social sciences, commerce, mathematics and sciences, or a constituent or affiliated college of a University offering multiple teacher education programmes, or a University with multi-disciplinary faculty as defined in clause (b) of regulations 2.

## 2. Duration and working Days

2.1 The Bachelor of Elementary Education (B.El.Ed.) shall be of a minimum duration of four academic years, including a school internship of a minimum of 20 working weeks of which 4 working weeks shall be in the third year of study and 16 working weeks shall be in the fourth/final year of study.

2.2 Candidates admitted in this programme shall complete the final year examination within six years from the year of admission.

2.3 There shall be at least two hundred working days each year exclusive of admission and conduct of examination, and inclusive of the period of classroom transaction, Practicum, engaging with schools and school internship. The institution shall work for a minimum of thirty six hours in a week (five or six days), during which faculty shall be available for the requirements of the programme including interDepartmenttion with and mentoring students.

2.4 The minimum attendance of student teachers shall be 80% for all course work including Practicum, and 90% for school internship.

## 3. Intake, Eligibility, Admission Procedure and Fee

### 3.1 Intake

There shall be a basic unit of 50 students.

### 3.2 Eligibility

(i) Candidates seeking admission to the B.El.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.

(ii) The reservation and relaxation in marks for SC/ST/OBC /PWD and other categories shall be as per the rules of the central Government /State Government whichever is applicable.

### 3.3 Admission procedure

Admission to the four-year degree programme in Elementary Teacher Education shall be made on merit on the basis of marks obtained in the qualifying examination (i.e. 10+2 senior secondary examination) and/or in the entrance examination or any other selection process as per the policy of the affiliating university.

### 3.4 Fees

The institution shall charge only such fee as prescribed by the affiliating body/state government concerned in accordance with provisions of National Council for Teacher Education (NCTE) (Guidelines for regulations of tuition fees and other fees chargeable by unaided teacher education institutions)

Regulations, 2002 , as amended from time to time and shall not charge donations, capitation fee etc from the students.

#### **4. Curriculum, programme Implementation and Assessment**

The B.El.Ed. is to be designed to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme shall comprise of compulsory and optional theory courses; compulsory Practicum courses and a comprehensive school internship. As an integral part of the teaching programme, each institution shall arrange for field tours and visits to centres of innovative activity in elementary school education. The institutions imparting instructions shall follow the scheme of courses given below.

The B.El.Ed. curriculum seeks to prepare teachers for the primary and upper primary levels of schooling through a course curriculum which interweaves subject content with pedagogy and integrates Practicum with theory. ICT, gender, yoga education, and disability/inclusive education shall form an integral part of the B.El.Ed. curriculum.

#### **4.1 Theory Courses**

The theory courses shall comprise of perspectives in education or foundation courses, discipline-based courses, and curriculum and pedagogic courses. The theory courses shall include relevant field-based units of study including assignments and projects. The theory and Practicum courses shall be allocated weightage in the proportion of 60:40. The theory courses shall include the following course types:

(a) "Perspectives or Foundation" courses shall be designed to provide an in-depth study of processes of child development and learning, concepts and perspectives in education, socio-political context in which education is situated, processes and approaches of school organization and management. Contemporary issues related to society and education and a repertoire of professional capacities to contemporary issues related to society and education and a repertoire of professional capacities to relate and communicate. Courses in domains of language, mathematics, social science and science shall be designed to provide students with the opportunity to reconstruct concepts learnt in school and to integrate them within an inter-disciplinary and pedagogic perspective.

(b) Courses in "Curriculum and Pedagogic studies" are to be designed to develop core teaching perspective and skills specific to the teaching of children between ages of 6 to 14 years. This includes developing perspectives in pedagogy related to specific knowledge domains. Three compulsory courses focus on pedagogic approaches in language, mathematics and environmental studies at the primary stage (I to v) Courses focusing on the

upper primary stage (VI to VIII) in language, mathematics, natural sciences and social science shall be offered as optional courses for specialization in one subject. Optional courses may also be provided in emerging areas in the discipline of education.

(c) The "Discipline-based Courses" shall be designed to enrich student-teachers' knowledge-base and allow for further study in the concerned discipline. The requisite numbers of discipline-based courses need to be provided to enable students to pursue postgraduate studies in the respective discipline(s). These courses would enable the students to engage with concepts in specific disciplinary areas, and would build academic linkages with other undergraduate course in that discipline.

#### **4.2 Practical**

**Practical** courses shall be designed to allow a variety of work experience with children within and outside elementary schools and opportunities for self-reflection and development of analytical skills, scientific enquiry and understanding social realities. Courses would be designed to give opportunities to acquire a repertoire of professional capacities and skills in craft, creative drama, music and theatre in education; children's literature and story-telling; developing and analyzing curricular material; classroom management; systematic observation, documentation and evaluation. The Practicum components would progressively increase as the programme advances to the final year with the aim to build connections between theory, observations and classroom teaching.

**Self-Development Workshops:** Activities and workshops shall be designed to provide opportunities to students for self-reflection and analysis. Students learn to be self-critical, questioning and reflective, sharpen their abilities to relate, communicate, and develop positive attitudes towards children and teaching, and an understanding of constitutional and human values.

#### **4.3 School Engagement**

The interface with school shall be designed to vary the focus, the purpose and nature of engagement with school children. The components should include establishing contact with schools, observing children, developing materials, visiting centers of innovation in education, working with communities and school management committees, and teaching school children.

#### **4.4 School Internship**

Engagement of student-teachers with schools enhances progressively over the duration of the programme, culminating in school internship both at primary and upper primary levels in the third and fourth year of the programme.

The components of school internship would include planning for teaching, teaching-learning, observation of classrooms, engaging in continuous and comprehensive assessment for learning, writing reflective journals, developing resources and designing activities and undertaking classroom-based research projects. Students shall be actively engaged in teaching for at least 16 weeks in the final year of the programme, including an initial one week of observing a regular classroom with a regular teacher. They shall be engaged in teaching at two levels, namely, primary (classes I-v) and upper primary (VI-VIII). They should be provided opportunities to teach in government and private schools with sustained engagement, systematic supervisory support and feedback from faculty.

#### 4.5 Programme Implementation

The institutions will have to meet the following specific demands of a professional programme of study:

(i) Prepare a calendar for all activities, including school internship. The school internship and other school related Practicum shall be synchronized with the academic calendar of the school.

(ii) Make an arrangement with at least ten schools indicating their willingness to facilitate arrangements for internship as well as other Practicum activities required for school engagement. The arrangement shall have the approval of the concerned educational authorities.

(iii) Transaction of the Perspectives in Education and Curriculum and Pedagogic studies courses should be done using multiple and variety of approaches such as case studies, problem solving, discussions on reflective journals in colloquia, observations of children in multiple socio-cultural environments. Interns shall maintain reflective journals and observation records, which provide opportunities for reflective thinking.

(iv) Set up a mutually agreed mechanism between the TEIs and the participating schools for mentoring, supervising, tDepartmentking and assessing student-teacher. There shall be a designated person from among the faculty for coordinating school internship programme.

(v) promote inter-disciplinary academic activities between education and other departments within the college/institution.

(vi) Initiate and deepen the discourse on education by organizing seminars, debates, lectures and discussion groups for students and faculty.

(vii) school teachers shall be invited to teacher education institutions for feedback to student teachers and for extension/guest lectures and organizing colloquium. Faculty from departments where students take liberal courses and



from cooperation departments who are involved in teaching will be considered as extended faculty of the Department of Education. At least one faculty who is involved in teaching liberal components to Education students, from each of such coordinating departments will be nominated to participate in the academic review and planning meetings of the Department of Education's. They may be drawn in to participate in field supervision, etc. so that practical activities are carried out with mutual support and enabling considerations of disciplinary content and educations to be addressed in an integrated manner.

(viii) Organize academic enrichment programmes for the professional development of faculty. Faculty shall be encouraged to participate in academic pursuits and pursue research especially in elementary school.

#### **4.6 Assessment**

(i) Each theory course may carry a weight age of 20% to 30% for internal assessment and 70% to 80% for external assessment. One-fourth of total marks/weight age shall be devoted to school internship. The weight age for internal and external assessment shall be decided by the affiliating university within the above range of ratios.

(ii) The proportion of total marks in the B.El.Ed programme may be in the following ratio: Theory 60% Practicum 20%, school internship 20%.

(iii) The basis for assessment and criteria used ought to be transparent for students to benefit maximally out of professional feedback. Students shall be given information about their grades/marks as part of professional feedback so that they get the opportunity to improve their performance. The bases of internal assessment may include individual or group assignments, observation records, diaries, reflective journal etc.

### **ORDINANCE NO. 75 OF 2018 B.A. ANIMATION & GRAPHIC DESIGN**

#### **(1) Aims and objectives**

The animation and graphic design programme prepares graduates for a wide range of careers in the industry such as publication design, advertising design, broadcast design, interDepartmentive design, illustration, concept art, effects and animation etc. The skills taught in the programme encompass craft at a technical level; yet also include design, drawing, critical thinking, creativity, daring, collaboration, and a fundamental awareness of theory and history. Throughout the program, students are engaged in all aspects of animation/graphic design production, from concept development and production design to the completion of finished segments.

**(2) Eligibility criteria for admission**

- i. Eligibility for admission, norms for admission and reservation of seats for various Undergraduate Programmes shall be according to the regulations framed/orders issued by the UNIVERSITY, in this regard, from time to time.
- ii. A pass in +2 or equivalent examination/Any Degree.
- iii. As per the UNIVERSITY, regulations, admission for BA Animation And Graphic Design is arranged through CAP.
- iv. Students can opt for any one of the Generic Elective Papers offered by different departments of the college in fifth semester (subject to the availability of vacancy in the concerned discipline). If the number of applications exceeds the number of vacancies for a particular Generic elective paper, priority will be given to the students from the parent department (core subject). Selection of students in the generic elective paper will be done in the college based on merit and interest of the students.

**(3) Medium of Instruction**

The medium of instruction should be in English.

**4. BA. Animation and graphic Design –Course Design**

	Course	Type	Semester
01	1-1 English I	Theory	1
02	1-2 History of Art and Design	Theory	1
03	1-3 Elements of Graphic Design	Practical	1
04	1-4 Rudiments of Animation Drawing	Practical	1
05	1-5 Techniques of Photographic Composition	Project	1
06	21 English II	Theory	2
07	2-2 History of Animation And Visual Effects	Project	2
08	2-3 Planning for animation	Practical	2
09	2-4 Raster Graphics	Practical	2
10	2-5 Vector Graphics	Practical	2
11	3-1 ChaDepartmentter Designing for Animation	Practical	3
12	3-2 Basics of 3D animation	Practical	3
13	3-3 Classical Animation	Project	3
14	3-4 Basic Compositing and Visual Effects	Practical	3
15	3-5 Branding Design	Practical	3
16	4-1 Design for Web	Practical	4
17	4-2 Stop Motion Animation	Project	4
18	4-3 Typography	Practical	4
19	4-4 Advanced Cel Animation	Project	4
20	4-5 Techniques of 3D Animation	Practical	4
21	5-1 InteDepartmenttion Design	Practical	5
22	5-2 Video Editing	Practical	5

23	5-3 Digital illustration	Practical	5
24	5-4 Advanced 3d Animation Techniques	Practical	5
	5-5 Generic Elective		
25	A. Architectural Design	Project	5
26	B. Advertising Design	Project	5
27	C. Digital Cell Animation	Project	5
28	6-1 Internship	OJT	6
29	6-2 Animation Project	Project	6
30	6-3 Publication Design	Practical	6
31	6-4 Design Project	Project	6
	6-5 Optional Core		
32	A. UI Design	Project	6
33	B. Animation Effects	Project	6
34	C. Painting with Pixels	Project	6
35	6-6 Demo Reel Presentation	project	6

#### 5. Duration of Course

5.1 The programmes shall normally extend over a period of three academic years consisting of six semesters.

5.2 There shall be two Semesters in an academic year, the 'ODD' semester commences in June and on completion, the 'EVEN' Semester commences after a semester-break of three days with two months vacation during April and May.

5.3 A student may be permitted to complete the Programmes, on valid reasons, within a period of 12 Continuous semesters from the date of commencement of the first semester of the programme.

#### 6. Examinations and Evaluations

The evaluation of each course shall contain two parts:

- (i) Internal or In-semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4 for the course. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all papers (theory & practical). Grades are given on a 10-point scale based on the total percentage of marks (ISA+ESA) as given Below:

Percentage of Marks	Grade	Grade Point
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9.5 or above	S Outstanding	10
8.5 to Below 9.5	A+ Excellent	9
7.5 to Below 8.5	A Very good	8
6.5 to Below 7.5	B+ Good	7
5.5 to Below 6.5	B Above Average	6
4.5 to Below 5.5	C Satisfactory	5
4.0 to Below 4.5	D Pass	4
Below 4.0	F Failure	0
	A b Absent	0

7. Grades for the different courses, semesters and overall programme are given based on the corresponding GPA as shown Below:

GPA	Grade
9.5 or above	S Outstanding
8.5 to Below 9.5	A+ Excellent
7.5 to Below 8.5	A Very good
6.5 to Below 7.5	B+ Good
5.5 to Below 6.5	B Above Average
4.5 to Below 5.5	C Satisfactory
4.0 to Below 4.5	D Pass
Below 4.0	F Failure
	A b Absent

### 8. Marks distribution for External examination and Internal evaluation

The external theory examination of all semesters shall be conducted by the UNIVERSITY, at the end of each semester. Internal evaluation is to Be done by continuous assessment. For all papers (theory and practical) total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessment and the components for internal evaluation with their marks are shown Below:

#### 8.1 For all theory papers

a) Marks of external Examination : 80

b) Marks of Internal Examination : 20

All the three components of the internal assessment are mandatory.

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment/Seminar/Viva	5
Test paper (s) (1or2) (1x10=10; 2x5=10)	10
Total	20

#### 8.2 For all practical papers

a) Marks of external Examination : 80

b) Marks of Internal Examination : 20

All the four components of the internal assessment are mandatory.

Components of Internal Evaluation of Practical	Marks
Attendance	5
Test paper	5
Record*	5
Lab involvement	5
Total	20

\* Marks awarded for Record Should be related to number of experiment recorded and duly signed by the concerned teacher in charge.

**8.3 For projects**

a) Marks of external Examination : 80

b) Marks of internal Examination : 20

Components of external Evaluation of project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
<b>Total</b>	<b>80</b>

All the four components of the internal assessment are mandatory.

Components of external Evaluation of project	Marks
Punctuality	5
Experimentation/Data collection	5
Knowledge	5
Report	5
<b>Total</b>	<b>20</b>

**9. End Semester Examination (ESE)**

The End Semester Examination (ESE) shall be of 3/5 hour duration for written/practical respectively. The minimum required attendance for each semester Be 75%. Those who do not attain the minimum attendance will not Be eligible to register for the ESE examination.

**10. Internal Assessment Test Papers (IATP)**

At least one internal test-paper is to Be attended in each semester for each course. The evaluations of all components are to Be published and are to Be acknowledged by the candidates. All documents of internal assessments are to Be kept in the college for two years and shall be made available for verification by the UNIVERSITY,. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

**11. External examination**

The UNIVERSITY, shall conduct the external examination of all semesters at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the

programme may be granted by the UNIVERSITY, on valid grounds. This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending UNIVERSITY/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this Benefit shall be considered for internal assessment.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.

A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.

A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the UNIVERSITY, examination for the same semester, subsequently.

12. The fees for each course shall be decided by M.P. Private UNIVERSITY, Regulatory commission Bhopal.
13. Notwithstanding anything stated in this ordinance for any unforeseen issues arising and not covered by this ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary the opinion/advice of a committee consisting of any or all the Directors of the Schools. The decision of the Vice Chancellor shall be final.
14. The reservation of SC/ST/other regulatory candidates shall be applicable as per the norms of the state government of M.P.

## **SHRI KRISHNA UNIVERSITY, CHHATARPUR**

### **ORDINANCE NO. 76 OF 2018 Bachelor Degree in Yoga (B.Sc)**

1. Objective:- To train persons as yoga therapy instructors as paramedical personal in hospitals, Nursing homes under the guidance of doctors. To equip the participant to run their own yoga centers, to equip the participants to work as therapists at naturopathy hospitals, health clubs etc. To train to introduce yoga in higher secondary schools.
2. Title:- The course shall be called " Bachelor of Science in Yoga" abbreviated as B.Sc (Y)
3. Duration of the Course:- Minimum duration of course will be 3 years & maximum duration will be 6 years.
4. Eligibility:- Candidate should have passed 12<sup>th</sup> standard or equivalent/yoga instructors course.

5. Attendance:- Each semester is considered as a unit and the candidate has to in a minimum attendance of 90% in each subject with a provision of condon of 10% of attendance.

6. Bachelor of Science in yoga syllabus

Semester I

1. Anatomy Physiology.
2. Human System according to yoga.
3. Introduction to Sanskrit.
4. Yoga and education.
5. Yoga for personality Development.
6. Computer & statistics.
7. Vedic chanting & devotional Music.
8. Psychology lab training (Educational).

Semester II

1. Yoga Psychology & counseling.
2. Patanjala's Yoga sutras.
3. Hatha Yoga.
4. First course in Sanskrit.
5. Introduction to classical yogasans.
6. Advance yogasanas & advance kriyas.
7. Training in personality Development.

Semester III

1. Training in yoga instructors course.
2. Ayush.
3. Classical Meditation Techniques.
4. Common ailments.
5. Research Methodology.
6. Advance Pranayama & Advance Meditation.
7. Yoga for common ailments.

Semester IV

1. Message of Vedas & upnishads.
2. Introduction to Darsanas.
3. Epics & Puranas.
4. Training in Personality Development.
5. Training in Yogas instructor course.
6. Arogyadham Training.

Semester V

1. Narada Bhakti Sutra.
2. Bhagvat Geeta.



3. Science & Consciousness.
4. Cultural History of India.
5. Constitution of India.
6. Advance Yoga Techniques I.
7. Teaching Techniques.

#### Semester VI

1. Environmental Studies.
2. Advance yoga techniques II
3. Project work.

7. Fees – The fees for each course shall be decided by M.P. Private UNIVERSITY, regulatory commission Bhopal.
8. The reservation for SC/ST/Other candidates shall be applicable as per the norms of the state Govt. of M.P.
9. Notwithstanding anything stated in this ordinance for any & unforeseen issues arising & not covered by this ordinance, or in the event of differences of interpretation, The Vice-chancellor may take a decision after obtaining, if necessary the opinion/advice of a committee consisting of any or all the Directors of the schools. The decision of the Vice Chancellor shall be final.

### ORDINANCE NO. 77 OF 2018 P.G. DIPLOMA IN YOGA THERAPY (PGYT)

Post graduate diploma in yoga therapy course will help to create yoga therapy instructors as paramedical persons in hospitals, nursing homes under guidance of doctors.

1. Objective :- The objective of the course is to bring all round personality development of the student at all levels & trained them in yoga therapy field.
  - Promoting positive health, prevention of stress & related health problems & rehabilitation through yoga.
  - Adoption of integral approach to yoga therapy to common ailment.
  - Imparting skills to introduce yoga for health to general public.
  - To enable them to establish yoga therapy centers in the service of common man.
2. Duration of course:- The duration of the course is 15 months (12 months + 3 months internship) & maximum duration will be 3 years. After the completion of the course the student can join hospitals, spa, wellness centers & give yoga therapy.
3. Admission & Eligibility:- To Be eligible for admission to course, the candidate shall have passed any Bachelor's Degree of any discipline + yoga instructors course. The candidate shall have secured minimum of 50% of marks.
4. Attendance :- Each semester is considered as a unit & the candidate has to put in a minimum attendance of 90% in each subject with a Provision of

- condonation of 10% of the attendance by the competent authority on the specific recommendations of the Dean on valid reasons. The students shall be informed about their attendance position periodically so that the students remain cautious to make up the shortage.
5. **Internal Assessment Marks:-** Theory or practical of each subject shall have a maximum internal assessment Marks of 50. The internal assessment marks in theory subject shall be based on two assignments for 20 marks, two tests for 20 marks conducted normally at the end of 8 and 12 weeks of each term and faculty assessment of 10 marks. An additional test may be conducted for desirous students Before the end of the term to give an opportunity to students to improve their internal assessment marks if necessary.
  6. Fees shall be decided by M.P. Private UNIVERSITY, regulatory Commission Bhopal.
  7. **Medium of Instruction:-**  
Medium of instruction will be in English & Hindi.
  8. Notwithstanding anything stated in this ordinance for any unforeseen issues arising & not covered by this ordinance, or in the event of differences of interpretations, the Vice-Chancellor may take a decision after obtaining, if necessary he opinion/advice of a committee consisting of any or all the Directors of the Schools. The decision of +the Vice Chancellor shall be final.
  9. The reservation of SC/ST/Other regulatory candidates shall be applicable as per the norms of State Govt of M.P.

### ORDINANCE NO. 78 OF 2018

#### MASTER OF SCIENCE IN YOGA (M.Sc.)

1. **Objective :-** M.Sc. Yoga or Master of Science in Yoga is a postgraduate Yoga course. Yoga is a physical, mental, and spiritual discipline. The aim of the program is to provide Yoga therapy to the patients who are suffering from various kinds of psychosomatic disorders. It also provides Yoga treatment for the public along with all modern facilities of treatment available in the hospital. It trains students to develop skills of Yoga therapy, to serve the people of the society. It helps to fulfill the need of society to create individuals who are experts in this field. The duration of the course is two years and its syllabus for the course is divided into four semesters.
2. **Title:-** The course shall be called "Master of Science in Yoga" abbreviated as M.Sc (Y)
3. **Duration of the Course :-** Minimum duration of course will be 2 years & maximum duration shall be 4 years.
4. **Eligibility:-** Student who have passed Bachelor's degree and intermediate in second division with at least 50% marks separately in both and must have offered the subject at graduation level in which he/she is seeking admission.
5. **Attendance:-** Each semester is considered as a unit and the candidate has to put in a minimum attendance of 90% in each subject with a prevision of condonation of 10% of attendance.
6. Master of Science in yoga syllabus  
Semester I

1. Basics for Yoga studies I – Philosophy of Yoga.
2. Basics for Yoga studies II – Basic Sanskrit.
3. Basic Human Anatomy and Physiology.
4. Basic Psychological Processes.

**Semester II**

1. Consciousness & Yoga.
2. Theoretical Perspective in Yoga.
3. Yoga and Health.
4. Basic Research Methodology and Statistics.
5. Practical III- Applications of Yoga.
6. Practical IV- Therapeutic Yoga PDepartmentice I.

**Semester III**

1. Perspective in Consciousness- Jainism/Buddhism/Suphism/Christianity.
2. Scientific study of Yoga and Consciousness.
3. Consciousness:-
  - Western approaches
  - Inter disciplinary approaches
4. Message of Upanishads.
5. Practical V: Therapeutic yoga PDepartmentices II
6. Practical VI: Advanced Techniques

**Semester IV**

1. Patanjali Yoga Sutras and Shatdarshanas.
2. Shramma dhare Traditions.
3. Case Study.
4. Dissertation.
5. Presentations, Seminars, Literature survey.
7. Fees – The fees for each course shall be decided by M.P.Private UNIVERSITY, regulatory commission Bhopal.
8. The reservation for SC/ST/Other candidates shall be applicable as per the norms of the state Govt. of M.P.
9. Notwithstanding anything stated in this ordinance for any & unforeseen issues arising & not covered by this ordinance, or in the event of differences of interpretation, The Vice chancellor may take a decision after obtaining, if necessary the opinion/advice of a committee consisting of any or all the Directors of the schools. The decision of the Vice Chancellor shall be final.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

### ORDINANCE NO. 79 OF 2018

#### M.SC. (CYBER SECURITY) TWO YEAR PG DEGREE PROGRAMME

This ordinance relates to the degree of M.Sc. (Cyber Security) in the University Department.

1. **DURATION** : (a) The Master's degree in Cyber Security course of study shall extend over four semester in two full academic sessions each of one year duration Each of these academic sessions shall consist of the following : (i) First academic session : First & Second semester (ii) Second academic session :

Third & fourth semester Normally any academic session starts in the month of July of a calendar year and ends in the months of June of next calendar year. (b) There shall be a term examination conducted by the University at the end of each semester. (c) It will be a full time programme. The number of seats shall be in accordance with the directions of the University.

**2. ELIGIBILITY :** (a) A candidate having Bachelor's degree with computer Science/Applications and Mathematics at 10+2 level with a minimum of 50% marks shall be eligible for admission to the first semester. A merit shall be prepared and the candidates shall be admitted in the first semester class according to admission rules of the university. Reservation of seats will be as per rules of Government adopted by the University. (b) A candidate who has attended a regular course of study in the subject for first/second/third/fourth semester in U.T. Department is eligible to appear in the corresponding semester examination.

**3. MULTI EXIT POLICY/ LATERAL ENTRY**

(a) If a student wishes to discontinue the opted course after successfully completion of 1<sup>st</sup> year, he/she will be awarded with the P.G. Diploma in Cyber Security (PGDCS).

(b) A student who has already passed one year diploma course of Cyber Security (PGDCS) or equivalent from R. D. University or any other recognized university will be allowed admission in the third semester of M. Sc. (Cyber Security).

**4. TUITION AND OTHER FEES :** A candidate admitted to a semester class of the University Teaching Deptt. shall pay a tuition fee as prescribed by the University from time to time by the Ordinance relating to fees. Any student who fails to deposit the tuition fee within fifteen days of beginning of a semester shall not be considered the student of M.Sc. (Cyber Security).

**5. SYLLABUS :** The scope of studies in different theory papers and of practicals shall be as per syllabus prescribed by the University Board of studies in computer science from time to time.

**6. EXAMINATION SCHEDULE :** The semester examination shall be held every year normally in December and May or the dates mentioned in the Academic Calendar of the University for the teaching departments.

**7. APPLICATION FOR SEMESTER EXAMINATION :** A candidate seeking admission to a semester examination shall submit through the Head of the Teaching Department his/her application on a prescribed form so as to reach the office of the Registrar by the date fixed for the purpose, together with receipt of the examination fee, mark-sheet etc. as prescribed by Ordinance and also the following certificates from the Head of the Department. (i) Certificate of Good conduct and minimum academic qualification prescribed for appearing in the said examination. (ii) Having prosecuted regular course of study for the semester concerned.

**Note:** The term regular course of study used here and elsewhere in this ordinance shall have meaning as defined in para 1 of ordinance no. 6 relating to examination (General) and Head, UTD shall, while granting his certificate about this, follow the procedure laid down in para 7 of the said ordinance.

**8. CONDITIONS FOR PASS :** (a) Minimum pass marks which an examinee must obtain in each subject shall be (i) 40% in each theory paper (ii) 50% in each internal/sessional test (iii) 50% in each practical/laboratory test/viva voce examination/ project evaluation if any (b) Out of the marks assigned for each

practicals 20% marks are assigned for viva-voce and 10% for sessionals, If project is there, then from the marks assigned for it 30% shall be for internal evaluation, 50% for external evaluation, 10% for viva and 10% for the two seminars on the project work. (c) Student shall be declared successful if in addition to 7(a), the obtains 45% marks in aggregate taken of all theory and practical papers and sessionals. (d) All the students who have appeared in a particular semester examination will be provisionally admitted to the next semester until the declaration of the result of that particular semester. (e) A student who has passed as per para 7(a) and 7(c) will be promoted to the next semester. (f) A student who fails in at most three papers out of all theory / Practicals / internal assessments will be allowed to keep terms (ATKT). He will have to pass in all of the papers in which he/she failed alongwith next M.Sc. (Cyber Security) batch. A candidate who fails in an ATKT papers will have to repeat all those papers of that semester. The marks of practicals/internal assessment will be carried over. A repeat student of a semester will be treated as a fresh student for that semester. (g) Those who fail in more than three of all theory, practicals and internal assessment in a semester will be declared failed. Such a student who fails in a semester will have to repeat all theory papers of that semester. Marks of practicals and sessionals will be carried over. (h) A student will be allowed to appear in the semester end examination if he passes in internal examination.

9. (a) A candidate who is seeking ATKT/repeat examination of any previous semester shall have to deposit extra fee of examination of that semester alongwith the examination fee of his regular semester. (b) A candidate who fails to present himself at any of the examinations will not be entitled to a refund of the fee of that examination. (c) In case of an examinee for M.Sc. Cyber Security who is not a regular student of that semester but is an ATKT student, the marks obtained during that semester will be taken into account for all those theory papers/practicals/sessionals except those in which he is reappearing for the purpose of determining his result at that examination of that semester. (d) A repeat student will have to appear only in theory papers and in those practicals/sessionals in which he has failed, if any the marks of the passed practicals/sessionals will be taken into account for the result of that semester.
10. **ASSESSMENT** : Every candidate will be assessed in each semester in the following main components (a) Examination at the end of each semester. The theory and practical examination will be conducted for each paper (as per syllabus) at the end of each semester. At least two papers will be set by internal examiners. (b) Continuous assessment. (I) There will be two class tests each of twenty marks. The first test will be based on questions from first two units and the second from rest of the theory papers. (II) In order to promote active participation in the theory/practicals due weightage for attendance will be given as per the following rules : (i) 04 (four) marks if his/her attendance in theory class/practicals is 75% or more but less than 80%. (ii) 06 (six) marks if his/her attendance in class/practicals is 85%. (iii) 08 (eight) marks if his/her attendance in class/practicals is 85% or more but less than 90%. (iv) Full 10(ten) marks if the attendance is 90% or above. (c) Any deficiency (below 75%) in attendance in the course of study for the examination may be condoned subject to a maximum of 15%, in accordance with the provisions of the ordinance no. 6, relating to the condonation of deficiency in attendance. (d) The candidates disobeying the instructions of the Centre Superintendent in the Examination

Centre or resorting to any sort of unfair means at the examination shall be dealt with according to the provisions of ordinance nos. 5 and 6 of the University.

- 11. RESULT :** (a) No division shall be awarded up to third semester. (b) There will be classification of division of the examinees who have passed all the four semester examinations as follows: (i) An examinee obtaining 75% or more marks in the aggregate considering all the four semester taken together shall be placed in "first division with distinction" provided he has passed all his examination in the first attempt. (ii) The examinees who have obtained 60% or more in aggregate considering all four semesters shall be placed in first division. (iii) The examinee who obtains less than 60% but 45% or more, in aggregate of all four semesters taken together will be placed in "second division". (c) For the purpose of determining the merit list and gold medals such students will not be eligible who have not passed in the first attempt in each semester examination (internal assessment/theory papers/practicals). (d) (i) A mark-sheet will be issued by the University for each semester results, ATKT and repeat words will be mentioned wherever applicable.
- (ii) Candidate, who is successful in all the four semesters of M.Sc. (Cyber Security) Examination, will be given a combined marksheet of all four semesters. 6
- (iii) The University shall publish the result of successful M.Sc. (Cyber Security) students awarding division as per para 10 (b) of this ordinance.
- 6. SCRUTINY OF MARKS AND REVALUATION :** A candidate whose result has been declared may apply to the Registrar for the scrutiny of his marks in the written papers and rechecking of his results or for revaluation of his answer books within thirty days of declaration of the results according to provisions laid down in Ordinance 5 & 6. The fee for these shall be as prescribed by the University from time to time.

**ORDINANCE NO. 80 OF 2018**  
**POST-GRADUATE DIPLOMA IN COMPUTER APPLICATIONS**  
**(PGDCA)**  
**POST-GRADUATE DIPLOMA IN CYBER FORENSICS AND**  
**INFORMATION SECURITY (PGDCS)**

1. The duration of the course shall be one full academic session. There shall be five theory papers and practical paper(s) of weightage of one theory paper in each semester. The students shall be examined at the end of each semester. In addition there will be a project of weightage of one theory paper to be completed in the second semester.

All the theory papers are of equal marks and marks distribution is 70% in written examination and 30% for internal assessment in each theory papers. All the practical examinations in each semester shall be of equal marks of which 70% for the practical examination and 20% for the viva-voce examination and rest 10% marks are for sessional work.

2. The fee and its detail, and number of seats shall be decided by University from time to time. No fee, except caution money, is refundable.
  3. Admission to the above programs shall be done through merit or as decided by the university.
- Eligibility For PGDCA, graduate in any discipline, and for PGDCS the candidate has to be a science graduate / BCA with mathematics at 10+2 level. The graduate degree should be recognized by University**
4. The detailed scheme of syllabus shall be prescribed by the board of studies in computer science.
  5. After first semester examination a candidate may be admitted provisionally in the second semester. If a candidate is unable to clear some or all examinations e.g. examination of theory, practical or internal assessment of any semester, he/she will be allowed to appear in these subjects as ex-student in the subsequent semester examinations fixed by the university.
  6. A candidate will be required to submit one typed copy of his/her project work in the department for the valuation according to the date notified by the head of the department. This Project Report shall be evaluated in the department by both internal and external examiner appointed by the university as in the case of practical examination. The distribution of Marks will be as follows: (i). Project report evaluation External Examiner 35%  
(ii). Project report evaluation Internal Examiner 35% (iii). Viva-voce 30%
  7. For successful completion of a semester the candidate will be required to obtain a minimum of 40% marks in each of the theory papers, internal assessment and 50% marks in practical examination, project work. The classification of examinees after having passed both the semester examinations shall only be made as follows : (i) The examinees who have obtained 75% or more marks in the aggregate considering both the semesters taken together shall be placed in First Division with Distinction. Provided the candidate has passed all the examinations in first attempt. (ii) The examinees who have obtained 60% or more marks but less than 75% in the both aggregate considering both the semesters taken together shall be placed in the First Division. (iii) The examinees who have obtained more than 45% marks but less than 60% marks in the aggregate considering both the semester taken together shall be placed in the Second Division. (iv) Securing less than 45% in aggregate the examinee shall be placed in third division.
  8. Attendance requirement and award of Departmental mark as per university rules. Any part not covered here in this ordinance shall be considered by the standing committee of Academic council of the university. It will give its recommendation for approval by the executive council of the university.

## SHRI KRISHNA UNIVERSITY, CHHATARPUR

ORDINANCE NO. 81 OF 2018

Post-Graduate Diploma In Business Management (PGDBM)

### (I) NAME OF THE COURSE

The name of the course is Post-Graduate Diploma In Business Management (PGDBM).

### (II) ELIGIBILITY FOR ADMISSION

A student seeking admission to this course must have passed any one of the following qualifications:

1. Bachelor's Degree of any Statutory University or any other recognized Foreign University.
2. Any Diploma awarded by Board of Technical Education of any State Government or Central Government (Post SSC three years' Diploma with 2 years post diploma experience or Post HSC two years' Diploma with one year Post-Diploma experience).

### (III) STRUCTURE OF THE COURSE

The course will have Four Semesters; each Semester consisting of 5 papers each. In Semester IV, the student shall be examined for a special subject consisting of two papers pertaining to any one of the following functional areas of management.

Group A-Marketing Management.

Group B-Financial Management.

Group C-Computer Management.

Group D-Production & Materials Management.

Group E-Human Resource Management.

**Course Outline for Post-Graduate Diploma in Business Management (PGDBM)**

Leading to Master in Business Studies (MBS) course

#### Semester I

##### Subject Title Examination Marks

101 Principles and Departmental Practices of Management and Organizational Behaviour External 100

102 Management Accounting External 100

103 Managerial Economics External 100

104 Principles of Marketing Internal 50

105 Basics of Communication Skills Internal 50

**Total 400 Marks**

#### Semester II

##### Subject Title Examination Marks

201 Marketing Management External 100

202 Financial Management External 100

203 Operations Management External 100

204 Materials & Logistics Management Internal 50

205 Information Technology Internal 50

**Total 400 Marks**



**Semester III****Subject Title Examination Marks**

- 301 Human Resource Management External 100  
302 Management Information Systems External 100  
303 Legal Aspects of Business External 100  
304 Statistical and Quantitative Techniques Internal 50  
305 Research Methodology Internal 50

**Total 400 Marks****Semester IV****Subject Title Examination Marks**

- 401 Management Control Systems External 100  
402 Specialization I External 100  
403 Specialization II External 100  
404 Economic Environment of Business and Environmental Management Internal 50  
405 Project Report Internal 50

**Total 400 Marks****(IV) ASSESSMENT AND STANDARD OF PASSING**

1. The papers marked as 'External' are meant for external evaluation by the University and carry 100 marks each paper. 30% of such marks are reserved for internal evaluation and 70% of such marks are reserved for University evaluation based upon the written Examination. Papers marked as 'Internal' are meant for the internal evaluation by the individual Institute.
2. Marks for the internal evaluation must be communicated by the Institute to the University before the commencement of relevant Semester Examination.
3. The minimum standard of passing will be 40 percent marks in each paper for internal as well as external heads.
4. At the end of semester IV, the student is expected to complete the Project Report of not less than 5000 words and submit a copy of the Report to the Director of the Institute before 31<sup>st</sup> December of the Second Year. The Report must be based upon the first hand study and some management aspect of any organization. The Report will be internally evaluated by the Faculty of the subject and the marks will be communicated by the Director to the University before the commencement of semester IV Examination. No student can appear for Semester IV Examination unless he submits the Project Report.

**(V) BACKLOG**

The student will be allowed to carry maximum backlog of 10 (ten) heads of passing from any one or more semesters.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR**

ORDINANCE NO. 82 OF 2018

Bachelor of Computer Application (BCA) Three Years Degree Programme

**BACHELOR OF COMPUTER APPLICATION (BCA) PROGRAMME****1. Admission**

- 1.1 Admission in BCA 1<sup>st</sup> semester will be made as per the rules prescribed by the Academic Council of the Integral University (here-in after called University) from time to time.
- 1.2 The University can take 10% additional admission, in view of the short fall expected in 2<sup>nd</sup> year due to failure of students or students leaving the University.

**2. Eligibility**

- 2.1 Candidate should have passed '10+2' exam in any stream with at least 45% in aggregate.
- 2.2 Admission will be based on academic record.
- 2.3 The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 2.1 & 2.2, if required.

**3. Attendance**

- 3.1 The attendance of student shall be reckoned from the date of his /her registration in the class.
- 3.2 Each student is normally required to attend all the lectures, tutorials and lab classes in every subject, also the curricular and co-curricular activities. However, for each subject a minimum attendance of 75% will be necessary. The Dean of the concerned faculty may condone the absence, on medical reasons, further, up to a maximum 15% limit.
- 3.3 A student, who fails to achieve the prescribed minimum attendance as per the provisions of article 3.2 above, shall not be allowed to appear at the Even Semester Examination and, shall be deemed to have been detained. The list of students to be detained shall be forwarded by the Deans/HOD's to V.C. for necessary action. However under very special circumstances, the Deans of the concerned faculty will review and forward those genuine cases which however fall below reasonable and prescribed attendance level with their recommendation for reconsideration through V.C. for a final decision.
- 3.4 The Academic Cell will consolidate the attendance record for the lectures and practicals etc. Attendance on account of participation in the prescribed functions of NSS, Inter University Sports & functions, Educational Tours shall be credited to aggregate, provided the attendance record duly countersigned by the Course Coordinator is sent to the Academic Cell within two weeks of the function/activity.
- 3.5 If a student is found to be continuously absent from the classes without proper application and sanction for a period of 30 days or his/her attendance is less than 30%, the course coordinator shall report it to the Head of the

Department/Dean for striking off the name of such a student from rolls. Such a student may, however, apply for readmission within 10 days from the date of issue of the notice of striking off the name. The request may be considered by the Dean for readmission. Such a student shall not be readmitted after the prescribed period. The readmission shall be affected on payment of prescribed readmission fees.

- 3.6 The statement of attendance of students shall be displayed on the notice board of the Department twice in each semester. The same shall be kept in the academic cell for record purpose. Notices displayed on the notice board shall be deemed to be a proper notification for all concerned, no separate notification to individuals shall be issued.
- 3.7 Notwithstanding any of the above provisions, under very special circumstances, the Hon'ble Vice Chancellor in consultation with Dean of the Faculty has the power to amend or condone all or any of the above said clauses or the prescribed percentage in the interest of the academics and the University.

#### 4. Duration

- 4.1 Total duration of BCA course shall be of 3 years, each year comprising of two semesters. Each semester shall have normally 90 working days, or as prescribed by the University from time to time.
- 4.2 A candidate, who has failed in the 1<sup>st</sup> and / or 2<sup>nd</sup> semester twice, shall not be allowed to continue the studies further. However, a candidate who has not appeared or has not been permitted to appear in the examination of 1<sup>st</sup> and / or 2<sup>nd</sup> semester of the first year may be allowed to appear for one more year on the approval of the Vice-Chancellor.
- 4.3 The maximum time allowed for completing the BCA course shall be 5 (five) years. If a candidate at any stage of his/her study is found unable to complete it within the said time, he/she shall not be allowed to continue the studies further.

#### 5. Curriculum and Credit System

- 5.1 The 3 year curriculum has been divided into 6 semesters. Semester 1<sup>st</sup> to 6<sup>th</sup> shall include lectures, tutorials, practical, seminars and project work as defined in the scheme of instruction and examination issued by the University from time to time.
- 5.2 The curriculum will be also including such other curricular, co- curricular and extra-curricular activities as may be prescribed by the University from time to time.

### 5.3 Credit System

BCA programme will have a curriculum in which every course will be assigned certain credits reflecting its weight and contact periods per week, as given below:

1 Lecture period (L) per week	= 1 Credit
1 Tutorial period (T) per week	= 1 Credit
1 Practical period (P) per week	= 0.5 Credit

In addition to theory and laboratory courses there may be other courses such as seminar, project etc., which will be assigned credits as per their contribution in the programme without regard to contact periods.

### 5.4 Minimum Credit Requirements

The minimum credit required for award of a BCA degree is 146. This is normally divided into theory courses, tutorials, laboratory courses, seminars and projects in duration of six semesters. The credits are distributed semester wise as shown in the structure and syllabus manual of the programme. Courses generally progress in sequences, building competencies and their positioning indicates certain academic.

Maturity on the part of the learners. Learners are expected to follow the semester wise schedule of courses given in the syllabus manual of the programme.

### 5.5 Course Categories

The curriculum for BCA will contain courses in the following categories having credits in the ranges given below in such a way that the total of all credits will be equal to that required for the award of degree as specified elsewhere in this ordinance.

### 5.6 The Curriculum Structure

The curriculum for BCA will contain a listing of all courses, with each course having a course category, course number, course title, number of contact periods per week, number of credits assigned, and the marks assigned to various components of evaluation.

### 5.7 Approval of the Curriculum

The curriculum for BCA programme will be prepared by the Department concerned and will be approved by the Board of Studies of the Department. It will then be placed in the Faculty Board for approval. Once approved by the Faculty Board, it will be placed in the Academic Council for final approval and then the Curriculum will be implemented. Same procedure shall be used for any modification in the Curriculum.

## 6. Examination / Assessment and Grading 6.1 Components of Evaluation

Each course will be evaluated out of 100 marks. The courses will normally have the following components of evaluation:

### (a) Theory courses:

#### (i) Continuous Assessment

Course work (Teacher Assessment) 15 marks

Mid-Semester Examination 25 marks

(ii) End-Semester Examination 60 marks

### (b) Laboratory courses including Seminar, Project

(i) Continuous Assessment 60 marks

(ii) End-Semester Examination 40marks

### 6.2.1 Letter Grade and Grade Point Allocation

The Credit and Grading system will be effective from the academic year 2015-2016 for BCA programme. In every course, based on the combined performance in all assessments in a particular semester as per the curriculum/syllabus, the student is awarded a letter grade.

These letter grades not only indicate a qualitative assessment of the learner's performance but also carry a quantitative (numeric) equivalent called the Grade Point. The letter grades and their equivalent grade point applicable for BCA programme are given below:

Percentage of Marks Obtained	Letter	Grade Points	Performance
85.00 and above	O	10	Outstanding
80.00 – 84.99	A	9	Excellent
75.00 – 79.99	B	8	Very Good
65.00 – 74.99	C	7	Good
60.00 – 64.99	D	6	Fair
55.00 – 59.99	E	5	Average
41.00 – 54.99	P	4	Pass
Less than 41.00	F	0	Fail

A learner who remains absent in any form of evaluation/examination, letter grade allocated to him/her should be AB and corresponding grade point is zero. He/ She should reappear for the said evaluation/examination in due course.

### 6.2.2 SGPI/ CGPI Calculation

#### 6.2.2.1 Semester Grade Performance Index (SGPI)

The performance of a learner in a semester is indicated by a number called Semester Grade Performance Index (SGPI). The SGPI is the weighted

average of the grade points obtained in all the courses by the learner during the semester. For example, if a learner passes five courses (Theory/Labs/Projects/ Seminar) in a semester with credits C1, C2, C3, C4 and C5 and learners grade points in these courses are G1, G2, G3, G4 and G5 respectively, then learners' SGPI is equal to:

$$SGPI = (C_1G_1 + C_2G_2 + C_3G_3 + C_4G_4 + C_5G_5) / (C_1 + C_2 + C_3 + C_4 + C_5)$$

The SGPI is calculated to two decimal places. The SGPI for any semester will take into consideration the "F or AB" grade awarded in that semester. For example if a learner has failed in course 4, the SGPI will then be computed as:

$$SGPI = (C_1G_1 + C_2G_2 + C_3G_3 + C_4 * Zero + C_5G_5) / (C_1 + C_2 + C_3 + C_4 + C_5)$$

### 6.2.2.2 Cumulative Grade Performance Index (CGPI)

An up to date assessment of the overall performance of a learner from the time he/she enrolled in the University is obtained by calculating a number called the Cumulative Grade Performance Index (CGPI), in a manner similar to the calculation of SGPI. The CGPI therefore considers all the courses mentioned in the curriculum/syllabus manual, towards the minimum requirement of the degree learner have enrolled for. The CGPI is calculated at the end of every semester to two decimal places and is indicated in semester grade report cards.

The CGPI will reflect the failed status in case of F grade(s), till the course(s) is/are passed. When the course(s) is/are passed by obtaining a pass grade on subsequent examination(s) the CGPI will only reflect the new grade and not the fail grades earned earlier. Example: Up to semester r a learner has registered for n courses, among which he/she has "F" grade in  $i^{th}$  course. The semester grade report at the end of semester r therefore will contain a CGPI calculated as:

$$CGPI = (C_1G_1 + C_2G_2 + C_3G_3 + \dots + C_i * Zero + \dots + C_nG_n) / (C_1 + C_2 + C_3 + \dots + C_i + \dots + C_n)$$

Even if a learner has failed in a course more than once, the course will figure only once in the numerator as well as the denominator. At the end of semester r+1 he/she has appeared for examination for k number of courses including the  $i^{th}$  backlog course and has cleared all the courses including the backlog course, the CGPI at the end of this semester is calculated as,

$$CGPI = (C_1G_1 + C_2G_2 + C_3G_3 + \dots + C_iG_i + \dots + C_nG_n) / (C_1 + C_2 + C_3 + \dots + C_i + \dots + C_n)$$

There will also be a final CGPI calculated which considers all the credits earned by the learner specified for a particular programme.

### 6.3 Heads of Passing

Continuous Assessment (CA) and End Semester Examination (ESE) should be two separate heads for passing.

### 6.3.1 Award of Continuous Assessment (CA)

Award of Continuous Assessment (CA) for theory subject, practical and project shall be done as per the provisions in the schemes of examinations. The break-up of CA shall be as follows:

#### (A) Theory Subjects:

##### (i) Class Test

(Two mid-term tests of equal weightage)

(ii)	<b>Teacher Assessment</b>		
(a)	Tutorial /Assignment /Quizzes	10	Marks
(b)	Attendance	5	Marks
(B)	<b>Practical:</b>		
(i)	Two mid term viva –voce /tests	30	Marks
(ii)	<b>Teacher Assessment</b>		
(a)	Lab Record	25	Marks
(b)	Attendance	5	Mrks

#### (C) Seminar

The marks of Seminar shall be awarded on the following basis:

(i)	Write-up /Report	50%
(ii)	Presentation	50%

(D) The marks in Seminar shall be awarded by a committee consisting of following members constituted by the Head of concerned Department:

- (i) Concerned Faculty – In-charge
- (ii) Head of the Department or his/ her nominee
- (iii) Senior Faculty Member of the Department nominated by the Head of Department.

### 6.4 Promotion of Learner and Award of Grades A learner will be declared PASS if,

- A learner secures at least 50% & 35% marks in each head of passing mentioned in clause 6.3.

OR

- If learner fails in Continuous Assessment but secure 50% or more in total (Continuous Assessment + End Semester Examination) in that course.

### 6.5 Carry Forward of Marks

In case of a learner who does not fulfill criteria mentioned in section 6.4 and fails in the Continuous Assessment and/or End Semester Examination in one or more courses:

- A learner who PASSES in the Continuous Assessment but FAILS in the End Semester Examination of the course shall reappear for the End Semester Examination of that course. However his/her marks of the Internal Assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- A learner who PASSES in the End Semester Examination but FAILS in the Continuous Assessment of the course shall reappear for the Continuous Assessment of that course.

However his/her marks of the End Semester Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.

### 6.6 Re-examination of Continuous Assessment and End Semester Examination

6.6.1 Re-examination for Continuous Assessment should be completed before the commencement of next semester theory examination.

Example: A learner who is supposed to reappear for Internal Assessment in Semester-I course will appear for the re-examination before commencement of End Semester Examination of Semester -II. Re-examination of Continuous Assessment will be based on single examination having same marks as of original assessment. A learner who supposed to reappear for Continuous Assessment will be given some work by the concerned teacher. The work assigned can be of the form of a course project/ assignment problems/ test/ tutorials etc. A learner will do the submission of the assigned work in the predefined period. Records should be maintained properly for all the re-examinations as well as Continuous Assessments.

6.6.2 Re-examination of End Semester Examination will be conducted as per the schedule planned by the University.

### 6.7 Allowed to Keep Terms (ATKT):

1. A learner shall be allowed to keep term for Semester II irrespective of grades obtained in each course of Semester I.
2. A learner shall be allowed to keep term for Semester III if he/she passes each of Semester I and Semester II

OR

He/she fails in not more than eight heads of passing of which not more than five shall be in End Semester Examinations of Semester I and Semester II taken together.

3. A learner shall be allowed to keep term for Semester IV irrespective of grades obtained in each course of Semester III.
4. A learner shall be allowed to keep term for Semester V if he/she passes in all heads of Semester I, Semester II, Semester III and Semester IV

OR



He/she has passed in all heads of Semester I and Semester II and fails in not more than eight heads of passing of which not more than five shall be in End Semester Examinations of Semester III and Semester IV taken together.

5. A learner shall be allowed to keep term for Semester VI irrespective of grades obtained in each course of Semester V  
**Note:** Grade AB should be considered as failed and treated as one head for deciding ATKT.

### 7. Re-admission in the University

A candidate who has failed and has not been promoted to the higher class will have to repeat the whole year as a regular student. He will be allowed for re-admission on payment of prescribed fees provided he/she satisfies one of the following conditions-

- 7.1 A candidate is declared fail.  
 7.2 A candidate did not appear in a semester examination and or he/she was granted permission for not to appear in the examination on his own request.  
 7.3 A candidate has been detained by the University and has also been permitted to take re-admission.  
 7.4 A candidate promoted with carry over subject and he/she opted for re-admission.

### 8. Result

- 8.1 If a student passes all the examinations and fulfills all the requirements for the award of degree his/her result will be shown as "Graduated".

- 8.2 The Division awarded will be based on the CGPI Numerical percentage and will be calculated by the following formula.

$$y = 6.9x + 22$$

Where, y- Percentage and x- CGPI.

The division will be awarded as under

First Division with (Honors)	75% and above
First Division	60% and above
Second Division	less than 60%

- 8.3 Ranks/Positions will be determined at the end of even semesters. Only those students who fulfill the following conditions will be eligible for ranks/positions:

- (i) They do not have any break in their studies.  
 (ii) They have passed every scheduled course in first attempt.  
 (iii) They have passed every course on time as per the curriculum.

- (iv) They have earned credits as per the schedule given in the curriculum.
  - (v) They have not improved grade in any course after passing the course.
- The students who violate any of the above conditions will not be awarded any rank/position. The ranks/positions will be determined on the basis of Percentage.

### 9. Grace Marks:

- 9.1 A candidate may be awarded grace marks up to a maximum of total 10 marks distributed in maximum four subjects including theory papers, practical, seminar, project and/or aggregate marks in each academic year provided he/she can be declared to have passed the academic year by the award of these marks.
- 9.2 The grace marks shall not be added to the aggregate marks.
- 9.3 No grace marks shall be awarded in carry over / re-back / special back examinations.

### 10. Scrutiny

- 10.1 Scrutiny shall be allowed in only theory papers for which the candidate has to apply within 15 days after declaration of semester result.
- 10.2 Re-evaluation is not permitted.

### 11. Cancellation of Admission

The admission of a student at any stage of study shall be cancelled if:

- (i) He/ She is not found qualified as per AICTE/ State Government norms and guidelines or the eligibility criteria prescribed by the University.  
OR
- (ii) He/ She is found unable to complete the course within the stipulated time as prescribed in clause.  
OR
- (iii) He/ She is found involved in creating indiscipline in the University.  
OR
- (iv) He/ She is found involved in any criminal case/ has given any false statement.  
OR
- (v) He/ She is found involved in ragging activities.

### 12. Migration from any other University

A student may be able to transfer credits to another programme within the University, or may be able to transfer credit towards a programme in a different institution with which the University has a formal agreement of mutual credit transfer. Credit transfer depends on whether the accumulated credit is relevant to the programme to which the student wants to transfer.

13. The Academic Council shall have the power to relax or amend any provision provided in the ordinance in any specific matter/ situation subject to the approval of Executive Council of the University.

**SHRI KRISHNA UNIVERSITY, CHHATARPUR****ORDINANCE NO.83 OF 2018****TWO-YEAR (FOUR SEMESTERS) POSTGRADUATE DEGREE  
M. SC. ENVIRONMENTAL SCIENCES IN THE FACULTY OF SCIENCES**

The following ordinances have been framed governing the admission, course structure, examination and other allied matters relating to the two-year (four semesters) postgraduate degree course (M.Sc.) in Environmental Sciences being offered by University.

**A. ADMISSION**

1. All matters relating to admission to this course shall be dealt with by the Admission Committee constituted for the purpose by the University.
  2. The M.Sc. course is open to science graduates with minimum of 50% of marks, from a recognized University (45% in case of SC/ST). Those who are appearing in final examination of B.Sc. (Biology/Life Sciences) degree can also apply for admission and shall be eligible to appear in the Entrance Test for admission but they will have to produce proof of being a graduate at the time of admission. However, students of Purvanchal University can be given provisional admission by the Admission Committee in case of delayed results.
  3. Students with a gap of more than two years after graduation will not be eligible for admission, for any gap the student will have to state the reasons in the application form and submit affidavit at the time of admission.
  4. The intake of students in these programmes shall be fixed by University. And, the admission to M.Sc. courses (Environ. Sciences) shall be made through merit based on Written Test. Written Test will comprise of multiple-choice questions carrying 100 marks. The reservation norms for admission shall be guided by State Government notification issued from time to time.
  5. On selection the candidates shall deposit the fees prescribed for the purpose to get his/her admission confirmed within the time period fixed by the Admission Committee of the Department. If a candidate fails to do so his/her admission shall be automatically cancelled and the seat falling vacant shall be offered to other candidates as per the merit/category. However, matter concerning fees of candidates under BPL category would be governed by Govt. Order; as such there is no provision of fee concession/exemption/refund.
- B. Admission to M.Sc. course cannot be claimed by any candidate as a matter of right. The Admission Committee shall have power to refuse, reject or cancel any admission if it possesses sufficient reasons to do so.**

**COURSES OF STUDY AND EXAMINATION**

7. To conduct the M.Sc. course systematically and within a time bound frame, the concerned Department shall draw up an "Academic Calendar" in the beginning of academic session and shall get it

- approved by the Vice-Chancellor of the University for its Strict Implementation.
8. A candidate admitted to the M.Sc. (Environ. Sciences) course shall pursue a regular course of study in all the four semesters of the course and attend at least 75% of the classes held to be eligible to appear in the examination.
  9. If a student fails to attend requisite classes in a semester due to illness, he/she may be given relaxation of 15% attendance (10% at the level of Vice-Chancellor and 5% at the level of Head of Department on production of medical certificate.
  10. The first three semester examinations of the M.Sc. course shall be conducted by way of theory papers and practical. While the 4<sup>th</sup> semester will comprise of two theory papers, project work/document. Ordinarily, the semester examinations shall be held in December and May.
  11. Matters pertaining to the syllabi and conduct of examination shall be dealt with by the Board of Studies (BOS) constituted by the Vice-Chancellor.
  12. The BOS shall recommend the panel of paper setters/examiners to the Vice-Chancellor. After getting approval from the Vice-Chancellor, the appointment letters shall be issued to the concerned paper setters/examiners by the Registrar/Controller of Examination of University.
  13. Papers for theory examination in sealed covers shall be handed over/sent by registered post to the Registrar/Controller of Examination by the Examiners. Controller of Examinations/Technical Cell will ensure the printing of papers and fair conduct of the examinations.
  14. The question papers shall be moderated 1 hr. before examination by a committee consisting of the head and two senior most teachers of the deptt. and the teacher of concerned paper. The Center Supdtt. Shall ensure implementation of this provision.
  15. After the examinations, Controller of Examinations/Technical Cell for campus courses shall ensure the evaluation of the answer books and declaration of results of semester examinations within a reasonable time so as to enable the department to adhere to the Academic Calendar.
  16. Practical examinations of semester I, II and III shall be conducted by one internal and one external examiner. Similarly, in the fourth semester project/Dissertation work, report and presentation carrying 150 marks shall also be evaluated jointly by external as well as internal examiner(s).
  17. Out of 100 marks each for Practical Exams in Semesters I, II and III, 20 marks each is allotted for sessional. Each theory papers would comprise of 50 marks each except the two papers of Semester IV, the latter would be of 75 marks each.
  18. For appearing in semester examinations each student shall have to deposit a prescribed examination fee along with a duly filled examination application form; separate fees will also be charged for back and improvement papers.

19. The students of M.Sc. course shall be examined in the subjects in accordance with course curriculum given at the end of ordinance.

### C. RESULTS, PROMOTION AND IMPROVEMENT

20. The results of M. Sc. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> semester examination shall be declared as pass who score at least 36% of marks in each paper separately and 40% in aggregate. About 50% of the paper setting would be internal.
21. If a student fails in more than 4 papers in a semester he/she will not be promoted to next year. Such student should be re-admitted as Ex. Student with coming batch and their seat will be additional.
22. Students, who failed in 4 or lower number of papers in the academic year will be awarded 'back' and given two chances to reappear and pass in respective paper(s) in next year and the following year with regular semester examination. There will not be any supplementary/special examination for back/improvement papers. However, all such papers must be cleared within two years ending fourth semester.
23. In case a student has cleared all the papers up to 2<sup>nd</sup> semester (1<sup>st</sup> year) but has been awarded back in the 2<sup>nd</sup> year he/she shall be given a chance to clear the paper in supplementary exam. be conducted within two months of declaration of results.
24. In order to pass the 2-year M.Sc. course (Environmental Sciences), the students must pass both the year separately. The final result shall be declared on the basis of the combined marks secured by a candidate in all the four semesters in the following categories. If a student has secured pass marks in aggregate in a semester but has failed in a maximum of two papers a provision is made to grant him a maximum of 3 gDepartemete marks.

Passed	:	36% and above but less than 45%
Second Division	:	45% and above but less than 60%
First Division	:	60% and above
First Division with Distinction	:	75% and above

### Master's Degree course in Environmental Sciences

#### Scheme of Examination

Semester -I		
Paper I	Ecosystem Dynamics	50
Paper II	Environmental Chemistry	50
Paper III	Environmental Geosciences	50

Paper IV	Environmental Microbiology and Biotechnology	50
Practical		80 + 20 (sessional)
<b>Semester-II</b>		
Paper V	Environmental Toxicology	50
Paper VI	Atmospheric Pollution	50
Paper VII	Soil Pollution and Management	50
Paper VIII	Water Pollution	50
Practical		80 + 20 (sessional)
<b>Semester II</b>		
Paper IX	Natural resources and its harnessing	50
Paper X	Climatology and Meteorology	50
Paper XI	Instrumentation	50
Paper XII	Eco conservation and Sustainable Development	50
Practical		80 + 20 (sessional)
<b>Semester-IV</b>		
Paper XIII	Environmental Management and Legislation	75
Paper XIV	Statistics and Bioinformatics	75
Dissertation/Project Work		150

**ORDINANCE No. 84 of 2018****POST GRADUATE DIPLOMA IN CYBER SECURITY AND LAW**

This Ordinance framed as per rules/ regulations/ guidelines laid down by AICTE/ UGC shall be applicable to candidates admitted to Post Graduate Diploma in Cyber Security and Law.

**INTRODUCTION:-**

Cyber-security is a niche subject of modern studies wherein this diploma is an advanced Penetration Testing & Information Security Program. The course provides intensive practical sessions to prepare an individual with uncompromising practical knowledge in a simplified and easily graspable manner.

**III. ADMISSION CRITERIA:-**

Qualifying examination for the purpose of Admission to the Post Graduate Diploma in Cyber Security and Law shall be graduates or above in Science (Physics & Chemistry), Information Technology, Mathematics, Engineering in Technology (Computer science/ Electronics/Electronics and Communication, Information Technology), BCA, MCA, M. Tech. or any other degree equivalent thereto. The admissions shall be based on the merit drawn from the marks obtained in graduation and personal interview. The admission process shall be following:

**STAGE I:** The merit list, for admission shall be determined on the basis of marks obtained (CGPA equivalent thereto) by the candidate in graduation or in the degree applicable as qualifying examination.

**STAGE II:** The candidates shall be called for Personal Interview on the basis of merit drawn as prescribed in stage I.

**Stage III:** A combined merit on the basis of 85% from Stage I and 15 % from Stage II shall be drawn. Admissions shall be based in the order of combined merit.

**Note:** Candidates appearing in the final year examination of Bachelor's degree are eligible to apply. If selected, candidates will be eligible for admission only when they submit the result meeting the minimum eligibility criteria at the time of final admission, as per University Rules.

**SESSION DURATION**

	SEMESTER 1	SEMESTER 2
<b>Course</b>	15 weeks	15 weeks
<b>Project</b>	4 weeks	8 weeks
<b>Exams</b>	1	1
<b>Total Academic course duration - 42 weeks excluding examination</b>		

**COURSE CONTENT**

Semester I	Semester II
<ul style="list-style-type: none"> <li>● Fundamentals of Computer Security</li> <li>● Networking Basics and</li> <li>● Fundamentals of Web Designing and Web Application Security</li> <li>● Cryptography</li> <li>● Cloud Fundamentals and Cloud Security</li> <li>● Project 1</li> </ul>	<ul style="list-style-type: none"> <li>● Mobile Eco System Security</li> <li>● Internet of Things Security (IoTS)</li> <li>● Supervisory Control and Data Acquisition (SCADA) System and Information Hiding Techniques</li> <li>● Cyber Laws and Forensics</li> <li>● Information Security Compliance Management</li> <li>● Project 2</li> </ul>

**EXAMINATION PATTERN: (40 Theory 40 Practical and 20 Internal Assessments)**

**EXAM:** Diploma Certificate will be issued to participants only after clearing final examination of both the semesters conducted the end of the final semester. The span period of the course will be as per the University Policy.

**EXAM DURATION:** As per guidelines issued by University

**DURATION OF COURSE:** 1 year.

**SPAN OF COURSE:** 2 years.

**DELIVERABLES:** Each student will get:

- A toolkit containing tools as required in the curriculum
- Videos for referrals case studies and Whitepapers
- Subject Wise E-Tutorials

**The schedule of papers prescribed for two semesters shall be as follows:****Semester I**

Papers		Hrs. For lectures and labs	Total marks	Marks		
Paper No.	Title			Internal assessment	Practical	Written Exam
1	Fundamentals of Computer Security	60 lectures	100	20	40	40
2	Networking Basics and Network Security	60 lectures	100	20	40	40
3	Fundamentals of Web Designing and Web Application Security	60 lectures	100	20	40	40
4	Cryptography	60 lectures	100	20	40	40
5	Cloud fundamentals and Cloud Security	60 lectures	100	20	40	40
6	Project 1	4 weeks	100			



**Semester II**

Papers		Hrs. For lectures and labs	Total marks	Marks		
Paper No.	Title			Internal assessment	Practical	Written Exam
1	Mobile Eco System Security	60 lectures	100	20	40	40
2	Internet of Things Security	60 lectures	100	20	40	40
3	Supervisory Control and Data Acquisition (SCADA) System and Information Hiding Techniques	60 lectures	100	20	40	40
4	Cyber Law & Forensics	60 lectures	100	20	40	40
5	Information Security Compliance Management	60 lectures	100	20	40	40
6	Project 2 + Internship	8 weeks	100			

**SCHEME OF EXAMINATIONS**

English shall be the medium of instruction and examination.

1. Examinations shall be conducted at the end of each Semester as per the Academic Calendar notified by the University
2. The system of evaluation shall be as follows:
  - 2.1. Each paper will carry 100 marks, of which 20 marks shall be for internal assessment based on a combination of classroom participation, project work, seminar, term papers, tests, and attendance. The weight-age given to each of these components in a combination shall be decided and announced at the beginning of the semester in consultation with the faculty of the concerned paper. The system so decided will be communicated by the Institute for Cyber Security and Laws.
  - 2.2. The remaining 80 marks in each paper shall be awarded on the basis of a practical and written examination of 40 marks each at the end of each semester.

**PASS PERCENTAGE & PROMOTION CRITERIA**

1. The minimum marks required to pass any paper in a semester shall be 50% in each paper and 50% in aggregate of a semester.
2. **Semester to Semester Promotion:** Students shall be required to fulfill the Part to Part-promotion criteria. Students shall be allowed to be promoted from semester I to semester II, provided s/he has passed at least 60 per cent of the papers in the course of the current semester including project.

**DIVISION CRITERIA**

Successful candidates will be classified on the basis of the combined results of Semester -I and Semester -II examinations as follows:

- Candidates securing **60% and above:** I Division
- Candidates securing **50% or more but less than 60%:** II Division

**ATTENDANCE REQUIREMENT**

Attendance in lectures, tutorials, seminars etc. arranged by the Centre for Cyber Security and Laws from time to time, is mandatory according to the Internal Assessment requirement as per University rules. The marks for attendance shall be awarded on the basis of existing norms as per the Internal Assessment Scheme of University.

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